

Colville, Washington
Regular City Council Meeting Minutes
February 25, 2014

6:30 PM: MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[6:30:02 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

[6:31:31 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER and MAYOR DEBORAH RARRICK

ABSENT: NONE

STAFF PRESENT: POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG AND DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE FEBRUARY 11, 2014 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **FEBRUARY 10, 2014 MANUAL CLAIMS CHECK #51031 IN THE AMOUNT OF \$174.94 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **FEBRUARY 26, 2014 CLAIMS CHECKS #51032 ~ #51093 IN THE AMOUNT OF \$74,446.73 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **FEBRUARY 7, 2014 ~ FEBRUARY 20, 2014 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE FEBRUARY 25, 2014 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: FEBRUARY 10, 2014 MANUAL CLAIMS CHECK #51031 IN THE AMOUNT OF \$174.94; FEBRUARY 26, 2014 CLAIMS CHECKS #51032 ~ #51093 IN THE AMOUNT OF \$74,446.73" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[6:33:53 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #05. **PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

THERE WERE NO PUBLIC COMMENTS.

UNFINISHED BUSINESS:

- #06. **DISCUSSION/ACTION: ENERGY SAVINGS PERFORMANCE CONTRACTING PROCESS AND POSSIBLE APPROVAL TO PROCEED.**

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COUNCILMEMBER LAWSON STATED THAT SHE IS IN FAVOR OF SIGNING THE INTERAGENCY AGREEMENT AND PROCEEDING. SHE STATED THAT THE CITY HAS NUMEROUS FACILITIES THAT ARE IN NEED OF REPAIRS AND APOLLO SOLUTIONS HAS A GREAT TRACK RECORD FOR THESE PROJECTS.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO INSTRUCT THE MAYOR TO SIGN THE INTERAGENCY AGREEMENT WITH DES (DEPARTMENT OF ENTERPRISE SERVICES).

COUNCILMEMBER FOLL ASKED FOR CLARIFICATION OF THE FEE SCHEDULE. CHRIS McCARTHY, ENERGY ENGINEER FOR DES, STATED THAT THERE IS NO COST FOR THE INITIAL ASSESSMENTS, THEN IF A PROJECT IS DEVELOPED AND THE CITY DOESN'T MOVE FORWARD THERE MAY BE A TERMINATION FEE, DEPENDING ON THE CIRCUMSTANCES. JOE HOJNACKI, APOLLO SOLUTIONS, STATED THAT DURING THE AUDIT PHASE THE PROJECT VALUE WILL BE DETERMINED. THE FEE IS BASED ON THE ACTUAL CONTRACT THAT IS WRITTEN. HE ALSO STATED THAT THERE WILL BE MANY OPPORTUNITIES ALONG THE WAY TO REVIEW THE PROPOSALS FOR VERIFICATION BEFORE A FINAL CONTRACT IS EVER DEVELOPED.

COUNCILMEMBER KYLE STATED THAT HE IS CONCERNED ABOUT THIS FITTING INTO OUR BUDGET PROCESS TIMELINE. HE ASKED IF IT IS LIKELY THAT THIS WOULD HAPPEN IN 2014, WHICH WOULD REQUIRE A BUDGET AMENDMENT AND TAKING FUNDS OUT OF THE RESERVES.

JOE HOJNACKI STATED THAT HE IS NOT SURE IF THERE WILL STILL BE A GRANT ROUND IN MAY, SO IT IS IMPOSSIBLE TO PREDICT.

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO WORK WITH MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS ON THIS IF IT IS APPROVED, AND INCLUDE COUNCILMEMBER BIRCH AS WELL.

[6:48:11 PM](#)

MOTION PASSED.

#07. DISCUSSION/ACTION: PROPOSED ORDINANCE ESTABLISHING WATER SYSTEM DEVELOPMENT FEES.

COUNCIL QUESTIONED IF THIS NEW POLICY WOULD BE RETRO-ACTIVE. IT WAS ALSO ASKED IF THERE IS AN AGREEMENT THAT IS DONE WHEN THESE FEES ARE PAID NOW AND WHAT IT SAYS. FURTHER INFORMATION AND CLARIFICATION WILL BE OBTAINED AND THIS ITEM WILL BE BROUGHT BACK AT A FUTURE MEETING.

#08. DISCUSSION/ACTION: PROPOSED ORDINANCE ESTABLISHING SEWER SYSTEM DEVELOPMENT FEES.

NO ACTION, SAME ISSUES AS THE PREVIOUS ITEM.

#09. DISCUSSION/ACTION: PHYSICAL ASSESSMENTS FOR THE POLICE DEPARTMENT AND RECREATION OFFICES.

COUNCILMEMBER JANKE EXPLAINED THAT THE ASSESSMENTS WERE REQUESTED TO SEE WHAT NEEDED TO BE DONE IN THESE OFFICES.

COUNCILMEMBER JANKE STATED THAT THE NEXT STEP IS TO RANK BOTH OF THESE PROJECTS AND PLACE THEM ON THE CFP (CAPITAL FACILITIES PLAN) AND THEN LOOK AT POSSIBLE FUNDING. HE STATED THAT THE RECREATION OFFICES NEED TO BE LOOKED AT FURTHER FOR OTHER OPTIONS AND ESTABLISH THE TRUE NECESSITIES OF THE SPACE. HE SUGGESTED THAT WE FORM A COMMITTEE TO LOOK INTO THIS ITEM AND EXPLORE OTHER OPTIONS BESIDES THOSE THAT WERE SUGGESTED IN THE REPORT.

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COUNCILMEMBER KYLE AGREED AND STATED THAT WE NEED TO DETERMINE THE PURPOSE OF THE BUILDING FIRST AND SEE IF WE CAN USE THE EXISTING FACILITY IN SOME MANNER.

COUNCILMEMBERS FOLL AND LAWSON ARE ASSIGNED TO THE RECREATION DEPARTMENT AND WILL SERVE ON THE COMMITTEE ALONG WITH RECREATION COORDINATOR JAKE WILSON WITH ASSISTANCE AS NEEDED FROM THE MUNICIPAL SERVICES ADMINISTRATOR.

DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI WAS ASKED TO SCHEDULE THESE ITEMS FOR CFP RANKING AND RETURN WITH THE RESULTS BY APRIL 1ST.

#10. DISCUSSION/ACTION: POSSIBLE APPROVAL OF HOTEL/MOTEL LODGING TAX FUNDING FOR 2014.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE 2014 HOTEL/MOTEL FUNDING FOR THE STEVENS COUNTY HISTORICAL SOCIETY IN THE AMOUNT OF \$29,783.00.

[7:07:00 PM](#)

MOTION PASSED.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE 2014 HOTEL/MOTEL FUNDING FOR THE COLVILLE FLOAT ASSOCIATION IN THE AMOUNT OF \$3,000.00.

COUNCILMEMBER FOLL STATED THAT THE LODGING TAX COMMITTEE DOES NOT SUPPORT FUNDING OF THE FLOAT.

[7:10:38 PM](#)

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER FOLL.*

NEW BUSINESS:

#11. DISCUSSION/ACTION: PROPOSED ORDINANCE CHANGING SOLID WASTE RATES IN THE CITY OF COLVILLE.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1514 N.S. CHANGING SOLID WASTE RATES IN THE CITY OF COLVILLE EFFECTIVE APRIL 1, 2014.

[7:18:01 PM](#)

MOTION PASSED.

(ORDINANCE NO. 1514 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#12. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING ORDINANCE NO. 1505 N.S. ESTABLISHING A STORM WATER MANAGEMENT UTILITY.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1515 N.S. AMENDING ORDINANCE NO. 1505 N.S. ESTABLISHING A STORM WATER MANAGEMENT UTILITY.

[7:22:01 PM](#)

MOTION PASSED.

(ORDINANCE NO. 1515 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

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- #13. DISCUSSION/ACTION: PROPOSED RESOLUTION REPEALING RESOLUTION NO. 10-13 ESTABLISHING A RATE STRUCTURE FOR THE STORM WATER MANAGEMENT UTILITY.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 05-14 REPEALING RESOLUTION NO. 10-13 ESTABLISHING A RATE STRUCTURE FOR THE STORM WATER MANAGEMENT UTILITY.

[7:23:34 PM](#)

MOTION PASSED.

(RESOLUTION NO. 05-14 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

- #14. DISCUSSION/ACTION: PROPOSED ORDINANCE ESTABLISHING A RATE STRUCTURE FOR THE STORM WATER MANAGEMENT UTILITY.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1516 N.S. ESTABLISHING A RATE STRUCTURE FOR THE STORM WATER MANAGEMENT UTILITY.

[7:25:32 PM](#)

MOTION PASSED.

(ORDINANCE NO. 1516 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

- #15. DISCUSSION/ACTION: POSSIBLE APPROVAL OF A COLVILLE AIRPORT HANGAR SALE.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE COLVILLE AIRPORT HANGAR SALE FROM BOB STERNER TO JACK LUITEN.

[7:26:56 PM](#)

MOTION PASSED.

- #16. DISCUSSION/ACTION: POSSIBLE APPOINTMENTS TO THE RECYCLING COMMITTEE AND THE AIRPORT ADVISORY BOARD.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE APPOINTMENT OF DARON TATE TO THE COLVILLE AIRPORT ADVISORY BOARD.

[7:28:08 PM](#)

MOTION PASSED.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE APPOINTMENT OF JEANNIE SHANK, HILARY OHM, AVRUM BAUM, MELISSA STALP AND ISAAK EDVALSON TO THE RECYCLING COMMITTEE.

COUNCILMEMBER KYLE STATED THAT THERE ARE TWO COUNCILMEMBERS ON THIS COMMITTEE AND HE WOULD LIKE TO SEE TWO CITIZEN COMMITTEE MEMBERS, PREFERABLY FROM WITHIN THE CITY LIMITS.

COUNCILMEMBER JANKE STATED THAT HE APPRECIATES THE RESPONSE AND THINKS THE MORE IDEAS THE BETTER.

[7:31:27 PM](#)

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER KYLE.*

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- #17. **DISCUSSION/ACTION:** **POSSIBLE APPROVAL OF THE PROPOSED AGREEMENT BETWEEN THE CITY OF COLVILLE AND THE WASHINGTON STATE COUNCIL OF COUNTY AND CITY EMPLOYEES LOCAL UNION NO. 1135-C.**

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO RATIFY THE PROPOSED AGREEMENT BETWEEN THE CITY OF COLVILLE AND THE WASHINGTON STATE COUNCIL OF COUNTY AND CITY EMPLOYEES LOCAL UNION NO. 1135-C.

[7:34:31 PM](#)

MOTION PASSED.

COMMITTEE OR SPECIAL REPORTS:

- #18. **CITY ATTORNEY:** **REPORT ON ANY PENDING ITEMS.**

NO REPORT.

- #19. **COUNCIL PENDING ITEMS:** **REVIEW LIST OF COUNCIL PENDING ITEMS.**

COUNCILMEMBER FOLL STATED THAT THE VINSON FUND INFORMATION WILL BE GOING TO CITY ATTORNEY DAVE MCGRANE FOR REVIEW BEFORE BEING PLACED ON THE AGENDA ON MARCH 25TH.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER FOSTER STATED THAT AT THE LAST COLVILLE MOUNTAIN COMMITTEE MEETING IT WAS AGREED TO SEND 12 LETTERS TO ADJOINING PROPERTY OWNERS REGARDING THE DIRECTION OF THE COMMITTEE AND SEEKING INPUT. HE STATED THAT THEY ARE DEVELOPING AN AGREEMENT WITH A CLASS FROM EWU (EASTERN WASHINGTON UNIVERSITY) TO DO SOME STUDIES OF THE PROPERTY.

COUNCILMEMBER JANKE STATED THAT THE FLEET AND EQUIPMENT MANAGEMENT COMMITTEE IS MEETING THURSDAY AND WILL BE LOOKING AT A POSSIBLE SPREADSHEET FOR REPORTING, SURPLUS ITEMS AND NEXT STEPS OF THE COMMITTEE.

COUNCILMEMBER KYLE STATED THAT THE COUNTY COMMISSIONERS ARE GOING TO CHEWELAH TOMORROW FOR A MARIJUANA SEMINAR AND HE WILL ALSO BE ATTENDING.

COUNCILMEMBER FOLL STATED THAT THE ORGANIZATIONAL ANALYSIS COMMITTEE REQUESTED SUGGESTIONS AND IDEAS FROM ALL STAFF AND THE COMMUNITY.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

[7:47:12 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 7:47 P.M.

MAYOR DEBORAH RARRICK

Attest: _____

Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager