

Colville, Washington
Regular City Council Meeting Minutes
February 11, 2014

6:30 PM: MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[6:30:46 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

[6:31:41 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

ABSENT: NONE

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS AND SAFETY/TRAINING OFFICER RYAN POWER.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE JANUARY 28, 2014 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **JANUARY 27, 2014 MANUAL CLAIMS CHECK #50916 IN THE AMOUNT OF \$25,886.89 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **FEBRUARY 12, 2014 CLAIMS CHECKS #50952 ~ #51030 IN THE AMOUNT OF \$102,299.18 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **JANUARY, 2014 PAYROLL CHECKS #50917 ~ #50951 IN THE AMOUNT OF \$265,762.19 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **JANUARY, 2014 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #06. **JANUARY 24, 2014 ~ FEBRUARY 6, 2014 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE FEBRUARY 11, 2014 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: JANUARY 27, 2014 MANUAL CLAIMS CHECK #50916 IN THE AMOUNT OF \$25,886.89; FEBRUARY 12, 2014 CLAIMS CHECKS #50952 ~ #51030 IN THE AMOUNT OF \$102,299.18; JANUARY, 2014 PAYROLL CHECKS #50917 ~ #50951 IN THE AMOUNT OF \$265,762.19" AND DOES APPROVE THE CONSENT AGENDA AS READ.

COUNCILMEMBER KYLE NOTED THAT THE SUNSHINE PRESENTATION WAS NOT IN THE PACKET IN ADVANCE OF THE LAST COUNCIL MEETING AND COULD NOT BE COMMENTED ON BY THE PUBLIC AHEAD OF TIME. HE ASKED THAT THE STAFF AND COUNCILMEMBERS REMEMBER THAT ITEMS NEED TO BE PREPARED AND TURNED IN BEFORE THE DEADLINE SO THEY ARE INCLUDED IN THE PACKET AND PROVIDED ON THE WEBSITE.

[6:36:12 PM](#)

MOTION PASSED.

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PUBLIC COMMENT PERIOD:

#07. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

MARLICE HART, 1033 BIBLE RD, STATED THAT THE COUNCIL IS ELECTED TO REPRESENT THE CITIZENS. SHE ASKED WHY THE CITY COUNCIL SUPPORTED THE SCHOOL LEVY, WHICH SHOULDN'T CONCERN THE CITY AT ALL. SHE STATED THAT THE COUNCILMEMBERS SHOULD BE SEEKING CITIZEN INPUT BEFORE THEY VOTE ON ISSUES. SHE STATED THAT THE COUNTY IS BROKE AND THE CITY SHOULD BE SAYING NO TO MORE SPENDING AND MORE TAXES.

PUBLIC APPEARANCES AND FORUM TIME:

#08. DISCUSSION/ACTION: REQUEST TO EXTEND THE LISTING AGREEMENT FOR THE CITY PROPERTY LOCATED ON WEST DOMINION.

DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI STATED THAT CENTURY 21 HAS SUBMITTED AN EXTENSION FOR THIS LISTING AND RECOMMENDS THAT THE CITY LOWER THE LISTED PRICE.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE THE AMENDMENT TO THE EXCLUSIVE LISTING AGREEMENT WITH CENTURY 21 KELLY DAVIS INC. FOR THE PROPERTY LOCATED ON WEST DOMINION KNOWN AS THE PLUM CREEK VACANT LOT, EXTENDING THE DATE TO SEPTEMBER 1, 2014 AND MAINTAINING THE LISTING PRICE AT \$27,500.

COUNCILMEMBER JANKE STATED THAT HE IS DISAPPOINTED THAT CENTURY 21 HASN'T BEEN MORE DILIGENT WITH THE MARKETING OF THIS PROPERTY.

COUNCILMEMBER FOLL STATED THAT THIS IS ONLY A LISTING PRICE AND OFFERS CAN BE MADE FOR ANY AMOUNT.

[6:52:11 PM](#)

MOTION PASSED.

#09. DISCUSSION/ACTION: PRESENTATION REGARDING THE ENERGY SAVINGS PERFORMANCE CONTRACTING PROCESS AND POSSIBLE APPROVAL TO PROCEED.

JOE HOJNACKI WITH APOLLO SOLUTIONS GROUP REVIEWED A PRESENTATION REGARDING THE ENERGY SAVINGS PERFORMANCE CONTRACTING PROCESS AND THEIR ROLE IN THE PROCESS. HE STATED THAT WE COULD USE ENERGY SAVINGS TO FUND PROJECTS THAT WILL REPAIR OR REPLACE EQUIPMENT AND SYSTEMS AND IMPROVE RELIABILITY AND SAFETY, AMONG OTHER ISSUES. HE STATED THAT THERE IS NO FINANCIAL COMMITMENT AND NO OBLIGATION TO DO A PROJECT IN THE FIRST PHASES. HE STATED THAT THE FIRST STEP WOULD BE TO INITIATE THE INTER-AGENCY AGREEMENT WITH DES (DEPARTMENT OF ENERGY SERVICES). HE STATED THAT THERE WOULD BE A PRELIMINARY ASSESSMENT AND A DETAILED PROJECT DEVELOPMENT, FOLLOWING APPROVAL OF THAT THERE WOULD BE IMPLEMENTATION AND VERIFICATION FOLLOWING THE PROJECT.

COUNCILMEMBER KYLE STATED THAT HE WOULD LIKE TO TAKE THE LITERATURE AND REVIEW IT AND HAVE THIS BACK ON THE AGENDA FOR THE NEXT MEETING FOR A POSSIBLE DECISION.

COUNCILMEMBER JANKE STATED THAT HE WOULD ALSO LIKE TO SEE THE INTER-AGENCY AGREEMENT FIRST.

IT WAS DECIDED THAT THIS INFORMATION WILL BE PROVIDED TO THE COUNCIL AND THIS ITEM WILL BE BACK ON THE NEXT COUNCIL AGENDA.

NEW BUSINESS:

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#10. DISCUSSION/ACTION: FIRE DEPARTMENT REQUEST FOR FUNDING TO PURCHASE AND/OR UPGRADE BREATHING APPARATUS UNITS.

ASSISTANT FIRE CHIEF JOE FLOENER STATED THAT THE FIRE DEPARTMENT HAS AN UNFORESEEN SITUATION REGARDING SOME EQUIPMENT THAT THEY DIDN'T KNOW ABOUT AT THE TIME THE 2014 BUDGET WAS SUBMITTED.

SAFETY/TRAINING OFFICER RYAN POWER EXPLAINED THE ISSUES WITH THE OLD AND OUTDATED BREATHING APPARATUS UNITS. IT WAS DISCOVERED DURING INSPECTION THAT SIX OF THEIR UNITS WERE OUTDATED AND COULD BE UPGRADED AND FOUR OF THE UNITS ARE TOO OLD TO BE UPGRADED AND THEY NEED TO BE TOTALLY REPLACED.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE REQUEST TO REPLACE FOUR SCBA UNITS AND UPGRADE SIX OTHERS FOR A TOTAL COST OF \$28,980.98 WITH FUNDING TO COME OUT OF THE CURRENT EXPENSE CFP EQUIPMENT RESERVE.

[8:07:36 PM](#)

MOTION PASSED.

#11. DISCUSSION/ACTION: REQUEST TO INVESTIGATE OTHER USES FOR THE CITY PROPERTY KNOWN AS THE OLD COUNTY SHOP FACILITY.

COUNCILMEMBER FOSTER STATED THAT WE HAVE A CITY OWNED BUILDING SITTING VACANT AND HE WOULD PROPOSE THAT WE ALLOW RV, BOATS, ETC. TO RENT SPACE AND STORE ITEMS THERE.

THE CONSENSUS WAS TO MOVE FORWARD WITH INVESTIGATION OF THE ISSUES SUCH AS ADDITIONAL INSURANCE, ACCESS, CONTROL AND ANY LEGAL ISSUES.

COUNCILMEMBER JANKE SUGGESTED THAT WE DEFER TO LEGAL COUNSEL TO ANSWER ANY QUESTIONS. HE ALSO ASKED WHAT DEPARTMENT WOULD MANAGE THESE RENTALS.

COUNCILMEMBER FOSTER WAS ASKED TO FOLLOW UP ON DETAILS AND COME BACK WITH A BUSINESS PLAN AND PROCEDURE REGARDING THE NON-LEGAL ISSUES. HE STATED THAT HE WILL WORK ON IT IN THE NEXT MONTH.

#12. DISCUSSION/ACTION: PROPOSED RESOLUTION AMENDING THE GREENHOUSE GAS REDUCTION POLICY.

COUNCILMEMBER KYLE SUGGESTED THAT ITEM #7 BE CLARIFIED TO BE CITY-OWNED. HE ALSO QUESTIONED IF THE SECOND BULLET IN ITEM #9 WAS PRACTICAL. IT WAS DECIDED TO STRIKE THE SECOND BULLET.

COUNCILMEMBER FOLL SUGGESTED THAT ITEM #10 BE AMENDED TO ADD "ALLOW FOR SPACE TO" ENCOURAGE AFTER THE WORD AND IN THE MIDDLE OF THE SENTENCE.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 03-14 WITH THE AMENDED LANGUAGE AS DISCUSSED.

[8:27:02 PM](#)

MOTION PASSED.

(RESOLUTION NO. 03-14 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#13. DISCUSSION/ACTION: PROPOSED RESOLUTION ALLOWING FOR TELECONFERENCE PARTICIPATION AT MEETINGS OF ALL CITY BOARDS, COMMISSIONS AND COMMITTEES.

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COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 04-14 ALLOWING FOR TELECONFERENCE PARTICIPATION AT MEETINGS OF ALL CITY BOARDS, COMMISSIONS AND COMMITTEES.

COUNCILMEMBER KYLE STATED THAT HE BELIEVES THAT EXTRAORDINARY CIRCUMSTANCES IS TOO STRINGENT.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO STRIKE "SHALL BE LIMITED TO EXTRAORDINARY CIRCUMSTANCES AND" IN SECTION 2(1)(a) AND REMOVING ITEM (f) IN SECTION 2(1).

[8:34:59 PM](#)

MOTION TO AMEND PASSED.

[8:35:53 PM](#)

ORIGINAL MOTION AS AMENDED PASSED.

(RESOLUTION NO. 04-14 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#14. DISCUSSION/ACTION: POSSIBLE APPOINTMENT TO THE FLEET AND EQUIPMENT MANAGEMENT COMMITTEE.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO APPROVE THE APPOINTMENT OF BILL PIFER TO THE FLEET AND EQUIPMENT MANAGEMENT COMMITTEE.

[8:39:06 PM](#)

MOTION PASSED.

#14A. EXECUTIVE SESSION: DISCUSS PERSONNEL AND LABOR NEGOTIATIONS. PER RCW 42.30.140(4)(b)

MAYOR RARRICK CALLED FOR AN EXECUTIVE SESSION AT 8:40 P.M. TO DISCUSS PERSONNEL AND LABOR NEGOTIATIONS PER RCW 42.30.140(4)(b) AND STATED THAT IT WOULD LAST FOR APPROXIMATELY 10 MINUTES. CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL REMAINED IN ATTENDANCE.

[8:51:02 PM](#) MAYOR RARRICK RECONVENED THE REGULAR MEETING AT 8:51 P.M.

COMMITTEE OR SPECIAL REPORTS:

#15. REPORTS: JANUARY MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.

NO QUESTIONS OR COMMENTS.

#16. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#17. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO QUESTIONS OR COMMENTS.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER FOLL STATED THAT THERE ARE SOME OUTSTANDING LODGING TAX ISSUES THAT NEED TO BE ADDRESSED. SHE STATED THAT IT HAS BEEN CONFIRMED THAT RENDEZVOUS WILL BE

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HAPPENING IN 2014 AND THEREFORE SHE IS RECOMMENDING ADDITIONAL FUNDING FOR 2014 IN THE AMOUNT OF \$8,000 AS REQUESTED.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO FUND 2014 RENDEZVOUS DAYS WITH AN ADDITIONAL \$8,000 FROM LODGING TAX FUNDS.

8:54:14 PM

MOTION PASSED.

COUNCILMEMBER FOLL NOTED THAT FEBRUARY IS NATIONAL TEEN DATING VIOLENCE AWARENESS MONTH AND SHE IS WEARING ORANGE TO RECOGNIZE THE OCCASION.

COUNCILMEMBER JANKE REVIEWED THE LATEST FACILITY SHEETS AND STATED THAT HE IS PROPOSING TO ADDRESS HEALTH AND SAFETY ISSUES FIRST. HE STATED THAT COUNCIL HAS NOT TAKEN ACTION TO ALLOCATE THE SET ASIDE FUNDING TOWARDS ANY PROJECTS. COUNCILMEMBER FOLL STATED THAT SHE WOULD LIKE TO WAIT AND SEE WHAT COMES OUT OF THE PROPOSAL FROM APOLLO AND IF WE MOVE FORWARD PRIOR TO ANY DECISION TO FUND THESE PROJECTS.

COUNCILMEMBER LAWSON APPRECIATED THE RECREATION COORDINATOR FOR HIS GOOD WORK ON A POSSIBLE PARTNERSHIP WITH EASTERN WASHINGTON UNIVERSITY REGARDING THE WORK AND PLANNING THAT IS BEING PROPOSED ON COLVILLE MOUNTAIN.

COUNCILMEMBER KYLE STATED THAT THE RECENT AIRPORT BOARD MEETING WAS GOOD. HE ALSO STATED THAT THE RECYCLING COMMITTEE IS LOOKING FOR CITIZENS TO PARTICIPATE.

COUNCILMEMBER JANKE STATED THAT ADDITIONAL FUNDS WERE ALLOCATED TO THE STREET DEPARTMENT IN 2014 AND HE WOULD LIKE A REPORT ABOUT HOW THOSE FUNDS ARE GOING TO BE USED. COUNCILMEMBER JANKE STATED THAT HE HAD AN INTERVIEW WITH A GROUP CALLED FEET FIRST AND THE WALKABLE WASHINGTON PROGRAM AND THEY WERE INTERESTED IN OUR SNOW PLOWING OF SCHOOL WALK ROUTES, THEY ARE SUBMITTING US FOR AN AWARD FOR THIS PROGRAM.

COUNCILMEMBER BIRCH ASKED ABOUT THE CHRISTMAS LIGHTS ON MAIN STREET AND STATED THAT HE WAS WONDERING WHEN THEY WOULD BE TAKEN DOWN. HE ALSO STATED THAT DURING AUDITING HE IS STILL SEEING UNIFORM PURCHASES FOR \$40 AND \$50 SHIRTS. ALSO, THERE ARE STILL NUMEROUS PURCHASES FOR SMALL TOOLS ON A CONSISTENT BASIS AND IT ALL ADDS UP. HE ALSO HAS A PROBLEM WITH US PAYING EMPLOYEE DUES FOR ORGANIZATIONS LIKE ROTARY, KIWANIS, ETC.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

9:11:31 PM

MOTION PASSED.

TIME OF ADJOURNMENT: 9:11 P.M.

MAYOR DEBORAH RARRICK

Attest:_____

Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager