

Colville, Washington
Regular City Council Meeting Minutes
June 23, 2015

6:30 PM: MEETING CALLED TO ORDER BY MAYOR PRO-TEM NANCY FOLL.

[6:30:56 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

[6:32:01 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH AND COUNCILMEMBER DOUG KYLE.

ABSENT: COUNCILMEMBER ANNE LAWSON AND MAYOR LOU JANKE.

STAFF PRESENT: STREET/PARK SUPERINTENDENT TERRY LeCAIRE, POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, LEAD MECHANIC/FLEET MANAGER JEFF LONG AND EQUIPMENT OPERATOR/MECHANIC JOE HIRSCH.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE JUNE 9, 2015 REGULAR CITY COUNCIL MEETING.**
- #02. **JUNE 16, 2015 MANUAL CLAIMS CHECK #54441 IN THE AMOUNT OF \$138.76 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **JUNE 24, 2015 CLAIMS CHECKS #54442 ~ #54526 IN THE AMOUNT OF \$160,073.10 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **MAY 31, 2015 EFT DEBITS/INTERNAL CHECKS #100342 ~ #100349 INCLUDING VOIDED CHECK #100347 IN THE AMOUNT OF \$154,890.63.**
- #05. **JUNE 4, 2015 ~ JUNE 17, 2015 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR PRO-TEM FOLL READ THE CONSENT AGENDA.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JUNE 23, 2015 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: JUNE 16, 2015 MANUAL CLAIMS CHECK #54441 IN THE AMOUNT OF \$138.76; JUNE 24, 2015 CLAIMS CHECKS #54442 ~ #54526 IN THE AMOUNT OF \$160,073.10; MAY 31, 2015 EFT DEBITS/INTERNAL CHECKS #100342 ~ #100349 INCLUDING VOIDED CHECK #100347 IN THE AMOUNT OF \$154,890.63" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[6:34:13 PM](#)

MOTION PASSED.

MAYOR PRO-TEM FOLL STATED THAT THERE WAS A FIRE SUNDAY NIGHT, JUNE 14, 2015 AT THE STREET SHOP. THE STREET DEPARTMENT HAS MOVED INTO A PORTION OF THE OLD SANITATION BUILDING, A TEMPORARY CONSTRUCTION TRAILER WILL BE DELIVERED TOMORROW FOR AN OFFICE AREA. THERE HAVE BEEN NUMEROUS MEETINGS WITH THE INSURANCE COMPANY AND THE ADJUSTER. A LIST OF CONTENTS IS BEING RECREATED FOR THE INSURANCE AND WE ARE WORKING WITH THEM TO DEVELOP A LIST OF INVENTORY AND POTENTIAL VALUES. THE INSURANCE IS CURRENTLY TAKING QUOTES FOR THE DEMOLITION OF THE BUILDING. THEY WILL BE CHECKING FOR ASBESTOS AND CONTAMINATION IN THE SOIL. MAYOR PRO-TEM FOLL STATED THAT SHE HAS CONTACTED STATE

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ELECTED OFFICIALS FOR ASSISTANCE. SHE ALSO WANTED TO SAY THANK YOU TO THE VOLUNTEER FIRE DEPARTMENT FOR THE GOOD JOB.

PUBLIC COMMENT PERIOD:

#06. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

THERE WERE NO PUBLIC COMMENTS.

PRIORITY ITEMS:

#07. DISCUSSION/ACTION: PROPOSED RESOLUTION CONFIRMING THE DECLARATION OF AN EMERGENCY DUE TO A FIRE AT THE STREET DEPARTMENT SHOP ON JUNE 14, 2015.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 14-15 CONFIRMING THE DECLARING OF AN EMERGENCY DUE TO A FIRE AT THE STREET DEPARTMENT SHOP ON JUNE 14, 2015.

[6:56:25 PM](#)

MOTION PASSED.

(RESOLUTION NO. 14-15 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

PUBLIC HEARINGS/ACTION:

#08. PUBLIC HEARING: CONSIDER AN AMENDMENT TO THE 2015 – 2016 BIENNIAL OPERATING BUDGET.

[6:57:37 PM](#) MAYOR PRO-TEM FOLL DECLARED THE PUBLIC HEARING TO CONSIDER AN AMENDMENT TO THE 2015-2016 BIENNIAL OPERATING BUDGET OPEN AT 6:57 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[6:58:50 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR PRO-TEM FOLL CLOSED THE PUBLIC HEARING AT 6:58 P.M.

#09. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING THE 2015 – 2016 BIENNIAL OPERATING BUDGET.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1550 N.S. AMENDING THE 2015-2016 BIENNIAL OPERATING BUDGET.

[7:01:59 PM](#)

MOTION PASSED.

(ORDINANCE NO. 1550 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#10. PUBLIC HEARING: REVIEW THE SIX YEAR 2015 – 2020 CITY OF COLVILLE WATER SYSTEM PLAN UPDATE.

[7:02:25 PM](#) MAYOR PRO-TEM FOLL DECLARED THE PUBLIC HEARING TO REVIEW THE SIX YEAR 2015-2020 CITY OF COLVILLE WATER SYSTEM PLAN UPDATE OPEN AT 7:02 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

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[7:03:44 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR PRO-TEM FOLL CLOSED THE PUBLIC HEARING AT 7:03 P.M.

#11. DISCUSSION/ACTION: PROPOSED RESOLUTION ADOPTING THE SIX YEAR 2015 – 2020 CITY OF COLVILLE WATER SYSTEM PLAN UPDATE.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 15-15 ADOPTING THE SIX YEAR 2015-2020 CITY OF COLVILLE WATER SYSTEM PLAN UPDATE.

[7:06:25 PM](#)
MOTION PASSED.

(RESOLUTION NO. 15-15 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

PUBLIC APPEARANCES AND FORUM TIME:

#12. DISCUSSION/ACTION: FOLLOW UP PRESENTATION AND REQUEST TO PUT PLANTERS AND BENCHES ON MAIN STREET.

DEBBIE THERRIAN STATED THAT THIS IS BASICALLY THE SAME AS THE PREVIOUS REQUEST. MOST BUSINESS OWNERS WOULD RATHER SEE THE BENCHES UP AGAINST THE BUILDING AND FACING OUT. SOME OF THE BUSINESSES DON'T WANT A BENCH IN FRONT OF THEIR BUSINESS. COUNCILMEMBER PIFER STATED THAT HE TALKED TO MOST OF THE BUSINESS OWNERS AND SOME HAVE IDEAS ABOUT WHERE THEY WOULD LIKE TO SEE A BENCH AND OTHERS DIDN'T WANT A BENCH AT ALL.

MAYOR PRO-TEM FOLL STATED THAT MAYOR JANKE WANTED EVERYONE TO KNOW THAT HE WOULD LIKE THIS PROJECT TO KEEP WITH THE COLVILLE 2000 THEME USING METAL FOR THE BENCHES. IT WAS STATED THAT THE RED WOOD WILL TURN COLORS AND WILL NEED TO BE RE-STAINED ON A FREQUENT BASIS.

MAYOR PRO-TEM FOLL ASKED WHAT WILL BE PLANTED IN THE PLANTERS.

DEBBIE THERRIAN STATED THAT THE CHAMBER OF COMMERCE IS GOING TO PAY FOR THE SOIL AND FLOWERS AND BLOOMING PLANTS AND SOMETHING WILL BE PUT IN THERE FOR THE WINTER. THE CHAMBER IS WILLING TO HANDLE THESE INDEFINITELY. SHE ALSO STATED THAT THE PLANTERS WOULD BE BOLTED INTO THE SIDEWALK.

MAYOR PRO-TEM FOLL STATED THAT SHE WANTS SOMETHING IN WRITING WITH A COMMITMENT OF WHO IS SPECIFICALLY GOING TO DO WHAT AND WHEN AND FOR HOW LONG.

COUNCILMEMBER KYLE STATED THAT IT IS IMPORTANT NOT TO CLUTTER THE SIDEWALK AND SHORTEN UP THE WIDTH OF THE TRAVELED SIDEWALK.

IT WAS STATED THAT THESE WILL BE DONATED TO THE CITY AND THE CITY WILL BE THE OWNER.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO GRANT THE REQUEST TO MOVE FORWARD AND DRAFT A MOU (MEMORANDUM OF UNDERSTANDING) BETWEEN THE COLVILLE CHAMBER OF COMMERCE AND THE CITY WITH COPIES OF SPONSOR COMMITMENTS AND HAVE THESE ITEMS BROUGHT BACK TO THE NEXT COUNCIL MEETING FOR FINAL APPROVAL.

[7:29:38 PM](#)
MOTION PASSED.

NEW BUSINESS:

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#13. DISCUSSION/ACTION: POSSIBLE APPROVAL TO MOVE FORWARD WITH THE NEXT STEP IN TECHNOLOGY UPGRADES.

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ALLOW THE MAYOR PRO-TEM TO MOVE FORWARD WITH POLICE AND STREET DEPARTMENT COMPUTER PURCHASES AND EMAIL ARCHIVING NEEDS AS PROPOSED. INCLUDING, COUNCIL AUTHORIZATION TO RESCIND THE TECHNOLOGY MORATORIUM PROVIDED THAT ALL TECHNOLOGY RELATED PURCHASES WILL BE COORDINATED AND APPROVED BY THE MAYOR PRO-TEM PRIOR TO ANY PURCHASING OR PLACING ANY ORDERS.

[7:40:40 PM](#)

MOTION PASSED.

#14. DISCUSSION/ACTION: PROPOSED RESOLUTION AMENDING THE RESOLUTION TO ESTABLISH A CITY CLERK'S DEPARTMENT PETTY CASH FUND.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 16-15 AMENDING THE RESOLUTION TO ESTABLISH A CITY CLERK'S DEPARTMENT PETTY CASH FUND.

[7:42:53 PM](#)

MOTION PASSED.

(RESOLUTION NO. 16-15 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

COMMITTEE OR SPECIAL REPORTS:

#15. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

POLICE CHIEF ROBERT MESHISHNEK STATED THAT IN REGARDS TO THE NOISE/NUISANCE ORDINANCE THAT IS BEING WORKED ON, HE STATED THAT BECAUSE OF THE WAY EVENTS ARE CODED HE WILL BE UNABLE TO PROVIDE A REPORT ON ALL NOISE/NUISANCE COMPLAINTS. COUNCILMEMBER KYLE STATED THAT THERE NEEDS TO BE SOMETHING IN PLACE ABOUT NOISE AND NUISANCES IN THE CITY AND WE NEED TO DO WHATEVER WE NEED TO DO TO GIVE LAW ENFORCEMENT THE NECESSARY TOOLS TO ENFORCE THESE ISSUES.

#16. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

POLICE CHIEF ROBERT MESHISHNEK STATED THAT HE HAS HIRED A LATERAL POLICE OFFICER THAT WILL START ON JULY 6TH. HE ALSO STATED THAT WE WILL HAVE ONE OUT OF THE POLICE ACADEMY ON JULY 16TH AND THAT OFFICER WILL BE IN A TRAINING CAR FOR 3 MONTHS. WE ALSO HAVE ONE IN THE POLICE ACADEMY IN SPOKANE UNTIL MID-OCTOBER. CHIEF MESHISHNEK STATED THAT THE POLICE OFFICER WITH A BROKEN LEG IS HOPING TO COME BACK SOON.

COUNCILMEMBER BIRCH STATED THAT THE PARK CREW IS DOING A GOOD JOB.

MAYOR PRO-TEM FOLL STATED THAT WE RECEIVED A TIB (TRANSPORTATION IMPROVEMENT BOARD) GRANT FOR \$89,000 TO APPLY TO THE CURRENT PHASE OF THE CITY MATCH. GEORGE THOMAS RESIGNED AS THE AIRPORT BOARD CHAIR, AND ANDREW HATCH IS THE NEW CHAIR.

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MAYOR PRO-TEM FOLL STATED THAT THE DNR (DEPARTMENT OF NATURAL RESOURCES) HAS DECLARED A BURN BAN AND THE COUNTY FIRE MARSHALL HAS INSTITUTED A BAN ON OPEN BURNING. SHE STATED THAT SHE WANTS TO CLOSE CITY PROPERTY DUE TO HIGH FIRE DANGER. SHE STATED THAT SIGNS WILL NEED TO BE MADE FOR COLVILLE MOUNTAIN, CRYSTAL FALLS AND THE CITY DUMP SITE. THE MAYOR IS GRANTED THIS AUTHORITY BY RESOLUTION NO. 11-05 SUBJECT TO THE APPROVAL OF THE CITY COUNCIL AT THE NEXT REGULAR MEETING.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE THE MAYOR PRO-TEM'S CLOSURE OF CITY PROPERTY.

8:11:06 PM

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER PIFER.*

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADJOURN THE MEETING.

8:12:57 PM

MOTION PASSED.

TIME OF ADJOURNMENT: 8:12 P.M.

MAYOR PRO-TEM NANCY FOLL

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager