

Colville, Washington
Regular City Council Meeting Minutes
July 8, 2014

6:30 PM: MEETING CALLED TO ORDER BY MAYOR DEBORAH RARRICK.

[6:30:08 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

[6:31:20 PM](#)

PRESENT: COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER TERRY FOSTER AND MAYOR DEBORAH RARRICK.

ABSENT: COUNCILMEMBER NANCY FOLL AND COUNCILMEMBER LOU JANKE.

STAFF PRESENT: CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS AND FIRE CHIEF JOE HIRSCH.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE JUNE 24, 2014 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **JULY 9, 2014 CLAIMS CHECKS #51986 ~ #52064 IN THE AMOUNT OF \$263,560.02 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **JUNE, 2014 PAYROLL CHECKS #51921 ~ #51985 IN THE AMOUNT OF \$284,623.96 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. ~~**JUNE, 2014 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**~~
- #05. **JUNE 20, 2014 ~ JULY 1, 2014 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR RARRICK READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JULY 8, 2014 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: JULY 9, 2014 CLAIMS CHECKS #51986 ~ #52064 IN THE AMOUNT OF \$263,560.02; JUNE, 2014 PAYROLL CHECKS #51921 ~ #51985 IN THE AMOUNT OF \$284,623.96" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[6:34:03 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #06. **PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

JIM POWELL, TRI-COUNTY VETERANS STAND DOWN, STATED THAT THEY WOULD LIKE TO BE ABLE TO USE THE OLD COUNTY SHOP FOR TEMPORARY STORAGE STARTING ON JULY 17TH AND THEY WILL NEED IT UNTIL THE END OF SEPTEMBER. HE STATED THAT THEY HAVE A LARGE SHIPMENT OF SURPLUS ITEMS COMING IN FOR THE STAND DOWN.

COUNCILMEMBER KYLE STATED THAT HE IS CONCERNED THAT THIS ISN'T TOTALLY SECURE.

COUNCILMEMBER BIRCH STATED THAT IT'S ALSO LISTED FOR SALE. IF IT WAS TO SELL THE ITEMS MIGHT NEED TO BE MOVED.

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MAYOR RARRICK STATED THAT SHE IS CONCERNED ABOUT IT BEING A GIFTING ISSUE. MR. POWELL STATED THAT THEY WOULD BE WILLING TO PAY RENT FOR THE STORAGE.

COUNCILMEMBER LAWSON STATED THAT WE SHOULD CONSULT THE CITY ATTORNEY REGARDING ANY CONCERNS.

COUNCILMEMBER FOSTER STATED THAT IF IT IS A RENT ISSUE, HE WOULD SUGGEST \$1/MONTH.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ALLOW THE VETERANS STAND DOWN TO USE THE OLD COUNTY SHOP FACILITY AFTER THE CITY ATTORNEY IS CONSULTED AND LIABILITY, RENT AND GIFTING ISSUES ARE ADDRESSED. IF RENT IS NECESSARY IT WOULD BE \$1/MONTH.

[6:43:33 PM](#)

MOTION PASSED.

PUBLIC APPEARANCES AND FORUM TIME:

- #07. DISCUSSION/ACTION: REQUEST TO CLOSE ASTOR FROM MAIN EAST TO THE ALLEY ON JULY 18, 2014 FOR THE CRUISE IN CAR SHOW.**

JIM DAVIS, REPRESENTING THE COLVILLE CHAMBER OF COMMERCE, STATED THAT THIS IS THE 3RD ANNUAL CRUISE IN CAR SHOW. HE STATED THAT THE REQUEST WAS TO CLOSE ASTOR TO THE ALLEY, BUT THEY WOULD LIKE TO HAVE THE CLOSURE FROM MAIN STREET TO OAK STREET.

COUNCILMEMBER KYLE REQUESTED THAT THEY CHECK WITH THE POST OFFICE TO ENSURE THAT THE CLOSURE WILL NOT DISRUPT THEIR OPERATIONS.

COUNCILMEMBER BIRCH ALSO REQUESTED THAT IT NOT INTERFERE WITH THE TENANTS ABOVE THE HALLMARK AND THEY BE ALLOWED TO LEAVE THEIR CARS PARKED ON ASTOR.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE CLOSURE OF ASTOR FROM MAIN STREET TO OAK FROM 4:30 PM – 7:00 PM ON JULY 18, 2014, PROVIDED THAT THE POLICE CHIEF IS CONSULTED AND APPROVES.

[6:48:42 PM](#)

MOTION PASSED.

UNFINISHED BUSINESS:

- #08. INFORMATION ONLY: WATER USE EFFICIENCY (WUE) OPERATING BUDGET.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS REVIEWED THE BUDGET INFORMATION THAT WAS PROVIDED. COUNCILMEMBER KYLE STATED THAT EVENTUALLY IT WOULD BE GOOD TO SEE THIS IN A SEPARATE LINE ITEM IN THE BUDGET.

- #09. DISCUSSION/ACTION: STEVENS COUNTY COMPREHENSIVE EMERGENCY MANAGEMENT PLAN REVIEW AND POSSIBLE ADOPTION.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT AND BE PART OF THE 2013 STEVENS COUNTY COMPREHENSIVE EMERGENCY MANAGEMENT PLAN.

[6:54:06 PM](#)

MOTION PASSED.

NEW BUSINESS:

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- #10. DISCUSSION/ACTION: PROPOSED ORDINANCE REPEALING AN ORDINANCE ESTABLISHING THE FINANCE COMMITTEE.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1525 N.S. REPEALING ORDINANCE NO. 640 N.S. AND CHAPTER 2.60 OF THE COLVILLE MUNICIPAL CODE RELATING TO THE ESTABLISHMENT OF A FINANCE COMMITTEE.

[6:56:31 PM](#)

MOTION PASSED.

(ORDINANCE NO. 1525 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

- #11. DISCUSSION/ACTION: PROPOSED RESOLUTION CANCELLING OUTSTANDING CHECKS.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 11-14 CANCELLING OUTSTANDING CHECKS.

[6:58:14 PM](#)

MOTION PASSED.

(RESOLUTION NO. 11-14 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

- #12. INFORMATION ONLY: WELLNESS PROGRAM 2ND QUARTER REPORT.**

NO DISCUSSION.

COMMITTEE OR SPECIAL REPORTS:

- #13. REPORTS: MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.**

NO DISCUSSION.

- #14. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

NO REPORT.

- #15. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO REMOVE ITEM #2 REGARDING KEY DEPOSITS AND ACCEPT THE INFORMATION AND RECOMMENDATION FROM STAFF AS PREVIOUSLY PROVIDED.

[7:03:01 PM](#)

MOTION PASSED.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER BIRCH STATED THAT THE PARKS DEPARTMENT IS DOING A GOOD JOB CLEANING UP THE ROUNDABOUTS AND MOWING AND HE IS RECEIVING GOOD FEEDBACK.

MAYOR RARRICK STATED THAT SHE WILL BE TAKING MONDAYS OFF THIS SUMMER.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

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[7:07:14 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 7:07 P.M.

MAYOR DEBORAH RARRICK

Attest:_____

Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager