

Colville, Washington
Regular City Council Meeting Minutes
November 12, 2013

7:00 PM: MEETING CALLED TO ORDER BY MAYOR PRO-TEM NANCY FOLL.

[7:01:00 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

[7:02:07 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH AND COUNCILMEMBER TERRY FOSTER.

ABSENT: MAYOR DEBORAH RARRICK

STAFF PRESENT: CHIEF OF POLICE ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, RECREATION COORDINATOR JAKE WILSON AND CITY ATTORNEY JEAN CONGER.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE OCTOBER 29, 2013 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **NOVEMBER 13, 2013 CLAIMS CHECKS #50380 ~ #50448 IN THE AMOUNT OF \$217,109.31 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **OCTOBER, 2013 PAYROLL CHECKS #50343 ~ #50379 IN THE AMOUNT OF \$268,023.55 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **OCTOBER, 2013 MONTHLY REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #05. **OCTOBER 25, 2013 ~ NOVEMBER 7, 2013 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR PRO-TEM FOLL READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE NOVEMBER 12, 2013 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: NOVEMBER 13, 2013 CLAIMS CHECKS #50380 ~ #50448 IN THE AMOUNT OF \$217,109.31; OCTOBER, 2013 PAYROLL CHECKS #50343 ~ #50379 IN THE AMOUNT OF \$268,023.55" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:03:53 PM](#)

MOTION PASSED.

PUBLIC HEARINGS/POSSIBLE ACTION:

- #06. **PUBLIC HEARING: CONSIDER THE ANNUAL PROPERTY TAX LEVY FOR THE CITY OF COLVILLE FOR THE FISCAL YEAR 2014.**

[7:04:06 PM](#) MAYOR PRO-TEM FOLL DECLARED THE PUBLIC HEARING TO CONSIDER THE ANNUAL PROPERTY TAX LEVY FOR THE FISCAL YEAR 2014 OPEN AT 7:04 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

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LEE LOPEZ, 672 SOUTH WYNNE, STATED THAT THE PRIVATE SECTOR PAY RAISES CAN'T KEEP UP WITH THE CONSTANT TAX INCREASES AT LOCAL, STATE AND FEDERAL LEVELS. PLEASE DON'T RAISE THE PROPERTY TAX.

JACK SMITH, 1870 EAST IVY, STATED THAT HE WANTS TO KNOW HOW THE CONDITIONS HAVE CHANGED FROM WHAT THEY WERE LAST YEAR THAT LED US TO FOREGO THE PROPERTY TAX INCREASE FOR 2013. HE STATED THAT HE BELIEVES THAT THEY HAVE ACTUALLY GOTTEN WORSE. RECENTLY ELECTION RESULTS SHOW THAT THE CITIZENS OF COLVILLE DO NOT WANT A TAX INCREASE. HE STATED THAT CITIZENS NEED TO LIVE WITHIN THEIR MEANS AND HE THINKS THE GOVERNMENT SHOULD DO THE SAME.

COUNCILMEMBER LAWSON STATED THAT SHE DOESN'T UNDERSTAND THE DIFFERENCE BETWEEN THE FIRST TWO PROPOSED ORDINANCES AND OPTIONS.

CITY TREASURER VICKIE STRONG STATED THAT THE FIRST EXAMPLE IS COLLECTING THE 1% INCREASE, THE SECOND EXAMPLE IS A 1% LEVY INCREASE BUT IT WILL BE BANKED FOR FUTURE USE AND WON'T COME TO THE CITY UNLESS WE ASK FOR IT.

MAYOR PRO-TEM FOLL STATED THAT THE 1% IS BASED ON ALL THE ASSESSED PROPERTY IN THE AREA, IT IS NOT A 1% INCREASE TO EACH INDIVIDUAL HOMEOWNER.

[7:19:12 PM](#) AS THERE WAS NO FURTHER PUBLIC COMMENT ON THIS ISSUE, MAYOR PRO-TEM FOLL CLOSED THE PUBLIC HEARING AT 7:19 P.M.

#07. DISCUSSION/ACTION: PROPOSED ORDINANCE FIXING THE ANNUAL PROPERTY TAX LEVY FOR THE CITY OF COLVILLE FOR THE FISCAL YEAR 2014.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT THE SECOND PROPOSED ORDINANCE OPTION NO. 1503 N.S. WHICH IS A 0% LEVY INCREASE WITH THE FUTURE BANKING CAPACITY.

COUNCILMEMBER BIRCH STATED THAT HE DISAGREES DUE TO THE CURRENT ECONOMY.

COUNCILMEMBER KYLE STATED THAT HE DISAGREES AS WELL. HE STATED THAT WE SHOULD BE ADOPTING THE SMALL INCREASE THAT WE HAVE AVAILABLE TO US IN ORDER TO FUND THE CITY AND MAINTAIN SERVICES.

COUNCILMEMBER FOSTER STATED THAT HE ALSO DISAGREES, WE SHOULD NOT INCREASE THE LEVY, AND WE SHOULD CUT SPENDING.

[7:24:53 PM](#)

MOTION PASSED. *THERE WERE DISSENSIONS NOTED FROM COUNCILMEMBERS FOSTER, BIRCH AND KYLE.*

(ORDINANCE NO. 1503 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#08. PUBLIC HEARING: FIRST PUBLIC HEARING ON THE PROPOSED BUDGET FOR THE CITY OF COLVILLE FOR THE FISCAL YEAR 2014.

[7:25:13 PM](#) MAYOR PRO-TEM FOLL DECLARED THE FIRST PUBLIC HEARING TO DISCUSS THE PROPOSED BUDGET FOR THE CITY OF COLVILLE FOR THE FISCAL YEAR 2014 OPEN AT 7:25 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

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[7:26:44 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR PRO-TEM FOLL CLOSED THE PUBLIC HEARING AT 7:26 P.M.

PUBLIC COMMENT PERIOD:

#09. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

AMBER SHEEHAN, 910 EAST HAWTHORNE, STATED THAT SHE IS HERE AS THE REPRESENTATIVE FOR THE MISS COLVILLE PROGRAM. SHE STATED THAT SHE WANTED TO SPEAK ABOUT HOTEL/MOTEL FUNDING. THEY ARE REQUESTING \$3,000 WHICH WILL BE MATCHED WITH FUND RAISING. SHE STATED THAT THEY WANT TO BE ABLE TO SHOW OFF THE CITY OF COLVILLE VIA THE COLVILLE FLOAT.

JACK SMITH, 1870 EAST IVY, STATED THAT HE HAS BEEN READING THE NEWSPAPER REGARDING THE REX NEWPORT CASE. IT STATED THAT HE WAS GIVEN 8 MONTHS OF PAID ADMINISTRATIVE LEAVE, HE BELIEVES THAT THIS SHOULD BE QUESTIONED. SEEMS LIKE HE COULD HAVE BEEN DOING SOMETHING ELSE FOR THE DEPARTMENT WHILE HE WAS BEING PAID. THINKS WE SHOULD LOOK AT CHANGING THIS IN THE FUTURE. HE WAS ALSO GIVEN A PUBLIC DEFENDER. MR. SMITH STATED THAT THE JUDGES NEED TO BE ASKED WHY HE WAS GIVEN A PUBLIC DEFENDER. HE ALSO STATED THAT REGARDING THE STORM WATER UTILITY, HE DOESN'T LIKE SPLITTING IT OUT FROM THE WATER/SEWER FUND.

PUBLIC APPEARANCES AND FORUM TIME:

#10. DISCUSSION/ACTION: REQUEST TO USE AN ATV WITH A PLOW FOR SNOW REMOVAL AND TRAVEL ON CITY STREETS.

THE CITIZEN THAT REQUESTED ACTION ON THIS ITEM WAS NOT PRESENT, SO NO ACTION WAS TAKEN.

UNFINISHED BUSINESS:

#11. DISCUSSION/ACTION: PROPOSED ORDINANCE ADDING DESIGN STANDARDS FOR RECREATIONAL VEHICLE (RV) PARKS.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1504 N.S. ADDING DESIGN STANDARDS FOR RECREATIONAL VEHICLE (RV) PARKS.

[7:49:08 PM](#)
MOTION PASSED.

(ORDINANCE NO. 1504 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#12. DISCUSSION/ACTION: POSSIBLE APPROVAL OF TASK ORDER 13-06 WITH WELCH COMER FOR HAWTHORNE AVENUE, US 395 TO WALNUT STREET, WATER AND SEWER DESIGN AND CONSTRUCTION.

COUNCILMEMBER JANKE STATED THAT ON THE BREAKDOWN THERE IS A RESIDENTIAL PROJECT REPRESENTATIVE FOR 68 HOURS. HE ASKED IF THERE IS REDUNDANCY SINCE THE SAME INSPECTOR WILL BE DOING BOTH THE STREET AND WATER/SEWER PORTIONS. COUNCILMEMBER JANKE STATED THAT THE SENIOR POSITION IS GETTING ALL THE HOURS AND WHY NOT THE PROJECT MANAGER. HE STATED THAT HE WOULD LIKE TO KNOW, IT SEEMS A LITTLE TOP HEAVY.

COUNCILMEMBER BIRCH ASKED WHY IT IS ALWAYS WELCH COMER. MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THEY ACTUALLY STARTED FROM SCRATCH FOR THIS PROCESS AND ADVERTISED AND THE APPLICANTS WERE INTERVIEWED AND ONE WAS SELECTED BY A COMMITTEE, WHICH INCLUDED SOME COUNCILMEMBERS.

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ERIC DURPOS STATED THAT THIS PORTION IS STRICTLY WATER/SEWER FUNDED, NOT FEDERAL OR STATE FUNDING.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE TASK ORDER 13-06 WITH WELCH COMER FOR HAWTHORNE AVENUE, US 395 TO WALNUT STREET, WATER AND SEWER DESIGN AND CONSTRUCTION IN THE AMOUNT OF \$28,800 TO BE FUNDED OUT OF THE WATER/SEWER CAPITAL RESERVE.

[7:57:50 PM](#)

MOTION PASSED.

#12A. DISCUSSION/ACTION: PROPOSED ORDINANCE ESTABLISHING A STORM WATER MANAGEMENT UTILITY.

MAYOR PRO-TEM FOLL STATED THAT THIS ORDINANCE DOES NOT INCLUDE RATES, THOSE WILL BE DISCUSSED AT THE NEXT COUNCIL MEETING. THIS DOCUMENT HAS BEEN BEFORE COUNCIL NUMEROUS TIMES AND THIS IS THE OFFICIAL FINAL VERSION IN ORDINANCE FORMAT.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1505 N.S. ESTABLISHING A STORM WATER MANAGEMENT UTILITY.

[8:01:01 PM](#)

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER KYLE.*

(ORDINANCE NO. 1505 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

NEW BUSINESS:

#13. DISCUSSION/ACTION: POSSIBLE APPROVAL TO PROCEED WITH A FACILITY ASSESSMENT OF THE POLICE AND PARK/RECREATION OFFICES.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO PROCEED WITH A FACILITY ASSESSMENT OF THE POLICE AND PARK/RECREATION OFFICES WITH ARCHITECTS WEST IN THE AMOUNT OF \$3,000 TO BE FUNDED WITH THE CURRENT EXPENSE CFP RESERVE.

[8:07:12 PM](#)

MOTION PASSED.

#14. DISCUSSION/ACTION: PROPOSED 2014 HOTEL/MOTEL LODGING TAX ALLOCATIONS.

MAYOR PRO-TEM FOLL STATED THAT LODGING TAX FUNDS MAY NO LONGER BE SPENT ON CAPITAL PROJECTS UNLESS IT IS A CITY OWNED FACILITY. SHE STATED THAT WE ARE CURRENTLY SETTING ASIDE FUNDING FOR THIS PURPOSE AND IT IS NOT DEFINED. THE APPLICATION AND REPORTING REQUIREMENTS HAVE ALSO CHANGED SLIGHTLY DUE TO THE CHANGES IN THE LAW. SHE STATED THAT THE CHAMBER OF COMMERCE IS ALSO A TOURISM FACILITY. THE FLOAT HAS ALSO BEEN TALKED ABOUT FOR YEARS AND WHETHER THIS IS THE CORRECT FUNDING SOURCE FOR THIS REQUEST. THE LODGING TAX COMMITTEE DOESN'T FEEL THAT IT FITS THE USE OF THESE FUNDS AND THEY ARE NOT RECOMMENDING FUNDING FOR THE FLOAT. SHE STATED THAT THE RENDEZVOUS COMMITTEE IS RECOMMENDED TO BE FUNDED UP TO A CERTAIN AMOUNT AS LONG AS THEY CAN SHOW THEY HAVE A VIABLE COMMITTEE. SHE STATED THAT THE LODGING TAX COMMITTEE IS ALSO CONFUSED ABOUT THE STEVENS COUNTY HISTORICAL SOCIETY, KELLER HOUSE AND THE MUSEUM. MAYOR PRO-TEM FOLL STATED THAT THE LODGING TAX COMMITTEE IS STILL CONFUSED ABOUT THE PURPOSE AND THE USE OF THESE FUNDS FOR THIS ITEM. AT THIS TIME, THERE IS NO FUNDING RECOMMENDED FOR 2014 UNTIL SOME QUESTIONS CAN BE ANSWERED. PROPOSED 2014 FUNDING IS AS FOLLOWS:

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CHAMBER OF COMMERCE	\$43,862
PANORAMA RODEO ASSOC.	\$4,000
RENDEZVOUS	\$8,000
WA STATE MIXED BOWLING	\$2,480
TIGER TRIATHLON	\$2,905
ROTARY CHILI COOK OFF/BIKE RIDE	\$3,000

AVRUM BAUM STATED THAT HE IS NOT SURE WHY THERE IS NO SUPPORT FOR THE FLOAT THAT GOES OUT AND REPRESENTS THE CITY.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE 2014 HOTEL/MOTEL APPLICATIONS FOR FUNDING AS PRESENTED IN THE AMOUNT OF \$64,247 WITH THE EXCEPTION OF THE FLOAT, THE BALANCE OF THE RENDEZVOUS REQUEST AND THE HISTORICAL SOCIETY, WHICH WILL ALL BE REVIEWED LATER.

[8:32:45 PM](#)

MOTION PASSED.

COUNCILMEMBER JANKE ASKED THAT THESE ISSUES BE PLACED ON THE PENDING ITEMS LIST.

#15. DISCUSSION/ACTION: CONTINUED DISCUSSION REGARDING THE PROPOSED 2014 BUDGET.

COUNCILMEMBER JANKE REVIEWED THE AGREED TO LIST OF CONCERNS THAT HAS NOW BEEN GIVEN TO ALL COUNCILMEMBERS.

GOALS:

COUNCILMEMBER JANKE STATED THAT HE THINKS THAT FIBER OPTICS #7 SHOULD BE TAKEN OFF THE LIST FOR NOW. FOLLOWING IS THE PROPOSED PRIORITIZATION OF GOALS:

1. Establish ways to cut fixed costs, generate revenue and position the budget to maximize grants with planned match funds. It is clear that in order to do this we need to change and find ways to reduce fixed costs.
2. Seek to maintain a balance of services to the City.
3. Streets. Position ourselves to have at least \$150,000 matching funds every two years. Push to budget roadway repairs and maintenance at least \$150,000.
4. Storm water. Create ways to fund a storm water utility at \$150,000 to \$250,000 annually.
5. Facilities Maintenance. Find a way to establish a facilities maintenance fund for projects under \$10,000. Shoot for \$25,000 a year. Health and safety priorities should be done annually. A revised prioritization of projects will be brought back to Council at a later date. (Currently there are \$25,000 identified health and safety priorities).
6. Capital Facilities Plan. Plan phased contributions into this fund for projects greater than \$10,000 by budgeting \$50,000 annually.

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COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO ADOPT THE PRIORITIZATION OF THE GOALS #1 - #6 AS PRESENTED FOR 2014 BUDGET CONSIDERATIONS.

[8:50:02 PM](#)

MOTION PASSED.

CONSIDERATIONS:

COUNCILMEMBER JANKE REVIEWED THE PROPOSED CONSIDERATIONS:

1. Until a fleet and equipment guide is adopted by Council, have a moratorium on fleet and equipment purchases.
2. Reduce COLA from 2% to 1% for all employees saving \$22,000.
3. Continue the intent of Resolution 02-12 to place any sales and property tax collections over the budget into the Current Expense Capital Facilities Plan account. In 2012 this was \$52,779. We started with \$100,779 in this reserve in 2013 to be used for Current Expense CFP projects and Facility Maintenance issues. This was partially allocated in 2013 and so far we have spent \$56,063 with some items still remaining. Keep the expected carryover of \$32,000 in this account.
4. Set up individual accounts for Capital Facilities Plan (CFP), facilities maintenance and equipment replacement in Current Expense.
5. Currently we have 1 ½ Planners funded. If we eliminate the Assistant Planner position entirely, this would save \$47,000. We do not appear to have a planning workload for our current organization.
6. Set up an account for future retirement cash outs with a \$10,000 balance.
7. In the Current Expense estimated ending operating unreserved we have \$236,525. In the Rainy Day fund we have \$364,755. Our Current Expense budget is \$3,091,000.

Generally Accepted Accounting Principles (GAAP) recommends a contingency balance equal to two months regular operations or approximately \$500,000. This leaves a balance of \$101,280.

~~Take \$100,000 of the excess ending fund balance and place into future match needs for Hawthorne Avenue repairs.~~

- ~~8. Phase install fiber optic connection. City Hall should be the top priority. Seek to have \$10,000 in the 2014 budget to do this.~~
9. We have no plan to examine or re-evaluate the cuts that have been made for the last 5 years. There is no plan to look at what has been cut and the impact to level of service. In 2014 look at all levels of service in all departments and evaluate the need to re-organize and/or re-structure.

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COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO ACCEPT THE CONSIDERATIONS EXCEPT FOR ITEM #8.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO ELIMINATE THE LAST SENTENCE OF ITEM #7 UNTIL WE HAVE MORE INFORMATION.

[9:13:52 PM](#)

MOTION TO AMEND PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER BERGIN.*

[9:14:32 PM](#)

ORIGINAL MOTION AS AMENDED PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER KYLE.*

MAYOR PRO-TEM FOLL REVIEWED THE PROPOSED 2014 LINE ITEM REDUCTIONS:

			<u>Savings</u>
Council Salaries	001-511-60-11-00	from 11,000 to 9,500	\$1,500.00
Mayor Small Tools & Equip	001-513-10-35-00	from 500 to 300	\$200.00
City Treasurer	001-514-22-00-00	None Proposed	\$
City Clerk Office Supplies	001-514-23-31-00	from 3,000 to 2,500	\$500.00
City Clerk Prof. Services	001-514-23-41-00	from 700 to 150	\$550.00
SUBTOTAL			\$1,050.00
City Hall Supplies	001-518-30-31-00	from 3,000 to 2,500	\$500.00
City Hall Website	001-518-30-31-01	from 500 to 0	\$500.00
City Hall Miscellaneous	001-518-30-49-00	from 500 to 0	\$500.00
contracting out for janitorial service is no longer considered a viable option.			
SUBTOTAL			\$1,500.00
Police Office Supplies	001-521-20-31-00	from 11,000 to 9,000	\$2,000.00
Police Supplies-Vehicles	001-521-20-31-01	from 5,000 to 3,700	\$1,300.00
SUBTOTAL			\$3,300.00
Fire Training Office Supplies	001-522-45-31-00	from 4,000 to 3,000	\$1,000.00
Fire Training Transportation	001-522-45-43-00	from 3,000 to 2,000	\$1,000.00
Fire Facilities Office Supplies	001-522-50-31-00	from 1,500 to 1,000	\$500.00
Fire Facilities Small Tools	001-522-50-35-00	from 3,000 to 1,500	\$1,500.00
SUBTOTAL			\$4,000.00
Airport Fuel Consumed	001-546-10-32-00	from 100 to 50	\$50.00

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Airport Small Tools & Eq	001-546-10-35-00	from 200 to 100	\$100.00
Airport Transportation	001-546-10-43-00	from 250 to 0	\$250.00
Airport Taxes	001-546-10-44-01	from 50 to 2	\$48.00
Airport Repairs & Mainten	001-546-10-48-00	from 1,500 to 500	\$1,000.00
Airport Miscellaneous	001-546-10-49-00	from 1,000 to 500	\$500.00
Airport Interfund Repairs	001-546-10-98-00	from 500 to 200	\$300.00
		SUBTOTAL	\$2,248.00

Building/Planning Misc	001-558-50-49-00	from 400 to 300	\$100.00
Building/Planning Interfun	001-558-50-98-00	from 200 to 150	\$50.00
Building/Planning Misc	001-558-60-49-00	from 275 to 150	\$125.00
Historic Preservation	001-573-90-31-00	from 600 to 300	\$300.00
		SUBTOTAL	\$575.00

Recreation	001-571-10-00-00	None Proposed	\$
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Pool Supplies	001-572-20-31-00	from 16,900 to 15,000	\$1,900.00
Pool Small Tools & Equip	001-572-20-35-00	from 7,200 to 6,700	\$500.00
Pool Utilities	001-572-20-47-00	from 12,800 to 12,400	\$400.00
		SUBTOTAL	\$2,800.00

Park Small Tools & Equip	001-576-80-35-00	from 6,000 to 2,000	\$4,000.00
Park Capital Outlay	001-594-76-64-00	from 5,000 to 0	\$5,000.00
		SUBTOTAL	\$9,000.00

<u>TOTAL CURRENT EXPENSE</u>	<u>\$26,173.00</u>
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Street Roadway Supplies	101-542-30-31-00	from 3,000 to 2,000	\$1,000.00
Street Roadway Small Tool	101-542-30-35-00	from 1,000 to 500	\$500.00
Street Roadway Prof Servi	101-542-30-41-00	from 5,000 to 3,000	\$2,000.00
Street Storm Drain Sm Too	101-542-40-35-00	from 500 to 200	\$300.00
Street Sidewalk Repairs	101-542-61-48-00	from 2,000 to 1,000	\$1,000.00
Street Lighting Repairs Mn	101-542-63-48-00	from 3,500 to 3,000	\$500.00
Street Traffic Ctr Prof Serv	101-542-64-41-00	from 400 to 0	\$400.00
Street Snow/Ice Prof Servi	101-542-66-41-00	from 500 to 0	\$500.00
Street Cleaning Prof Servic	101-542-67-41-00	from 100 to 0	\$100.00
Street Uniforms	101-542-90-22-00	from 1,200 to 1,000	\$200.00
Street Admin Communica	101-542-90-42-00	from 250 to 150	\$100.00
Street Admin Utilities	101-542-90-47-00	from 1,200 to 0	\$1,200.00
Street Facility Prof Service	101-543-50-41-00	from 500 to 0	\$500.00

<u>TOTAL STREET</u>	<u>\$8,300.00</u>
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Library Utilities	102-572-20-47-00	from 13,000 to 12,500	\$500.00
Library Repairs & Mainten	102-572-20-48-00	from 4,500 to 2,000	\$2,500.00
	<u>TOTAL LIBRARY</u>		<u>\$3,000.00</u>
W/S Capital Outlay	401-594-38-64-00	from 80,000 to 0	\$80,000.00
	<u>TOTAL WATER/SEWER</u>		<u>\$80,000.00</u>

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS REQUESTED THAT HIS WATER/SEWER IMPROVEMENT FROM O&M REMAIN AT \$35,000 AND NOT BE REDUCED.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ACCEPT THE LINE ITEM ADJUSTMENTS EXCEPT FOR WATER/SEWER O&M, LEAVE THAT AT \$35,000.

[9:25:55 PM](#)

MOTION PASSED.

COUNCILMEMBER JANKE STATED THAT HE MET WITH THE SCHOOL DISTRICT AND ROTARY AND THEY TALKED ABOUT FUNDING 50% OF OUR OPERATIONAL COSTS FOR CLEARING SNOW FROM THE SIDEWALKS ON SCHOOL WALK ROUTES. HE STATED THAT HE WILL DRAFT A LETTER FOR THE MAYOR TO SEND TO THE SCHOOL DISTRICT REQUESTING THESE FUNDS.

#16. DISCUSSION/ACTION: POSSIBLE CANCELLATION OF THE DECEMBER 24, 2013 AND DECEMBER 31, 2013 REGULAR CITY COUNCIL MEETINGS.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO CANCEL THE DECEMBER 24 AND 31, 2013 REGULAR CITY COUNCIL MEETINGS.

[9:36:36 PM](#)

MOTION PASSED.

COMMITTEE OR SPECIAL REPORTS:

#17. REPORTS: OCTOBER, 2013 MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.

NO ACTION OR QUESTIONS.

#18. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#19. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER BERGIN STATED THAT THE SIGN IS UP ON THE NEW PARKING LOT ON THE CORNER OF MAIN AND SECOND.

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ERIC DURPOS STATED THAT THE CITY EXECUTED AN AGREEMENT TO HAVE THE DOT (DEPARTMENT OF TRANSPORTATION) PUT THE PEDESTRIAN SIGNS ON THE MASTS ARMS AS DISCUSSED AT THE LAST COUNCIL MEETING. HE ALSO STATED THAT HE SENT AN EMAIL ABOUT WATER RIGHTS AND ASKED WHAT THE COUNCIL WOULD LIKE TO DO. MAYOR PRO-TEM FOLL STATED THAT SHE WOULD LIKE MORE DETAILS OUTLINING THE INFORMATION BROUGHT TO COUNCIL FOR CONSIDERATION. COUNCILMEMBER JANKE STATED THAT WE ALSO NEED THE FORMAL DISCUSSION ABOUT CRYSTAL FALLS FIRST AND THE STATUS OF THE PROPERTY. ERIC DURPOS STATED THAT HE WILL ALSO BE BRINGING BACK SOMETHING ON THE EAST CEDAR LOOP WATER ASSOCIATION.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO ADJOURN THE MEETING.

[9:48:25 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT 9:48 P.M.

MAYOR PRO-TEMPORE NANCY FOLL

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager