

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**March 24, 2015**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:09 PM](#)

**ROLL CALL:** FOLL, BERGIN, LAWSON, FOSTER, PIFER, BIRCH AND KYLE.

[6:31:08 PM](#)

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER TERRY FOSTER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

**ABSENT:** NONE

**STAFF PRESENT:** STREET/PARK SUPERINTENDENT TERRY LeCAIRE, FIRE CHIEF BRAD MANKE, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, RECREATION COORDINATOR JAKE WILSON, CITY PLANNER RJ KEETCH AND SAFETY/TRAINING OFFICER RYAN POWER.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE MARCH 10, 2015 REGULAR CITY COUNCIL MEETING.**
- #02. **MARCH 9, 2015 MANUAL CLAIMS CHECK #53757 IN THE AMOUNT OF \$137.31 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **MARCH 25, 2015 CLAIMS CHECKS #53758 ~ #53845 IN THE AMOUNT OF \$75,595.56 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **MARCH 5, 2015 ~ MARCH 18, 2015 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE MARCH 24, 2015 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: MARCH 9, 2015 MANUAL CLAIMS CHECK #53757 IN THE AMOUNT OF \$137.31; MARCH 25, 2015 CLAIMS CHECKS #53758 ~ #53845 IN THE AMOUNT OF \$75,595.56" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[6:32:32 PM](#)

MOTION PASSED.

**PUBLIC HEARINGS/ACTION:**

- #05. **PUBLIC HEARING & DISCUSSION/ACTION: CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON APRIL 25, 2015 FROM 8:00 A.M. TO 5:00 P.M.**

[6:33:10 PM](#) MAYOR JANKE DECLARED THE PUBLIC HEARING TO CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON APRIL 25, 2015 FROM 8:00 A.M. TO 5:00 P.M. OPEN AT 6:33 P.M. AND STATED

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THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

JOYCE KAYS, 1135 C WEST OLD KETTLE RD, PRESIDENT OF THE NORTHEAST WASHINGTON FAMILY LIFE SERVICES, STATED THAT THEY WILL BE DOING A FUN RUN FOR A FUNDRAISER FOR THE PREGNANCY CENTER.

COUNCILMEMBER KYLE STATED THAT HAWTHORNE IS CLOSED DUE TO CONSTRUCTION SO THEY MIGHT WANT TO CONSIDER THAT WHEN PLANNING THEIR ACTIVITIES.

[6:36:52 PM](#) AS THERE WAS NO FURTHER PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:36 P.M.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON APRIL 25, 2015 FROM 8:00 A.M. TO 5:00 P.M.

[6:38:06 PM](#)  
MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

**#06. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

GARY TATE, LIONS CLUB INTERNATIONAL, STATED THAT THEY ARE WORKING TO RE-ESTABLISH A COLVILLE LIONS CLUB. HE STATED THAT IT TAKES 20 MEMBERS TO ESTABLISH A NEW CLUB AND THEY JUST WANTED THE COUNCIL TO BE AWARE OF THEIR ACTIVITY.

**UNFINISHED BUSINESS:**

**#07. DISCUSSION/ACTION: FIRE DEPARTMENT COMMITTEE REPORT.**

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO REMOVE THIS ITEM FROM THE TABLE.

[6:45:54 PM](#)  
MOTION PASSED.

FIRE CHIEF BRAD MANKE STATED THAT THE COMMITTEE MET A FINAL TIME TO ADDRESS CONCERNS EXPRESSED BY SOME COUNCILMEMBERS. HE BELIEVES THAT THIS IS AN IMPROVEMENT ON THE PREVIOUS DOCUMENT AND A GOOD STARTING POINT.

COUNCILMEMBER PIFER STATED THAT THERE ARE REFERENCES TO A TRAINING OFFICER AND A SAFETY OFFICER, BUT HE COULDN'T TELL WHICH OF THESE POSITIONS IS HIGHER IN THE CHAIN OF COMMAND. CHIEF MANKE STATED THAT THERE HAS NEVER BEEN AN OFFICIAL DELINEATION OF THESE POSITIONS BUT THIS WOULD BE A GOOD IDEA. COUNCILMEMBER PIFER ALSO STATED THAT THE CONSTITUTION SHOULD ALSO BE UPDATED. CHIEF MANKE STATED THAT THIS IS NOTHING MORE THAN A HISTORICAL DOCUMENT.

COUNCILMEMBER FOLL STATED THAT ON PAGE 9 IT NEEDS TO BE TAKEN OUT THAT THE CHIEF WILL OVERSEE THE EMERGENCY MANAGEMENT PLAN.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE AND IMPLEMENT THE REVISED COLVILLE FIRE DEPARTMENT PERSONNEL, SAFETY AND

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TRAINING POLICIES, REVISED AS OF MARCH 17, 2015, WITH THE EXCLUSION OF THE EMERGENCY MANAGEMENT PLAN.

[6:54:42 PM](#)

MOTION PASSED.

**#08. DISCUSSION/ACTION: POSSIBLE CLOSURE OF THE WADING POOL.**

RECREATION COORDINATOR JAKE WILSON STATED THAT BASED ON THE REPORT FROM POOL WORLD, HE IS SUGGESTING THAT THE WADING POOL BE CLOSED. HE STATED THAT IT LEAKS SEVERELY, THERE ARE ISSUES WITH THE SUCTION FITTING COMPLIANCE AND THE POOL SURFACE IS SLIPPERY AND STEEP.

COUNCILMEMBER KYLE STATED THAT HE IS NOT IN FAVOR OF TAKING IT OUT OF SERVICE ON SUCH SHORT NOTICE. HE STATED THAT WE SHOULD MOVE FORWARD WITH A PLAN TO REPLACE IT. THIS FACILITY IS USED VERY HEAVILY BY THE MEMBERS OF THE COMMUNITY.

COUNCILMEMBER LAWSON STATED THAT IT TAKES A GREAT DEAL OF TIME TO MAINTAIN THE WADING POOL. IT'S IMPOSSIBLE TO KEEP IT CLEAN AND IT IS LEAKING A TON OF WATER.

COUNCILMEMBER FOLL STATED THAT SHE WOULD HATE TO CLOSE IT THIS SUMMER WITHOUT A GOOD PLAN.

COUNCILMEMBER BIRCH AGREED THAT WE NEED TO HAVE A PLAN BEFORE WE CLOSE IT.

COUNCILMEMBER PIFER STATED THAT HE HAS A CONCERN ABOUT THE GROUP OF CITIZENS THAT USE THE WADING POOL. HE STATED THAT WE NEED TO FIND SOMETHING IN THE NEAR FUTURE TO REPLACE IT.

MAYOR JANKE STATED THAT KIWANIS MIGHT BE INTERESTED IN SPONSORING A SPRAY PARK.

COUNCILMEMBER BERGIN ASKED IF WE CAN PATCH THE LEAKS FOR THIS YEAR AND CONTROL THE CHEMICAL BALANCE. JAKE WILSON STATED THAT THEY TRY TO PATCH IT EVERY YEAR.

THE CONSENSUS WAS NOT TO TAKE ANY ACTION AT THIS TIME. THE WADING POOL WILL REMAIN OPEN THIS SEASON AND A PLAN TO REPLACE IT WILL BE DEVELOPED.

**NEW BUSINESS:**

**#09. DISCUSSION: DEPARTMENT OF ECOLOGY PM-10 ISSUES IN THE CITY OF COLVILLE.**

KARY PETERSON, DEPARTMENT OF ECOLOGY AIR QUALITY PROGRAM, STATED THAT HE STARTED WORKING WITH THE CITY OF COLVILLE ON THIS ISSUE IN 2001 WHEN WE DEVELOPED THE FIRST COLVILLE PM<sub>10</sub> REDUCTION PLAN. HE STATED THAT THE PROBLEM RIGHT NOW IS THE DUST THAT IS IN COLVILLE. HE STATED THAT THERE IS A PM<sub>10</sub> MONITOR ON THE ROOF OF THE COUNTY COURTHOUSE THAT TRACKS THESE READINGS. HE STATED THAT OVER THE LAST COUPLE OF YEARS THERE HAVE BEEN SOME HIGH READINGS.

KAREN WOOD, DEPARTMENT OF ECOLOGY, STATED THAT SHE MANAGES THE EASTERN REGION. SHE STATED THAT THE NUMBERS IN COLVILLE HAVE BEEN REALLY HIGH AND THEY EXCEED FEDERAL STANDARDS. KAREN WOOD EXPLAINED THAT MORE THAN 3 EXCEEDANCES OVER THREE YEARS IS A VIOLATION OF THE STANDARD. THE MEASUREMENTS ARE TAKEN OVER A 24 HOUR PERIOD. SHE STATED THAT COLVILLE IS ONLY ONE EXCEEDANCE AWAY FROM A VIOLATION, POTENTIALLY TRIGGERING FEDERAL ACTION.

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LAURIE HULSE-MOYER, DEPARTMENT OF ECOLOGY, STATED THAT THE EPA (ENVIRONMENTAL PROTECTION AGENCY) COULD DESIGNATE THE ENTIRE COUNTY AS A NON-ATTAINMENT AREA IF THERE IS ONE MORE EXCEEDANCE OVER THE NEXT TWO YEARS. SHE STATED THAT A NON-ATTAINMENT DESIGNATION AND FAILURE TO CLEAN UP THE AIR QUALITY AND SUBMIT A PLAN COULD POTENTIALLY LEAD TO THE LOSS OF FEDERAL HIGHWAY FUNDS AND OFFSETS REQUIRED FOR INDUSTRIES THAT WANT TO EXPAND.

IF THE CITY WANTS TO DEVELOP A GROUP TO WORK ON DEVELOPING A REDUCTION PLAN, KARY PETERSON STATED THAT HE WOULD BE HAPPY TO PARTICIPATE. HE STATED THAT WE MIGHT BE ABLE TO KEEP THE EXISTING REDUCTION PLAN AND JUST MODIFY IT AND UPDATE IT.

MAYOR JANKE STATED THAT HE WOULD LIKE TO WORK WITH KARY PETERSON AND OTHER ENTITIES SUCH AS THE COUNTY TO DEVELOP A STRATEGY TO WORK ON THIS ISSUE.

**#10. DISCUSSION/ACTION: FIRE DEPARTMENT REQUEST FOR OUT-OF-STATE-TRAVEL FOR TRAINING.**

SAFETY/TRAINING OFFICER RYAN POWER STATED THAT THE FIRE DEPARTMENT WANTS TO SEND 10 MEMBERS TO THE EMERGENCY SERVICES CONFERENCE IN IDAHO.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE OUT OF STATE TRAVEL FOR TEN FIREFIGHTERS TO ATTEND THE NORTH IDAHO EMERGENCY SERVICES ACADEMY IN POST FALLS, IDAHO.

[8:08:09 PM](#)

MOTION PASSED.

**#11. DISCUSSION: REPORT ON 2003 CITY COUNCIL GOALS AND OBJECTIVES.**

COUNCILMEMBER FOLL STATED THAT THIS IS THE FIRST STEP TOWARDS DOING SOME LONG RANGE STRATEGIC PLANNING FOR CITY. SHE STATED THAT IT HAS BEEN SINCE 2003 THAT THE COUNCIL ESTABLISHED GOALS AND OBJECTIVES FOR THE CITY. SHE STATED THAT SHE POLLED THE COUNCILMEMBERS AND CITY STAFF TO SEE WHAT, IF ANYTHING, HAS BEEN DONE ON THE EXISTING GOALS. THE PURPOSE OF THIS WAS TO BRING EVERYONE UP TO SPEED WITH WHAT HAS BEEN DONE IN THE PAST. SHE STATED THAT AT THE NEXT COUNCIL MEETING THE COUNCIL AND STAFF WILL WORK TO DEVELOP FUTURE GOALS AND OBJECTIVES.

**COMMITTEE OR SPECIAL REPORTS:**

**#12. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

MAYOR JANKE STATED THAT HE IS WORKING ON A MASTER LIST OF ITEMS THAT THE ATTORNEYS ARE WORKING ON.

**#13. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO AUTHORIZE THE MAYOR TO APPROVE MINIMAL COSTS TOWARD THE TECHNOLOGY ASSESSMENT PLAN UP TO \$2,500 OVER THE NEXT SIX (6) MONTHS.

MAYOR JANKE STATED THAT HE WOULD TRY TO ACCOMPLISH WITHIN THE EXISTING BUDGET. IT WAS DECIDED THAT THIS WILL BE LEFT TO THE DISCRETION OF THE MAYOR.

[8:29:22 PM](#)

MOTION PASSED.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

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FIRE CHIEF BRAD MANKE STATED THAT THE WASHINGTON STATE RATING BUREAU WILL BE DOING AN AUDIT FOR THE PURPOSE OF ESTABLISHING A DESIGNATION FOR THE CITY WHICH AFFECTS THE INSURANCE RATES OF THE CITIZENS. HE ALSO STATED THAT THERE ARE SIX (6) NEW MEMBERS OF THE FIRE DEPARTMENT.

CITY PLANNER RJ KEETCH STATED THAT THERE IS A LOT OF BUILDING DEVELOPMENT GOING ON IN TOWN.

POLICE CHIEF BOB MESHISHNEK STATED THAT HE PARTICIPATED IN A PUBLIC FORUM SEMINAR CALLED "LAST WILL AND EMBEZZLEMENT" DEALING WITH SCAMS, ETC.

COUNCILMEMBER PIFER STATED THAT WHERE DOMINION COMES ON TO MAIN THERE IS A LOT OF CONGESTION DUE TO THE HAWTHORNE CONSTRUCTION. HE WAS WONDERING IF THERE COULD BE A TEMPORARY RIGHT HAND TURN LANE AT THIS LOCATION. STREET/PARK SUPERINTENDENT TERRY LECAIRE STATED THAT HE IS KEEPING AN EYE ON THE AREA.

COUNCILMEMBER LAWSON STATED THAT SHE ATTENDED THE MEETING AT THE SENIOR CENTER HUB AND SOME BOARD MEMBERS HAVE RESIGNED AND NEW MEMBERS HAVE BEEN RECRUITED.

COUNCILMEMBER FOLL STATED THAT THERE WILL BE A REVISED LIST OF COUNCIL APPOINTMENTS. SHE STATED THAT SHE IS WORKING ON A RETREAT/WORK SESSION FOR THE COUNCIL. SHE STATED THAT SHE WOULD LIKE TO KNOW THE PREFERENCE OF COUNCIL AND IF THEY WOULD LIKE TO HAVE IT IN THE EVENING DURING THE WEEK OR ON THE WEEKEND. COUNCILMEMBER FOLL STATED THAT SHE WILL WORK ON THIS AND LET EVERYONE KNOW, THEY ARE LOOKING AT SOMETIME THE THIRD WEEK OF MAY.

MAYOR JANKE STATED THAT THE WATER/SEWER DEPARTMENT SUCCESSFULLY RAN A CAMERA DOWN THE PIPE UNDER COLMAC AND SAFEWAY AND THE PIPE IS IN GOOD SHAPE. HE STATED THAT HE MET WITH LORI MATLOCK REGARDING SOME POTENTIAL PROJECTS AND DUANE VAAGEN IS ALSO INTERESTED IN HELPING WITH BARK, DIRT AND CHIPS FOR VAAGEN'S PARK. MAYOR JANKE STATED THAT THE CITY EARNED TREE CITY USA AGAIN THIS YEAR. HE STATED THAT WE WERE LOOKING AT A LAND SWAP ON COLVILLE MOUNTAIN BUT THE PROPERTY WE THOUGHT WAS OWNED BY THE CITY IS NOT. HE STATED THAT THE COUNTY-WIDE FIRE DISTRICT MUTUAL AID AGREEMENT IS OUT FOR SIGNATURES.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:50:19 PM](#)  
MOTION PASSED.

**TIME OF ADJOURNMENT: 8:50 P.M.**

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MAYOR LOUIS F. JANKE

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager