

Colville, Washington
Regular City Council Meeting Minutes
February 24, 2015

6:30 PM: MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:00 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, FOSTER, BIRCH, KYLE AND ONE VACANCY.

[6:31:05 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER TERRY FOSTER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

ABSENT: COUNCILMEMBER ANNE LAWSON

STAFF PRESENT: STREET/PARK SUPERINTENDENT TERRY LeCAIRE, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, CITY PLANNER RJ KEETCH AND LEAD MECHANIC JEFF LONG.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE FEBRUARY 10, 2015 REGULAR CITY COUNCIL MEETING.**
- #02. **FEBRUARY 12, 2015 MANUAL CLAIMS CHECK #53585 IN THE AMOUNT OF \$163.88 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **FEBRUARY 25, 2015 CLAIMS CHECKS #53586 ~ #53642 IN THE AMOUNT OF \$56,525.53 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **FEBRUARY 5, 2015 ~ FEBRUARY 18, 2015 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE FEBRUARY 24, 2015 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: FEBRUARY 12, 2015 MANUAL CLAIMS CHECK #53585 IN THE AMOUNT OF \$163.88; FEBRUARY 25, 2015 CLAIMS CHECKS #53586 ~ #53642 IN THE AMOUNT OF \$56,525.53" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[6:33:07 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #05. **PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

BILL PIFER, 1930 EAST IVY, STATED THAT HE HAS A QUESTION REGARDING ITEM #11 FOR THE POSSIBLE BID AWARD FOR THE HAWTHORNE AVENUE PROJECT. HE STATED THAT A LOCAL COMPANY WAS THE LOW BIDDER BY \$4,000 AND HE IS WONDERING WHY WE CHOSE TO GO WITH SOMEONE OUTSIDE OF THE AREA. MAYOR JANKE STATED THAT WE WILL ADDRESS THAT QUESTION DURING THE DISCUSSION OF ITEM #11.

PUBLIC APPEARANCES AND FORUM TIME:

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#05A. DISCUSSION/ACTION: FACILITATE A GRANT APPLICATION BY THE FOOD HUB COALITION TO THE USDA AND POSSIBLY PROVIDE THE OLD COUNTY SHOP AS A MATCH FOR THE GRANT APPLICATION.

CITY PLANNER RJ KEETCH STATED THAT THIS OPPORTUNITY JUST CAME ABOUT ON FRIDAY AND IS HAPPENING VERY QUICKLY. HE STATED THAT THE GOAL IS TO GIVE TEDD (TRI COUNTY ECONOMIC DEVELOPMENT DISTRICT) AND RURAL RESOURCES ENOUGH CONFIDENCE TO MOVE FORWARD. HE STATED THAT THIS DOES NOT OBLIGATE THE CITY AT THIS POINT. HE STATED THAT THEY WOULD LIKE TO MOVE FORWARD WITH THE PREPARATION OF THE GRANT APPLICATION AND PROVIDE THE OLD COUNTY SHOP FACILITY AS A MATCH.

DEBRA HANSEN, WSU EXTENSION, STATED THAT THIS GRANT FITS THE FOOD HUB COALITION CONCEPT VERY WELL AND THE GRANT REQUIRES A 100% MATCH. SHE STATED THAT THE PRIMARY PURPOSE OF THE GRANT IS TO DO AN ECONOMIC DEVELOPMENT APPROACH TO SOLVING FOOD AND HUNGER ISSUES IN COMMUNITIES.

COUNCILMEMBER KYLE STATED THAT HE WANTS TO BE CLEAR ABOUT WHAT OUR VISION IS FOR THIS PROPERTY.

MARK BEARDSLEE, CENTURY 21 REAL ESTATE, STATED THAT HE IS WORKING WITH A BUYER FOR THIS PROPERTY, BUT HE IS NOT SURE HOW CLOSE THEY ARE TO MAKING AN OFFER.

COUNCILMEMBER FOLL STATED THAT THIS IS THE FIRST TIME THE COUNCIL HAS BEEN ASKED TO GIVE THEM THE OLD COUNTY SHOP FACILITY. MAYOR JANKE STATED THAT IT IS UNKNOWN AT THIS TIME WHAT THE FINAL ARRANGEMENTS WOULD BE FOR THE PROPERTY.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER FOSTER SECONDED THE MOTION TO ENCOURAGE TEDD TO DEVELOP A PROPOSAL TO DEVELOP THE FOOD HUB WITH THE OPTION OF USING THE OLD COUNTY SHOP AS A MATCH.

[7:20:23 PM](#)

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER KYLE.*

#06. DISCUSSION/ACTION: POSSIBLE RENEWAL OF THE LISTING AGREEMENT FOR THE CITY PROPERTY LOCATED AT 560 N. RAILROAD.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO RENEW THE CURRENT LISTING AGREEMENT WITH CENTURY 21 WITH THE SAME TERMS FOR ONE YEAR.

[7:26:39 PM](#)

MOTION PASSED.

#07. DISCUSSION/ACTION: AWC (ASSOCIATION OF WASHINGTON CITIES) SCHOLARSHIP NOMINATION.

COUNCILMEMBER BERGIN STATED THAT THE CITY HAS AN OPPORTUNITY TO SUBMIT A NOMINATION FOR THE AWC CENTER FOR QUALITY COMMUNITIES SCHOLARSHIP. THE INFORMATION WAS GIVEN TO THE HIGH SCHOOL AND THEY HAVE CHOSEN A FINALIST.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO FORWARD OUR NOMINATION OF GABRIELA BRODEN TO THE AWC QUALITY COMMUNITIES SCHOLARSHIP.

[7:31:09 PM](#)

MOTION PASSED.

NEW BUSINESS:

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#08. DISCUSSION/INFORMATION: REVIEW OF THE CITIES INSURANCE ASSOCIATION OF WASHINGTON INSURANCE COVERAGE.

FRED LEE, HUB INTERNATIONAL, STATED THAT HE HAS BEEN WORKING WITH CITY STAFF AND THE MAYOR FOR ABOUT THE LAST 6 MONTHS AND A LOT OF CHANGES HAVE BEEN MADE TO THE CITY POLICY. HE STATED THAT ALL OF THE VALUES OF THE ENTIRE FLEET AND ALL PROPERTIES HAVE BEEN EVALUATED AND MANY HAVE BEEN ADJUSTED. HE STATED THAT HE HAS ALSO RECEIVED A QUOTE FROM THE AWC INSURANCE POOL AND IT IS MUCH HIGHER THAN WHAT WE ARE CURRENTLY PAYING WITH THE CIAW (CITIES INSURANCE ASSOCIATION OF WASHINGTON). FRED LEE REVIEWED THE POLICY AND THE COVERAGE LIMITS.

#09. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR THE CRYSTAL FALLS LOGGING AND TIMBER SALE.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO AUTHORIZE THE MAYOR TO SIGN A TIMBER PURCHASE AGREEMENT WITH BOISE CASCADE, VAAGEN BROTHERS, AND COLUMBIA CEDAR AS OUTLINED IN THE WILLIAMSON CONSULTING MEMO DATED FEBRUARY 16, 2015 AND AUTHORIZE THE MAYOR TO SIGN A LOGGING AND DELIVERY CONTRACT WITH HAULING SOMETHIN AS OUTLINED IN THE WILLIAMSON CONSULTING MEMO DATED FEBRUARY 16, 2015.

[8:00:57 PM](#)

MOTION PASSED.

#10. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR THE 2015 WATER METERS.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THIS GOES OUT TO BID EVERY YEAR.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO AWARD THE 2015 WATER METER/TRANSCIEVER UNIT BID TO FERGUSON ENTERPRISES, INC.

[8:03:53 PM](#)

MOTION PASSED.

#11. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR THE HAWTHORNE AVENUE RECONSTRUCTION PROJECT – US 395 TO WALNUT.

MATT GILLIS, WELCH COMER, STATED THAT WE HAVE TO SELECT THE LOWEST RESPONSIVE BIDDER. HE STATED THAT COLVILLE CONSTRUCTION FORGOT TO INCLUDE THE NON COLLUSION AFFIDAVIT WITH THEIR BID AND THEREFORE THE BID WAS NOT RESPONSIVE. HE STATED THAT THE WSDOT (WASHINGTON STATE DEPARTMENT OF TRANSPORTATION) LEFT US NO OPTION AS THEY ARE THE FUNDING SOURCE.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO AWARD THE HAWTHORNE AVENUE US 395 TO WALNUT RECONSTRUCTION PROJECT TO WM WINKLER COMPANY IN THE AMOUNT OF \$910,065.83.

[8:08:44 PM](#)

MOTION PASSED.

#12. DISCUSSION/ACTION: PROPOSED RESOLUTION ADOPTING A SINGLE SOURCE SUPPLIER FOR A STREET SWEEPER.

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LEAD MECHANIC/FLEET MANAGER JEFF LONG STATED THAT BECAUSE OF THE BULB-OUTS AND OTHER ISSUES IN TOWN WE NEED SOMETHING THAT CAN MANEUVER AND HAS AN ADJUSTABLE BRUSH IN THE FRONT. HE STATED THAT WE ALSO NEED TO BE ABLE TO USE IT YEAR ROUND WITHOUT WATER.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 02-15 ADOPTING A SINGLE SOURCE SUPPLIER FOR A STREET SWEEPER AND AUTHORIZING THE MAYOR AND STAFF TO MOVE FORWARD WITH THE LEASE/PURCHASE.

[8:23:33 PM](#)

MOTION PASSED.

(RESOLUTION NO. 02-15 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

COMMITTEE OR SPECIAL REPORTS:

#13. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

NO REPORT.

#14. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

MAYOR JANKE STATED THAT WORK IS CURRENTLY BEING DONE ON ITEM #10 - BUILDING MAINTENANCE PLAN AND A RECOMMENDATION WILL BE COMING SOON.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

CITY PLANNER RJ KEETCH STATED THAT HE IS STARTING TO WORK ON THE CDBG PLANNING GRANT.

CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL STATED THAT SHE WILL BE OUT OF THE OFFICE ALL NEXT WEEK.

STREET/PARK SUPERINTENDENT TERRY LECAIRE STATED THAT THERE HAVE BEEN TWO EXCEEDANCES ON THE DUST LEVEL IN TOWN AND THE DOE (DEPARTMENT OF ECOLOGY) CLAIMS THAT THEY WILL TURN IT OVER TO THE EPA (ENVIRONMENTAL PROTECTION AGENCY). TERRY LECAIRE STATED THAT THEY ARE DOING EVERYTHING THEY CAN TO STAY ON TOP OF THIS ISSUE.

MAYOR JANKE STATED THAT HE IS WORKING WITH THE PARKS DEPARTMENT TO DO AN AGREEMENT FOR TRIBE SOFTBALL. HE STATED THAT THE REPRESENTATIVES FOR TEDD BOARD ARE PREDOMINATELY THE MAYOR OR DESIGNEE, AND HE WOULD LIKE THE MAYOR AND MAYOR PRO-TEM TO BE ASSIGNED TO THE TEDD BOARD INSTEAD OF COUNCILMEMBERS. THERE WERE NO OBJECTIONS. MAYOR JANKE STATED THAT HE IS LEAVING TOMORROW AND WILL BE BACK ON MARCH 9TH. HE ALSO STATED THAT THE OPEN HOUSE AT THE NEW SENIOR CENTER HUB FACILITY WILL BE ON MARCH 7TH.

COUNCILMEMBER KYLE STATED THAT HE WOULD LIKE TO LOOK INTO CITY EMAIL ACCOUNTS FOR ALL COUNCILMEMBERS THAT WOULD BE ON THE CITY HALL SERVER.

MAYOR JANKE STATED THAT NEW FIRE DISTRICT MUTUAL AID AGREEMENTS HAVE BEEN SENT OUT TO ALL THE DISTRICTS FOR THEIR REVIEW.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:48:14 PM](#)

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MOTION PASSED.

TIME OF ADJOURNMENT: 8:48 P.M.

MAYOR LOUIS F. JANKE

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager