

Colville, Washington
Regular City Council Meeting Minutes
August 26, 2014

6:30 PM: MEETING CALLED TO ORDER BY MAYOR PRO-TEM NANCY FOLL.

[6:30:08 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

[6:31:08 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER MIKE BIRCH AND COUNCILMEMBER TERRY FOSTER.

ABSENT: COUNCILMEMBER LOU JANKE AND MAYOR DEBORAH RARRICK.

STAFF PRESENT: CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, FIRE CHIEF JOE HIRSCH AND CITY ATTORNEY CHARLES SCHUERMAN.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE JULY 29, 2014 REGULAR CITY COUNCIL MEETING.**
- #02. **MINUTES OF THE AUGUST 12, 2014 REGULAR CITY COUNCIL MEETING.**
- #03. **AUGUST 27, 2014 CLAIMS CHECKS #52341 ~ #52427 IN THE AMOUNT OF \$166,862.11 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **AUGUST 8, 2014 ~ AUGUST 21, 2014 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR PRO-TEM FOLL READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE AUGUST 26, 2014 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: AUGUST 27, 2014 CLAIMS CHECKS #52341 ~ #52427 IN THE AMOUNT OF \$166,862.11" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[6:32:50 PM](#)

MOTION PASSED.

COUNCILMEMBER LAWSON REQUESTED TO MOVE AGENDA ITEM #7 AFTER ITEM #14. THERE WERE NO OBJECTIONS.

PUBLIC COMMENT PERIOD:

- #05. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

THERE WERE NO PUBLIC COMMENTS.

PUBLIC APPEARANCES AND FORUM TIME:

- #06. **AWARD PRESENTATION:** DEPARTMENT OF ECOLOGY OUTSTANDING PERFORMANCE AWARD FOR 2013 FOR THE COLVILLE WASTEWATER TREATMENT FACILITY.

Colville, Washington
Regular City Council Meeting Minutes
August 26, 2014

KIM PRISOCK, ENVIRONMENTAL ENGINEER FOR THE DEPARTMENT OF ECOLOGY (DOE), STATED THAT SHE IS THE NEW PERMIT MANAGER FOR THE CITY OF COLVILLE WASTEWATER TREATMENT PLANT. SHE STATED THAT SHE IS HERE TO PRESENT THE CITY WITH AN OUTSTANDING PERFORMANCE AWARD FOR 2013 FOR THE COLVILLE WASTEWATER TREATMENT PLANT. THIS IS THE FIRST TIME THE CITY OF COLVILLE HAS RECEIVED THIS AWARD.

WASTEWATER TREATMENT PLANT OPERATORS VICKY MCCANNA AND SCOTT THOMAS ALONG WITH MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS ACCEPTED THE AWARD FROM MS. PRISOCK.

UNFINISHED BUSINESS:

- #08. DISCUSSION/ACTION: POSSIBLE APPROVAL OF AN AMENDMENT TO THE WELCH COMER TASK ORDER 14-03, HAWTHORNE AVENUE, WALNUT TO PINE DESIGN AND BID PHASE ENGINEERING.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THIS TASK ORDER HAD AN ERROR FOR THE COMPLETION DATE AND THIS PROJECT IS SCHEDULED FOR 2016 AND NOT 2015. THE COMPLETION DATE FOR THIS TASK ORDER NEEDS TO BE CHANGED TO JANUARY 1, 2016.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE AMENDED TASK ORDER 14-03 WITH WELCH COMER IN THE AMOUNT OF \$134,431.00 WITH A COMPLETION DATE OF JANUARY 1, 2016.

[6:43:16 PM](#)

MOTION PASSED.

NEW BUSINESS:

- #09. DISCUSSION/ACTION: POSSIBLE APPROVAL OF OUT OF STATE TRAVEL FOR MEMBERS OF THE COLVILLE FIRE DEPARTMENT.**

RYAN POWER, SAFETY/TRAINING OFFICER, STATED THAT THIS IS OUT OF STATE OFFICER TRAINING IN POST FALLS, IDAHO.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE REQUEST FOR THREE FIREFIGHTERS TO TRAVEL TO IDAHO FOR TRAINING.

[6:45:58 PM](#)

MOTION PASSED.

- #10. DISCUSSION/ACTION: POSSIBLE FINAL ACCEPTANCE OF THE DOMINION AVENUE WATER MAIN REPLACEMENT PROJECT.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THIS PROJECT IS COMPLETE AND CAME IN UNDER BUDGET WITH NO CHANGE ORDERS.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE FINAL ACCEPTANCE OF THE DOMINION AVENUE WATER MAIN REPLACEMENT PROJECT WITH VERSATILE INDUSTRIES IN THE AMOUNT OF \$167,775.98.

[6:48:04 PM](#)

MOTION PASSED.

- #11. DISCUSSION/ACTION: POSSIBLE APPROVAL TO PROCEED WITH FOREST AVENUE SEWER MAIN REPLACEMENT.**

Colville, Washington
Regular City Council Meeting Minutes
August 26, 2014

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THERE IS ABOUT A BLOCK THAT IS IN POOR CONDITION AND IS OLD CONCRETE. HE STATED THAT HE WOULD LIKE TO TRY AND COMPLETE ONE MORE PROJECT THIS YEAR.

COUNCILMEMBER KYLE ASKED ABOUT THE ASPHALT PATCH THAT WILL NEED TO BE DONE AND IF IT WOULD BE TOO LATE IN THE YEAR. ERIC DURPOS STATED THAT IT SHOULD BE ABLE TO BE DONE.

COUNCILMEMBER BIRCH ASKED ABOUT THE TREES IN THIS AREA. ERIC DURPOS STATED THAT THEY ARE WORKING WITH THE PROPERTY OWNERS TO HAVE THE TREES REMOVED.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO MOVE FORWARD AND BID THE FOREST AVENUE SEWER MAIN REPLACEMENT PROJECT.

[6:52:14 PM](#)

MOTION PASSED.

#12. DISCUSSION/ACTION: REQUEST TO LIFT THE VEHICLE PURCHASING MORATORIUM FOR THE PURCHASE OF A NEW STREET SWEEPER.

MAYOR PRO-TEM FOLL ASKED ERIC DURPOS TO COME BACK WITH THE FLEET MANAGERS RECOMMENDATION ON THIS ISSUE BEFORE MAKING A DECISION.

#13. DISCUSSION/ACTION: PROPOSED PROCLAMATION DECLARING OCTOBER 17, 2014 AS NANCY FOLL AND FAMILY SUPPORT CENTER APPRECIATION DAY.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE THE PROCLAMATION DECLARING OCTOBER 17, 2014 AS NANCY FOLL AND FAMILY SUPPORT CENTER APPRECIATION DAY.

COUNCILMEMBER KYLE STATED THAT HE IS NOT SURE IF HE IS COMFORTABLE SUPPORTING A PROCLAMATION CELEBRATING SOMEONE'S RETIREMENT.

COUNCILMEMBER BIRCH STATED THAT HE AGREES WITH COUNCILMEMBER KYLE AND IT SEEMS LIKE WE ARE DOING PROCLAMATIONS WITHOUT MUCH THOUGHT WHENEVER THEY ARE REQUESTED.

MAYOR PRO-TEM FOLL STATED THAT SHE HAD NOTHING TO DO WITH THIS PROCLAMATION.

[6:57:23 PM](#)

MOTION FAILED. MAYOR PRO-TEM FOLL ABSTAINED. DISSENSION WERE NOTED FROM COUNCILMEMBERS KYLE, BIRCH AND FOSTER.

#14. EXECUTIVE SESSION: DISCUSS REAL ESTATE PER RCW 42.30.110(1)(C).

[6:58:03 PM](#) MAYOR PRO-TEM FOLL CALLED FOR AN EXECUTIVE SESSION AT 6:58 P.M. TO DISCUSS REAL ESTATE PER RCW 42.30.110(1) (C) AND STATED THAT IT WOULD LAST FOR APPROXIMATELY 10 MINUTES. CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL AND CITY ATTORNEY CHARLIE SCHUERMAN REMAINED IN ATTENDANCE FOR THE EXECUTIVE SESSION.

MAYOR PRO-TEM FOLL RECONVENED THE REGULAR MEETING AT 7:08 P.M.

MAYOR PRO-TEM FOLL STATED THAT NO ACTION WILL BE TAKEN AS A RESULT OF THE EXECUTIVE SESSION.

#07. DISCUSSION/ACTION: PROPOSED AMENDMENT TO THE LISTING AGREEMENT WITH CENTURY 21 KELLY DAVIS FOR THE CITY PROPERTY LOCATED AT 560 N. RAILROAD STREET.

Colville, Washington
Regular City Council Meeting Minutes
August 26, 2014

MARK BEARDSLEE, CENTURY 21 REAL ESTATE, STATED THAT THE CURRENT LISTING AGREEMENT IS GOING TO EXPIRE AND HE IS REQUESTING AN EXTENSION. HE STATED THAT THE PROPERTY IS ALSO LISTED ON A COMMERCIAL WEBSITE.

MAYOR PRO-TEM FOLL ASKED IF THE PRICE WAS STILL IN THE MARKET. MARK BEARDSLEE STATED THAT THE CASH PRICE IS PROBABLY HIGH, BASED ON THE IMPROVEMENTS THAT NEED TO BE MADE TO THE FACILITY.

COUNCILMEMBER KYLE STATED THAT THERE IS A GROUP WORKING WITH WSU (WASHINGTON STATE UNIVERSITY) EXTENSION AGENCY AND TEDD (TRI COUNTY ECONOMIC DEVELOPMENT DISTRICT) ON A FOOD HUB CONCEPT UTILIZING THIS PROPERTY. HE REQUESTED THAT THEY BE ADDED TO THE EXCLUSIONS IN THE EVENT THE PROPERTY IS USED FOR THIS PURPOSE.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE AMENDED LISTING AGREEMENT WITH CENTURY 21 KELLY DAVIS FOR THE CITY PROPERTY LOCATED AT 560 NORTH RAILROAD STREET UNTIL FEBRUARY 28, 2015, INCLUDING THE EXCLUSION OF THE WSU/TEDD/FOOD HUB CONCEPT WITH NO COMMISSION IN THE EVENT OF A PARTNERSHIP BETWEEN ENTITIES.

[7:26:57 PM](#)

MOTION PASSED.

CITY ATTORNEY CHARLIE SCHUERMAN AGREED TO WORK ON THE WORDING FOR THE AMENDMENT AND GET IT TO MARK BEARDSLEE.

COMMITTEE OR SPECIAL REPORTS:

#15. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

CITY ATTORNEY CHARLIE SCHUERMAN EXPLAINED THAT THE TENNIS ASSOCIATION WANTS TO DO SOME WORK ON THE TENNIS COURT SURFACE. HE STATED THAT THE TENNIS GROUP IS NOT AN OFFICIAL ORGANIZATION. HE STATED THAT WE CAN ONLY DO A CONTRACT WITH AN ORGANIZED COMMUNITY GROUP. HE STATED THAT THEY COULD WORK THROUGH ANOTHER ORGANIZATION. HE STATED THAT HE DOESN'T THINK THAT WE SHOULD BE DOING IT UNLESS IT IS WITH AN OFFICIAL ORGANIZATION.

#16. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO DISCUSSION.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

FIRE CHIEF JOE HIRSCH STATED THAT THE BURN BAN IS STILL IN EFFECT.

COUNCILMEMBER LAWSON REPORTED ON THE ESCO ENERGY SAVING PROGRAM PROPOSAL. SHE STATED THAT A LOT OF TIME WAS SPENT MEETING WITH THE STAFF FROM APOLLO SOLUTIONS AND THEY DECIDED NOT TO PROCEED WITH THE PROCESS. APOLLO CAME UP WITH A DIFFERENT LIST OF PROJECTS AND THE PRIORITIES DIDN'T MATCH THOSE OF THE CITY AND THEREFORE THE FUNDING DIDN'T MATCH. SHE STATED THAT THEY WERE ALSO SUGGESTING THAT WE OBTAIN LOANS FOR THESE PROPOSALS AND THE CITY ISN'T INTERESTED IN THAT APPROACH.

COUNCILMEMBER KYLE STATED THAT HE TALKED TO DEBRA HANSEN ABOUT THE WSU/TEDD/FOOD HUB PROJECT. HE STATED THAT HE IS NOW PART OF THE LEAD TEAM AND THEY HAVE A PRELIMINARY PLAN AND HAVE HIRED A COORDINATOR. THEY HAVE TALKED TO STAKEHOLDERS AND

Colville, Washington
Regular City Council Meeting Minutes
August 26, 2014

THEY INTEND TO HAVE A DRAFT PLAN IN SEPTEMBER AND THEN PRESENT IT TO COUNCIL IN OCTOBER.

COUNCILMEMBER BIRCH STATED THAT THERE WAS A COMPLAINT ABOUT SOMEONE ON THE NORTH HILL TRYING TO GET INTO HOUSES AND VEHICLES. MAYOR PRO-TEM FOLL STATED THAT SHE TALKED TO THE POLICE CHIEF AND HE IS GOING TO FOLLOW UP ON THE ISSUE.

MAYOR PRO-TEM FOLL STATED THAT THE VINSON FUND HAS ALREADY EARNED ABOUT \$15,000 IN INTEREST AND WE HAVE RECEIVED SOME VINSON FUND COMMITTEE APPLICATIONS. SHE STATED THAT THOSE WILL BE REVIEWED AND SHE WILL BRING BACK RECOMMENDATIONS IN SEPTEMBER TO FORM THAT COMMITTEE.

COUNCILMEMBER KYLE ASKED ABOUT THE STATUS OF THE PLANNER POSITION. MAYOR PRO-TEM FOLL STATED THAT WE HAVE RECEIVED APPLICATIONS AND WE WILL BE INTERVIEWING CANDIDATES IN THE NEAR FUTURE.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

[7:45:14 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 7:45 P.M.

MAYOR PRO-TEM NANCY FOLL

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager