

Colville, Washington
Regular City Council Meeting Minutes
July 23, 2013

7:00 PM: MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[7:00:00 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, JANKE, BIRCH, FOSTER AND ONE VACANCY.

[7:01:09 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

ABSENT: COUNCILMEMBER ANNE LAWSON

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, STREET/PARK SUPERINTENDENT TERRY LeCAIRE, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS AND CITY ATTORNEY JEAN CONGER.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE JULY 9, 2013 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **JULY 24, 2013 CLAIMS CHECKS #49530 ~ #49612 IN THE AMOUNT OF \$101,530.98 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **JUNE, 2013 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #04. **JULY 2, 2013 ~ JULY 16, 2013 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JULY 23, 2013 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: JULY 24, 2013 CLAIMS CHECKS #49530 ~ #49612 IN THE AMOUNT OF \$101,530.98" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:02:59 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #05. **PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

DARRELL RUSSELL REPRESENTING INLAND HELICOPTERS OUT OF SPOKANE. HE STATED THAT DAVE GARRINGER ASKED HIM TO DO RIDES AT THE UPCOMING AIRPORT FLY-IN. HE STATED THAT IT WASN'T FEASIBLE TO JUST DO RIDES FOR THAT LENGTH OF TIME. HE SUGGESTED THAT THEY MOVE DOWN TO THE TRACK BEHIND THE JR. HIGH SCHOOL AFTER THE FLY-IN. HE STATED THAT HE SPOKE TO THE SCHOOL SUPERINTENDENT AND IS WAITING TO HEAR BACK FROM HIM SINCE IT WOULD BE ON SCHOOL PROPERTY. HE STATED THAT THEY HOPED TO GET SOME BUSINESS FROM RENDEZVOUS ATTENDEES ALSO AND THEY DO CARRY INSURANCE.

COUNCILMEMBER JANKE ASKED IF THERE WERE ANY ISSUES WITH AIR TRAFFIC. MR. RUSSELL STATED THAT THERE WOULDN'T BE AND THEY WOULD COORDINATE THROUGH DAVE GARRINGER.

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COUNCILMEMBER FOLL STATED THAT SHE DIDN'T HAVE ANY ISSUES FROM THE CITY PERSPECTIVE, BUT THEY WOULD NEED TO NAME THE CITY AS ADDITIONAL INSURED ON THEIR INSURANCE.

TRICIA WOODS, CHAMBER OF COMMERCE, STATED THAT AS FAR AS SHE'S CONCERNED IT WOULDN'T BE ASSOCIATED WITH RENDEZVOUS OR INTERFERE WITH THAT EVENT AND WOULDN'T REQUIRE THEIR PERMISSION.

THE CONSENSUS WAS THAT THERE WERE NO ISSUES AS FAR AS THE CITY IS CONCERNED, HOWEVER INLAND HELICOPTERS WOULD NEED TO NAME THE CITY AS AN ADDITIONAL INSURED.

PUBLIC HEARINGS AND POSSIBLE ACTION:

- #06. A. PUBLIC HEARING: CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC IN THE CITY PARK ON AUGUST 6, 2013 FROM 6:00 P.M. TO 8:00 P.M.**

[7:17:17 PM](#) MAYOR RARRICK DECLARED THE PUBLIC HEARING TO CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC IN THE CITY PARK ON AUGUST 6, 2013 FROM 6:00 P.M. TO 8:00 P.M. OPEN AT 7:17 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

SHELLEY BACON, REPRESENTING THE DOCTOR'S CONCERT, STATED THAT SHE APPRECIATES THE CONSIDERATION OF THE CITY COUNCIL.

[7:19:47 PM](#) AS THERE WAS NO FURTHER PUBLIC COMMENT ON THIS ISSUE, MAYOR RARRICK CLOSED THE PUBLIC HEARING AT 7:19 P.M.

- B. DISCUSSION/ACTION: CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC IN THE CITY PARK ON AUGUST 6, 2013 FROM 6:00 P.M. TO 8:00 P.M.**

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO APPROVE THE REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC IN THE CITY PARK ON AUGUST 6, 2013 FROM 6:00 P.M. TO 8:00 P.M.

[7:21:00 PM](#)
MOTION PASSED.

PUBLIC APPEARANCES AND FORUM TIME:

- #07. DISCUSSION/ACTION: UPDATE REGARDING PLANS FOR THE 2013 NATIONAL CAPITOL CHRISTMAS TREE.**

TRICIA WOODS, CHAMBER OF COMMERCE, STATED THAT (3) THREE POTENTIAL TREES WERE CHOSEN FROM THE TRI-COUNTY AREA. SHE STATED THAT THE CITY MIGHT BE INVOLVED TO HELP CLOSE ROADS, ETC. SHE STATED THAT THEY WILL BE HAVING A CELEBRATION WHEN THE TREE COMES THROUGH COLVILLE. SHE STATED THAT THEY WILL BE BACK WHEN THEY HAVE MORE INFORMATION.

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COUNCILMEMBER JANKE ASKED IF THE CITY CAN EXPECT ANY COSTS OR JUST SERVICES. TRICIA WOODS STATED THAT IT WILL PROBABLY BE JUST SERVICES.

COUNCILMEMBER FOLL SUGGESTED THAT THE RECREATION DEPARTMENT SPONSOR AN EVENT TO MAKE ORNAMENTS FOR THE TREE.

#08. DISCUSSION/ACTION: **REQUEST TO BLOCK TWO PARKING SPACES IN FRONT OF A DOWNTOWN BUSINESS AS PART OF A GRAND OPENING.**

BOB HATCH, JOE'S JERKY SHACK, STATED THAT THEY HAVE A TEN BY TEN TENT THAT THEY WOULD LIKE TO SET UP IN THE PARKING SPACES TO DO THE COOKING. THE FIRE CHIEF HAS STATED THAT HE WOULD PREFER HE BE IN THE PARKING SPACES RATHER THAN BEING ON THE SIDEWALK BY THE BUILDING.

COUNCILMEMBER JANKE ASKED IF THE AREA WILL BE CONED OFF BY THE CITY. POLICE CHIEF BOB MESHISHNEK STATED THAT HE SPOKE TO THE FIRE DEPARTMENT AND THEY WILL CONE IT OFF.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ALLOW THE REQUEST TO CONE OFF TWO PARKING SPACES AT 230 SOUTH MAIN FOR A COOKING TENT PER THE SUBMITTED PROPOSAL AND SECURE ALL NECESSARY PERMITS.

COUNCILMEMBER FOLL SUGGESTED THAT THEY PARK A CAR ON THE EDGE OF THE TENT TO AVOID ANY PROBLEMS WITH TRAFFIC.

[7:35:11 PM](#)

MOTION PASSED.

#09. DISCUSSION/ACTION: **REQUEST TO CLOSE STREETS ON SEPTEMBER 7, 2013 FOR THE AMERICAN LEGION RIDERS ANNUAL 9/11 MEMORIAL BIKE RIDE.**

JASON RAMSDELL, AMERICAN LEGION RIDERS, STATED THAT THERE HAS BEEN A CHANGE IN PLANS AND COLVILLE IS NOT HOSTING THE RIDE THIS YEAR. HE STATED THAT THEY WILL NOW BE RIDING ON SEPTEMBER 14TH AROUND 9:00 A.M. LEAVING COLVILLE AND THEY WILL NO LONGER NEED STREET CLOSURES. HE STATED THAT THE FIRE DEPARTMENT WILL ESCORT THEM OUT OF TOWN.

CHIEF MESHISHNEK STATED THAT COUNCIL WILL NEED TO APPROVE A PROCESSION THROUGH TOWN.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE PROCESSION ON SEPTEMBER 14, 2013 AROUND 9:00 A.M. TO BE LED BY THE CITY FIRE DEPARTMENT STARTING AT SUPER ONE FOODS AND PROCEEDING SOUTH ON MAIN STREET.

[7:39:58 PM](#)

MOTION PASSED.

#10. DISCUSSION/ACTION: **REQUEST TO WAIVE COLVILLE MUNICIPAL CODE CHAPTER 9.32 – WEAPONS AND EXPLOSIVES FOR A SHOOTING EVENT DURING THE ROTARY CHILI COOK-OFF AT THE FAIRGROUNDS ON SEPTEMBER 21, 2013.**

BUD BUDINGER, REPRESENTING ROTARY, STATED THAT ROTARY HAS BEEN DOING A LOT FOR THE COMMUNITY AND UP TO THIS POINT THEY HAVE BEEN USING LOCAL MONEY. THIS YEAR THEY WANTED TO DO SOMETHING DIFFERENT THAT WOULD BRING PEOPLE TO COLVILLE.

JOHN BUNCH, NORTHWEST MOUNTED SHOOTERS-BOARD OF DIRECTORS, STATED THAT COURSES ARE SET UP AND THE SHOOTERS ARE ON HORSES. THEY SHOOT AT BALLOONS WITH REVOLVERS SHOOTING BLANKS AND THERE IS NO PROJECTILE AND ARE CERTIFIED TO NOT GO ANY FURTHER THAN 20 FEET.

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COUNCILMEMBER FOLL REQUESTED THAT THEY NAME THE CITY AS AN ADDITIONAL INSURED.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO WAIVE THE COLVILLE MUNICIPAL CODE CHAPTER 9.32 FOR A SHOOTING EVENT DURING THE ROTARY CHILI COOK-OFF AT THE FAIRGROUNDS ON SEPTEMBER 21, 2013.

[7:51:31 PM](#)

MOTION PASSED.

UNFINISHED BUSINESS:

- #11. **DISCUSSION/ACTION: PROPOSED ORDINANCE ACCEPTING THE RESIDUE OF THE ROBERT C. VINSON ESTATE AND ESTABLISHING A PERMANENT FUND.**

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1500 N.S. ACCEPTING THE RESIDUE OF THE ROBERT C. VINSON ESTATE AND ESTABLISHING A PERMANENT FUND.

[7:52:55 PM](#)

MOTION PASSED.

(ORDINANCE NO. 1500 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

- #12. **DISCUSSION/ACTION: PROPOSED RESOLUTION ESTABLISHING A MUNICIPAL AIRPORT ADVISORY BOARD.**

COUNCILMEMBER FOLL SUGGESTED CHANGES TO SECTION 5 AS FOLLOWS:

5. Powers – The Airport Advisory Board shall have the following responsibilities:
- a. The Board shall be available for consultation through the chair, with ~~to~~ the Mayor, City Council, or to other City staff members.
 - b. To assist in basic airport planning. The Board will be available to assist in the planning involving restricted landing areas, air protection privileges and for personal property for airport purposes and to make recommendations to the City Council. They will also assist in selecting sites for airplane hangars and support buildings.
 - c. To operate and maintain the municipal airport within the limitations of funds provided for that purpose in the airport budget as approved by the City Council.
 - d. In the event of necessary repairs, improvements, or purchase of equipment involving the municipal airport, the Advisory Board will assist in completing written applications for monetary assistance to the State Department of Transportation, Aeronautical Division, the Federal Aviation Administration, or any other potential funding source. All activity must have City Council approval.

COUNCILMEMBER BERGIN SUGGESTED A CHANGE TO SECTION 3 AS FOLLOWS:

3. Terms – Terms of office of the Airport Board members shall be three (3) years.

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- c. Any Advisory Board member may be removed during their term by the City Council ~~only~~ for sufficient cause. Sufficient cause means violation of the public trust or malfeasance.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 05-13 AS PRESENTED WITH MODIFICATIONS AS DISCUSSED.

[7:59:22 PM](#)

MOTION PASSED.

(RESOLUTION NO. 05-13 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

NEW BUSINESS:

#13. DISCUSSION/ACTION: 2ND AVENUE REPAIRS AND FUNDING.

STREET/PARK SUPERINTENDENT TERRY LECAIRE STATED THAT WE ONLY RECEIVED ONE BID AND IT WAS HIGHER THAN EXPECTED. HE STATED THAT HE THINKS THAT HE CAN COVER 5 BLOCKS WITH SOME CHANGE ORDERS.

COUNCILMEMBER JANKE ASKED HOW MUCH WOULD BE NEEDED TO COVER ALL 7 BLOCKS. TERRY LECAIRE STATED THAT HE WOULD NEED AN ADDITIONAL \$30,000-35,000. THIS WOULD BE CURB TO CURB FOR THE WHOLE 7 BLOCKS.

COUNCILMEMBER JANKE STATED THAT WE HAVE POTENTIAL FUNDS IN THE CURRENT EXPENSE BEGINNING FUND BALANCE AND CAN FUND ALL 7 BLOCKS.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO FUND THE FULL 7 BLOCKS AND ADD AN ADDITIONAL \$30,000 FROM THE EXCESS BEGINNING FUND BALANCE IN CURRENT EXPENSE FOR A TOTAL PROJECT OF \$159,107.33.

[8:11:07 PM](#)

MOTION PASSED.

#14. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR THE 2013 GARDEN HOMES WATER IMPROVEMENTS PROJECT.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THEY RECEIVED TWO BIDS ON THE RE-BID OF THIS PROJECT. HE STATED THAT THEY HAVE RECEIVED DOH (DEPARTMENT OF HEALTH) CONCURRENCE AND THE GARDEN HOMES WATER ASSOCIATION IS IN AGREEMENT. HE STATED THAT ENGINEERING SERVICES WILL NEED TO BE CONTRACTED OUT SINCE THERE IS NO STAFF AVAILABLE FOR THIS WORK. WELCH COMER WILL BE ASKED TO PERFORM THIS WORK.

COUNCILMEMBER JANKE ASKED IF THE CULTURAL AND ENVIRONMENTAL WORK IS COMPLETE. ERIC DURPOS STATED THAT IT IS DONE.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO AWARD THE 2013 GARDEN HOMES WATER IMPROVEMENTS PROJECT TO COLVILLE CONSTRUCTION IN THE AMOUNT OF \$477,894.64.

[8:14:49 PM](#)

MOTION PASSED.

#15. DISCUSSION/REPORT: WELLNESS PROGRAM 2ND QUARTER REPORT.

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CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL PRESENTED THE WELLNESS PROGRAM 2ND QUARTER REPORT.

COMMITTEE OR SPECIAL REPORTS:

#16. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#17. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

COUNCILMEMBER BIRCH STATED THAT HE HAS THE MATERIALS TO START READING ON THE GOLF COURSE REVERSIONARY CLAUSE.

COUNCILMEMBER JANKE ASKED ABOUT THE FEASIBILITY STUDY FOR THE PARK/RECREATION OFFICES. ERIC DURPOS STATED THAT THEY WERE WAITING FOR COUNCILMEMBER JANKE TO RETURN.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

POLICE CHIEF BOB MESHISHNEK STATED THAT THE BLOCKING OF PARKING SPACES THAT WAS APPROVED AT THE LAST COUNCIL MEETING DID NOT END UP HAPPENING.

COUNCILMEMBER BIRCH STATED THAT HE WENT TO THE LATEST DOMINION MEADOWS ATHLETIC ASSOCIATION MEETING AND THEY ARE STILL TRYING TO GET APPROVAL FROM THE NATIONAL ELKS TO DO AN RV PARK.

COUNCILMEMBER JANKE STATED THAT THE ROAD REPAIRS ON PHEASANT RIDGE APPEAR TO BE COMPLETE AND HE WONDERED WHAT THE NEXT STEP WILL BE TO RELEASE THEIR FUNDS. HOLLY PANNELL STATED THAT THIS ITEM IS ON THE NEXT COUNCIL MEETING AGENDA FOR CONSIDERATION. COUNCILMEMBER JANKE ASKED ABOUT THE LETTER THAT WAS RECEIVED FROM COLVILLE CONSTRUCTION REGARDING CONCERNS THEY HAD ABOUT THE PRE-BID MEETING FOR GARDEN HOMES. HE STATED THAT THEY REQUESTED A RESPONSE. ERIC DURPOS STATED THAT A RESPONSE WAS SENT FROM CITY ATTORNEY CHARLIE SCHUERMAN.

COUNCILMEMBER FOLL ASKED COUNCIL REPRESENTATIVES TO FOLLOW UP WITH THEIR BOARDS AND COMMISSIONS AND ASK THEM TO SUBMIT THEIR MEETING MINUTES TO CITY HALL.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:28:00 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT 8:28 P.M.

MAYOR DEBORAH RARRICK

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager