

Colville, Washington
Regular City Council Meeting Minutes
January 27, 2015

6:30 PM: MEETING CALLED TO ORDER BY MAYOR PRO-TEM LOU JANKE.

[6:30:04 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, FOSTER, JANKE, BIRCH AND KYLE.

[6:30:48 PM](#)

PRESENT: COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER TERRY FOSTER, COUNCILMEMBER LOU JANKE, COUNCILMEMBER MIKE BIRCH AND COUNCILMEMBER DOUG KYLE.

ABSENT: COUNCILMEMBER NANCY FOLL

STAFF PRESENT: POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, CITY PLANNER RJ KEETCH, LEAD MECHANIC JEFF LONG AND CITY ATTORNEY CHARLES SCHUERMAN.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE JANUARY 13, 2015 REGULAR CITY COUNCIL MEETING.**
- #02. **JANUARY 28, 2015 CLAIMS CHECKS #53381 ~ #53468 IN THE AMOUNT OF \$112,071.54 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **DECEMBER, 2014 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #04. **JANUARY 8, 2015 ~ JANUARY 21, 2015 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR PRO-TEM JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JANUARY 27, 2015 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: JANUARY 28, 2015 CLAIMS CHECKS #53381 ~ #53468 IN THE AMOUNT OF \$112,071.54" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[6:32:07 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #05. **PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

THERE WERE NO PUBLIC COMMENTS.

PRIORITY ITEMS:

- #06. **DISCUSSION/ACTION: PROCEDURE FOR APPOINTMENT TO THE OFFICE OF MAYOR AND POSSIBLE OATH OF OFFICE.**

MAYOR PRO-TEM JANKE STATED THAT THE FIRST DECISION THAT NEEDS TO BE MADE IS WHETHER TO APPOINT A MAYOR FROM THE EXISTING COUNCIL OR OPEN IT TO THE PUBLIC.

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COUNCILMEMBER KYLE STATED THAT THERE ARE WILLING AND QUALIFIED CANDIDATES ON THE COUNCIL NOW.

COUNCILMEMBER BIRCH STATED THAT HE THINKS IT SHOULD BE OPENED TO THE PUBLIC AND THE COUNCILMEMBERS CAN ALSO APPLY.

COUNCILMEMBER BERGIN STATED THAT WE SHOULD CONTAIN IT TO COUNCIL.

COUNCILMEMBER LAWSON STATED THAT WE SHOULD CHOOSE SOMEONE FROM COUNCIL.

COUNCILMEMBER FOSTER STATED THAT WE SHOULD KEEP IT ON THE COUNCIL.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPOINT THE MAYOR FROM A MEMBER OF THE SITTING COUNCIL.

MAYOR PRO-TEM JANKE STATED THAT STAYING WITH THE CURRENT COUNCIL IS BEST. IT WILL BE BETTER FOR THE CITY AND THE STAFF.

[6:38:17 PM](#)

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER BIRCH.*

MAYOR PRO-TEM JANKE STATED THAT THE FLOOR IS NOW OPEN FOR NOMINATIONS.

COUNCILMEMBER FOSTER NOMINATED LOU JANKE.

COUNCILMEMBER KYLE NOMINATED NANCY FOLL.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO CLOSE THE NOMINATIONS.

[6:40:20 PM](#)

MOTION PASSED.

ROLL CALL VOTE:

BERGIN – FOLL; LAWSON – JANKE; FOSTER – JANKE; BIRCH – JANKE; KYLE – FOLL.

LOU JANKE WAS APPOINTED AS THE NEW MAYOR. CHARLIE SCHUERMAN ADMINISTERED THE OATH OF OFFICE.

#07. DISCUSSION/ACTION: ELECTION OF A MAYOR PRO-TEMPORE.

COUNCILMEMBER FOLL WILL REMAIN AS THE MAYOR PRO-TEM AS DECIDED AT THE JANUARY 13, 2015 COUNCIL MEETING.

#08. DISCUSSION/ACTION: POSSIBLE APPOINTMENT OF A NEW FIRE CHIEF.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE BRAD MANKE AS THE NEW FIRE CHIEF.

[6:44:22 PM](#)

MOTION PASSED.

BRAD MANKE STATED THAT HE APPRECIATES THE VOTE OF CONFIDENCE. HE STATED THAT HE IS EMPLOYED BY THE STEVENS COUNTY SHERIFF'S OFFICE AS THE DETECTIVE SERGEANT.

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MAYOR JANKE REVIEWED THE LIST OF OFFICERS AS SELECTED BY THE FIRE DEPARTMENT. JOE FLOENER, 1ST ASSISTANT CHIEF; TOM TRIPP, 2ND ASSISTANT CHIEF; MEL FOX, SECRETARY/TREASURER; RYAN POWER, TRAINING OFFICER AND DAVE HARPER, SAFETY OFFICER. MAYOR JANKE STATED THAT HE AND COUNCILMEMBER LAWSON WILL BE WORKING WITH THE FIRE DEPARTMENT OFFICERS ON POLICIES AND PROCEDURES.

PUBLIC HEARING:

- #09. PUBLIC HEARING: CONSIDER A REQUEST TO SURPLUS AN ITEM OWNED BY THE WATER/SEWER DEPARTMENT.**

[6:47:06 PM](#) MAYOR JANKE DECLARED THE PUBLIC HEARING TO CONSIDER A REQUEST TO SURPLUS AND ITEM OWNED BY THE WATER/SEWER DEPARTMENT OPEN AT 6:47 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[6:50:30 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:50 P.M.

- #10. DISCUSSION/ACTION: PROPOSED RESOLUTION TO SURPLUS AN ITEM OWNED BY THE WATER/SEWER DEPARTMENT.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 01-15 AUTHORIZING THE SURPLUS AND DISPOSAL OF A UTILITY BED OWNED BY THE WATER/SEWER DEPARTMENT.

[6:51:54 PM](#)
MOTION PASSED.

(RESOLUTION NO. 01-15 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

IT WAS DECIDED THAT THIS ITEM WILL BE RE-ADVERTISED AND WE WILL ACCEPT BIDS.

NEW BUSINESS:

- #11. DISCUSSION/ACTION: POSSIBLE RENEWAL OF THE FRANCHISE AGREEMENT WITH STEVENS COUNTY.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THIS WILL COMBINE ALL THE AGREEMENTS INTO ONE AND IT WILL INCLUDE STORM WATER. THE TERM WILL BE FOR 50 YEARS AND WILL COST \$192.00.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE THE 50 YEAR BLANKET UTILITY FRANCHISE WITH STEVENS COUNTY FOR THE OPERATION AND MAINTENANCE OF WATER, SEWER AND STORM WATER INFRASTRUCTURE.

[6:57:01 PM](#)
MOTION PASSED.

- #12. DISCUSSION/ACTION: POSSIBLE FINAL ACCEPTANCE OF THE 2014 HOT MIX ASPHALT PATCHING AND OVERLAY CONTRACT.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THIS IS AN ANNUAL CONTRACT AND 2014 WAS WITH KNIFE RIVER.

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COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE FINAL ACCEPTANCE OF THE 2014 HOT MIX ASPHALT PATCHING AND OVERLAY CONTRACT WITH KNIFE RIVER IN THE AMOUNT OF \$137,993.45.

[6:58:58 PM](#)

MOTION PASSED.

- #13. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING THE DUE DATE FOR PARKING FEE ASSESSMENTS.**

CITY TREASURER VICKIE STRONG STATED THAT THE AIRPORT, PARKING AND UTILITY BILLING ARE ALL DIFFERENT ORDINANCES. THIS CHANGE WILL MAKE EVERYTHING DUE THE SAME DAY ON THE 15TH OF THE MONTH.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1536 N.S. AMENDING THE DUE DATE FOR PARKING FEE ASSESSMENTS.

[7:01:41 PM](#)

MOTION PASSED.

(ORDINANCE NO. 1536 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

- #14. INFORMATION ONLY: NEXT STEP IN RECYCLING – WHAT IS THE CITY DOING.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THIS IS AN INFORMATIONAL REPORT ON WHAT THE CITY IS CURRENTLY DOING FOR RECYCLING. HE STATED THAT AS MARKET CONDITIONS CHANGE WE WILL KEEP THE DOOR OPEN TO EXPLORE CURBSIDE RECYCLING AND YARD WASTE PICKUP IN COLVILLE.

- #15. INFORMATION ONLY: 4TH QUARTER WELLNESS PROGRAM REPORT.**

NO DISCUSSION.

- #16. DISCUSSION/ACTION: POSSIBLE APPOINTMENT TO THE COLVILLE TREE BOARD.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE THE APPOINTMENT OF ELEANOR MATTICE TO THE COLVILLE TREE BOARD.

[7:09:22 PM](#)

MOTION PASSED.

- #16A. DISCUSSION/ACTION: POSSIBLE APPOINTMENT TO THE COLVILLE PLANNING COMMISSION.**

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO APPROVE THE APPOINTMENT OF PAUL WADE TO THE COLVILLE PLANNING COMMISSION.

[7:10:22 PM](#)

MOTION PASSED.

COMMITTEE OR SPECIAL REPORTS:

- #17. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

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NO REPORT.

#18. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE WASTEWATER TREATMENT PLANT CRASHED TODAY DUE TO A TECHNOLOGY ISSUE. HE STATED THAT THE HAWTHORNE AVENUE 395 TO WALNUT PROJECT IS OUT TO BID. THE RTP0/TAC COMMITTEE HAS A RANKING MEETING TOMORROW AND WE COULD GET SOME ADDITIONAL FEDERAL FUNDING FOR THIS PROJECT. HE STATED THAT THEY SUBMITTED A PRE-CONSTRUCTION GRANT APPLICATION FOR RESERVOIR 3. THE LOGGING FOR CRYSTAL FALLS IS OUT TO BID. HE IS ALSO WORKING WITH CITY ATTORNEY CHARLIE SCHUERMAN ON WATER RIGHTS FOR CRYSTAL FALLS.

LEAD MECHANIC JEFF LONG STATED THAT THEY ARE REPLACING THE TANK ON THE WATER TRUCK AND GETTING READY TO GO TO BID FOR THE NEW STREET SWEEPER.

CITY TREASURER VICKIE STRONG STATED THAT THE NEW UTILITY BILLING SOFTWARE IS BEING INSTALLED TODAY. SHE STATED THAT SHE THOUGHT IT HAD ALREADY BEEN PAID FOR, BUT WE HAVEN'T PAID FOR IT YET, IT WAS APPROVED BY COUNCIL IN 2011.

CITY PLANNER RJ KEETCH STATED THAT WE DID GET AN APPLICATION FOR AN IN TOWN MARIJUANA RETAILER ON NORTH HWY 395. THE APPLICATION AND PROPOSED LOCATION MEETS ALL OF THE STATE REQUIREMENTS AND WE CURRENTLY HAVE NO ZONING THAT WOULD PROHIBIT IT.

MAYOR JANKE STATED THAT AN UPDATE TO THE 911 AGREEMENT WILL BE COMING THIS SPRING FROM THE COUNTY FOR OUR COMMENTS. HE ALSO STATED THAT THURSDAY AFTERNOON HE IS MEETING WITH BRIAN DANSEL VIA PHONE CONFERENCE TO SHARE ISSUES AND CONCERNS.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADJOURN THE MEETING.

[7:25:13 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 7:25 P.M.

MAYOR LOUIS F. JANKE

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager