

Colville, Washington
Regular City Council Meeting Minutes
November 10, 2014

6:30 PM: MEETING CALLED TO ORDER BY MAYOR PRO-TEM LOUIS JANKE.

[6:30:02 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

[6:30:30 PM](#)

PRESENT: COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER DOUG KYLE, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH AND COUNCILMEMBER TERRY FOSTER.

ABSENT: COUNCILMEMBER NANCY FOLL AND MAYOR DEBORAH RARRICK.

STAFF PRESENT: POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL AND FIRE CHIEF JOE HIRSCH.

THERE WAS A MOMENT OF SILENCE IN HONOR OF VETERAN'S DAY.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE OCTOBER 28, 2014 REGULAR CITY COUNCIL MEETING.**
- #02. **NOVEMBER 12, 2014 CLAIMS CHECKS #52904 ~ #52979 IN THE AMOUNT OF \$258,339.07 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **OCTOBER, 2014 PAYROLL CHECKS #52868 ~ #52902 IN THE AMOUNT OF \$273,450.57 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **OCTOBER, 2014 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #05. **OCTOBER 24, 2014 ~ NOVEMBER 6, 2014 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR PRO-TEM JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE NOVEMBER 10, 2014 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: NOVEMBER 12, 2014 CLAIMS CHECKS #52904 ~ #52979 IN THE AMOUNT OF \$258,339.07; OCTOBER, 2014 PAYROLL CHECKS #52868 ~ #52902 IN THE AMOUNT OF \$273,450.57" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[6:33:43 PM](#)

MOTION PASSED.

PUBLIC HEARING:

- #06. **PUBLIC HEARING: PRELIMINARY HEARING ON THE PROPOSED 2015-2016 BIENNIAL BUDGET FOR THE CITY OF COLVILLE.**

[6:34:18 PM](#) MAYOR PRO-TEM JANKE DECLARED THE PRELIMINARY PUBLIC HEARING TO REVIEW THE PROPOSED 2015-2016 BIENNIAL BUDGET OPEN AT 6:34 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID.

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WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[6:36:05 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR PRO-TEM JANKE CLOSED THE PUBLIC HEARING AT 6:36 P.M.

#07. PUBLIC HEARING: PROPERTY TAX LEVY FOR THE CITY OF COLVILLE FOR 2015.

[6:36:18 PM](#) MAYOR PRO-TEM JANKE DECLARED THE PUBLIC HEARING TO CONSIDER THE PROPERTY TAX LEVY FOR THE CITY OF COLVILLE FOR 2015 OPEN AT 6:36 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[6:37:22 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR PRO-TEM JANKE CLOSED THE PUBLIC HEARING AT 6:37 P.M.

#08. DISCUSSION/ACTION: PROPOSED ORDINANCE FIXING THE ANNUAL PROPERTY TAX LEVY FOR THE CITY OF COLVILLE FOR 2015.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1529 N.S. USING OPTION #1, WHICH IS THE 1% AND BANKED CAPACITY.

[6:40:48 PM](#)

MOTION PASSED. *THERE WERE DISSENSIONS NOTED FROM COUNCILMEMBERS BERGIN AND BIRCH.*

(ORDINANCE NO. 1529 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

PUBLIC COMMENT PERIOD:

#09. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

THERE WERE NO PUBLIC COMMENTS.

PUBLIC APPEARANCES AND FORUM TIME:

#10. DISCUSSION: REQUEST FOR FUNDING FOR THE FAMILY SUPPORT CENTER FOR 2015.

SUZI FODE, FAMILY SUPPORT CENTER DIRECTOR AND SHERIE LYNN BETANCES-VELA, FAMILY SUPPORT CENTER VOLUNTEER, REVIEWED THE 2013 STATISTICS AND STATED THAT THE HELP LINE IS AVAILABLE 365 DAYS A YEAR, 24 HOURS A DAY. SUZI FODE ALSO STATED THAT IT IS IMPORTANT TO SHOW THAT THE LOCAL COMMUNITY SUPPORTS THEM WHEN THEY ARE APPLYING FOR GRANTS.

MAYOR PRO-TEM JANKE STATED THAT FUNDING FOR THIS REQUEST IS CURRENTLY PROVIDED FOR IN THE 2015-2016 BIENNIAL BUDGET.

NEW BUSINESS:

#11. DISCUSSION/ACTION: POSSIBLE FINAL ACCEPTANCE OF THE CONTRACT WITH ROAD PRODUCTS, INC., FOR THE AIRPORT CRACK SEAL PROJECT.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE FINAL ACCEPTANCE OF THE CONTRACT WITH ROAD PRODUCTS, INC. FOR THE AIRPORT CRACK SEAL PROJECT IN THE AMOUNT OF \$76,490.23.

[6:53:22 PM](#)

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MOTION PASSED.

#12. DISCUSSION/ACTION: PROPOSED RESOLUTION ESTABLISHING A POLICY FOR PROCLAMATIONS AND AMENDING RESOLUTION NO. 10-12.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 16-14 ESTABLISHING A POLICY FOR PROCLAMATIONS AND AMENDING RESOLUTION NO. 10-12.

[6:56:30 PM](#)

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER BERGIN.*

(RESOLUTION NO. 16-14 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#13. DISCUSSION/ACTION: PROPOSED AMENDMENT TO THE FLEET/EQUIPMENT MANAGEMENT GUIDE.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ACCEPT THE AMENDMENT TO THE FLEET/EQUIPMENT MANAGEMENT GUIDE TO INCLUDE INSURANCE GUIDANCE.

[6:58:57 PM](#)

MOTION PASSED.

#14. DISCUSSION/ACTION: POSSIBLE APPROVAL TO SURPLUS AND DISPOSE OF THREE (3) CITY VEHICLES.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE FOLLOWING ITEMS FOR SURPLUS AND ALLOW STAFF TO PROCEED WITH ADVERTISEMENT TO SELL THESE ITEMS:

1. STREET DEPARTMENT 1985 FORD DUMP/PLOW/SAND TRUCK VALUED AT \$4,000
2. WATER/SEWER DEPARTMENT 1978 FORD BACKHOE VALUED AT \$6,000
3. FIRE DEPARTMENT 1981 INTERNATIONAL CARGO STAR FMC FIRE APPARATUS VALUED AT \$6,000

[7:07:19 PM](#)

MOTION PASSED.

#15. DISCUSSION/ACTION: PROPOSED HOTEL/MOTEL FUNDING FOR 2015.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE 2015 FUNDING AS RECOMMENDED.

CHAMBER OF COMMERCE	\$ 43,570
RENDEZVOUS	\$ 18,000
STEVENS COUNTY HISTORICAL SOCIETY	\$ 24,350
TIGER TRIATHLON	\$ 2,905
ROTARY CHILI COOK-OFF	\$ 5,000
COLVILLE VALLEY SWIM CLUB	\$ 2,200
NE WASHINGTON FAIR – 4 TH OF JULY	\$ 1,000

[7:10:06 PM](#)

MOTION PASSED.

#16. DISCUSSION/ACTION: POSSIBLE APPOINTMENT TO THE COLVILLE PLANNING COMMISSION.

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COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE THE RE-APPOINTMENT OF BRENDA BUCKNER TO THE COLVILLE PLANNING COMMISSION.

[7:11:07 PM](#)

MOTION PASSED.

#17. DISCUSSION: 2015/2016 BIENNIAL BUDGET.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO REVERSE ITEM #1 FROM THE OCTOBER 28, 2014 MEMO LISTING THE 2015-2016 BIENNIAL BUDGET ADJUSTMENTS, KEEPING THE POSSIBLE 1% SALARY ADJUSTMENT IN THE BUDGET FOR 2016 AS FOLLOWS:

- *\$18,550 for Current Expense*
- *\$5,000 for the Street fund*
- *\$1,000 for the Library fund*
- *\$9,500 for the Water/Sewer fund*

MAYOR PRO-TEM JANKE REQUESTED A ROLL CALL VOTE:

BERGIN – YES; LAWSON – NO; JANKE – NO; KYLE – YES; BIRCH – NO; FOSTER – YES.

DUE TO A MISUNDERSTANDING OF THE INTENT OF THE MOTION THERE WAS A RE-VOTE AS FOLLOWS:

FOSTER – NO; BIRCH – NO; KYLE – YES; JANKE – NO; LAWSON – NO; BERGIN – YES.

[7:25:46 PM](#)

MOTION FAILED.

MAYOR PRO-TEM JANKE STATED THAT THE FINAL 2015-2016 BIENNIAL BUDGET WILL BE BROUGHT FORWARD AT THE NEXT MEETING FOR POSSIBLE ADOPTION.

COMMITTEE OR SPECIAL REPORTS:

#18. REPORTS: MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.

NO DISCUSSION.

#19. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#20. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER LAWSON REPORTED THAT THE VINSON COMMITTEE MET AND THERE WAS SOME CONCERN ABOUT THE REQUIREMENT TO LIVE IN THE CITY LIMITS IN ORDER TO BE A MEMBER OF THE COMMITTEE. SHE STATED THAT SHE WILL BE BRINGING A PROPOSED AMENDMENT TO THE ORDINANCE TO COUNCIL FOR CONSIDERATION THAT WILL LOWER THE NUMBER OF MEMBERS THAT

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NEED TO RESIDE IN THE CITY LIMITS. SHE ALSO STATED THAT THERE APPEARS TO BE ABOUT \$26,000 CURRENTLY AVAILABLE AND THEY ARE STILL DECIDING HOW TO PROCEED AND HOW THE APPLICATION PROCESS WILL WORK.

COUNCILMEMBER KYLE REPORTED THAT THE AIRPORT GATE ELECTRICITY ISSUE HAS BEEN RESOLVED AND THE GATE NOW HAS ITS OWN POWER SOURCE.

MAYOR PRO-TEM JANKE REPORTED THAT THE REQUEST FOR PARKING IN FRONT OF KITCHEN KORNER WAS DENIED BY THE DEPARTMENT OF TRANSPORTATION. HE ALSO STATED THAT THE CROSS WALK BY SAFEWAY IS BEING LOOKED AT TO PUT A PEDESTRIAN SIGN IN THE STREET AT THIS LOCATION. HE ALSO REPORTED THAT THERE HAVE BEEN SOME CONCERNS ABOUT KIDS CROSSING THE STREETS ON SIDE STREETS AND IN SCHOOL ZONES AND THOSE ARE BEING INVESTIGATED AS WELL.

MAYOR PRO-TEM JANKE STATED THAT WE APPLIED TO THE TIB (TRANSPORTATION IMPROVEMENT BOARD) TO EXTEND THE BULB OUTS ON MAIN STREET TO SHORTEN THE DISTANCE FOR THE CROSSWALKS.

MAYOR PRO-TEM JANKE STATED THAT THE BUILDING INSPECTOR JOB HAS BEEN OFFERED TO DAVE HARPER AND IT IS HOPED HE WILL BE ABLE TO START AROUND NOVEMBER 20TH. HE ALSO STATED THAT HE SIGNED A CONTRACT WITH TOM BRISTOL TO PROVIDE ON CALL BUILDING INSPECTOR SERVICES WHEN THE BUILDING INSPECTOR IS NOT AVAILABLE. THE ENTRY-LEVEL POLICE OFFICER IS MOVING FORWARD AND WE WILL BE APPLYING TO THE STATE FOR AN ACADEMY DATE. THE CITY PLANNER POSITION IS IN THE PROCESS OF BACKGROUND CHECKS WITH THE TOP CANDIDATE AND WE HOPE TO MAKE AN OFFER LATER THIS WEEK.

MAYOR PRO-TEM JANKE STATED THAT HE AND THE POLICE CHIEF LOOKED AT THE OLD BORDER PATROL STATION AND THEY ARE WORKING ON THE FORMAL APPLICATION TO REQUEST THE BUILDING. HE STATED THAT THEY ARE HOPING TO COME TO COUNCIL AT THE NEXT MEETING TO APPROVE MOVING FORWARD WITH THE FINAL APPLICATION.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO ADJOURN THE MEETING.

[7:52:36 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 7:52 P.M.

MAYOR PRO-TEM LOUIS F. JANKE

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager