

Colville, Washington
Regular City Council Meeting Minutes
December 10, 2013

7:00 PM: MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[7:02:10 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

[7:03:38 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

STAFF PRESENT: POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, FIRE CHIEF JOE HIRSCH AND ASSISTANT PLANNER MELINDA LEE.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE NOVEMBER 26, 2013 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **DECEMBER 11, 2013 CLAIMS CHECKS #50555 ~ #50633 IN THE AMOUNT OF \$251,517.12 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **NOVEMBER, 2013 PAYROLL CHECKS #50519 ~ #50554 IN THE AMOUNT OF \$267,466.86 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **NOVEMBER, 2013 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #05. **NOVEMBER 22, 2013 ~ DECEMBER 3, 2013 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE DECEMBER 10, 2013 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: DECEMBER 11, 2013 CLAIMS CHECKS #50555 ~ #50633 IN THE AMOUNT OF \$251,517.12; NOVEMBER, 2013 PAYROLL CHECKS #50519 ~ #50554 IN THE AMOUNT OF \$267,466.86" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[7:06:59 PM](#)

MOTION PASSED.

PUBLIC HEARINGS/ACTION:

- #06. **PUBLIC HEARING: CONSIDER AN AMENDMENT TO THE 2013 OPERATING BUDGET.**

[7:07:43 PM](#) MAYOR RARRICK DECLARED THE PUBLIC HEARING TO CONSIDER AN AMENDMENT TO THE 2013 OPERATING BUDGET OPEN AT 7:07 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

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[7:09:51 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR RARRICK CLOSED THE PUBLIC HEARING AT 7:09 P.M.

#07. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING THE 2013 OPERATING BUDGET.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1509 N.S. AMENDING THE 2013 OPERATING BUDGET.

[7:12:21 PM](#)
MOTION PASSED.

(ORDINANCE NO. 1509 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#08. PUBLIC HEARING: PROPOSED AMENDMENTS TO THE COLVILLE ZONING ORDINANCE AS PART OF THE 2013 ANNUAL REVIEW CYCLE, TO INCLUDE DEVELOPMENT REGULATIONS CONTAINED WITHIN CHAPTERS 16 AND 17 OF THE COLVILLE MUNICIPAL CODE.

[7:13:28 PM](#) MAYOR RARRICK DECLARED THE PUBLIC HEARING TO CONSIDER PROPOSED AMENDMENTS TO THE COLVILLE ZONING ORDINANCE AS PART OF THE 2013 ANNUAL REVIEW CYCLE, TO INCLUDE DEVELOPMENT REGULATIONS CONTAINED WITHIN CHAPTERS 16 AND 17 OF THE COLVILLE MUNICIPAL CODE OPEN AT 7:13 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

JENNY LYTLE, 676 EAST 3RD, STATED THAT SHE IS HERE REGARDING THE CHICKENS. SHE STATED THAT SHE WOULD LIKE TO ADDRESS THE SIZE OF THE COOP PER HEN, HER RESEARCH SAYS THAT 10 SQUARE FEET PER HEN IS ADEQUATE AND OUR PROPOSAL IS FOR 20 SQUARE FEET PER HEN. SHE ALSO STATED THAT MOST OTHER CITIES HAVE NO PERMIT FEE. SHE SUGGESTED A \$10 INITIAL FEE AND A \$5 RENEWAL FEE.

[7:17:12 PM](#) AS THERE WAS NO FURTHER PUBLIC COMMENT ON THIS ISSUE, MAYOR RARRICK CLOSED THE PUBLIC HEARING AT 7:17 P.M.

#09. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING TITLE 17 OF THE COLVILLE MUNICIPAL CODE RELATING TO THE ZONING ORDINANCE, REGARDING TEMPORARY AND SPECIAL EVENT SIGNS, KEEPING OF CHICKENS AND TEMPORARY AND CONDITIONAL USE PERMITS.

ASSISTANT PLANNER MELINDA LEE REPORTED THAT THE PLANNING COMMISSION HEARD THESE CONCERNS AS WELL AND CHOSE NOT TO CHANGE THEM.

COUNCILMEMBER FOLL STATED THAT SHE IS UNSURE HOW THESE FIT INTO THE OTHER FEES CHARGED BY THE CITY.

COUNCILMEMBER KYLE EXPRESSED CONCERNS ABOUT GOING FROM 5 TO 10 CHICKENS.

COUNCILMEMBER FOSTER SUGGESTED WE DO A \$10 INITIAL FEE THE FIRST YEAR AND \$5 RENEWAL.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER FOLL SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1510 N.S. CHANGING TO A \$10 INITIAL FEE AND A \$5 RENEWAL FEE AND ALLOW 20 SQUARE FEET PER HEN IF THEY ARE CONTAINED, IF THEY CAN FORAGE THEN IT COULD GO TO 10 SQUARE FEET PER HEN.

[7:33:49 PM](#)

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MOTION PASSED. *THERE WERE DISSENSIONS NOTED FROM COUNCILMEMBERS KYLE AND LAWSON.*

(ORDINANCE NO. 1510 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

PUBLIC COMMENT PERIOD:

#10. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

MAURICE WILLIAMSON, 379 ALADDIN, STATED THAT HE IS STILL UNDER CONTRACT FOR FOREST MANAGEMENT ACTIVITIES FOR THE CITY. HE STATED THAT HE REVIEWED THE CITY'S LAND IN 2012 AND THIS INCLUDED THE CRYSTAL FALLS PROPERTY.

COUNCILMEMBER JANKE ASKED WHAT THE CURRENT RECOMMENDATION WOULD BE FOR THIS PROPERTY. MAURICE WILLIAMSON STATED THAT IT WILL NEED TO GO THROUGH AN APPRAISAL PROCESS TO DISPOSE OF THE PROPERTY. HE STATED THAT HE RECOMMENDS RETAINING THE PROPERTY AND DOING SOME WORK ON THE TIMBER FOR INSECT AND DISEASE CONTROL. HE STATED THAT IF HE DID AN INVENTORY AND A LAND APPRAISAL IT WOULD COST ABOUT \$6,500.

GEORGE THOMAS STATED THAT HE WAS ON THE AIRPORT BOARD AND HE WASN'T RE-APPOINTED. HE STATED THAT HE DID ATTEND THE JUNE MEETING AND HE NOTED THAT HE WORKS OUT OF TOWN. HE STATED THAT HE WOULD LIKE TO BE RE-CONSIDERED FOR APPOINTMENT TO THE AIRPORT BOARD. HE STATED THAT THE AIRPORT BOARD ONLY MEETS QUARTERLY.

PUBLIC APPEARANCES AND FORUM TIME:

#11. DISCUSSION/ACTION: REVIEW AND POSSIBLE RENEWAL OF THE LISTING AGREEMENT WITH CENTURY 21 KELLY DAVIS INC. FOR THE PROPERTY LOCATED AT 560 RAILROAD STREET.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO RENEW THE LISTING FOR THE PROPERTY LOCATED AT 560 RAILROAD STREET UNTIL AUGUST 30, 2014.

[8:03:50 PM](#)

MOTION PASSED.

UNFINISHED BUSINESS:

#12. DISCUSSION/ACTION: PROPOSED RESOLUTION SETTING FEES FOR THE COLVILLE MUNICIPAL AIRPORT.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 13-13 SETTING FEES FOR THE COLVILLE MUNICIPAL AIRPORT.

[8:06:56 PM](#)

MOTION PASSED.

(RESOLUTION NO. 13-13 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#13. DISCUSSION/ACTION: HAWTHORNE AVENUE STRATEGIC PLAN FINAL REVIEW.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THEY PUT THE STRATEGIC PLAN IN FINAL FORMAT FOLLOWING THE PUBLIC INVOLVEMENT MEETING. THE PUBLIC WAS IN FAVOR OF OPTION A FROM HWY 395 TO PINE, OPTION B WAS CREATED TO ADDRESS ON STREET PARKING FROM PINE TO MINER. THE NEW OPTION ALLOWS ON STREET PARALLEL PARKING ON THE SOUTH SIDE, THE TRANSITION WOULD BE BETWEEN ALDER AND PINE.

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COUNCILMEMBER LAWSON STATED THAT SHE WANTS TO KEEP TREES IN THE DISCUSSION.

COUNCILMEMBER JANKE ASKED WHY WALKWAYS WOULD BE NEEDED ON BOTH SIDES. AFTER THE PARK THEY COULD BE ONLY ON THE SOUTH SIDE. HE STATED THAT HE WOULD LIKE TO LOOK AT HOW THIS FITS IN WITH THE TIB (TRANSPORTATION IMPROVEMENT BOARD) APPLICATION AND IF THESE COULD BE CHANGED.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ACCEPT THE FINAL STRATEGIC PLAN AND TYPICAL SECTIONS AND DIRECT WELCH COMER TO MOVE FORWARD WITH DESIGNING HAWTHORNE PER THE PLAN SECTION A FROM THE ROUNDABOUT TO WALNUT.

[8:27:18 PM](#)

MOTION PASSED.

NEW BUSINESS:

- #14. **DISCUSSION/ACTION: POSSIBLE FINAL ACCEPTANCE OF THE 2013 HOT MIX ASPHALT OVERLAY AND PATCHING CONTRACT.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE FINAL ACCEPTANCE OF THE 2013 HMA OVERLAY AND PATCHING CONTRACT WITH KNIFE RIVER IN THE AMOUNT OF \$26,981.01.

[8:33:53 PM](#)

MOTION PASSED.

- #15. **DISCUSSION/ACTION: POSSIBLE FINAL ACCEPTANCE OF THE 2013 GARDEN HOMES WATER IMPROVEMENTS PROJECT.**

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE FINAL ACCEPTANCE OF THE 2013 GARDEN HOMES WATER IMPROVEMENTS PROJECT CONSTRUCTION CONTRACT WITH COLVILLE CONSTRUCTION IN THE AMOUNT OF \$491,164.63.

COUNCILMEMBER JANKE STATED THAT CHANGE ORDERS WERE ONLY 2.8%, WHICH IS VERY GOOD.

COUNCILMEMBER JANKE ASKED ABOUT THE NEXT STEP OF THE LID PROCESS. ERIC DURPOS STATED THAT THE FINAL ASSESSMENT ROLL WILL NEED TO BE DONE AND THEN THERE IS A PUBLIC HEARING AND FINAL NOTICES.

[8:39:57 PM](#)

MOTION PASSED.

- #16. **DISCUSSION/ACTION: PROPOSED ORDINANCE ADOPTING A BUDGET FOR THE CITY OF COLVILLE FOR THE FISCAL YEAR ENDING DECEMBER 31, 2014.**

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1511 N.S. ADOPTING A BUDGET FOR THE CITY OF COLVILLE FOR THE FISCAL YEAR ENDING DECEMBER 31, 2014.

[8:42:48 PM](#)

MOTION PASSED.

(ORDINANCE NO. 1511 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

- #17. **DISCUSSION/ACTION: CITY PROPERTY REVIEW FOR CRYSTAL FALLS.**

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COUNCILMEMBER FOLL STATED THAT SHE DOES NOT AGREE WITH THE MEMO AS PROVIDED BY STAFF.

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO PROCEED WITH THE RE-INVENTORY AND APPRAISAL OF THE PROPERTY. ERIC DURPOS STATED THAT HE AGREES AND WE SHOULD MOVE FORWARD QUICKLY BECAUSE OF THE WATER RIGHTS SITUATION.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO PROCEED WITH AN APPRAISAL AND A RE-INVENTORY OF THE TIMBER ASSETS FUNDED OUT OF THE WATER/SEWER CAPITAL RESERVE.

[8:51:55 PM](#)

MOTION PASSED.

#18. DISCUSSION/ACTION: POSSIBLE RE-APPOINTMENTS TO THE LODGING TAX ADVISORY COMMITTEE, PARKING COMMISSION AND TREE BOARD.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE RE-APPOINTMENTS OF ANDY HYDORN – LODGING TAX COMMITTEE, ZACHARY ROSS – LODGING TAX COMMITTEE, KAREN ABEID – PARKING COMMISSION AND LAWRENCE CRESSEY – TREE BOARD.

[8:53:48 PM](#)

MOTION PASSED.

COMMITTEE OR SPECIAL REPORTS:

#19. REPORTS: NOVEMBER, 2013 MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.

NO DISCUSSION.

#20. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#21. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO DISCUSSION.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER JANKE STATED THAT THE COLVILLE MOUNTAIN COMMITTEE IS GOING TO COME UP WITH A MORE DETAILED PLAN AND WILL BE TOURING POTENTIAL ACCESS POINTS IN JANUARY.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:56:25 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 8:56 P.M.

MAYOR DEBORAH RARRICK

Attest: _____

Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager