

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**January 13, 2015**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR PRO-TEM NANCY FOLL.

[6:30:05 PM](#)

**ROLL CALL:** FOLL, BERGIN, LAWSON, KYLE, JANKE, BIRCH AND FOSTER.

[6:30:46 PM](#)

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER TERRY FOSTER, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH AND COUNCILMEMBER DOUG KYLE.

**ABSENT:** NONE

**STAFF PRESENT:** CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, RECREATION COORDINATOR JAKE WILSON, CITY PLANNER RJ KEETCH, CITY ATTORNEY CHARLES SCHUERMAN, POLICE CHIEF ROBERT MESHISHNEK, BUILDING INSPECTOR DAVE HARPER AND DEPUTY CLERK/GRANT SPECIALIST KATHY BROGAN.

MAYOR PRO-TEM FOLL ASKED FOR A MOMENT OF SILENCE IN REMEMBRANCE OF MAYOR DEBORAH RARRICK WHO PASSED AWAY RECENTLY.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE DECEMBER 9, 2014 REGULAR CITY COUNCIL MEETING.**
- #02. **DECEMBER 18, 2014 MANUAL CLAIMS CHECKS #53163 ~ #53242 IN THE AMOUNT OF \$135,994.13 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **DECEMBER 30, 2014 MANUAL CLAIMS CHECKS #53298 ~ #53302 IN THE AMOUNT OF \$998.42 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **JANUARY 5, 2015 MANUAL CLAIMS CHECKS #53303 ~ #53305 IN THE AMOUNT OF \$211,987.68 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **DECEMBER 31, 2014 FINAL 2014 CLAIMS CHECKS #53306 ~ #53380 IN THE AMOUNT OF \$169,199.94 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #06. **DECEMBER, 2014 PAYROLL CHECKS #53243 ~ #53297 IN THE AMOUNT OF \$271,381.47 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #07. **DECEMBER 3, 2014 ~ JANUARY 7, 2015 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR PRO-TEM FOLL READ THE CONSENT AGENDA.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JANUARY 13, 2015 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: DECEMBER 18, 2014 MANUAL CLAIMS CHECKS #53163 ~ #53242 IN THE AMOUNT OF \$135,994.13; DECEMBER 30, 2014 MANUAL CLAIMS CHECKS #53298 ~ #53302 IN THE AMOUNT OF \$998.42; JANUARY 5, 2015 MANUAL CLAIMS CHECKS #53303 ~ #53305 IN THE AMOUNT OF \$211,987.68; DECEMBER 31, 2014 FINAL 2014 CLAIMS CHECKS #53306 ~ #53380 IN THE AMOUNT OF \$169,199.94; DECEMBER, 2014 PAYROLL CHECKS #53243 ~ #53297 IN THE AMOUNT OF \$271,381.47" AND DOES APPROVE THE CONSENT AGENDA AS READ.

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[6:34:46 PM](#)

MOTION PASSED.

**PRIORITY ITEMS:**

**#08. DISCUSSION/ACTION:      PROCEDURE FOR APPOINTMENT TO THE OFFICE OF MAYOR AND POSSIBLE OATH OF OFFICE.**

CITY ATTORNEY CHARLIE SCHUERMAN STATED THAT THE CITY COUNCIL MAY CHOOSE HOW TO FILL THE VACANCY. HE STATED THAT AN EXISTING CITY COUNCILMEMBER MAY BE APPOINTED OR THE COUNCIL COULD CHOOSE TO OPEN IT UP TO ANY CITIZEN OF THE CITY OF COLVILLE. HE STATED THAT THE APPOINTMENT IS ONLY UNTIL THE ELECTION AT THE END OF THIS YEAR.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPOINT NANCY FOLL AS MAYOR.

COUNCILMEMBER LAWSON STATED THAT SHE FEELS THAT COUNCILMEMBER JANKE HAS ALSO DONE A GOOD JOB AS MAYOR PRO-TEM. CITY ATTORNEY CHARLIE SCHUERMAN STATED THAT THE MOTION ON THE TABLE NEEDS TO BE RESOLVED FIRST.

MAYOR PRO-TEM FOLL REQUESTED A ROLL CALL VOTE: BERGIN - YES; LAWSON - NO; FOSTER - YES; JANKE - NO; BIRCH - NO; KYLE - YES. THE RESULT WAS A TIE VOTE.

COUNCILMEMBER BIRCH ASKED IF MAYOR PRO-TEM FOLL SHOULD VOTE TO BREAK THE TIE. CITY ATTORNEY CHARLIE SCHUERMAN STATED THAT HE IS NOT SURE WHAT THE PROPER PROCEDURE SHOULD BE IN THIS CASE, BUT HE WOULD NOT RECOMMEND THAT MAYOR PRO-TEM FOLL VOTE IN THIS SITUATION. HE STATED THAT SINCE THE MOTION DID NOT HAVE A MAJORITY VOTE IT HAS FAILED. HE ALSO STATED THAT AS A MOTION THAT HAS FAILED, IT CANNOT BE BROUGHT UP AGAIN AT THIS MEETING.

[6:49:00 PM](#)

MOTION FAILED.

**#09. DISCUSSION/ACTION:      ELECTION OF A MAYOR PRO-TEMPORE.**

MAYOR PRO-TEM FOLL ASKED IF THEY SHOULD BE ELECTING A MAYOR PRO-TEM WITHOUT HAVING A MAYOR. COUNCILMEMBER JANKE STATED THAT WE SHOULD CONTINUE WITH THE CURRENT MAYOR PRO-TEM AND THE BACKUP MAYOR PRO-TEM UNTIL A NEW MAYOR IS APPOINTED.

COUNCILMEMBER JANKE REQUESTED THAT CITY ATTORNEY CHARLIE SCHUERMAN RESEARCH IF THE PROCESS FOR APPOINTING A MAYOR COULD BE DONE TO ALLOW FOR MORE THAN ONE CANDIDATE TO BE NOMINATED AND VOTED ON AT THE SAME TIME.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO ELECT COUNCILMEMBER FOLL AS MAYOR PRO-TEM.

MOTION PASSED.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ELECT COUNCILMEMBER JANKE AS MAYOR PRO-TEM TO FILL IN DURING THE ABSENCE OF MAYOR PRO-TEM FOLL.

[6:57:24 PM](#)

MOTION PASSED. *IT WAS NOTED THAT COUNCILMEMBER JANKE ABSTAINED.*

**PUBLIC COMMENT PERIOD:**

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**#10. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

THERE WERE NO PUBLIC COMMENTS.

**UNFINISHED BUSINESS:**

**#11. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING COLVILLE MUNICIPAL CODE SECTION 6.04.080, RELATING TO DOG RESTRAINT REQUIREMENTS.**

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1534 N.S. AMENDING COLVILLE MUNICIPAL CODE SECTION 6.04.080, RELATING TO DOG RESTRAINT REQUIREMENTS.

[6:59:51 PM](#)

MOTION PASSED.

*(ORDINANCE NO. 1534 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**#12. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING COLVILLE MUNICIPAL CODE SECTION 6.10.010(C) RELATING TO DANGEROUS DOGS.**

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1535 N.S. AMENDING COLVILLE MUNICIPAL CODE SECTION 6.10.010(C) RELATING TO DANGEROUS DOGS.

[7:01:02 PM](#)

MOTION PASSED.

*(ORDINANCE NO. 1535 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**#13. DISCUSSION: SWIMMING POOL FILTRATION SYSTEM UPDATE.**

MAYOR PRO-TEM FOLL STATED THAT THIS ITEM IS FOR DISCUSSION, NO DECISION IS REQUESTED AT THIS TIME.

RECREATION COORDINATOR JAKE WILSON REVIEWED THE STUDY AND RECOMMENDATIONS CONDUCTED BY POOL WORLD. HE STATED THAT THEY ALSO FOUND ADDITIONAL ISSUES WITH THE PUMPS.

COUNCILMEMBER KYLE STATED THAT HE WOULD LIKE TO SEE AN ESTIMATE OF THE COST OF ANY WORK THAT WOULD BE DONE BY CITY STAFF. HE ALSO STATED THAT HE WOULD LIKE TO MAKE SURE COMPLIANCE ISSUES ARE RESOLVED.

COUNCILMEMBER LAWSON ASKED ABOUT FUNDING SOURCES. JAKE WILSON STATED THAT HE DOES NOT HAVE ANY INFORMATION ON THAT AT THIS TIME.

COUNCILMEMBER JANKE STATED THAT THE POOL BUILDING WAS NOT INCLUDED IN THE RECENT BUILDING INSPECTIONS AND HE WOULD LIKE IT TO BE. HE STATED THAT THERE MAY BE ISSUES WITH THE BUILDING THAT NEED TO BE ADDRESSED. HE ALSO STATED THAT HE WOULD LIKE A STRATEGIC PLAN TO LOOK AT ALL ISSUES IN THE ENTIRE PARK, WITH PUBLIC INPUT. COUNCILMEMBER JANKE STATED THAT HE WOULD ALSO LIKE THIS PROJECT PUT ON THE CAPITAL FACILITIES PLAN AND RANKED. HE STATED THAT SPENCER FUNDS SHOULD BE LOOKED AT AS A POSSIBLE FUNDING SOURCE.

COUNCILMEMBER BERGIN ASKED IF THERE HAS EVER BEEN AN EVALUATION OF THE POOL IN GENERAL. JAKE WILSON STATED THAT IT HAS NOT BEEN DONE RECENTLY. MAYOR PRO-TEM FOLL

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STATED THAT ONE WAS DONE SEVERAL YEARS AGO WITH COSTS TO REPLACE THE POOL AND IT WAS THE DECISION OF THE COUNCIL AT THAT TIME THAT IT WOULD COST TOO MUCH AND THE CITY WOULD KEEP THE POOL FUNCTIONING AS LONG AS POSSIBLE.

COUNCILMEMBER LAWSON STATED THAT CITY PLANNER RJ KEETCH MIGHT BE APPLYING FOR A CDBG PLANNING GRANT AND THIS COULD BE INCLUDED.

**NEW BUSINESS:**

**#14. DISCUSSION/ACTION:      **BUDGET FUNDING FOR BUILDING INSPECTOR TRAINING PLAN.****

MAYOR PRO-TEM FOLL STATED THAT THERE IS NO FUNDING IN THE 2015-2016 BUDGET FOR TRAINING OF A BUILDING INSPECTOR. SHE STATED THAT CITY PLANNER RJ KEETCH AND BUILDING INSPECTOR DAVE HARPER HAVE PUT TOGETHER THIS TRAINING PLAN.

CITY PLANNER RJ KEETCH STATED THAT THEY ALSO RESEARCHED POTENTIAL INSURANCE SAVINGS THAT COULD BE REALIZED WHEN THE CITY HAS A CERTIFIED BUILDING INSPECTOR.

COUNCILMEMBER LAWSON STATED THAT IT SEEMS LIKE A LOT TO GET DONE IN ONE YEAR. RJ KEETCH STATED THAT DAVE HARPER THINKS HE CAN DO IT BUT IF NECESSARY HE WILL FINISH NEXT YEAR.

COUNCILMEMBER JANKE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE \$1,422.00 OF ADDITIONAL FUNDS FOR TRAINING FOR THE BUILDING INSPECTOR CERTIFICATIONS TO COME FROM THE CURRENT EXPENSE ENDING FUND BALANCE.

[7:17:36 PM](#)

MOTION PASSED.

MAYOR PRO-TEM FOLL STATED THAT DAVE HARPER HAS BEEN WORKING ON A REVISED INVENTORY OF BUILDING MAINTENANCE ISSUES WITH COUNCILMEMBER JANKE AND IT IS ALMOST COMPLETE.

**#15. DISCUSSION/ACTION:      **POSSIBLE RE-APPOINTMENTS TO THE HISTORIC PRESERVATION COMMISSION AND THE COLVILLE AIRPORT BOARD.****

MAYOR PRO-TEM FOLL STATED THAT ALAN BEDFORD HAS WITHDRAWN HIS APPLICATION FOR THE HISTORIC PRESERVATION COMMISSION.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER JANKE SECONDED THE MOTION TO APPROVE THE RE-APPOINTMENT OF TONY HARMON TO THE HISTORIC PRESERVATION COMMISSION.

[7:20:17 PM](#)

MOTION PASSED.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE RE-APPOINTMENT OF JERRY SATER TO THE COLVILLE AIRPORT BOARD.

[7:20:56 PM](#)

MOTION PASSED.

**COMMITTEE OR SPECIAL REPORTS:**

**#16. REPORTS:      **MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.****

COUNCILMEMBER LAWSON COMPLIMENTED CITY PLANNER RJ KEETCH ON HIS MONTHLY REPORT AND STATED THAT IT WAS VERY COMPREHENSIVE AND ADDRESSED A WIDE VARIETY OF ISSUES.

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COUNCILMEMBER BIRCH ASKED ABOUT THE FINAL CONSTRUCTION DRAWINGS FOR HAWTHORNE AND THE STATEMENT IN THE MUNICIPAL SERVICES MONTHLY REPORT THAT IT WILL BE GOING OUT TO BID IN JANUARY. MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE FINAL DESIGN HAS ALREADY BEEN APPROVED BY COUNCIL.

COUNCILMEMBER JANKE ASKED ABOUT THE STATUS OF THE LID (LOCAL IMPROVEMENT DISTRICT) FOR GARDEN HOMES. ERIC DURPOS STATED THAT THE PROJECT IS COMPLETE AND THE LOAN HAS BEEN CLOSED OUT. HE ALSO STATED THAT 27 OF THE 47 RESIDENTS HAVE SIGNED THE AGREEMENT AND HE HAS BEEN IN CONTACT WITH THE REMAINING RESIDENTS.

COUNCILMEMBER JANKE STATED THAT ERIC DURPOS IS WORKING ON THE NPDES (NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM) PERMIT WITH THE DEPARTMENT OF ECOLOGY (DOE). ERIC DURPOS STATED THAT THE FIRST PERMIT EXPIRED IN 2012 AND THE DOE WAS TOO BUSY TO DEAL WITH IT SO THEY GAVE AN EXTENSION. HE STATED THAT WE HAVE APPLIED FOR A REDUCTION OF SOME OF THE TESTING REQUIREMENTS. HE STATED THAT DOE HAS APPROVED A DRAFT PERMIT AND ADVERTISED FOR COMMENTS IN DECEMBER. HE STATED THAT THE CITY NEEDS TO RESPOND TO THE DRAFT AND EVELT ENGINEERING WAS HIRED TO ASSIST WITH THIS RESPONSE, WHICH HAS BEEN SUBMITTED TO DOE.

COUNCILMEMBER JANKE ASKED ABOUT A PUBLIC MEETING FOR THE DESIGN OF THE NEXT PHASE OF THE HAWTHORNE PROJECT. ERIC DURPOS STATED THAT A TASK ORDER FOR WELCH COMER WILL BE COMING SOON FOR THE WATER/SEWER PORTION OF THAT PHASE. THERE WILL BE PUBLIC INVOLVEMENT WHEN WE GET TO THE RESIDENTIAL PORTION OF THE PROJECT.

COUNCILMEMBER BIRCH ASKED ABOUT THE SENIOR CENTER LANDSCAPING AND WHEN IT WILL BE COMPLETED. ERIC DURPOS STATED THAT THE WEATHER STOPPED FURTHER WORK AT THIS TIME AND THERE WILL BE MORE DONE IN THE SPRING. HE ALSO STATED THAT THERE ARE SEVERAL WARRANTY ISSUES TO BE DEALT WITH WHEN THE WEATHER IS BETTER. HE STATED THAT THE CITY HAS NO MONEY IN THIS PROJECT, IT HAS BEEN FUNDED BY CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT) FUNDS AND THE SENIOR CENTER ORGANIZATION.

**#17. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

NO REPORT.

**#18. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

NO REPORT.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF.**

COUNCILMEMBER JANKE STATED THAT THE UPDATE TO THE FIRE DEPARTMENT PROCEDURES WILL NEED TO WAIT UNTIL NEW OFFICERS ARE APPROVED AT THE JANUARY 27, 2015 COUNCIL MEETING. HE ALSO STATED THAT THE COUNTY HAS REVISED THE 2% ADMINISTRATION FEE THAT WAS ADDED TO THE 911 FEES. COUNCILMEMBER JANKE ASKED MAYOR PRO-TEM FOLL FOR THE STATUS OF THE TECHNOLOGY MORATORIUM. MAYOR PRO-TEM FOLL STATED THAT SHE HAS SET UP MEETINGS THIS WEEK TO GATHER INFORMATION ON WHAT WE HAVE NOW WITH AN ASSESSMENT AND THEN A PROPOSAL OR PLAN FOR WHAT WE COULD DO. SHE STATED THAT THERE IS NO COST TO THE CITY AT THIS TIME. COUNCILMEMBER JANKE STATED THAT HE REVIEWED THE SUMMARY OF CITY LOSSES FOR LAST YEAR THAT WAS PROVIDED BY THE INSURANCE COMPANY. HE ASKED ABOUT WATER AND SEWER LINE DAMAGES AT THE SAME ADDRESS. ERIC DURPOS STATED THAT THERE WAS A WATER MAIN BREAK AND THEN THE SEWER MAIN BACKED UP.

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COUNCILMEMBER BIRCH ASKED IF HERITAGE COURT IS PART OF THE PARKS DEPARTMENT. HE STATED THAT HE HAS RECEIVED COMPLAINTS THAT HOMELESS PEOPLE ARE CAMPING THERE. HE STATED THAT HE HAS ALSO RECEIVED COMPLAINTS ABOUT RV'S PARKED AROUND ANGUS MCDONALD PARK. MAYOR PRO-TEM FOLL STATED THAT PARKING IS ALLOWED FOR 72 HOURS THEN THEY MUST MOVE. SHE STATED THAT THE HERITAGE COURT ISSUE IS BEING HANDLED BY THE POLICE DEPARTMENT AND IS BEING REVIEWED BY THE CITY ATTORNEY. SHE STATED THAT IT IS AN ISSUE OF LEAVING PERSONAL PROPERTY ON CITY PROPERTY. CITY ATTORNEY CHARLIE SCHUERMAN STATED THAT PERSONAL PROPERTY LEFT ON CITY PROPERTY CANNOT JUST BE DISPOSED OF, IT MUST BE TAKEN IN TO A LOST AND FOUND AND WE NEED TO TRY TO CONTACT THE OWNER. HE STATED THAT WE CANNOT DO ANYTHING WITH THE PERSON IF THEY ARE NOT BREAKING THE LAW. COUNCILMEMBER LAWSON STATED THAT CITY PLANNER RJ KEETCH AND THE POLICE CHIEF ARE WORKING ON THE RV ISSUE.

COUNCILMEMBER JANKE STATED THAT SNOW REMOVAL ON THE SIDEWALK ON THE EAST SIDE OF HERITAGE COURT IS THE CITY'S RESPONSIBILITY AND IS NOT BEING DONE.

COUNCILMEMBER KYLE ASKED IF A DECISION HAS BEEN MADE ON THE TREE IN THE MIDDLE OF HERITAGE COURT. MAYOR PRO-TEM FOLL STATED THAT THERE HAS NOT BEEN A DECISION YET.

ERIC DURPOS STATED THAT SUNSHINE DISPOSAL WOULD LIKE TO AMEND THEIR SOLID WASTE CONTRACT DUE TO THE INCREASE IN STEVENS COUNTY TIPPING FEES. COUNCILMEMBER JANKE ASKED IF FUEL PRICES ARE INCLUDED AND IF THE RATES WILL DECREASE DUE TO LOWER FUEL COSTS. ERIC DURPOS STATED THAT THERE IS A FORMULA IN THE CONTRACT TO TAKE THIS INTO CONSIDERATION. THE COUNTY RATES WENT INTO EFFECT IN JANUARY AND THEIR RATE INCREASE GOES INTO EFFECT IN APRIL. HE STATED THAT THEY WOULD LIKE TO HAVE ALL RATES IN EFFECT AT THE SAME TIME.

ERIC DURPOS STATED THAT HE IS APPLYING FOR A DWSRF (DRINKING WATER STATE REVOLVING FUND) PLANNING GRANT FOR RESERVOIR 3 AND POSSIBLE CONSTRUCTION GRANTS. HE ALSO STATED THAT THE SIX-YEAR WATER COMPREHENSIVE PLAN HAS BEEN SUBMITTED TO THE DEPARTMENT OF HEALTH AND ANY COMMENTS RECEIVED WILL BE BROUGHT TO COUNCIL.

ERIC DURPOS STATED THAT THE COUNCIL HAS ALREADY MADE A DECISION ON WHAT THE FINAL PROJECT FOR HAWTHORNE WILL LOOK LIKE AND THAT HAS BEEN SUBMITTED TO ALL FUNDING AGENCIES. HE STATED THAT PUBLIC MEETINGS WILL BE HELD FOR SPECIFIC CITIZENS THAT WILL BE IMPACTED. COUNCILMEMBER JANKE STATED THAT HE DID NOT THINK THAT A DECISION ON SIDEWALKS WAS FINALIZED. ERIC DURPOS STATED THAT THE TRANSPORTATION IMPROVEMENT BOARD (TIB) APPROVED THEIR FUNDING BASED ON SIDEWALKS ON BOTH SIDES OF THE STREET. HE STATED THAT IF THE FINAL DESIGN IS CHANGED NOW, WE WOULD HAVE TO GO BACK TO THE FUNDING SOURCES AND ASK FOR AN AMENDMENT AND NEW APPROVAL.

CITY PLANNER RJ KEETCH DISTRIBUTED AN EMAIL FROM TRI-COUNTY ECONOMIC DEVELOPMENT DISTRICT REGARDING FUTURE PROJECTS AND ASKED FOR FEEDBACK FROM COUNCILMEMBERS. HE ALSO STATED THE MARIJUANA MANUFACTURERS THAT WERE MENTIONED IN A RECENT NEWSPAPER ARTICLE ARE IN THE COUNTY, NOT WITHIN THE CITY LIMITS.

MAYOR PRO-TEM FOLL STATED THAT THE WEEDS ON THE HUDESMAN PROPERTY WILL BE TAKEN CARE OF IN THE SPRING. SHE ALSO REVIEWED THE STREET DEPARTMENT SWEEPING SCHEDULE. SHE STATED THAT SHE IS STILL WORKING ON THE QUESTION ABOUT EXCESSIVE SUPPLY AND TOOL PURCHASES.

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COUNCILMEMBER KYLE STATED THAT SOME PEOPLE ARE PILING THE SNOW FROM THEIR SIDEWALKS ON THE INTERSECTION CORNERS AND THAT MAKES IT HARD TO SEE PEDESTRIANS. MAYOR PRO-TEM FOLL STATED THAT SHE WILL ASK STREET/PARK SUPERINTENDENT TERRY LECAIRE TO CHECK ON THIS.

MAYOR PRO-TEM FOLL STATED THAT THE CITY ATTORNEY HAS BEEN GIVEN A LOT OF WORK TO DO FOR THE CITY, SO SOME ISSUES HAVE NOT BEEN ANSWERED YET. SHE ALSO STATED THAT COUNCILMEMBERS CAN CONTACT THE CITY ATTORNEY REGARDING THEIR ROLE ON THE CITY COUNCIL.

MAYOR PRO-TEM FOLL STATED THAT SHE HAS ASKED STAFF TO REVISE THEIR MONTHLY REPORTS WITH NEW INFORMATION AND THEY WILL ALSO BE SUBMITTING AN UPDATE ON THEIR GOALS AND OBJECTIVES ON A QUARTERLY BASIS. MAYOR PRO-TEM FOLL STATED THAT THEY ARE STILL WORKING ON INSURANCE ISSUES AND CORRECTIONS FOR PROPERTY, VEHICLES AND EQUIPMENT. MAYOR PRO-TEM FOLL STATED THAT CITY PLANNER RJ KEETCH IS WORKING ON THE CAPITAL FACILITIES PLAN AND CAPITAL IMPROVEMENT PLAN. SHE STATED THAT SHE SENT THE 2003 GOALS AND OBJECTIVES TO ALL STAFF AND COUNCILMEMBERS FOR FEEDBACK.

MAYOR PRO-TEM FOLL STATED THAT THE DOMINION MEADOWS ATHLETIC ASSOCIATION IS STILL ON THE PENDING LIST BECAUSE A FOLLOW-UP QUESTION HAS NOT BEEN ANSWERED BY THE CITY ATTORNEY. THE CONSENSUS WAS THAT THE CITY DOES NOT NEED A COUNCIL REPRESENTATIVE TO THAT GROUP. CITY ATTORNEY CHARLIE SCHUERMAN STATED THAT HE WILL HAVE AN ANSWER TO THE FOLLOW-UP QUESTION BY MARCH 31, 2015.

MAYOR PRO-TEM FOLL HANDED OUT COUNCIL ASSIGNMENTS FOR 2015. SHE EXPLAINED THAT THERE ARE NO PRIMARY AND SECONDARY, JUST TWO REPRESENTATIVES FOR EACH DEPARTMENT. SHE ALSO STATED THAT THE COLVILLE SENIOR CENTER HUB WAS ADDED AS A NON-VOTING LIAISON.

MAYOR PRO-TEM FOLL STATED THAT SHE REVIEWED THE COST OF VANDALISM IN THE CITY PARK FOR THE LAST THREE YEARS. THE COST FOR SUPPLIES PURCHASED WAS LOW, BUT DID NOT INCLUDE STAFF TIME.

MAYOR PRO-TEM FOLL STATED THAT SHE WILL NOT BE AT THE NEXT COUNCIL MEETING.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:29:06 PM](#)  
MOTION PASSED.

**TIME OF ADJOURNMENT 8:29 P.M.**

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MAYOR PRO-TEM NANCY FOLL

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager