

Colville, Washington
Regular City Council Meeting Minutes
October 22, 2013

7:00 PM: MEETING CALLED TO ORDER BY MAYOR PRO-TEM NANCY FOLL.

[7:00:44 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

[7:01:41 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH AND COUNCILMEMBER TERRY FOSTER.

ABSENT: MAYOR DEBORAH RARRICK

STAFF PRESENT: POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, RECREATION COORDINATOR JAKE WILSON, FIRE CHIEF JOE HIRSCH, LIBRARY MANAGER KRISTA OHRTMAN AND CITY ATTORNEY CHARLES SCHUERMAN.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE OCTOBER 8, 2013 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **OCTOBER 10, 2013 MANUAL CLAIMS CHECK #50232 IN THE AMOUNT OF \$156.66 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **OCTOBER 23, 2013 CLAIMS CHECKS #50233 ~ #50307 IN THE AMOUNT OF \$301,063.98 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **OCTOBER 4, 2013 ~ OCTOBER 17, 2013 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR PRO-TEM FOLL READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE OCTOBER 22, 2013 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: OCTOBER 10, 2013 MANUAL CLAIMS CHECK #50232 IN THE AMOUNT OF \$156.66; OCTOBER 23, 2013 CLAIMS CHECKS #50233 ~ #50307 IN THE AMOUNT OF \$301,063.98" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:03:25 PM](#)

MOTION PASSED.

PUBLIC HEARING:

- #05. **PUBLIC HEARING: REVIEW REVENUE SOURCES FOR THE 2014 BUDGET.**

[7:03:55 PM](#) MAYOR PRO-TEM FOLL DECLARED THE PUBLIC HEARING TO REVIEW THE REVENUE SOURCES FOR THE 2014 BUDGET OPEN AT 7:03 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[7:06:22 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR PRO-TEM FOLL CLOSED THE PUBLIC HEARING AT 7:06 P.M.

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PUBLIC COMMENT PERIOD:

#06. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

JIM MADDOX, 330 EAST 4TH, STATED THAT HE IS HERE TO TALK ABOUT THE DOG ORDINANCES. HE STATED THAT IN THE DEFINITION SECTION IT STATES THAT A DOG IS ANY MALE DOG OVER 4 MONTHS. HE ASKED WHY A FEMALE DOG IS NOT DEFINED. MR. MADDOX ALSO STATED THAT THE NUISANCE ORDINANCE DOESN'T COVER DOGS AND THE TIMEFRAME FOR BARKING DOGS IS DIFFERENT THAN THE TIMES FOR THE NUISANCE ORDINANCE. MAYOR PRO-TEM FOLL ASKED THAT POLICE CHIEF MESHISHNEK MEET WITH MR. MADDOX TO REVIEW HIS QUESTIONS.

PUBLIC APPEARANCES AND FORUM TIME:

#07. DISCUSSION: FAMILY SUPPORT CENTER REQUEST FOR 2014 FUNDING.

SUZI FODE-ASSISTANT DIRECTOR, MELINDA EVANS-ADVISORY BOARD MEMBER, EMILY MCBLAIR-ADVISORY BOARD MEMBER, JULIE HOLBERT AND COLLEEN WATSON-VOLUNTEERS, WERE PRESENT TO DISCUSS THE REQUEST.

SUZI FODE STATED THAT THE FAMILY SUPPORT CENTER RECEIVES FUNDING FROM THE STATE AND FEDERAL GOVERNMENT AS WELL AS WELL AS CITIES.

COUNCILMEMBER KYLE ASKED WHAT PERCENTAGE OF THEIR CLIENTS ARE COLVILLE RESIDENTS. SUZI FODE STATED THAT SHE CAN GET THAT INFORMATION AND WILL PROVIDE IT LATER.

THE COUNCIL THANKED THOSE PRESENT FOR THEIR DEDICATION. THIS REQUEST WILL BE CONSIDERED DURING THE 2014 BUDGET PROCESS.

NEW BUSINESS:

#08. DISCUSSION/ACTION: PROPOSED ORDINANCE ADOPTING A MORATORIUM ON MEDICAL MARIJUANA, UNTIL THE WASHINGTON STATE LEGISLATURE ADOPTS A REGULATORY SYSTEM FOR MEDICAL MARIJUANA CONSISTENT WITH THE FEDERAL GOVERNMENT'S ENFORCEMENT PRIORITIES.

CITY ATTORNEY CHARLIE SCHUERMAN STATED THAT HE IS SUGGESTING A MORATORIUM FOR MEDICAL MARIJUANA. RECREATIONAL MARIJUANA IS UNDER THE DIRECTION OF THE LIQUOR CONTROL BOARD. RIGHT NOW WE NEED TO BAN THE MEDICAL MARIJUANA.

MAYOR PRO-TEM FOLL STATED THAT IT IS HER UNDERSTANDING THAT THE CITY HASN'T EVER DONE ANYTHING ABOUT THIS AND WE SHOULD HAVE IN THE PAST. THE STATE AND FEDERAL LAW ARE IN CONFLICT AND THE CITY COULD FIND ITSELF IN VIOLATION OF FEDERAL LAW.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1502 N.S. ADOPTING A MORATORIUM ON MEDICAL MARIJUANA UNTIL THE WASHINGTON STATE LEGISLATURE ADOPTS A REGULATORY SYSTEM FOR MEDICAL MARIJUANA CONSISTENT WITH THE FEDERAL GOVERNMENT'S ENFORCEMENT PRIORITIES.

[7:39:08 PM](#)

MOTION PASSED.

(ORDINANCE NO. 1502 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#09. DISCUSSION: PROPOSED ORDINANCE ESTABLISHING A STORM WATER UTILITY.

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MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE LAST DIRECTION FROM COUNCIL WAS FOR STAFF TO WORK WITH THE CITY ATTORNEY TO DRAFT A STORM WATER UTILITY ORDINANCE AND BRING IT BACK FOR DISCUSSION.

ERIC DURPOS REVIEWED THE THREE PROPOSED OPTIONS:

OPTION A:

IMPLEMENT THE STORM WATER BASE RATE AT \$7.00 PER MONTH PER SERVICE IN CONJUNCTION WITH THE WATER/SEWER RATE INCREASE FOR 2014. THIS WOULD BE APPROXIMATELY A \$14.58 RATE INCREASE IN 2014. WITH THE ADDITION OF IMPERVIOUS SURFACE FEES, THIS WOULD GENERATE APPROXIMATELY \$250,000 IN REVENUE AND SUPPORT THE FULL STORM UTILITY.

TYPICAL UTILITY BILL FOR A SINGLE FAMILY RESIDENT - \$111.15 (ESTIMATE)

OPTION B:

IMPLEMENT THE STORM WATER BASE RATE AT \$4.00 PER MONTH PER SERVICE. REDUCE THE WATER/SEWER RATE INCREASE BY ABOUT 50% SO THAT THE RATE PAYER PAYS WHAT THEY WOULD HAVE PAID IF THE FULL WATER/SEWER RATE INCREASE WAS IMPLEMENTED. THIS WOULD APPROXIMATELY BE A \$7.58 RATE INCREASE IN 2014. WITH THE ADDITION OF IMPERVIOUS SURFACE FEES, THIS WOULD GENERATE APPROXIMATELY \$150,000 IN REVENUE AND AT LEAST COVER THE ESTIMATED COSTS OF THE ANNUAL O&M AND STOP THE BLEEDING. THE REMAINING NEEDED FUNDS COULD COME FROM ANY POTENTIAL SAVINGS OR CUT BACKS, OR PHASED IN OVER TIME.

TYPICAL UTILITY BILL FOR A SINGLE FAMILY RESIDENT - \$104.15 (ESTIMATE)

OPTION C:

IMPLEMENT THE STORM WATER BASE RATE AT \$4.00 PER MONTH PER SERVICE. IN A SHOW OF GOOD FAITH AND APPRECIATION TO THE RATE PAYERS IN COLVILLE, COMPLETELY ELIMINATE THE WATER/SEWER RATE INCREASE IN 2014. THIS WOULD ACTUALLY REDUCE WHAT THE RATE PAYER'S UTILITY BILL WOULD BE IN 2014 IF WE DIDN'T IMPLEMENT THE STORM UTILITY AND STUCK WITH THE SCHEDULED WATER/SEWER RATE INCREASE. WITH THE ADDITION OF IMPERVIOUS SURFACE FEES, THIS WOULD GENERATE APPROXIMATELY \$150,000 IN REVENUE AND AT LEAST COVER THE ESTIMATED COSTS OF THE ANNUAL O&M AND STOP THE BLEEDING. THE REMAINING NEEDED FUNDS COULD COME FROM ANY POTENTIAL SAVINGS OR CUT BACKS, OR PHASED IN OVER TIME.

UTILITY BILL AS PROPOSED FOR 2014 FOR A SINGLE FAMILY RESIDENT - \$104.15 ESTIMATE (NO STORM RATE INCLUDED, ALREADY SCHEDULED)

UTILITY BILL WITH WATER/SEWER INCREASE ELIMINATED WITH A STORM BASE RATE OF \$4.00 PER MONTH - \$100.57

ERIC DURPOS STATED THAT HE RECOMMENDS OPTION B AND DOING AWAY WITH 50% OF THE WATER/SEWER RATE INCREASE FOR 2014.

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO PROPOSE AN ADDITIONAL OPTION D – IMPLEMENT A STORM WATER UTILITY RATE AT \$3/MONTH AND ELIMINATE THE WATER/SEWER RATE INCREASE FOR 2014 AND PROVIDE SEED MONEY TO THE STORM WATER UTILITY FROM OTHER FUNDING.

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IT WAS STATED THAT AT A MINIMUM WE NEED TO BUILD LINE ITEMS WITHIN THE STREET FUND THAT ARE SPECIFIC TO STORM WATER SO WE CAN START TRACKING THESE ITEMS INCLUDING SALARIES AND BENEFITS.

COUNCILMEMBER KYLE STATED THAT HE IS NOT SURE HE SUPPORTS A STORM WATER UTILITY AT THIS TIME, WE NEED TO CONTINUE TO DEAL WITH IT UNDER THE STREET FUND.

COUNCIL REQUESTED THAT THIS ITEM BE BROUGHT BACK IN ORDINANCE FORMAT WITHOUT FEES. COUNCIL REQUESTED THAT THIS HAPPEN NO LATER THAN THE 12TH OF NOVEMBER.

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO WORK OUT THE POTENTIAL FEES THROUGH THE BUDGET PROCESS.

#10. DISCUSSION/ACTION: PROPOSED RESOLUTION AMENDING THE CITY OF COLVILLE PURCHASING POLICY.

ERIC DURPOS STATED THAT THIS IS INTENDED TO ADDRESS THE COUNCIL PENDING ITEM REGARDING BIDDING PROCEDURES.

MAYOR PRO-TEM FOLL ASKED ERIC DURPOS TO WORK THE LANGUAGE A LITTLE MORE AND BRING IT BACK. SHE STATED THAT SHE WANTS POLICY AND PROCEDURE AND ASKED THAT THE CITY ATTORNEY ASSIST WITH LANGUAGE.

ERIC DURPOS STATED THAT THIS LANGUAGE IS VERBATIM OUT OF THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION (WSDOT) SPECIFICATIONS.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 07-13 AMENDING THE CITY OF COLVILLE PURCHASING POLICY AS PRESENTED.

[8:40:41 PM](#)

MOTION PASSED.

(RESOLUTION NO. 07-13 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#11. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR SNOW PLOWING SERVICES.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO AWARD THE 2013-2014 SNOW REMOVAL SERVICES BID TO DANIELS NURSERY IN THE AMOUNT OF \$105.00 PER HOUR FOR A ONE TON PICKUP WITH V-BLADE AND \$125.00 PER HOUR FOR AN SR80 SKID STEER WITH PUSHER BLADE.

[8:45:36 PM](#)

MOTION PASSED.

#12. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR A SURPLUS 1985 DUMP/SAND TRUCK.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO AWARD THE BID FOR THE SURPLUS 1985 FORD DUMP/SAND TRUCK TO KELLY KEENAN IN THE AMOUNT OF \$2,314.48, WHICH INCLUDES SALES TAX.

[8:46:49 PM](#)

MOTION PASSED.

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#13. DISCUSSION: CONTINUED DISCUSSION REGARDING THE PROPOSED 2014 BUDGET.

COUNCILMEMBER JANKE THANKED THE DEPARTMENT HEADS FOR TAKING THE TIME TO GO THROUGH THEIR BUDGETS AND WORKING TOGETHER.

COUNCILMEMBER LAWSON STATED THAT SHE WOULD LIKE TO SUGGEST THAT THE CITY COUNCIL CUT THEIR TRAVEL BUDGET AS WELL.

COUNCILMEMBER BERGIN STATED THAT SHE IS CONCERNED ABOUT CUTTING THIS TIGHTLY.

THE COUNCIL REVIEWED EACH DEPARTMENT AND THEIR PROPOSED ADDITIONAL BUDGET CUTS.

COUNCILMEMBER JANKE STATED THAT HE WILL BE PRESENTING GOALS AND SUGGESTED IDEAS FOR THE 2014 BUDGET AT THE COUNCIL MEETING NEXT WEEK AND HE SUGGESTED THAT WE WAIT TO TAKE ACTION UNTIL THOSE ARE REVIEWED.

MAYOR PRO-TEM FOLL STATED THAT THE BUDGET COMMITTEE IS WORKING ON NUMEROUS THINGS AND IT WON'T ALL BE READY FOR THIS BUDGET PROCESS. SHE STATED THAT THEY ARE WORKING ON BUDGET POLICIES, FLEET MANAGEMENT AND FACILITY MAINTENANCE.

#14. DISCUSSION/ACTION: PROPOSED RESOLUTION AMENDING THE RULES OF PROCEEDINGS FOR THE CITY COUNCIL CHANGING THE STARTING TIME FOR REGULAR MEETINGS.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 08-13 AMENDING THE RULES OF PROCEEDINGS FOR THE CITY COUNCIL, CHANGING THE STARTING TIME FOR REGULAR MEETINGS TO 6:30 P.M. BEGINNING JANUARY 1, 2014.

[9:53:24 PM](#)

MOTION PASSED.

(RESOLUTION NO. 08-13 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#15. DISCUSSION/ACTION: PROPOSED RESOLUTION CANCELLING OUTSTANDING CHECKS.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 09-13 CANCELLING OUTSTANDING CHECKS.

[9:56:16 PM](#)

MOTION PASSED.

(RESOLUTION NO. 09-13 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#16. DISCUSSION/ACTION: POSSIBLE APPROVAL OF AN AIRPORT HANGAR SALE.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE AIRPORT HANGAR SALE FROM CURT HEIDLEBAUGH TO BRENT SCHUMACHER.

[9:57:07 PM](#)

MOTION PASSED.

#17. REPORT: WELLNESS PROGRAM THIRD QUARTER 2013 REPORT.

THERE WERE NO ISSUES WITH THE 3RD QUARTER REPORT.

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COMMITTEE OR SPECIAL REPORTS:

#18. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#19. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

CITY ATTORNEY CHARLIE SCHUERMAN STATED THAT HE IS STILL RESEARCHING THE ELKS REVERSIONARY CLAUSE ISSUE.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER JANKE STATED THAT HE HAD SOME CONCERNS WITH THE 2ND AVENUE PROJECT AND HE WAS SURPRISED TO FIND OUT THAT THEY DIDN'T REALLY DO A CHIP SEAL TYPE TREATMENT. THEY DID A DEEP OIL TREATMENT WITH ROCK ON THE TOP AND PART OF THAT IS THAT THE ROCK WILL BE DRIVEN INTO THE OIL OVER TIME. HE STATED THAT THE STREET DEPARTMENT IS WATERING IT TO KEEP THE DUST DOWN. IT WILL BE NEXT SPRING OR SUMMER UNTIL IT IS SETTLED OR FINISHED. COUNCILMEMBER JANKE SUGGESTED THAT A NEWS ARTICLE MIGHT BE A GOOD IDEA TO NOTIFY THE PUBLIC SINCE THIS IS DIFFERENT THAN WHAT WE TYPICALLY DO.

COUNCILMEMBER JANKE STATED THAT HE HAS RECEIVED NUMEROUS QUESTIONS ABOUT THE NEED FOR THE FIRE ALARM SIREN. FIRE CHIEF JOE HIRSCH STATED THAT IF THERE IS EVER A PROBLEM WITH THE PAGER SYSTEM THEY DO STILL HEAR THE ALARM.

COUNCILMEMBER BIRCH STATED THAT THE PARKING COMMISSION IS MOVING FORWARD WITH SMOOTHING OUT THE NEW PARKING LOT ON THE CORNER OF MAIN AND 2ND AVENUE. HE ALSO STATED THAT THE COMMISSION WOULD LIKE TO LOOK INTO TAKING OVER HERITAGE COURT AND CLEAN IT UP. MAYOR PRO-TEM FOLL STATED THAT THEY SHOULD CHECK ON THE PARKING COMMISSION ORDINANCE AND SEE IF THIS IS AN ACCEPTABLE USE OF THOSE FUNDS.

MAYOR PRO-TEM FOLL ASKED IF THE CITY WAS FOLLOWING UP ON FIBER OPTIC INSTALLATION FOLLOWING THE REPORT FROM THE STEVENS PUD (PUBLIC UTILITY DISTRICT). CITY CLERK HOLLY PANNELL STATED THAT SHE RECEIVED A QUOTE FOR CITY HALL AND THE RECREATION OFFICES AND THOSE WERE FORWARDED TO COUNCILMEMBER JANKE FOR POSSIBLE INCLUSION IN THE 2014 BUDGET.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADJOURN THE MEETING.

[10:13:47 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT 10:13 P.M.

MAYOR PRO-TEMPORE NANCY FOLL

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager