

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**September 10, 2013**

**7:00 PM:** MEETING CALLED TO ORDER BY MAYOR PRO-TEM NANCY FOLL.

[7:01:00 PM](#)

**ROLL CALL:** FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

[7:01:48 PM](#)

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH AND COUNCILMEMBER TERRY FOSTER.

**ABSENT:** MAYOR DEBORAH RARRICK

**STAFF PRESENT:** DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, STREET/PARK SUPERINTENDENT TERRY LeCAIRE, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, RECREATION COORDINATOR JAKE WILSON, FIRE CHIEF JOE HIRSCH, POLICE OFFICER BILL EMILY AND CITY ATTORNEY CHARLES SCHUERMAN.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE AUGUST 27, 2013 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **SEPTEMBER 11, 2013 CLAIMS CHECKS #49928 ~ #49995 IN THE AMOUNT OF \$335,639.72 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **AUGUST, 2013 PAYROLL CHECKS #49888 ~ #49927 IN THE AMOUNT OF \$301,816.73 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **AUGUST, 2013 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #05. **AUGUST 22, 2013 ~ SEPTEMBER 5, 2013 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR PRO-TEM FOLL READ THE CONSENT AGENDA.

COUNCILMEMBER FOSTER MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE SEPTEMBER 10, 2013 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: SEPTEMBER 11, 2013 CLAIMS CHECKS #49928 ~ #49995 IN THE AMOUNT OF \$335,639.72; AUGUST, 2013 PAYROLL CHECKS #49888 ~ #49927 IN THE AMOUNT OF \$301,816.73" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:04:21 PM](#)

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #06. **PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

BILL PIFER, 1930 EAST IVY, STATED THAT HE WAS ASKED BY GLENDA PITTMAN TO COMMENT ON THE SENIOR CENTER PROJECT. HE STATED THAT IN LESS THAN A MONTH THE SENIORS HAVE RAISED ENOUGH MONEY TO MAKE UP THE \$100,000 SHORTFALL TO GET THE GRANT. HE STATED THAT HE STRONGLY ENCOURAGES THE COUNCIL TO MOVE FORWARD WITH THE CDBG GRANT CONTRACT FOR THE NEW SENIOR CENTER.

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MR. PIFER ALSO COMMENTED THAT HE THINKS THE CITY SHOULD DO AN OVERLAY ON THE HAWTHORNE AVENUE PROJECT AND NOT WAIT.

GLEND A PITTMAN STATED THAT SHE WANTED TO THANK THE COUNCIL IN ADVANCE FOR SIGNING THE CONTRACT TO MAKE THIS HAPPEN.

**NEW BUSINESS:**

**#07. DISCUSSION/POSSIBLE ACTION: DISCUSSION REGARDING THE COMMUNITY BLOCK WATCH PROGRAM.**

CHIEF OF POLICE BOB MESHISHNEK STATED THAT THERE WAS A COMMUNITY MEMBER THAT HAS ASSISTED WITH SETTING UP MEETINGS REGARDING THE BLOCK WATCH PROGRAM AND HAS BEEN HELPING WITH THE DRUG PROGRAM. CHIEF MESHISHNEK ASKED OFFICER BILL EMILY TO BRIEFLY EXPLAIN THE BLOCK WATCH PROGRAM.

OFFICER BILL EMILY STATED THAT THE BLOCK WATCH PROGRAM STARTED YEARS AGO AND IT ALLOWS COMMUNITY MEMBERS TO GET TOGETHER AND MEET WITH LAW ENFORCEMENT AND ADDRESS ISSUES.

MAYOR PRO-TEM FOLL ASKED CHIEF MESHISHNEK TO REPORT BACK IN THREE (3) MONTHS REGARDING THE STATUS OF THE BLOCK WATCH PROGRAM.

**#08. DISCUSSION/ACTION: POSSIBLE APPROVAL OF THE CONTRACT WITH THE WASHINGTON STATE DEPARTMENT OF COMMERCE FOR A CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT) GENERAL PURPOSE GRANT TO BUILD A NEW SENIOR CENTER.**

CITY ATTORNEY CHARLIE SCHUERMAN STATED THAT THE CITY HAS BEEN AWARDED A \$600,000 GRANT TO BE USED FOR THE BUILDING OF A SENIOR CENTER. WE HAVE 90 DAYS TO EXECUTE A CONTRACT. THE DEPARTMENT OF COMMERCE WAS NOT AWARE THAT THE SENIORS OWNED THE LAND AND NOT THE CITY. THE CITY HAS A RESPONSIBILITY FOR 10 YEARS TO ENSURE THAT THE NEW BUILDING IS USED FOR ITS INTENDED PURPOSE. HE STATED THAT WE WILL NEED TO EXECUTE A DEED OF TRUST IN THE EVENT THE SENIOR CENTER GROUP CEASES TO EXIST. WE WILL ALSO NEED TO SIGN A PARTNERSHIP AGREEMENT. CHARLIE SCHUERMAN STATED THAT HE HAS THESE DOCUMENTS DRAFTED, BUT THEY ARE NOT READY FOR THIS MEETING TONIGHT. HE STATED THAT THESE DOCUMENTS ARE THE EASY AND CLEAN SOLUTION TO THESE ISSUES AND THESE DOCUMENTS WILL BE FOR THE PROTECTION OF THE CITY.

COUNCILMEMBER KYLE CLARIFIED THAT THE ISSUES OF BEING IN DEFAULT ARE NOT FINANCIAL, IT DEALS WITH KEEPING THE FACILITY OPEN TO SENIORS.

COUNCILMEMBER LAWSON ASKED CHARLIE SCHUERMAN IF HE HAS BEEN WORKING WITH CDBG ON ALL OF THESE DOCUMENTS. CHARLIE SCHUERMAN STATED THAT HE HAS AND ALL THE GUIDANCE THAT WE ARE GETTING IS COMING FROM THE CDBG. CHARLIE SCHUERMAN STATED THAT IF THERE IS A DEFAULT WE WOULD NEGOTIATE THAT WITH THE STATE. THE DEED OF TRUST IS FOR THE FULL GRANT AMOUNT.

COUNCILMEMBER FOSTER ASKED WHAT HAPPENS AT THE END OF THE 10 YEARS. CHARLIE SCHUERMAN STATED THAT THE REQUIREMENTS OF THE FEDERAL GOVERNMENT GO AWAY.

JULIE EVERSON, COLVILLE COMMUNITY SENIOR CENTER, STATED THAT THE SENIORS ARE ALSO SETTING ASIDE \$25,000 TO HELP WITH ANY CHANGE ORDERS. IT WAS CLARIFIED THAT ANY COST OVERRUNS FOR THE PROJECT WOULD BE THE RESPONSIBILITY OF THE SENIORS.

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COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO AUTHORIZE THE MAYOR TO SIGN THE CDBG GRANT TO BUILD A NEW SENIOR CENTER AND TO EXECUTE THE DEED OF TRUST AND THE PARTNERSHIP AGREEMENT.

[8:21:28 PM](#)

MOTION PASSED.

**#09. DISCUSSION/ACTION: 2013 HAWTHORNE AVENUE, WALNUT TO MINER STREET OVERLAY OPTIONS.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE CITY IS IN A GOOD POSITION TO OBTAIN TIB (TRANSPORTATION IMPROVEMENT BOARD) FUNDING FOR THIS PROJECT. HE ALSO STATED THAT ANY OF THE FUNDS THAT WE DON'T SPEND ON THE OVERLAY THIS YEAR CAN BE RE-ALLOCATED NEXT YEAR. HE STATED THAT WE CAN ISSUE A NOTICE TO PROCEED UNTIL SPRING 2014. WE SHOULD HEAR ABOUT THE TIB FUNDS IN LATE NOVEMBER.

ERIC DURPOS STATED THAT HE IS RECOMMENDING OPTION D FROM HIS MEMO. THIS OPTION WOULD ALLOW THE CITY TO DETERMINE WHETHER OR NOT TIB HAS CHOSEN TO FUND THE WALNUT STREET TO PINE STREET RECONSTRUCTION PORTION IN THE AMOUNT OF \$749,000. IF THE GRANT IS NOT AWARDED THE CITY CAN PROCEED WITH THE PROJECT AS AWARDED.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE OPTION D AS PRESENTED.

[8:43:39 PM](#)

MOTION PASSED.

**#10. DISCUSSION/ACTION: REQUEST TO FUND THE CLEANUP OF THE CITY HALL BASEMENT.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO AUTHORIZE THE EXPENDITURE OF \$2,304.79 WITH T&M RESTORATION FOR THE CLEANUP OF THE CITY HALL BASEMENT TO BE FUNDED FROM THE RAINY DAY FUND.

COUNCILMEMBER BIRCH ASKED WHY WE CAN'T BUY THE EQUIPMENT AND HAVE CITY STAFF DO THE WORK. IT WAS STATED THAT WE ARE NOT ABLE TO PERFORM SUFFICIENT TESTING ON OUR OWN, NOR DO WE HAVE THE EXPERTISE.

[8:51:01 PM](#)

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER BIRCH.*

**#11. DISCUSSION: 2014 BUDGET REQUESTS FOR CITY COUNCIL, MAYOR, CITY HALL, CITY CLERK, CITY TREASURER, STREET, PARK, RECREATION, SWIMMING POOL, POLICE, FIRE, BUILDING/PLANNING, LIBRARY, AIRPORT, AND MUNICIPAL SERVICES.**

2014 BUDGET REQUESTS WERE REVIEWED FOR MUNICIPAL SERVICES, AIRPORT, LIBRARY, BUILDING/PLANNING, FIRE, POLICE, SWIMMING POOL, RECREATION, PARK, STREET, CITY TREASURER, CITY CLERK, CITY HALL, MAYOR AND CITY COUNCIL.

**COMMITTEE OR SPECIAL REPORTS:**

**#12. DISCUSSION: MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.**

THERE WERE NO QUESTIONS ON MONTHLY REPORTS.

**#13. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

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NO REPORT.

**#14. COUNCIL PENDING ITEMS:            REVIEW LIST OF COUNCIL PENDING ITEMS.**

THE STATUS OF SOME ITEMS WAS REVIEWED.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

COUNCILMEMBER KYLE STATED THAT THERE IS AN ON-LINE PETITION GOING AROUND TO START A CURBSIDE RECYCLING PROGRAM.

COUNCILMEMBER JANKE STATED THAT THERE IS A TRANSPORTATION COMMISSION MEETING HERE AT CITY HALL ON SEPTEMBER 17. HE ALSO STATED THAT THE STREET WORK ON PHEASANT RIDGE IS DONE.

COUNCILMEMBER BIRCH STATED THAT THERE IS AN OPEN HOUSE TOMORROW AT THE NEW BORDER PATROL FACILITY. HE ALSO STATED THAT THE FIRE DEPARTMENT WILL BE DOING A BELL RINGING TOMORROW MORNING FOR 9/11 REMEMBRANCE.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADJOURN THE MEETING.

[10:27:11 PM](#)

MOTION PASSED.

**TIME OF ADJOURNMENT 10:27 P.M.**

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MAYOR PRO-TEMPORE NANCY FOLL

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager