

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**August 13, 2013**

**7:00 PM:** MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[6:59:35 PM](#)

**ROLL CALL:** FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

[7:00:01 PM](#)

**PRESENT:** COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

**ABSENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER ANNE LAWSON AND COUNCILMEMBER LOU JANKE.

**STAFF PRESENT:** DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, STREET/PARK SUPERINTENDENT TERRY LeCAIRE, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, RECREATION COORDINATOR JAKE WILSON, FIRE CHIEF JOE HIRSCH, POLICE CHIEF ROBERT MESHISHNEK, LEAD MECHANIC JEFF LONG AND DEPUTY CLERK KATHY BROGAN.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE JULY 23, 2013 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **MINUTES OF THE JULY 30, 2013 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #03. **JULY 31, 2013 MANUAL CLAIMS CHECK #49703 IN THE AMOUNT OF \$29,787.40 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **AUGUST 14, 2013 CLAIMS CHECKS #49704 ~ #49810 IN THE AMOUNT OF \$160,475.39 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **JULY, 2013 PAYROLL CHECKS #49663 ~ #49702 IN THE AMOUNT OF \$305,527.83 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #06. **JULY, 2013 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #07. **JULY 26, 2013 ~ AUGUST 8, 2013 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE AUGUST 13, 2013 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: JULY 31, 2013 MANUAL CLAIMS CHECK #49703 IN THE AMOUNT OF \$29,787.40; AUGUST 14, 2013 CLAIMS CHECKS #49704 ~ #49810 IN THE AMOUNT OF \$160,475.39; JULY, 2013 PAYROLL CHECKS #49663 ~ #49702 IN THE AMOUNT OF \$305,527.83" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #08. **PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

THERE WERE NO PUBLIC COMMENTS.

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**PUBLIC HEARINGS AND POSSIBLE ACTION:**

- #09A. PUBLIC HEARING: CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT THE LOGGER TAVERN ON AUGUST 16 AND 17, 2013 FROM 9:00 P.M. TO 1:00 A.M.**

[7:05:02 PM](#) MAYOR RARRICK DECLARED THE PUBLIC HEARING TO CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT THE LOGGER TAVERN ON AUGUST 16 AND 17, 2013 FROM 9:00 P.M. TO 1:00 A.M. OPEN AT 7:05 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

BRAD MOORHEAD, LOGGER TAVERN, 246 N. MAIN, STATED THAT THEY APPRECIATE THE SUPPORT THEY HAVE RECEIVED IN THE PAST FROM THE CITY AND THAT THIS IS A BIG EVENT FOR THEM.

[7:07:35 PM](#) AS THERE WAS NO FURTHER PUBLIC COMMENT ON THIS ISSUE, MAYOR RARRICK CLOSED THE PUBLIC HEARING AT 7:07 P.M.

- #09B. DISCUSSION/ACTION: CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT THE LOGGER TAVERN ON AUGUST 16 AND 17, 2013 FROM 9:00 P.M. TO 1:00 A.M.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT THE LOGGER TAVERN ON AUGUST 16 AND 17, 2013 FROM 9:00 P.M. TO 1:00 A.M.

COUNCILMEMBER KYLE ASKED ABOUT THE APARTMENTS BEHIND THE TAVERN. MR. MOORHEAD STATED THAT HE HAS SPOKEN TO THEM AND THEY DO NOT HAVE ANY OBJECTIONS.

[7:09:43 PM](#)  
MOTION PASSED.

**PUBLIC APPEARANCES AND FORUM TIME:**

- #10. DISCUSSION/ACTION: REQUEST TO CLOSE A PORTION OF 7<sup>TH</sup> AVENUE ON AUGUST 17, 2013.**

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE THE REQUEST TO CLOSE A PORTION OF 7<sup>TH</sup> AVENUE BETWEEN MAIN AND OAK ON AUGUST 17, 2013 FROM 9:00 A.M. TO 6:00 P.M.

COUNCILMEMBER KYLE ASKED ABOUT SIGNAGE FOR CLOSING THE ROAD AND WHO WILL BE RESPONSIBLE FOR SETTING IT UP AND REMOVING IT. POLICE CHIEF ROBERT MESHISHNEK STATED THAT HE AND STREET/PARK SUPERINTENDENT TERRY LeCAIRE WILL WORK OUT THE DETAILS WITH THE PROPERTY OWNER.

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[7:15:33 PM](#)

MOTION PASSED.

**#11. DISCUSSION/ACTION: REQUEST FOR FUNDING AND APPROVAL TO INSTALL BIKE RACKS IN THE DOWNTOWN AREA.**

DAVE WINDOM, ROTARY PRESIDENT AND ADMINISTRATOR OF TRI COUNTY HEALTH DISTRICT, STATED THAT THE HEALTH DISTRICT IS WORKING WITH LOCAL GROUPS TO PROMOTE HEALTHY COMMUNITIES. HE STATED THAT THE ROTARY CLUB HAS CHOSEN BICYCLING AS THEIR CHAMPION CAUSE. HE STATED THAT ROTARY IS ASKING FOR \$1,000 FROM THE CITY TO BE USED TO PURCHASE BIKE RACKS FOR THE DOWNTOWN AREA, WITH THE MATCHING FUNDS COMING FROM THE HEALTH DISTRICT. HE ALSO STATED THAT THE RACKS CAN BE MANUFACTURED LOCALLY.

MAYOR RARRICK SUGGESTED THAT THEY SUBMIT A LODGING TAX APPLICATION FOR THIS FUNDING. POSSIBLE LOCATIONS DISCUSSED FOR THE BIKE RACKS WERE HERITAGE COURT, IN FRONT OF HALLMARK, THE LIBRARY AND THE CITY PARK.

COUNCILMEMBER KYLE STATED THAT HE NEEDS MORE INFORMATION PRIOR TO MAKING A DECISION. HE ALSO STATED THAT HE IS NOT IN FAVOR OF REMOVING THE EXISTING BIKE RACKS IN TOWN.

COUNCILMEMBER BIRCH STATED THAT THE CITY OF COLVILLE SHOULD BE IDENTIFIED ON THE RACKS AS WELL IF CITY FUNDING IS UTILIZED.

**#12. DISCUSSION/ACTION: REQUEST FOR FINAL APPROVAL TO PLACE A MONUMENT AT ACORN COURT.**

SPENCER BATEMAN, 224 N. MAIN, COLVILLE MONUMENT WORKS, STATED THAT THE ORIGINAL REQUEST WAS A FEW MONTHS AGO AND HE IS BACK WITH THE FINAL PLAN.

COUNCILMEMBER KYLE STATED THAT THE CURRENT SIGN IS OFTEN CONFUSED WITH THE ACTUAL NAME OF THE STREET. HE IS IN FAVOR OF THE PROPOSAL, BUT WONDERED HOW THIS WOULD BE INCORPORATED INTO THE AREA AROUND THE STATUE.

COUNCILMEMBER BIRCH STATED THAT HE IS IN FAVOR OF THE PROPOSAL AS LONG AS THE CURRENT SIGN IS REMOVED.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO PROCEED WITH THE ACCEPTANCE OF SPENCER BATEMAN'S MONUMENT FOR ACORN COURT TO BE INSTALLED AT THE FRONT OF THE SCULPTURE IN ACCORDANCE WITH STREET DEPARTMENT'S RECOMMENDATION THAT IT BE UP AND BACK FROM THE CURBING AND THE BROWN TRAFFIC SIGN BEING TOTALLY REMOVED.

[7:36:14 PM](#)

MOTION PASSED.

**NEW BUSINESS:**

**#13. DISCUSSION/ACTION: BID FOR THE 2013 2ND AVENUE RESURFACING PROJECT.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT BECAUSE ALL BIDS FOR THE 2<sup>ND</sup> AVENUE RESURFACING PROJECT WERE MUCH HIGHER THAN EXPECTED, THE COUNCIL REJECTS ALL BIDS AND DIRECTS THAT THE PROJECT BE REBID WITH A REDUCED SCOPE.

[7:38:29 PM](#)

MOTION PASSED.

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**#14. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR THE 2013 2ND AVENUE RESURFACING PROJECT.**

COUNCILMEMBER KYLE ASKED HOW THIS STREET WAS CHOSEN FOR A PROJECT OVER OTHER STREETS IN THE CITY. STREET/PARK SUPERINTENDENT TERRY LeCAIRE STATED THAT IT RANKS AS ONE OF THE WORST STREETS IN THE CITY AND THE UNDERGROUND UTILITIES ARE IN GOOD SHAPE. THEY WILL BE TRYING A NEW CHIP SEAL PROCESS FOR THIS STREET.

COUNCILMEMBER KYLE STATED THAT HE WOULD RATHER ONLY DO THE BASE BID AT THIS TIME AND NOT USE THE EXTRA FUNDING THAT WAS PREVIOUSLY APPROVED. HE STATED THAT HE IS CONCERNED ABOUT THE BUDGET. TERRY LeCAIRE STATED THAT THERE HAS ALREADY BEEN SOME TESTING DONE ON THE ADDITIONAL SECTION AND THERE WILL BE EXPENSES TO PATCH IT IF THE PROJECT ISN'T EXTENDED.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO AWARD THE 2013 2<sup>ND</sup> AVENUE RESURFACING PROJECT TO KNIFE RIVER IN THE AMOUNT OF \$153,880.71.

[7:47:27 PM](#)

MOTION PASSED.

**#15. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR THE 2013 SANITARY SEWER IMPROVEMENTS PROJECT.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THEY RECEIVED TWO BIDS FOR THIS PROJECT. HE STATED THAT THE PROJECT CONSISTS OF SEVERAL SECTIONS OF A FIVE BLOCK AREA THAT HAVE A HISTORY OF HAVING PROBLEMS. PIPE BURSTING WILL BE USED FOR PART OF THE PROJECT.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO AWARD THE 2013 SANITARY SEWER IMPROVEMENTS PROJECT TO VERSATILE INDUSTRIES IN THE AMOUNT OF \$208,172.54.

[7:53:25 PM](#)

MOTION PASSED.

**#16. DISCUSSION/ACTION: CITY PROPERTY REVIEW FOR THE BURNETT PROPERTY AND THE HEADWORKS PROPERTY.**

DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI STATED THAT THE HEADWORKS PROPERTY IS ESSENTIAL FOR THE WASTEWATER TREATMENT PLANT. HE STATED THAT THE BURNETT PROPERTY WAS PURCHASED PRIMARILY FOR THE TRUCK ROUTE. THE RESIDENCE LOCATED ON THE PROPERTY HAS EXCLUSIVE USE BY THE FORMER OWNERS AS LONG AS THEY ARE ALIVE.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO RETAIN THE BURNETT PROPERTY AND THE HEADWORKS PROPERTY AS IS.

[7:59:43 PM](#)

MOTION PASSED.

**COMMITTEE OR SPECIAL REPORTS:**

**#17. REPORTS: JULY MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.**

THERE WERE NO QUESTIONS ON THE MONTHLY REPORTS.

**#18. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

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NO REPORT.

**#19. COUNCIL PENDING ITEMS:      REVIEW LIST OF COUNCIL PENDING ITEMS.**

LEAD MECHANIC JEFF LONG REVIEWED THE CITY VEHICLE INVENTORY SHEETS AND STATED THAT THE AIRPORT AND FLOAT ARE NOT INCLUDED YET AND THEY WILL BE SUBMITTING A REVISED LIST IN A FEW WEEKS.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

POLICE CHIEF ROBERT MESHISHNEK PRESENTED A REQUEST TO HOLD THE ANNUAL FAIR PARADE ON AUGUST 24, 2013 AT 10:00 A.M. THEY ARE REQUESTING THE SAME ROUTE AS PREVIOUS YEARS.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO APPROVE THE REQUEST BY LORI MATLOCK TO HOLD THE FAIR PARADE ON MAIN STREET ON AUGUST 24, 2013.

[8:09:49 PM](#)

MOTION PASSED.

DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI STATED THAT THE CITY NEEDS TO START THINKING ABOUT THE NEW MARIJUANA LEGISLATION.

COUNCILMEMBER KYLE STATED THAT COUNCILMEMBER LAWSON ASKED HIM TO PASS ALONG SOME CONCERNS SHE HAS REGARDING THE NEW SENIOR CENTER AND CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT) FUNDING. MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT HE HAS PASSED THESE CONCERNS ALONG TO CDBG. HE WILL HAVE ANSWERS WHEN THE GRANT CONTRACT IS BROUGHT TO COUNCIL FOR APPROVAL.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:21:15 PM](#)

MOTION PASSED.

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MAYOR DEBORAH RARRICK

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager