

Colville, Washington
Regular City Council Meeting Minutes
October 8, 2013

7:00 PM: MEETING CALLED TO ORDER BY MAYOR PRO-TEM NANCY FOLL.

[6:59:59 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

[7:01:07 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH AND COUNCILMEMBER TERRY FOSTER.

ABSENT: MAYOR DEBORAH RARRICK

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, FIRE CHIEF JOE HIRSCH AND RECREATION COORDINATOR JAKE WILSON.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE SEPTEMBER 24, 2013 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **OCTOBER 9, 2013 CLAIMS CHECKS #50147 ~ #50231 IN THE AMOUNT OF \$353,800.08 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **SEPTEMBER, 2013 PAYROLL CHECKS #50083 ~ #50146 IN THE AMOUNT OF \$293,171.76 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **SEPTEMBER, 2013 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #05. **SEPTEMBER 20, 2013 ~ OCTOBER 3, 2013 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR PRO-TEM FOLL READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE OCTOBER 8, 2013 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: OCTOBER 9, 2013 CLAIMS CHECKS #50147 ~ #50231 IN THE AMOUNT OF \$353,800.08; SEPTEMBER, 2013 PAYROLL CHECKS #50083 ~ #50146 IN THE AMOUNT OF \$293,171.76" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:02:39 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #06. **PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

JIM MADDOX, 330 EAST 4TH, STATED THAT HE WOULD LIKE TO SEE AN ORDINANCE ADOPTED ON ELECTRIC WHEELCHAIRS AND CONVEYENCES. HE STATED THAT HE HAS THE CITY OF KENT MUNICIPAL CODE AS AN EXAMPLE.

PUBLIC APPEARANCES AND FORUM TIME:

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#07. DISCUSSION: UPDATE FROM STEVENS PUD (PUBLIC UTILITY DISTRICT) REGARDING THE HIGH SPEED INTERNET AND FIBER OPTIC COMMUNICATIONS SYSTEM.

KELLY TERRY, STEVENS PUD, STATED THAT HE WAS HERE A YEAR AGO TO INFORM THE COUNCIL ABOUT THIS PROJECT AND SINCE THEN THERE HAS BEEN GREAT PROGRESS. AS OF RIGHT NOW, THE BACKBONE IS DONE. HE STATED THAT THERE ARE CURRENTLY SIX CUSTOMERS LIVE AND UTILIZING THE LINE.

MAYOR PRO-TEM FOLL STATED THAT SHE THOUGHT THAT NOANET (NORTHWEST OPEN ACCESS NETWORK) BROUGHT IN THE FIBER OPTIC LINE. IT WAS STATED THAT THIS WAS DONE WITH GRANT FUNDING WITH 1/3 GRANT MONEY, 1/3 FROM NOANET AND 1/3 FROM THEIR SUB RECIPIENTS. MR. TERRY STATED THAT WHEN NOANET SUBMITTED THE APPLICATION TO NTIA (NATIONAL TELECOMMUNICATIONS INFORMATION ADMINISTRATION) FOR APPROVAL, THEY INCLUDED A LIST THAT THEY THOUGHT FIT THE DEFINITION FOR AN ANCHOR INSTITUTION. THEY ARE THE HOSPITAL, THE SCHOOL DISTRICT, THE NORTHWEST JUSTICE PROJECT AND THE LIBRARY. HE WASN'T SURE ABOUT THE OTHERS. HE STATED THAT ALL ANCHORS HAVE FIBER IN THE BUILDING, AT NO COST TO THEM, BUT NOT ALL HAVE SIGNED UP TO PURCHASE SERVICE.

KELLY TERRY STATED THAT THE STEVENS PUD OWNS ALL THE FIBER THAT DOES NOT PERTAIN TO THE BACKBONE, SINCE THE PUD HAS NEVER BEEN IN THE ISP (INTERNET SERVICE PROVIDER) BUSINESS THEY CONTRACTED WITH NOANET TO MANAGE THE FIBER. HE STATED THAT IF SOMEONE WANTS TO HOOKUP AND ACCESS SERVICE THEY COME UP WITH A PRICE AND THEN NOANET HIRES SOMEONE TO BUILD THE LINE TO THE FACILITY. HE STATED THAT FIRST YOU HAVE TO GET THE FIBER INTO THE BUILDING/COMPUTER ROOM AND THEN THEY NEED TO ENGINEER AN ELECTRICAL PATHWAY AND THE NECESSARY EQUIPMENT NEEDS TO BE INSTALLED TO HOOK UP TO THE FIBER.

COUNCILMEMBER JANKE ASKED ABOUT THE SERVICE AGREEMENT. KELLY TERRY STATED THAT THE PUD CAN'T SELL THE INTERNET TO CUSTOMERS, WHICH IS WHY IT IS PURCHASED FROM AN ISP. COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE AN ESTIMATED COST FOR THE CITY FACILITIES. KELLY TERRY STATED THAT EVERY BUILDING WOULD BE PRICED INDIVIDUALLY AND IT TAKES HIM ABOUT A WEEK TO DO THAT CALCULATION. COUNCILMEMBER JANKE ASKED WHO IS RESPONSIBLE IF THERE ARE ISSUES, KELLY TERRY STATED THAT IT WOULD BE NOANET, THEY ARE MANAGING IT. THE CUSTOMER DECIDES WHO TO USE FOR THE ISP.

KELLY TERRY STATED THAT WHEN ASKING FOR A QUOTE, THEY NEED TO KNOW WHAT ISP WE WANT TO USE AND THE PRICE WILL COME FROM THEM. WE CAN SEND IT TO MULTIPLE SERVICE PROVIDERS AND GET A QUOTE FROM ALL OF THEM AND DECIDE WHICH ONE WE WANT TO USE.

NEW BUSINESS:

#08. DISCUSSION/ACTION: REQUEST TO PROCEED WITH A PHYSICAL ASSESSMENT OF THE POLICE DEPARTMENT AND RECREATION OFFICES.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT HE HAS WORKED WITH COUNCILMEMBER JANKE TO DRAFT A SCOPE OF WORK TO PERFORM EVALUATIONS FOR THE POLICE DEPARTMENT AND RECREATION OFFICES. FUNDING WOULD COME FROM THE CURRENT EXPENSE CFP (CAPITAL FACILITIES PLAN) FUNDING SET ASIDE AND THEY ARE ESTIMATING IT WILL COST UNDER \$3,000.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO AUTHORIZE THE MUNICIPAL SERVICES ADMINISTRATOR TO PROCEED WITH THE PHYSICAL ASSESSMENT AND GET QUOTES WITH FUNDING COMING FROM THE CURRENT EXPENSE CFP RESERVE.

[7:46:07 PM](#)

MOTION PASSED.

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#09. DISCUSSION/ACTION: REVIEW RESERVOIR #3 STRUCTURAL REPORT AND DECIDE HOW TO PROCEED.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT RESERVOIR #3 HAD NEVER BEEN CLEANED, SO THEY ADDED IT TO THE SCOPE OF WORK WHEN WE WERE DOING THE CLEANING AND INSPECTING OF RESERVOIR #2. HE STATED THAT THEY CONTRACTED WITH A STRUCTURAL ENGINEER TO INSPECT RESERVOIR #3 WITH A FOCUS ON THE ROOF STRUCTURE.

RICK WALLANDER, STRUCTURAL ENGINEER, STATED THAT IT NEEDS TO BE FIXED. HE STATED THAT THE ROOF STRUCTURE IS FAILED AND THERE ARE CRACKED BEAMS AND RUSTED REBAR SPALLING CONCRETE ALL OVER. THERE ARE BEAMS THAT ARE BROKEN AND THE STEEL AT THE WATER LINE, INCLUDING LADDER, VENT OVERFLOW AND HATCHES ARE ALL RUSTED AND HALF GONE. THE WALLS APPEAR TO BE OK, IT IS THE COVER THAT IS IN NEED OF REPAIR.

ERIC DURPOS STATED THAT WE WILL NEED TO LOOK AT THE OPTIONS AND THE PROPOSED COSTS INCLUDING THE LONGEVITY OF ANY REPAIRS. HE STATED THAT HE WILL COME BACK TO COUNCIL WITH OPTIONS.

COUNCILMEMBER BERGIN ASKED WHAT WOULD BE A REASONABLE TIMEFRAME TO COME BACK WITH OPTIONS AND ESTIMATES. ERIC DURPOS STATED THAT HE WILL RETURN IN 3-4 MONTHS.

[8:09:12 PM](#)

#10. DISCUSSION/ACTION: POSSIBLE APPROVAL OF THE LOCAL AGENCY STANDARD CONSULTANT AGREEMENT FOR DESIGN AND CONSTRUCTION WITH WELCH COMER FOR HAWTHORNE AVENUE, US 395 TO WALNUT STREET PROJECT.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THIS IS THE DESIGN WORK TO REBUILD HAWTHORNE AVENUE FROM US 395 TO WALNUT STREET. THIS ALSO INCLUDES PUBLIC OUTREACH TO MAKE THE DECISIONS REGARDING WHAT IT WILL LOOK LIKE. HE STATED THAT THIS IS FOR THE STREET WORK ONLY.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE THE LOCAL AGENCY STANDARD CONSULTANT AGREEMENT FOR DESIGN AND CONSTRUCTION ENGINEERING WITH WELCH COMER & ASSOCIATES IN THE AMOUNT OF \$120,681.88 FOR THE HAWTHORNE AVENUE, US 395 TO WALNUT STREET PROJECT.

[8:14:32 PM](#)

MOTION PASSED.

#11. DISCUSSION/ACTION: POSSIBLE APPROVAL OF AN AIRPORT HANGAR SALE.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO APPROVE THE SALE OF JERRY SATER'S AIRPORT HANGAR "J" TO DR. CAL KELLY.

[8:16:19 PM](#)

MOTION PASSED.

#12. DISCUSSION: CONTINUED DISCUSSION REGARDING THE PROPOSED 2014 BUDGET.

COUNCILMEMBER JANKE STATED THAT HE FEELS THAT THE MAYOR'S BUDGET IS NOT AMBITIOUS ENOUGH, AND HE IS CONCERNED ABOUT THE STREET BUDGET AND THE FUTURE OF MATCHING MONEY. HE ALSO STATED THAT IN PRIOR YEARS THERE HAVE BEEN GOALS FROM THE DEPARTMENT HEADS AND HE WOULD LIKE TO SEE THOSE FOR 2014. IT WAS STATED THAT THE DEPARTMENTS

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MIGHT NEED TO JUST RE-AFFIRM WHAT THE GOALS ARE FOR 2014. HE STATED THAT FIXED COSTS ARE CONSUMING THE BUDGET.

COUNCILMEMBER JANKE ASKED THAT THE MAYOR ASK DEPARTMENT HEADS TO GO BACK AND SEEK A 3-5% REDUCTION TO THEIR BUDGETS AND WHAT THE TRADE OFF WOULD BE. DEPARTMENT HEADS SHOULD LOOK AT ALL ITEMS, INCLUDING STAFF. HE STATED THAT THE INTENT IS TO TRY TO WORK FOR THE FUTURE NOT JUST A BANDAID APPROACH.

COUNCILMEMBER BERGIN STATED THAT IT WOULD BE USEFUL INFORMATION.

COUNCILMEMBER KYLE STATED THAT HE THINKS IT WOULD BE HELPFUL INFORMATION TO HAVE.

COUNCILMEMBER LAWSON AGREES, SHE IS ALSO CONCERNED ABOUT THE 1% FUNDING AND NOT SETTING MONEY ASIDE FOR THE FUTURE.

COUNCILMEMBER BIRCH STATED THAT HE AGREES.

COUNCILMEMBER FOSTER STATED THAT HE AGREES.

MAYOR PRO-TEM FOLL STATED THAT THE DEPARTMENT HEADS WILL BE ASKED TO SUBMIT A NEW BUDGET WITH A 3-5% REDUCTION. COUNCILMEMBER JANKE STATED THAT WE NEED TO DO EVERYTHING WE CAN TO MAKE THINGS HAPPEN. MAKE SURE THAT WE ARE LOOKING AT THE FUTURE AND HOW TO FUND MAINTENANCE, FACILITIES, VEHICLES AND STREETS INSTEAD OF JUST THE STATUS QUO. ALL CUTS NEED TO INCLUDE THE CONSEQUENCES.

COUNCILMEMBER JANKE PROPOSED THAT THIS BE DONE FOR THE NEXT COUNCIL MEETING. REVISIONS WILL BE DUE TO HOLLY PANNELL BY THE 16TH OF OCTOBER FOR THE OCTOBER 22ND AGENDA.

MAYOR PRO-TEM FOLL CHANGED THE ORDER OF THE AGENDA PRIOR TO THE EXECUTIVE SESSION.

COMMITTEE OR SPECIAL REPORTS:

- #14. DISCUSSION: SEPTEMBER MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.**

[8:33:20 PM](#) RECREATION COORDINATOR JAKE WILSON STATED THAT THERE WAS A GOOD COLVILLE MOUNTAIN MEETING LAST WEEK. HE STATED THAT THE COMMITTEE ESTABLISHED A NAME, THEY ARE NOW CALLED THE COLVILLE MOUNTAIN PRESERVATION COMMITTEE. HE STATED THAT THEY ARE CURRENTLY TALKING ABOUT WHETHER OR NOT IT SHOULD BE NON-MOTORIZED ONLY AND WHETHER THERE SHOULD BE HUNTING. AT THE NEXT MEETING THEY WILL DEVELOP A PROPOSAL TO BRING TO COUNCIL. HE STATED THAT THE NEXT MEETING IS NOVEMBER 7, 2013.

COUNCILMEMBER KYLE RECOGNIZED CHIEF MESHISHNEK FOR SAVING A SUBSTANTIAL AMOUNT OF MONEY ON THE NEW RADIO PURCHASE.

- #15. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

NO REPORT.

- #16. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

NO REPORT.

EXECUTIVE SESSION:

- #13. EXECUTIVE SESSION: DISCUSS PERSONNEL AND LABOR NEGOTIATIONS.**

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RCW 42.30.140(4)(a)

[8:38:56 PM](#) MAYOR PRO-TEM FOLL CALLED FOR AN EXECUTIVE SESSION TO DISCUSS PERSONNEL AND LABOR NEGOTIATIONS PER RCW 42.30.140(4)(a) AT 8:38 P.M. AND STATED THAT IT WOULD LAST FOR APPROXIMATELY 20 MINUTES. CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL AND LABOR RELATIONS CONSULTANT KEVIN WESLEY REMAINED IN ATTENDANCE DURING THE EXECUTIVE SESSION.

[8:59:22 PM](#) MAYOR PRO-TEM FOLL RECONVENED THE REGULAR MEETING AT 8:59 P.M. AND STATED THAT THE EXECUTIVE SESSION WOULD LAST AN ADDITIONAL 20 MINUTES.

[9:20:28 PM](#) MAYOR PRO-TEM FOLL RECONVENED THE REGULAR MEETING AT 9:20 P.M. AND STATED THAT THE EXECUTIVE SESSION WOULD LAST AN ADDITIONAL 20 MINUTES.

[9:40:49 PM](#) MAYOR PRO-TEM FOLL RECONVENED THE REGULAR MEETING AT 9:40 P.M. AND STATED THAT THE EXECUTIVE SESSION WOULD LAST AN ADDITIONAL 10 MINUTES.

[9:50:12 PM](#) MAYOR PRO-TEM FOLL RECONVENED THE REGULAR MEETING AT 9:50 P.M.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO PROPOSE THAT WE CHANGE THE STARTING TIME FOR COUNCIL MEETINGS TO 6:30 P.M. AN AMENDMENT TO THE COUNCIL PROCEEDINGS RESOLUTION WILL BE PREPARED AND PLACED ON THE NEXT AGENDA.

COUNCILMEMBER KYLE STATED THAT HE IS CONCERNED THAT 2ND AVENUE ISN'T DONE YET.

MAYOR PRO-TEM FOLL STATED THAT SHE IS WORKING WITH COUNCILMEMBER LAWSON ON THE VINSON FUND PROCEDURES/COMMITTEE, ETC. SHE ALSO STATED THAT THE CITY HAS ASKED THE CITY ATTORNEY TO RESEARCH THE ISSUE REGARDING THE ELKS PROPERTY AND THE INTERESTS OF THE CITY.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADJOURN THE MEETING.

[10:01:30 PM](#)
MOTION PASSED.

TIME OF ADJOURNMENT 10:01 P.M.

MAYOR PRO-TEMPORE NANCY FOLL

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager