

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**January 14, 2014**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[6:30:25 PM](#)

**ROLL CALL:** FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

[6:31:22 PM](#)

**PRESENT:** COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

**ABSENT:** COUNCILMEMBER NANCY FOLL

**STAFF PRESENT:** DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, FIRE CHIEF JOE HIRSCH AND LIBRARY MANAGER KRISTA OHRTMAN.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE DECEMBER 10, 2013 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **DECEMBER 16, 2013 MANUAL CLAIMS CHECKS #50634 ~ #50636 IN THE AMOUNT OF \$48,611.34 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **DECEMBER 27, 2013 MANUAL CLAIMS CHECKS #50698 ~ #50716 IN THE AMOUNT OF \$62,792.93 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **DECEMBER 31, 2013 CLAIMS CHECKS #50717 ~ #50831 IN THE AMOUNT OF \$176,516.86 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **DECEMBER, 2013 PAYROLL CHECKS #50637 ~ #50697 IN THE AMOUNT OF \$275,050.85 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #06. **DECEMBER 4, 2013 ~ JANUARY 9, 2014 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JANUARY 14, 2014 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: DECEMBER 16, 2013 MANUAL CLAIMS CHECKS #50634 ~ #50636 IN THE AMOUNT OF \$48,611.34; DECEMBER 27, 2013 MANUAL CLAIMS CHECKS #50698 ~ #50716 IN THE AMOUNT OF \$62,792.93; DECEMBER 31, 2013 CLAIMS CHECKS #50717 ~ #50831 IN THE AMOUNT OF \$176,516.86; DECEMBER, 2013 PAYROLL CHECKS #50637 ~ #50697 IN THE AMOUNT OF \$275,050.85" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[6:35:22 PM](#)

MOTION PASSED.

**PRIORITY ITEMS:**

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**January 14, 2014**

- #07. OATH OF OFFICE: MAYOR RARRICK TO ADMINISTER THE OATH OF OFFICE TO ALL NEWLY ELECTED COUNCILMEMBERS: TERRY FOSTER, MIKE BIRCH AND DOUG KYLE.**

MAYOR RARRICK ADMINISTERED THE OATH OF OFFICE TO NEWLY ELECTED COUNCILMEMBERS TERRY FOSTER, MIKE BIRCH AND DOUG KYLE.

- #08. DISCUSSION/ACTION: ELECTION OF A MAYOR PRO-TEMPORE.**

COUNCILMEMBER BERGIN NOMINATED COUNCILMEMBER FOLL TO CONTINUE AS THE MAYOR PRO-TEMPORE, SECONDED BY COUNCILMEMBER JANKE.

[6:40:29 PM](#)

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #09. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

SCOTT MARTIN, 1738 BOHANNA RD, ASKED IF THE COLVILLE SCHOOL DISTRICT IS REALLY GOING TO DO WHAT THEY SAY THEY ARE GOING TO DO SINCE THEY HAVE A CHECKERED PAST. THE LAST TWO YEARS THEY CHOSE NOT TO SPEND THE CURRENT LEVY MONEY ON ITS INTENDED PURPOSE AND SPENT IT SOMEWHERE ELSE. ASKS THAT COUNCIL NOT SUPPORT THIS LEVY AND ASK THE SCHOOL DISTRICT TO CORRECT THE EXISTING ERRORS.

BILL PIFER, 1930 EAST IVY, STATED THAT HE HAS ALSO BEEN QUESTIONING WHAT THE SCHOOL DISTRICT IS DOING. HE HAS BEEN A PART OF THE PLANNING COMMITTEE TO SET THE AMOUNT FOR THIS LEVY AND HE WOULD LIKE THE COUNCIL TO SUPPORT THE LEVY. HE ALSO STATED THAT THE FLEET EQUIPMENT MANAGEMENT/ORGANIZATIONAL STRUCTURE PROPOSALS ONLY INVOLVE COUNCIL AND STAFF AND HE THINKS THEY SHOULD INVOLVE MEMBERS OF THE PUBLIC AS WELL.

JACK SMITH, 1870 EAST IVY, STATED THAT HE IS LOOKING FOR CONSISTENCY ON THE COUNCIL, AND WE AREN'T RAISING OUR OWN LEVY RATES. THIS PROPOSED SCHOOL LEVY IS MORE THAN THE LAST ONE BY ABOUT \$300,000, AND HE THINKS THEY COULD MAKE DO WITH THE EXISTING LEVY AMOUNT. HE STATED THAT WE WOULD STILL GET STATE EQUALIZATION FUNDS IF WE LOWER THE LEVY.

**PUBLIC APPEARANCES AND FORUM TIME:**

- #10. DISCUSSION/ACTION: PROPOSED RESOLUTION SUPPORTING THE UPCOMING COLVILLE SCHOOL DISTRICT LEVY.**

SANDY MOORE, 1467 ONION CREEK RD, STATED THAT SHE IS THE VICE-PRESIDENT OF THE COLVILLE SCHOOL BOARD, AND SHE IS HERE TO ASK FOR SUPPORT OF THE LEVY. SHE STATED THAT THE LOSS OF THE LEVY WOULD REDUCE LOCAL FUNDING BY ABOUT 20% AND WOULD RESULT IN LARGER CLASS SIZES, AND ALL BUT ELIMINATE EXTRA CURRICULAR ACTIVITIES. SHE STATED THAT THE SCHOOL DISTRICT WILL BE HELD ACCOUNTABLE FOR EVERY DOLLAR OF LEVY SPENDING.

FRED MCCURDY, 1045 EAST 8<sup>TH</sup>, STATED THAT THERE IS A CORRECTION TO THE PROPOSED RESOLUTION. HE STATED THAT ON THE BACK PAGE IT SHOULD STATE THAT THE IMPACT IS ESTIMATED TO BE 23 CENTS MORE PER \$1,000 OF ASSESSED VALUATION. THIS IS THE AMOUNT THAT THEY HAVE DETERMINED THAT THEY NEED WITH THE ASSISTANCE OF THE CITIZENS ADVISORY GROUP. FRED MCCURDY STATED THAT THERE WAS A LOSS IN REVENUE AND THE SCHOOL DISTRICT HAD TO FUND THINGS OTHER THAN THOSE DESIGNATED BY THE LAST LEVY DOCUMENT. COUNCILMEMBER JANKE POINTED OUT THAT THESE DECISIONS WERE NOT CLEARLY COMMUNICATED TO THE PUBLIC OR UNDERSTOOD BY THE PUBLIC.

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**January 14, 2014**

COUNCILMEMBER LAWSON STATED THAT THE SCHOOL DISTRICT DOES HAVE A CHECKERED PAST. SHE STATED THAT THE CITIZENS ADVISORY GROUP DID A GOOD JOB OF SCRUTINIZING THE EXPENSES AND COMING UP WITH THE AMOUNT NEEDED. SHE STATED THAT GOOD SCHOOLS ATTRACT FAMILIES AND BRING BUSINESS TO OUR AREA AND SHE SUPPORTS THE PROPOSED RESOLUTION.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 01-14 TO SUPPORT THE UPCOMING SCHOOL DISTRICT LEVY WITH THE FOLLOWING CHANGES: THE FIRST WHEREAS ON THE BACK PAGE TO ADD AFTER SPENT "ANY DECISIONS TO DEVIATE FROM THE LEVY WILL BE COMMUNICATED TO THE PUBLIC WITH RATIONALE AND PURPOSE". ALSO, THE SECOND WHEREAS FROM THE END TO CHANGE TO 23 CENTS MORE PER \$1,000 ASSESSED VALUATION.

COUNCILMEMBER FOSTER STATED THAT YOU CAN GIVE MORE MONEY TO SCHOOLS, BUT THAT DOESN'T MEAN A BETTER EDUCATION. HE STATED THAT HE DOESN'T FEEL THAT THE COMMUNITY CAN SUPPORT MORE TAXES AND HE DOES NOT SUPPORT THE LEVY.

[7:13:38 PM](#)

MOTION PASSED. *THERE WERE DISSENSIONS NOTED FROM COUNCILMEMBER BIRCH AND FOSTER.*

*(RESOLUTION NO. 01-14 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**#11. DISCUSSION/ACTION:      **REQUEST TO RECONSIDER POSSIBLE APPOINTMENT TO THE COLVILLE AIRPORT ADVISORY BOARD.****

GEORGE THOMAS, 3082 THOMAS RD, RICE WA, STATED THAT HE WANTS TO BE RECONSIDERED FOR APPOINTMENT TO THE AIRPORT ADVISORY BOARD. HE STATED THAT HE DIDN'T KNOW THAT MISSING A FEW MEETINGS WOULD DISQUALIFY HIM FROM APPOINTMENT. HE WORKS OUT OF TOWN IN ALASKA FOR A PORTION OF THE YEAR AND WOULD BE WILLING TO PARTICIPATE VIA CONFERENCE CALL OR OTHER MEANS AS APPROPRIATE.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO RE-APPOINTMENT GEORGE THOMAS TO THE AIRPORT ADVISORY BOARD.

[7:24:35 PM](#)

MOTION PASSED.

COUNCILMEMBER JANKE STATED THAT WE NEED TO LOOK AT REMOTE PARTICIPATION FOR ALL BOARDS/COMMISSIONS.

**#12. DISCUSSION/ACTION:      **REQUEST TO CREATE CITY POSITIONS TO EMPLOY PERSONS WITH DEVELOPMENTAL DISABILITIES.****

SHEILA PARKER, CAREER PATH SERVICES, STATED THAT THEY ARE A PRIVATE NON PROFIT GROUP THAT ASSISTS INDIVIDUALS FIND EMPLOYMENT. SHE STATED THAT SHE WOULD LIKE THE COUNCIL TO DO JOB CARVING TO CREATE POSITIONS FOR PERSONS WITH DISABILITIES. SHE REQUESTED THAT THE CITY CONSIDER CREATING POSITIONS THAT WOULD ONLY BE AVAILABLE TO PERSONS WITH DISABILITIES THAT WOULDN'T COMPETE WITH OUTSIDE APPLICANTS. SHE STATED THAT THEY HAVE NO FUNDS TO PARTNER WITH THE SALARY FOR THESE POSITIONS.

COUNCILMEMBER KYLE STATED THAT WE DON'T HAVE THE FUNDS TO DO THIS AT THIS TIME.

COUNCILMEMBER JANKE STATED THAT IT SHOULD BE PART OF THE BUDGET PROCESS AND BROUGHT FORWARD BY THE DEPARTMENT HEADS.

**UNFINISHED BUSINESS:**

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**January 14, 2014**

- #13. DISCUSSION/ACTION: PROPOSED RESOLUTION ADOPTING A FEE SCHEDULE FOR PERMIT APPLICATIONS FOR RECREATION VEHICLES AS PERMANENT DWELLING UNITS, THE KEEPING OF CHICKENS AND BEEKEEPING AS DESCRIBED IN THE COLVILLE DEVELOPMENT REGULATIONS.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 02-14 ADOPTING A FEE SCHEDULE FOR PERMIT APPLICATIONS FOR RECREATION VEHICLES AS PERMANENT DWELLING UNITS, THE KEEPING OF CHICKENS AND BEEKEEPING AS DESCRIBED IN THE COLVILLE DEVELOPMENT REGULATIONS.

[7:50:54 PM](#)

MOTION PASSED.

*(RESOLUTION NO. 02-14 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**NEW BUSINESS:**

- #14. DISCUSSION/ACTION: PROPOSED ORDINANCE ADOPTING THE 2014-2019 CFP (CAPITAL FACILITIES PLAN) EXECUTIVE SUMMARY.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1512 N.S. ADOPTING THE 2014-2019 CFP EXECUTIVE SUMMARY.

COUNCILMEMBER JANKE ASKED IF THERE WAS COUNCIL PARTICIPATION IN THE REVIEW AND RANKING OF THESE PROJECTS. DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI STATED THAT THEY DID FOR STREET AND MUNICIPAL SERVICES.

COUNCILMEMBER JANKE REQUESTED THAT THERE BE A WRITTEN DESCRIPTION OF THE PROJECTS AND A BASIS FOR THE COST ESTIMATE. COUNCILMEMBER JANKE WOULD ALSO LIKE THE COST ESTIMATES REVIEWED PERIODICALLY AND UPDATED. HE STATED THAT AS FAR AS THE CURRENT EXPENSE PORTION, WE ARE NOT FOLLOWING THE PLAN OR THE CORRECT PROCESS.

DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI STATED THAT HE USES WHAT IS SUBMITTED BY THE DEPARTMENT HEADS.

COUNCILMEMBER JANKE STATED THAT HE SUPPORTS THE STREET AND WATER/SEWER PORTIONS BUT NOT THE CURRENT EXPENSE PORTION.

MAYOR RARRICK REQUESTED A ROLL CALL VOTE: FOSTER – NO; BIRCH – NO; JANKE – NO; KYLE – NO; LAWSON – YES; BERGIN – YES.

MOTION FAILED.

MAYOR RARRICK STATED THAT SHE WILL MEET WITH JIM LAPINSKI NEXT WEEK TO ADDRESS THESE CONCERNS AND FOLLOW UP.

- #15. DISCUSSION/ACTION: FLEET/EQUIPMENT MANAGEMENT AND ORGANIZATIONAL ANALYSIS PROPOSALS.**

COUNCILMEMBER JANKE STATED THAT THESE PROPOSALS ARE A FOLLOW UP TO THE BUDGET PROCESS. HE STATED THAT THESE ARE JUST A DRAFT OF AN OUTLINE OF HOW TO PROCEED. THE COMMITTEES WOULD NEED TO MEET AND COME UP WITH A MORE SPECIFIC PLAN. THE DUE DATES FOR FINAL PRODUCTS CAN BE NEGOTIATED.

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO AGREE TO MOVE FORWARD TONIGHT. HE STATED THAT WE WILL SOLICIT CITIZENS TO BE ON THESE COMMITTEES. THERE WERE NO OBJECTIONS.

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**January 14, 2014**

- #16. DISCUSSION/ACTION: POSSIBLE RE-APPOINTMENT TO THE COLVILLE AIRPORT ADVISORY BOARD.**

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE RE-APPOINTMENT OF STEVE PIETROBURGO TO THE AIRPORT ADVISORY BOARD.

[8:16:19 PM](#)

MOTION PASSED.

- #17. DISCUSSION: WELLNESS COMMITTEE 4<sup>TH</sup> QUARTER REPORT FOR 2013.**

NO DISCUSSION.

**COMMITTEE OR SPECIAL REPORTS:**

- #18. REPORTS: DECEMBER, 2013 MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.**

NO DISCUSSION.

- #19. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

NO REPORT.

- #20. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

NO DISCUSSION.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

COUNCILMEMBER JANKE STATED THAT THE COLVILLE MOUNTAIN COMMITTEE MET AND THEY TOURED POTENTIAL ACCESS POINTS, THEY WILL MEET AGAIN ON JANUARY 30<sup>TH</sup> TO FURTHER DEVELOP A PLAN. COUNCILMEMBER JANKE ASKED ABOUT THE VINSON FUND PROGRESS. COUNCILMEMBER LAWSON STATED THAT SHE AND COUNCILMEMBER FOLL ARE WORKING ON PROCEDURES. COUNCILMEMBER JANKE ASKED WHEN WE WILL HEAR BACK ON RECYCLING. MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT IT IS ON THE AGENDA FOR THE 28<sup>TH</sup> OF JANUARY. COUNCILMEMBER JANKE STATED THAT THE SCHOOL DISTRICT AGREED TO FUND 50% OF THE COST FOR THE SNOW REMOVAL ON WALK ROUTES AND WE WILL BE BILLING THEM ANNUALLY FOLLOWING THE WINTER SNOWFALL SEASON.

COUNCILMEMBER KYLE STATED THAT THERE NEEDS TO BE SOME SAND ON THE SIDEWALK UP 3<sup>RD</sup> AVENUE, IT IS CURRENTLY A SHEET OF ICE.

MAYOR RARRICK STATED THAT SHE WILL DO THE STATE OF THE CITY AT KIWANIS ON FEBRUARY 7<sup>TH</sup> AND THE CHAMBER OF COMMERCE ON FEBRUARY 18<sup>TH</sup>.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:28:27 PM](#)

MOTION PASSED.

**TIME OF ADJOURNMENT: 8:28 P.M.**

***Colville, Washington  
Regular City Council Meeting Minutes  
January 14, 2014***

\_\_\_\_\_  
MAYOR DEBORAH RARRICK

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager