

Colville, Washington
Regular City Council Meeting Minutes
April 22, 2014

6:30 PM: MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[6:30:00 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

[6:30:57 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

ABSENT: NONE

STAFF PRESENT: POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG AND MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE APRIL 8, 2014 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **APRIL 10, 2014 MANUAL CLAIMS CHECK #51413 IN THE AMOUNT OF \$205.60 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **APRIL 23, 2014 CLAIMS CHECKS #51414 ~ #51483 IN THE AMOUNT OF \$62,728.74 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **APRIL 4, 2014 ~ APRIL 17, 2014 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE APRIL 22, 2014 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: APRIL 10, 2014 MANUAL CLAIMS CHECK #51413 IN THE AMOUNT OF \$205.60; APRIL 23, 2014 CLAIMS CHECKS #51414 ~ #51483 IN THE AMOUNT OF \$62,728.74" AND DOES APPROVE THE CONSENT AGENDA AS READ.

COUNCILMEMBER BERGIN CLARIFIED THAT IN THE MINUTES FROM THE LAST MEETING SHE WAS NOT CONCERNED ABOUT THE AREA FROM WHICH THE VINSON COMMITTEE MEMBERS WOULD BE CHOSEN BUT INSTEAD THE AREA THAT THE APPLICANTS COULD BE FROM.

[6:34:00 PM](#)

MOTION PASSED.

PUBLIC HEARING:

- #05. **PUBLIC HEARING: PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE 2015-2020 CITY OF COLVILLE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM.**

[6:34:45 PM](#) MAYOR RARRICK DECLARED THE PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE 2015-2020 CITY OF COLVILLE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM OPEN AT 6:34 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE

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MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[6:36:52 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR RARRICK CLOSED THE PUBLIC HEARING AT 6:36 P.M.

#06. DISCUSSION/ACTION: PROPOSED RESOLUTION ADOPTING THE 2015-2020 CITY OF COLVILLE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 07-14 ADOPTING THE 2015-2020 CITY OF COLVILLE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE PLANNED PROJECT FOR 2014 FOR HAWTHORNE AVENUE FROM THE ROUNDABOUT TO WALNUT IS BEING PROPOSED TO BE MOVED TO 2015. HE STATED THAT BY THE TIME WE GO THROUGH THE PROCESS TO RE-ALLOCATE SOME FEDERAL DOLLARS TO THIS PHASE WE WOULD BE CLOSE TO THE END OF SUMMER AND THE CONSTRUCTION SEASON. HE STATED THAT THE ESTIMATES SHOWN ALSO DO NOT INCLUDE THE INELIGIBLE WATER/SEWER AND STORM PORTION OF THE WORK.

COUNCILMEMBER JANKE STATED THAT IT IS VERY FAVORABLE TO WAIT AS FAR AS BIDDING AND GETTING MORE REASONABLE BIDS. HE STATED THAT WILL ALSO BE ABLE TO WORK AROUND THE SCHOOL DISTRICT SCHEDULE.

COUNCILMEMBER BIRCH ASKED ABOUT THE STATUS OF THE OVERLAY PORTION OF THIS PROJECT. ERIC DURPOS STATED THAT THE OVERLAY WORK WILL START ON MAY 1. ERIC DURPOS STATED THAT HE WOULD ALSO LIKE TO START THE WATER MAIN PROJECT THAT WAS SCHEDULED FOR 2015 IN 2014.

[6:47:05 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

#07. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

SALLY DESPAIN, 309 S. JEFFERSON, STATED THAT SHE IS HERE TO FOLLOW UP AND EXPRESS HER APPRECIATION FOR THE CLEAN UP WORK THAT IS BEING DONE. SHE STATED THAT THE MINUTES FROM THE LAST MEETING STATED THAT SHE WAS TOLD THAT IT WOULD TAKE 3 MONTHS TO GET TO THE STREET CLEANING. SHE WANTED TO MAKE IT CLEAR THAT SHE WAS NOT EXAGGERATING THE STATEMENT ABOUT IT BEING 3 MONTHS, WHICH IS WHAT SHE WAS TOLD BY STAFF.

UNFINISHED BUSINESS:

#08. DISCUSSION/ACTION: PROPOSED ORDINANCE ESTABLISHING THE COMMITTEE OF THE VINSON FUND AND ESTABLISHING THE DUTIES THEREOF.

COUNCILMEMBER FOLL STATED THAT SHE WANTED TO CLARIFY THAT THE LIMITS THAT WERE SUGGESTED FOR COMMITTEE MEMBERS HAD NOTHING TO DO WITH THE LOCATION OF THE PROJECTS THAT COULD APPLY FOR FUNDS.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1512 N.S. ESTABLISHING THE COMMITTEE OF THE VINSON FUND AND ESTABLISHING THE DUTIES THEREOF AS PRESENTED INCLUDING ALLOWING MEMBERS FROM BOTH THE COLVILLE AND KETTLE FALLS SCHOOL DISTRICTS.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO AMEND THE MOTION CHANGING THE LANGUAGE IN SECTION 3 TO STATE THAT MEETINGS SHOULD BE

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QUARTERLY OR AS NEEDED AND STRIKING THE LAST SENTENCE ABOUT SPECIAL MEETINGS BEING CALLED UPON 24-HOUR NOTICE.

[7:10:23 PM](#)

MOTION TO AMEND FAILED.

[7:15:21 PM](#)

ORIGINAL MOTION PASSED.

(ORDINANCE NO. 1512 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

NEW BUSINESS:

- #09. **DISCUSSION/ACTION:** REQUEST TO SUBMIT AIRPORT AID APPLICATION TO WSDOT, AVIATION DIVISION.
- #10. **DISCUSSION/ACTION:** PROPOSED RESOLUTION TO THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION AVIATION DIVISION CONFIRMING THE AVAILABILITY OF GRANT MATCHING FUNDS.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 08-14 CONFIRMING THE AVAILABILITY OF GRANT MATCHING FUNDS AND APPROVING THE PROPOSAL AND THE SUBMISSION OF THE GRANT APPLICATION TO THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION AVIATION DIVISION.

COUNCILMEMBER JANKE STATED THAT HE WOULD LIKE TO CLARIFY THAT THE FUNDING FOR THE CITY MATCH WILL COME FROM THE CURRENT EXPENSE CFP (CAPITAL FACILITIES PROJECT) SET ASIDE FUNDING.

COUNCILMEMBER JANKE ALSO NOTED THAT THE COUNCIL HAS ASKED THAT THE CFP BE UPDATED AND THE COST ESTIMATES ADJUSTED TO CURRENT CONDITIONS AND THERE HAS BEEN NO PROGRESS ON THAT ASSIGNMENT. MAYOR RARRICK STATED THAT SHE WILL FOLLOW UP.

[7:27:27 PM](#)

MOTION PASSED.

(RESOLUTION NO. 08-14 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

- #11. **DISCUSSION/ACTION:** NOTICE OF INTENT TO COMMENCE ANNEXATION OF APPROXIMATELY 8.83 ACRES – SMITH.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THIS ANNEXATION IS BEING PROPOSED DUE TO A FAILING SEPTIC SYSTEM AND INCLUDES A TOTAL OF FIVE (5) PROPERTIES. ERIC DURPOS STATED THAT HE DID A COST BENEFIT ANALYSIS FOR THE PROPOSAL AND IT HAS BEEN TO THE TECHNICAL REVIEW COMMITTEE (TRC).

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ACCEPT THE ANNEXATION PROPOSAL OF STEPHANI AND ERIC SMITH AND PROCEED TO THE NEXT STEP IN THE ANNEXATION PROCESS.

[7:36:20 PM](#)

MOTION PASSED.

ERIC DURPOS STATED THAT HE WOULD LIKE TO DO A SERVICE AGREEMENT FOR THE SMITH'S TO HOOK THEM UP TO THE CITY SEWER SYSTEM BEFORE THE ANNEXATION PROCESS IS FINAL.

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- #12. DISCUSSION/ACTION: POSSIBLE APPROVAL OF THE TIB (TRANSPORTATION IMPROVEMENT BOARD) FUEL TAX GRANT AGREEMENT AND FUNDING STATUS FORM FOR THE HAWTHORNE AVENUE PROJECT, WALNUT STREET TO PINE STREET.**

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE TIB (TRANSPORTATION IMPROVEMENT BOARD) FUEL TAX GRANT AGREEMENT AND THE FUNDING STATUS FORM FOR THE HAWTHORNE AVENUE PROJECT, WALNUT STREET TO PINE STREET.

[7:42:25 PM](#)

MOTION PASSED.

- #13. DISCUSSION/ACTION: PROPOSED RESOLUTION AMENDING THE RESOLUTION ALLOWING FOR TELECONFERENCE PARTICIPATION AT MEETINGS OF ALL CITY BOARDS, COMMISSIONS AND COMMITTEES.**

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 09-14 ALLOWING FOR TELECONFERENCE PARTICIPATION AT MEETINGS OF ALL CITY BOARDS, COMMISSIONS AND COMMITTEES.

[7:45:09 PM](#)

MOTION PASSED.

(RESOLUTION NO. 09-14 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

COMMITTEE OR SPECIAL REPORTS:

- #14. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

NO REPORT.

- #15. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

COUNCILMEMBER JANKE ASKED ABOUT ITEM #12, CFP PROJECT DESCRIPTIONS AND UPDATE OF COST ESTIMATES, HE WOULD LIKE TO KNOW THE STATUS AND THE HOLDUP OF THAT ITEM. IT WAS DECIDED THAT WE WILL COMBINE ITEM #12 WITH ITEM #2, WHICH IS ALSO CFP RELATED.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

ERIC DURPOS STATED THAT SENIOR CENTER BIDS WERE OPENED LAST WEEK AND THEY WERE HIGH. HE STATED THAT HE IS WORKING WITH THE FUNDING SOURCES AND THE SENIORS AND LOOKING AT OPTIONS TO REVISE THE PROJECT OR SEEK ADDITIONAL FUNDS. HE STATED THAT THE PROJECT IS ABOUT \$97,000 SHORT.

COUNCILMEMBER FOLL STATED THAT IF ANY COUNCILMEMBER IS INTERESTED IN BEING THE REPRESENTATIVE FOR THE VINSON FUND COMMITTEE TO LET HER KNOW. SHE ALSO STATED THAT SHE IS LOOKING FOR A WORKSHOP DATE IN JUNE. COUNCILMEMBER JANKE SUGGESTED HAVING JUST ONE 4 HOUR MEETING. JUNE 3, 4 OR 5 WAS SUGGESTED AS POSSIBLE DATES. COUNCILMEMBER FOLL STATED THAT THE BUDGET COMMITTEE WATCHED THE WEBINAR ON BIENNIAL BUDGETING TODAY. SHE SUGGESTED THAT ALL THE COUNCILMEMBERS WATCH THE WEBINAR. HOLLY PANELL WILL SEND OUT THE WEBINAR LINK TO EVERYONE AND PUT HARD COPIES OF THE PRESENTATION IN COUNCIL BOXES.

COUNCILMEMBER LAWSON STATED THAT THE FIRE DEPARTMENT BURNED THE HOUSE ON 3RD AVENUE FOR A TRAINING EXERCISE LAST NIGHT.

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COUNCILMEMBER JANKE STATED THAT HE WILL BE GONE FOR THE NEXT MEETING. HE STATED THAT HE MET WITH JIM LAPINSKI AND A REPRESENTATIVE FROM TEDD ABOUT THE DRAFT REGIONAL TRANSPORTATION PLAN AND THEY NEED TO HOLD A JOINT PUBLIC MEETING WITH THE CITY COUNCIL AND THE STEVENS COUNTY COMMISSIONERS. COUNCILMEMBER JANKE ALSO STATED THAT THE COLVILLE MOUNTAIN COMMITTEE HAS HAD A FEW MEETINGS AND THE EWU STUDENTS ARE WORKING ON THE MASTER PLAN AND THEY WILL BE PRESENTING IT TO COUNCIL ON MAY 27TH.

COUNCILMEMBER BIRCH ASKED ABOUT THE STATUS OF 2ND AVENUE. ERIC DURPOS STATED THAT KNIFE RIVER AGREED THAT THE MATERIAL DID NOT MEET SPECIFICATIONS. THEY ARE WORKING OUT THE ISSUES AND SOME MATERIAL WILL NEED TO BE RE-APPLIED.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:11:07 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 8:11 P.M.

MAYOR DEBORAH RARRICK

Attest:_____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager