

Colville, Washington
Regular Colville City Council Meeting Minutes
June 11, 2013

7:00 PM: MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[7:00:26 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, BEATTY, JANKE, BIRCH AND FOSTER.

[7:01:24 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

ABSENT: COUNCILMEMBER BILL BEATTY

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, FIRE CHIEF JOE HIRSCH AND CITY ATTORNEY CHARLES SCHUERMAN.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE MAY 28, 2013 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **JUNE 12, 2013 CLAIMS CHECKS #49207 ~ #49297 IN THE AMOUNT OF \$128,400.30 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **MAY, 2013 PAYROLL CHECKS #49168 ~ #49206 IN THE AMOUNT OF \$277,383.67 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **MAY, 2013 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #05. **MAY 24, 2013 ~ JUNE 6, 2013 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JUNE 11, 2013 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: JUNE 12, 2013 CLAIMS CHECKS #49207 ~ #49297 IN THE AMOUNT OF \$128,400.30; MAY, 2013 PAYROLL CHECKS #49168 ~ #49206 IN THE AMOUNT OF \$277,383.67" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:03:45 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #06. **PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

KEN TIMMERICK, IONE, STATED THAT THE SELKIRK TRAIL BLAZERS WOULD LIKE TO DO A RIDE TO COLVILLE ON SATURDAY, JUNE 22, 2013. HE STATED THAT THEY WOULD COME IN BY THE CEMETERY AND GO DOWN THE CITY STREETS TO THE BACK OF BENNY'S COLVILLE INN RIDING FOUR WHEELERS. HE STATED THAT THERE COULD BE 40 RIDERS.

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CHIEF OF POLICE BOB MESHISHNEK STATED THAT ACCORDING TO STATE LAW WE CAN'T ALLOW ATV'S ON THE CITY STREETS. HE STATED THAT ATV'S ARE ALLOWED BY PERMIT IN THE WINTER FOR SNOW REMOVAL.

COUNCILMEMBER JANKE ASKED IF IT COULD BE AN ESCORTED PARADE. CHIEF MESHISHNEK WASN'T SURE IF HE WOULD HAVE ENOUGH MAN POWER SINCE THAT IS ALSO RODEO WEEKEND BUT HE WOULD DEFER TO THE CITY ATTORNEY FOR ADVICE.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO ALLOW THE ATV'S RIDE TO TAKE PLACE, PROVIDING IT CHECKS OUT LEGALLY THROUGH THE CITY ATTORNEY AND IF SO, WE WILL COORDINATE AND MAKE IT HAPPEN WITH A POLICE ESCORT.

[7:12:20 PM](#)

MOTION PASSED.

NAT BAKER, COLVILLE CONSTRUCTION, STATED THAT REGARDING THE GARDEN HOMES WATER BIDS, HE STATED THAT HE FEELS THIS IS BASED ON A MATH ERROR BUT HE WILL RESPECT THE OUTCOME. HE STATED THAT HE APPRECIATES EVERYONE'S TIME AND DIDN'T MEAN TO OFFEND ANYONE DURING THE PROCESS.

NEW BUSINESS:

#07. DISCUSSION/ACTION: BIDS FOR THE GARDEN HOMES WATER IMPROVEMENT PROJECT.

CITY ATTORNEY CHARLIE SCHUERMAN STATED THAT THE CITY HAS A DUTY TO AWARD TO THE LOWEST RESPONSIBLE BIDDER. THERE WAS AN INCONSISTENCY ON THE ADDENDUM AS COMPARED TO THE BID DOCUMENTS AND THEREFORE HIS RECOMMENDATION IS TO REJECT THE BIDS AND START OVER.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT DUE TO THE INCONSISTENCIES OF THE BIDDING DOCUMENTS RELATED TO THE MATTER OF THE SAMPLING STATIONS REQUIRED BY THE BID, THE COUNCIL REJECTS ALL BIDS AND DIRECTS THAT THE PROJECT BE REBID WITH CONSISTENT REFERENCE IN THE REBID DOCUMENTS THAT THERE SHALL BE THREE SAMPLING STATIONS TO BE INCLUDED IN THE BIDS.

COUNCILMEMBER JANKE STATED THAT HE REVIEWED THE REGULATIONS AND CALLED THE DOT (WASHINGTON STATE DEPARTMENT OF TRANSPORTATION) AND THEY ALSO FELT THAT IT WAS BEST TO REJECT THE BIDS.

COUNCILMEMBER FOLL STATED THAT WE NEED TO FIGURE OUT HOW TO FIX THIS KIND OF STUFF AND MAYBE HAVE ADDITIONAL EYES PROOFING THESE DOCUMENTS.

[7:25:37 PM](#)

MOTION PASSED.

#08. DISCUSSION/ACTION: POSSIBLE APPROVAL TO FUND 2013 CAPITAL FACILITIES PROJECTS AND CITY FACILITY REPAIRS AND MAINTENANCE ISSUES.

COUNCILMEMBER FOLL STATED THAT THERE WAS SOME DISCUSSION REGARDING THE RECREATION DEPARTMENT BUILDING AND THE LONG TERM PLAN. SHE QUESTIONED WHETHER WE SHOULD BE REPLACING DOORS AND WINDOWS IF WE ARE GOING TO DECIDE TO DO SOMETHING ELSE LONG TERM. COUNCILMEMBER JANKE STATED THAT HE HAS THE SAME CONCERN AND HE CALLED RECREATION COORDINATOR JAKE WILSON AND HE AGREED, SO THE NEXT STEP SHOULD BE THE FEASIBILITY STUDY. COUNCILMEMBER JANKE SUGGESTED THAT WE ALSO INCLUDE THE POOL IN THE STUDY AND POSSIBLY DEAL WITH THE WHOLE COMPLEX.

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COUNCILMEMBER FOLL ASKED ABOUT THE FIRE HALL DONATED LABOR AND WONDERED IF THEY HAVE TO GET A BUILDING PERMIT AND IF THEY ARE COVERED ON L&I (LABOR AND INDUSTRIES).

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO ACCEPT THE CURRENT EXPENSE CAPITAL PROJECT, FACILITY REPAIRS AND EQUIPMENT RECOMMENDATIONS MINUS RECREATION FOR \$6,000 AS OUTLINED IN THE MEMORANDUM DATED JUNE 4, 2013 AS PRESENTED.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO ALSO REMOVE \$2,000 FROM THE POLICE DEPARTMENT INTENDED FOR THE FEASIBILITY STUDY LEAVING A TOTAL OF \$91,200 TO BE FUNDED.

COUNCILMEMBER JANKE ASKED THAT STAFF COME UP WITH A PROPOSAL FOR A FEASIBILITY STUDY FOR THE RECREATION/PARK OFFICES AND THE POLICE DEPARTMENT AND COME BACK FOR SEPARATE FUNDING.

[7:41:21 PM](#)

MOTION TO AMEND PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER LAWSON.*

[7:45:21 PM](#)

MOTION AS AMENDED PASSED.

#09. DISCUSSION/ACTION: CITY PROPERTY REVIEW FOR CITY WELLS 1, 2 AND 3, RESERVOIR 1 AND BUFFER AREAS AND THE LANDFILL/OLD DUMP SITE.

COUNCILMEMBER JANKE STATED THAT REGARDING THE CITY WELLS AND BUFFER AREAS, HE WOULD LIKE US TO CONTINUE TO MANAGE THE TIMBER ON THIS PROPERTY. HE ALSO STATED THAT IN THE FILE, THE WELLHEAD PROTECTION AREA SHOULD BE SHOWN, MAYBE AS AN OVERLAY.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO CONTINUE WITH THE EXISTING USE AND CONTINUE TO MANAGE THE TIMBER RESOURCES AS WELL AS THE WELLHEAD PROTECTION WITH AN OVERLAY IN THE FILES.

[7:55:53 PM](#)

MOTION PASSED.

COUNCILMEMBER JANKE STATED THAT REGARDING THE LANDFILL/OLD DUMP SITE, THERE ARE SOME RESTRICTIONS ON USE OF THE LAND WHICH ARE BEING ADHERED TO, THERE IS ALSO SOME TIMBER THERE THAT SHOULD BE MANAGED.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO MAINTAIN THE PROPERTY AS IS.

[8:01:48 PM](#)

MOTION PASSED.

COMMITTEE OR SPECIAL REPORTS:

#10. REPORTS: MAY MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.

NO QUESTIONS ON ANY REPORTS.

#11. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

COUNCILMEMBER FOLL STATED THAT WHEN CONTRACTING WITH THE STATE ON A COMPETITIVE BID, POTENTIAL BIDDERS CAN ONLY ASK QUESTIONS IN WRITING AND QUESTIONS CAN ONLY BE

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ANSWERED IN WRITING AND THAT INFORMATION IS PROVIDED TO ALL BIDDERS. COUNCILMEMBER FOLL ASKED IF THESE ARE PROCEDURES THAT THE CITY SHOULD BE INVESTIGATING. CITY ATTORNEY CHARLIE SCHUERMAN STATED THAT WE ABSOLUTELY SHOULD HAVE WRITTEN PROCEDURES FOR DEALING WITH THESE TYPES OF ISSUES. COUNCILMEMBER FOLL STATED THAT THE CITY NEEDS TO HAVE A WRITTEN POLICY AND PROCEDURE FOR THIS KIND OF BIDDING AND PROJECTS. SHE ALSO STATED THAT SHE CAN ONLY SPEAK TO ONE PERSON AT THE STATE LEVEL OR BE DISQUALIFIED. COUNCILMEMBER FOLL REQUESTED THAT THIS BE PUT ON THE PENDING LIST.

COUNCILMEMBER FOLL ASKED IF THE TRAIL THAT WAS DONE BY DYLAN SCHANZ NEEDS TO BE ADDED TO OUR INSURANCE. CHARLIE SCHUERMAN STATED THAT WE SHOULD FIND OUT FROM THE INSURANCE CARRIER.

#12. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

COUNCILMEMBER FOLL ASKED ABOUT THE AIRPORT BOARD RESOLUTION, CITY CLERK HOLLY PANNELL STATED THAT THIS WAS WAITING FOR THE RESOLUTION OF THE AIRPORT MANAGER ISSUE AND NOW THAT THIS IS DONE SHE WILL ASK THE CITY ATTORNEY TO WORK ON THAT RESOLUTION. SHE ALSO ASKED THE MAYOR TO ASSIGN A DUE DATE FOR THE CITY VEHICLE LISTING AND CONDITION.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI STATED THAT THERE IS STILL ONE POTENTIAL SERIOUS BUYER LOOKING AT THE OLD COUNTY SHOP.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE FIRST MEETING ON THE STORM WATER UTILITY IS ON THURSDAY NIGHT AT CITY HALL.

COUNCILMEMBER BIRCH STATED THAT ANYTIME A DEPARTMENT IS BEING DISCUSSED ON THE AGENDA THE DEPARTMENT HEADS SHOULD BE HERE TO ANSWER QUESTIONS.

COUNCILMEMBER JANKE STATED THAT HE WAS REVIEWING THE RECENT SNOW PLOW AGREEMENT FOR SNOW PLOWING ON PARKING LOTS. HE STATED THAT WE ARE PAYING \$105 - \$125/HOUR AND ALLOWING THE USE OF MAGNESIUM CHLORIDE WHICH IS HIGHLY CORROSIVE, HE STATED THAT HE'S NOT SURE THIS WAS BID OUT BUT IT SHOULD BE LOOKED AT AND PUT ON THE PENDING LIST. COUNCILMEMBER BIRCH ALSO THINKS THIS SHOULD GO OUT TO BID.

COUNCILMEMBER JANKE STATED THAT HE WILL BE GONE FOR THE NEXT TWO AND MAYBE THREE COUNCIL MEETINGS. HE REQUESTED APPROVAL TO BE GONE FOR 3 MEETINGS.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ALLOW COUNCILMEMBER JANKE TO BE GONE FOR THE NEXT 3 COUNCIL MEETINGS.

[8:19:17 PM](#)

MOTION PASSED.

COUNCILMEMBER FOLL STATED THAT SHE APPRECIATES THAT THE ANNUAL REPORT WENT OUT ON TIME EVEN THOUGH IT WAS A STRUGGLE. SHE ALSO STATES THAT SHE LIKES THE PICTURES IN THE MUNICIPAL SERVICES MONTHLY REPORTS. SHE ASKED WHICH DEPARTMENT SHE SHOULD TALK TO ABOUT GARBAGE COMPLAINTS. CITY TREASURER VICKIE STRONG STATED THAT IT WOULD BE HER DEPARTMENT. COUNCILMEMBER FOLL ALSO ASKED WHO TO TALK TO ABOUT BURNING IN RESIDENTIAL YARDS. JIM LAPINSKI STATED THAT SHE SHOULD START WITH HIM.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:22:17 PM](#)

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MOTION PASSED.

TIME OF ADJOURNMENT 8:22 P.M.

MAYOR DEBORAH RARRICK

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager