

Colville, Washington
Regular City Council Meeting Minutes
March 11, 2014

6:30 PM: MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[6:30:26 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

ABSENT: NONE

STAFF PRESENT: DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI, POLICE CHIEF ROBERT MESHISHNEK, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, FIRE CHIEF JOE HIRSCH AND DEPUTY CLERK KATHY BROGAN.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE FEBRUARY 25, 2014 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **MARCH 4, 2014 MANUAL CLAIMS CHECK #51130 IN THE AMOUNT OF \$170.00 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **MARCH 12, 2014 CLAIMS CHECKS #51131 ~ #51206 IN THE AMOUNT OF \$116,172.96 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **FEBRUARY, 2014 PAYROLL CHECKS #51094 ~ #51129 IN THE AMOUNT OF \$266,370.48 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **FEBRUARY 21, 2014 ~ MARCH 6, 2014 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE MARCH 11, 2014 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: MARCH 4, 2014 MANUAL CLAIMS CHECK #51130 IN THE AMOUNT OF \$170.00; MARCH 12, 2014 CLAIMS CHECKS #51131 ~ #51206 IN THE AMOUNT OF \$116,172.96; FEBRUARY, 2014 PAYROLL CHECKS #51094 ~ #51129 IN THE AMOUNT OF \$266,370.48" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #06. **PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

THERE WERE NO PUBLIC COMMENTS.

PUBLIC APPEARANCES AND FORUM TIME:

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**#07. DISCUSSION/ACTION: REQUEST TO FLY THE CHILDREN'S MEMORIAL FLAG
AT CITY HALL DURING THE MONTH OF APRIL.**

BECKY BERRY, WASHINGTON DEPARTMENT OF SOCIAL AND HEALTH SERVICES, STATED THAT APRIL IS CHILD ABUSE PREVENTION MONTH AND SHE DISPLAYED THE MEMORIAL FLAG AND EXPLAINED THAT IT COMMEMORATES THE CHILDREN THAT HAVE DIED DUE TO VIOLENCE.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE FLYING THE CHILDREN'S MEMORIAL FLAG AT CITY HALL DURING THE MONTH OF APRIL IN RECOGNITION OF NATIONAL CHILD ABUSE PREVENTION MONTH.

MOTION PASSED.

**#08. DISCUSSION/ACTION: REQUEST FOR PERMISSION TO CONDUCT AN ATV
RIDE THROUGH TOWN ON APRIL 26, 2014.**

KEN TIMMRECK, IONE, WASHINGTON, STATED THAT HE IS REPRESENTING THE SELKIRK TRAILBLAZERS AND THEY WOULD LIKE TO DO AN ATV (ALL TERRAIN VEHICLE) RIDE TO COLVILLE THIS SPRING. HE STATED THAT THE RCW HAS CHANGED AND IT NOW ALLOWS CITIES TO ADOPT AN ORDINANCE ALLOWING FOR ATV'S ON CITY STREETS. HE STATED THAT THEY PLAN TO USE SOME CITY STREETS, MOSTLY ALLEYS AND WILL ALSO NEED TO BE ABLE TO REFUEL AT A GAS STATION ON SUNDAY MORNING BEFORE THEY LEAVE TOWN.

COUNCILMEMBER KYLE STATED THAT THE RCW 46.09.180 ONLY ALLOWS CITIES TO ADOPT THAT ORDINANCE IF THEY ARE UNDER 3,000 IN POPULATION. MR. TIMMRECK STATED THAT THERE IS A NEW RCW 46.09.455 THAT DOES NOT RESTRICT IT BY POPULATION.

COUNCILMEMBER LAWSON STATED THAT THE MEMO FROM THE CITY ATTORNEY FROM LAST NOVEMBER ON THIS ISSUE WAS DONE AFTER THE NEW RCW AND IT WAS STILL THE RECOMMENDATION OF THE ATTORNEY NOT TO ALLOW IT.

COUNCILMEMBER JANKE STATED THAT A NEW ORDINANCE ALLOWING ATV'S ON CITY STREETS WOULD BE OPEN TO EVERYONE NOT JUST A SPECIFIC GROUP. HE ALSO STATED THAT DRAFTING AND ADOPTING A NEW ORDINANCE WILL TAKE SOME TIME. HE WONDERED IF THERE WERE OTHER OPTIONS BESIDES USING THE CITY STREETS.

COUNCILMEMBER BERGIN STATED THAT THE CITY ATTORNEY ALSO HAD CONCERNS REGARDING LIABILITY ISSUES FOR THE CITY.

COUNCILMEMBER KYLE ASKED IF A PARADE PERMIT WOULD WORK IN THIS CASE. POLICE CHIEF ROBERT MESHISHNEK STATED THAT IT WOULD WORK. HE STATED THAT THE GROUP WOULD HAVE TO RIDE IN AND OUT OF TOWN TOGETHER.

COUNCILMEMBER JANKE STATED THAT HE WOULD BE IN FAVOR OF THE PARADE OPTION, BUT THE GROUP WOULD NEED TO RE-PRESENT THEIR REQUEST AFTER THEY WORK WITH THE POLICE CHIEF AND THE CITY ATTORNEY TO COME UP WITH A PROPOSAL TO ADDRESS THE FUELING, TIMING, ROUTE AND LIABILITY.

UNFINISHED BUSINESS:

**#09. DISCUSSION/ACTION: PROPOSED RESOLUTION AMENDING THE
MEMBERSHIP OF THE COLVILLE AIRPORT ADVISORY BOARD.**

MAYOR RARRICK STATED THAT A REVISED DRAFT OF THE PROPOSED RESOLUTION WAS DISTRIBUTED AS THE ONE IN THE PACKET WAS INCORRECT.

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COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 06-14 AMENDING RESOLUTION NO. 05-13 ESTABLISHING A MUNICIPAL AIRPORT ADVISORY BOARD AS PRESENTED TO INCREASE THE MEMBERSHIP TO NINE (9) MEMBERS AND CHANGING SECTION I (3)(e) TO READ "A QUORUM OF FIVE (5) VOTING MEMBERS MUST BE PRESENT FOR A VALID MEETING."

MOTION PASSED.

(RESOLUTION NO. 06-14 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

NEW BUSINESS:

#10. DISCUSSION/ACTION: POSSIBLE APPROVAL OF CHANGE ORDER #1 FOR THE HAWTHORNE AVENUE, PINE STREET TO MINER STREET OVERLAY PROJECT.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THIS IS A CHANGE ORDER FOR THE HAWTHORNE OVERLAY PROJECT. HE STATED THAT THE ORIGINAL SCOPE OF WORK WAS FOR WALNUT TO MINER. HOWEVER, THE CITY HAS RECEIVED A TIB (TRANSPORTATION IMPROVEMENT BOARD) GRANT FOR THE RECONSTRUCTING OF HAWTHORNE BETWEEN WALNUT AND PINE, SO THE SCOPE HAS BEEN REDUCED IN ORDER TO AVOID AN OVERLAY ON THE PORTION THAT WILL BE TORN UP AND DONE LATER. HE STATED THAT HIS MEMO REFERS TO THE CITY'S MATCH AS 1% FUNDING, THIS IS ACTUALLY STREET DEPARTMENT FUNDING. IT WAS REQUESTED THAT ALL REFERENCE TO THE 1% MONEY BE REMOVED FROM THE BUDGET.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO APPROVE CHANGE ORDER #1 WITH KNIFE RIVER IN THE AMOUNT OF \$225,221.55 FOR THE HAWTHORNE AVENUE, PINE STREET TO MINER STREET OVERLAY PROJECT.

COUNCILMEMBER BIRCH ASKED WHAT HAPPENS TO THE REST OF THE STPR (STATEWIDE TRANSPORTATION PROGRAMS REGIONAL) FUNDING THAT WILL BE UNUSED. ERIC DURPOS STATED THAT ONCE THIS PORTION OF THE PROJECT IS COMPLETED, WE WILL APPLY TO HAVE IT CARRIED FORWARD TO THE NEXT PORTION OF THE PROJECT.

MOTION PASSED.

#11. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR 2014 WATER METER & TRANSCEIVER UNIT PURCHASES.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT BECAUSE OF THE AMOUNT SPENT ON METERS AND TRANSCEIVERS EVERY YEAR, WE ARE REQUIRED TO GO OUT FOR BIDS.

COUNCILMEMBER FOLL ASKED HOW MANY BIDS WERE RECEIVED. ERIC DURPOS STATED THAT TWO BIDS WERE RECEIVED BUT ONE BID DID NOT INCLUDE ALL THE EQUIPMENT REQUESTED.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO AWARD THE BID FOR 2014 WATER METER AND TRANSCEIVER UNIT PURCHASES TO FERGUSON ENTERPRISES, INC. TO BE FUNDED OUT OF THE WATER/SEWER DEPARTMENT BUDGET.

MOTION PASSED.

COMMITTEE OR SPECIAL REPORTS:

#12. REPORTS: MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.

COUNCILMEMBER JANKE ASKED WHY THE US BICYCLE ROUTE WILL NOT BE PURSUED. DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI STATED THAT THE COUNTY HAS CONCERNS ABOUT HOW IT WILL IMPACT THEM AND THEIR FUTURE PROJECTS.

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#13. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#14. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO QUESTIONS OR COMMENTS.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

DIRECTOR OF BUILDING/PLANNING JIM LAPINSKI STATED THAT HE, COUNCILMEMBER KYLE AND THE CITY ATTORNEY RECENTLY ATTENDED A WORKSHOP ON THE NEW MARIJUANA LEGISLATION. HE STATED THAT THE STATE RECOMMENDS THAT WE DO NOT ADOPT ANYTHING UNTIL THE STATE HAS FINALIZED THEIR ITEMS. HE DISTRIBUTED A DRAFT MAP THAT SHOWS WHERE PERMITS WOULD PROBABLY NOT BE ALLOWED IN THE CITY OF COLVILLE.

MAYOR RARRICK STATED THAT SHE SENT AN EMAIL TO STATE LEGISLATORS REGARDING A PROPOSED BILL THAT WOULD ELIMINATE MONEY FOR CITIES FROM THE NEW MARIJUANA SALES.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT HE, THE CITY TREASURER AND CITY ATTORNEY MET REGARDING THE BOWMAN DEFAULT ON THE CERB (COMMUNITY, ECONOMIC AND REVITALIZATION BOARD) PAYMENT. HE STATED THAT THE FORECLOSURE PROCESS WAS STARTED TODAY. THE PROPERTY WILL BE AUCTIONED OFF FOR THE BALANCE OF THE CERB LOAN AND CITY ATTORNEY FEES. THE CITY IS LIABLE FOR THE CERB LOAN IF NO ONE BUYS THE PROPERTY AT AUCTION. ERIC DURPOS ALSO STATED THAT WELCH COMER WILL BE AT THE NEXT COUNCIL MEETING TO DISCUSS OPTIONS FOR THE HAWTHORNE PROJECT. HE STATED THAT CONSULTANT SELECTION WAS COMPLETED TODAY FOR THE PROFESSIONAL SERVICES ROSTER. HE ALSO STATED THAT THE SENIOR CENTER PROJECT WILL GO TO BID BY THE END OF THE MONTH.

FIRE CHIEF JOE HIRSCH STATED THAT THE 1976 LADDER TRUCK PASSED INSPECTION. HE ALSO STATED THAT THEY ARE STILL WORKING ON A PERMIT FOR A LIVE BURN AT A HOUSE ON THIRD AVENUE.

COUNCILMEMBER FOLL THANKED JIM LAPINSKI FOR SUBMITTING A RESPONSE TO THE ATV REQUEST FOR THE PACKET. SHE ASKED IF RYAN POWER, SAFETY/TRAINING OFFICER IS A CERTIFIED FIRST AID AND CPR INSTRUCTOR. ERIC DURPOS STATED THAT HE IS AND IS DOING ALL THE RE-CERTIFICATIONS FOR CITY EMPLOYEES.

COUNCILMEMBER LAWSON STATED THAT SHE WOULD LIKE PENDING ITEM #4 REGARDING A KEY DEPOSIT FEE AND POLICY REMOVED FROM THE LIST. SHE STATED THAT SHE TALKED TO THE RECREATION COORDINATOR AND THE LIBRARY MANAGER AND THEY EACH HAVE DIFFERENT PROCEDURES BUT EACH ONE IS WORKING FOR THEIR DEPARTMENT. COUNCILMEMBER FOLL STATED THAT THE POLICY SHOULD BE THE SAME FOR ALL DEPARTMENTS AND IT SHOULD COVER ANY COSTS THAT THE CITY MIGHT INCUR DUE TO LOST KEYS OR OTHER ISSUES. IT WAS DECIDED THAT THIS ITEM WILL REMAIN ON THE PENDING LIST UNTIL IT IS RESOLVED.

MAYOR RARRICK STATED THAT SHE WILL NOT BE AT THE NEXT COUNCIL MEETING. SHE ALSO STATED THAT SHE HAS BEEN VISITING ALL THE DEPARTMENTS TO SEE HOW THEY ARE DOING.

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COUNCILMEMBER JANKE STATED THAT THE FIRST MEETING OF THE RECYCLING COMMITTEE WILL BE TOMORROW.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

MOTION PASSED.

TIME OF ADJOURNMENT: 7:59 P.M.

MAYOR DEBORAH RARRICK

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager