

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**July 9, 2013**

**7:00 PM:** MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[7:00:17 PM](#)

**ROLL CALL:** FOLL, BERGIN, LAWSON, JANKE, BIRCH, FOSTER AND ONE VACANCY.

[7:01:44 PM](#)

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MIKE BIRCH (ARRIVED AT 7:01 P.M.), COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

**ABSENT:** COUNCILMEMBER LOU JANKE

**STAFF PRESENT:** DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, RECREATION COORDINATOR JAKE WILSON, FIRE CHIEF JOE HIRSCH AND CITY ATTORNEY JEAN CONGER.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE JUNE 25, 2013 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **JULY 10, 2013 CLAIMS CHECKS #49454 ~ #49529 IN THE AMOUNT OF \$361,713.05 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **JUNE, 2013 PAYROLL CHECKS #49391 ~ #49453 IN THE AMOUNT OF \$292,024.79 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- ~~#04. **JUNE, 2013 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**~~
- #05. **JUNE 21, 2013 ~ JULY 1, 2013 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JULY 9, 2013 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: JULY 10, 2013 CLAIMS CHECKS #49454 ~ #49529 IN THE AMOUNT OF \$361,713.05; JUNE, 2013 PAYROLL CHECKS #49391 ~ #49453 IN THE AMOUNT OF \$292,024.79" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:03:15 PM](#)

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #06. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

THERE WERE NO PUBLIC COMMENTS.

**PUBLIC HEARINGS AND POSSIBLE ACTION:**

- #07. A. **PUBLIC HEARING:** CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND

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**REPRODUCTION DEVICES FOR AMPLIFIED MUSIC IN THE CITY PARK ON  
AUGUST 2, 2013 THROUGH AUGUST 4, 2013 FOR COLVILLE RENDEZVOUS  
DAYS.**

[7:04:51 PM](#) MAYOR RARRICK DECLARED THE PUBLIC HEARING TO CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC IN THE CITY PARK ON AUGUST 2, 2013 THROUGH AUGUST 4, 2013 FOR COLVILLE RENDEZVOUS DAYS OPEN AT 7:04 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

STEVE OSWIN, 178B DEGRIEF RD, CHAIRMAN OF RENDEZVOUS DAYS, STATED THAT THIS IS THE 29<sup>TH</sup> YEAR AND THEY WILL AGAIN HAVE AMPLIFIED MUSIC FROM THE ROTARY PAVILION AND ALSO FROM THE OVAL AREA NORTH OF THE PAVILION.

[7:07:38 PM](#) AS THERE WAS NO FURTHER COMMENT ON THIS ISSUE, MAYOR RARRICK CLOSED THE PUBLIC HEARING AT 7:07 P.M.

- B. DISCUSSION/ACTION:      CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC IN THE CITY PARK ON AUGUST 2, 2013 THROUGH AUGUST 4, 2013 FOR COLVILLE RENDEZVOUS DAYS.**

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC IN THE CITY PARK ON AUGUST 2, 2013 THROUGH AUGUST 4, 2013 FOR COLVILLE RENDEZVOUS DAYS.

COUNCILMEMBER FOLL ASKED CHIEF MESHISHNEK IF THERE HAVE BEEN ANY CONCERNS IN THE PAST FROM NEIGHBORS IN THE AREA ABOUT THE MUSIC. BOB MESHISHNEK STATED THAT THERE HAVE BEEN NO PROBLEMS.

[7:10:07 PM](#)  
MOTION PASSED.

**PUBLIC APPEARANCES AND FORUM TIME:**

**#08. DISCUSSION:      VINSON FUND UPDATE.**

DAVE MCGRANE, ATTORNEY FOR ROBERT VINSON ESTATE, STATED THAT LAST FRIDAY THE ESTATE GAVE THE CITY \$2.5 MILLION TO ESTABLISH A FUND. HE STATED THAT THE FIRST THING THE CITY WILL NEED TO DO WILL BE TO ACCEPT THE FUNDS. AN ORDINANCE WILL NEED TO BE PREPARED AND BROUGHT BACK TO ESTABLISH THE NEW FUND. HE ALSO SUGGESTED THAT A COMMITTEE BE FORMED TO OVERSEE THE ADMINISTRATION OF THESE FUNDS OF BOTH CITY MEMBERS AND MEMBERS OF THE COMMUNITY. THE CITY COUNCIL WILL HAVE FINAL SAY IN ALL MATTERS OF EXPENDITURES. HE STATED THAT IT WILL TAKE SOME TIME FOR THE EARNINGS TO ACCUMULATE, SINCE THIS WILL BE A PERPETUAL FUND AND ONLY THE INTEREST WILL BE SPENT.

COUNCILMEMBER FOLL STATED THAT SHE IS GOING TO START TO WORK ON THE FOUNDATION FOR HOW THIS COMMITTEE WILL FUNCTION. THE CITY ATTORNEY WILL PREPARE THE NECESSARY ORDINANCE TO ACCEPT THE FUNDS.

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- #09. DISCUSSION/ACTION:      REQUEST TO HAVE A CAR AND A MOTORCYCLE  
PARKED IN FRONT OF A DOWNTOWN BUSINESS AS PART OF A GRAND OPENING.**

CHERIE MORAN, 100 SOUTH MAIN, STATED THAT SHE IS HAVING A GRAND OPENING FOR THE CORNER LUNCHEONETTE AND THE THEME IS 50'S, 60'S AND 70'S. SHE WOULD LIKE TO PARK A CAR IN THE NO PARKING AREA IN FRONT OF HER BUSINESS ON THE STREET AND WOULD ALSO LIKE A MOTORCYCLE ON THE SIDEWALK. SHE STATED THAT SHE WOULD LIKE THE CAR ON THE CORNER IN THE MARKED OUT NO PARKING AREA.

CHIEF MESHISHNEK STATED THAT IT PROBABLY SHOULDN'T BE IN THE MARKED OFF NO PARKING AREA, BUT PARKING SPACES COULD BE USED.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO ALLOW TWO PARKING SPACES AT 100 SOUTH MAIN TO PARK VEHICLES SIDEWAYS ON THE STREET ON THE 19<sup>TH</sup> OF JULY FROM 10:00 AM TO 3:00 PM PROVIDED THERE ARE NO ISSUES WITH THE NEIGHBORS.

[7:46:48 PM](#)

MOTION PASSED.

**UNFINISHED BUSINESS:**

- #10. DISCUSSION/ACTION:      PROPOSED FINAL AIRPORT LEASE AGREEMENT.**

CITY ATTORNEY JEAN CONGER STATED THAT THIS LEASE WAS PRESENTED TO THE AIRPORT BOARD BUT THEY HAD ISSUES WITH THE FEES. SHE STATED THAT NOTHING EVER CAME BACK ABOUT THAT AND NOW THE AIRPORT BOARD WOULD LIKE TO DISCUSS THE TERM OF THE LEASE. SHE STATED THAT THIS IS A 20 YEAR LEASE BUT IT WILL BE REVIEWED ANNUALLY TO ENSURE THAT FEES HAVE BEEN PAID.

AIRPORT BOARD CHAIRMAN STEVE BEATTIE STATED THAT THE WAY THIS IS WORDED, IT IS AN ANNUAL LEASE. THEY WOULD LIKE A 20 YEAR LEASE REVIEWED EVERY 5 YEARS. HE STATED THAT SECTION III ADDRESSES THE ISSUE OF UNPAID FEES.

COUNCIL UNDERSTOOD THE DESIRE OF THE AIRPORT BOARD TO HAVE A LONG TERM LEASE. HOWEVER, THE CITY NEEDS TO HAVE THE ABILITY TO REVIEW FEES AND TERMINATE THE LEASE AGREEMENT WHEN THE FEES ARE NOT PAID.

JEAN CONGER SUGGESTED THAT SHE MEET WITH MR. BEATTIE AND TRY TO NARROW IT DOWN TO SOME ACCEPTABLE LANGUAGE FOR A 20 YEAR LEASE THAT WILL SATISFY BOTH PARTIES. A NEW DRAFT WAS REQUESTED BY THE AUGUST 13, 2013 COUNCIL MEETING.

**NEW BUSINESS:**

- #11. DISCUSSION/ACTION:      POSSIBLE APPROVAL OF THE PROPOSED  
AGREEMENT WITH APPLIED SOLUTIONS, LLC FOR THE SUPERVISORY CONTROL  
AND DATA ACQUISITION SYSTEM (SCADA) INTEGRATION AND PROGRAMMING  
FOR THE WASTEWATER TREATMENT PLANT AND THE WATER/SEWER SYSTEM.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT APPLIED SOLUTIONS DOES THE PROGRAMMING FOR THE SCADA SYSTEM.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO APPROVE THE AGREEMENT WITH APPLIED SOLUTION FOR A TOTAL COST NOT TO EXCEED \$20,000.

COUNCILMEMBER FOLL ASKED ERIC DURPOS TO INCLUDE THIS PROJECT IN HIS MONTHLY REPORT AND REPORT ON WHAT WAS DONE AND THE COST.

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[8:16:34 PM](#)

MOTION PASSED.

- #12. DISCUSSION/ACTION: POSSIBLE FINAL ACCEPTANCE OF THE 2013 RESERVOIR 2 AND TRANSMISSION MAIN IMPROVEMENTS PROJECT.**

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE FINAL ACCEPTANCE OF THE 2013 RESERVOIR 2 AND TRANSMISSION MAIN IMPROVEMENTS PROJECT IN THE AMOUNT OF \$1,073,779.62.

[8:19:56 PM](#)

MOTION PASSED.

- #13. DISCUSSION/ACTION: CITY PROPERTY REVIEW FOR THE MEYERS PROPERTY AND HWY 395 AND 8<sup>TH</sup> AVENUE LIFT STATION.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO LEAVE THE MEYERS PROPERTY AS IS.

[8:25:00 PM](#)

MOTION PASSED.

COUNCILMEMBER FOLL ASKED THAT THE PASTURE LEASE AND THE BILLBOARD SIGNS THAT ARE ON THE MEYERS PROPERTY BE ADDED TO THE FEE CHART.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO LEAVE THE HWY 395 AND 8<sup>TH</sup> AVENUE LIFT STATION AS IS.

[8:26:58 PM](#)

MOTION PASSED.

**COMMITTEE OR SPECIAL REPORTS:**

- #14. REPORTS: JUNE MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.**

THERE WERE NO QUESTIONS ON THE MONTHLY REPORTS.

- #15. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

NO REPORT.

- #16. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

THE PENDING ITEMS LIST WAS REVIEWED AND SOME ITEMS WERE DELETED.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

COUNCILMEMBER BIRCH APOLOGIZED FOR RUNNING LATE TONIGHT.

MAYOR RARRICK STATED THAT SHE ATTENDED THE AWC ANNUAL CONFERENCE IN THE TRI-CITIES AND LEARNED A LOT.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:38:26 PM](#)

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MOTION PASSED.

**TIME OF ADJOURNMENT 8:38 P.M.**

\_\_\_\_\_  
MAYOR DEBORAH RARRICK

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager