

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**July 14, 2015**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR PRO-TEM NANCY FOLL.

[6:30:33 PM](#)

**ROLL CALL:** FOLL, BERGIN, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

[6:32:01 PM](#)

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH AND COUNCILMEMBER DOUG KYLE.

**ABSENT:** COUNCILMEMBER ANNE LAWSON AND MAYOR LOU JANKE.

**STAFF PRESENT:** POLICE CHIEF ROBERT MESHISHNEK, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, CITY PLANNER RJ KEETCH AND CITY ATTORNEY CHARLES SCHUERMAN.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE JUNE 23, 2015 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **MINUTES OF THE JUNE 30, 2015 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #03. **JUNE 29, 2015 MANUAL CLAIMS CHECK #54616 IN THE AMOUNT OF \$10,760.00 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **JUNE 29, 2015 MANUAL CLAIMS CHECK #54566 IN THE AMOUNT OF \$11,378.70 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **JUNE 30, 2015 MANUAL CLAIMS CHECK #54617 IN THE AMOUNT OF \$878.00 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #06. **JULY 15, 2015 CLAIMS CHECKS #54618 ~ #54725 IN THE AMOUNT OF \$651,172.62 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #07. **JUNE, 2015 PAYROLL CHECKS #54567 ~ #54615 IN THE AMOUNT OF \$300,918.40 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #08. **JUNE, 2015 MONTHLY REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #09. **JUNE 25, 2015 ~ JULY 8, 2015 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR PRO-TEM FOLL READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JULY 14, 2015 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: JUNE 29, 2015 MANUAL CLAIMS CHECK #54616 IN THE AMOUNT OF \$10,760.00; JUNE 29, 2015 MANUAL CLAIMS CHECK #54566 IN THE AMOUNT OF \$11,378.70; JUNE 30, 2015 MANUAL CLAIMS CHECK #54617 IN THE AMOUNT OF \$878.00; JULY 15, 2015 CLAIMS CHECKS #54618 ~ #54725 IN THE AMOUNT OF \$651,172.62; JUNE, 2015 PAYROLL CHECKS #54567 ~ #54615 IN THE AMOUNT OF \$300,918.40" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[6:34:36 PM](#)

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MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

**#10. PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

THERE WERE NO PUBLIC COMMENTS.

**PUBLIC HEARINGS/POSSIBLE ACTION:**

**#11. PUBLIC HEARING: CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON JULY 31 THROUGH AUGUST 2, 2015 FOR COLVILLE RENDEZVOUS DAYS.**

[6:35:17 PM](#) MAYOR PRO-TEM FOLL DECLARED THE PUBLIC HEARING TO CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON JULY 31 THROUGH AUGUST 2, 2015 FOR COLVILLE RENDEZVOUS DAYS OPEN AT 6:35 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

STEVE OSWIN, COLVILLE RENDEZVOUS COMMITTEE, STATED THAT THERE WILL BE TWO STAGES OPERATING DURING THE EVENT. HE STATED THAT EVENTS HAVE BEEN EXTENDED ON SUNDAY UNTIL ABOUT 7:00 P.M.

[6:38:33 PM](#) AS THERE WAS NO FURTHER PUBLIC COMMENT ON THIS ISSUE, MAYOR PRO-TEM FOLL CLOSED THE PUBLIC HEARING AT 6:38 P.M.

**DISCUSSION/ACTION: CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON JULY 31 THROUGH AUGUST 2, 2015 FOR COLVILLE RENDEZVOUS DAYS.**

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO GRANT A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON JULY 31 THROUGH AUGUST 2, 2015 FOR COLVILLE RENDEZVOUS DAYS.

[6:40:23 PM](#)

MOTION PASSED.

**#12. PUBLIC HEARING: CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON AUGUST 18, 2015 FOR THE DOCTOR'S CONCERT.**

[6:41:32 PM](#) MAYOR PRO-TEM FOLL DECLARED THE PUBLIC HEARING TO CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON AUGUST 18, 2015 FOR THE DOCTOR'S CONCERT OPEN AT

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6:41 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

BARRY BACON STATED THAT THE CONCERT WILL BE FROM 6:00 P.M. UNTIL 8:00 P.M. TO RAISE MONEY AND AWARENESS FOR THOSE WITH NO INSURANCE.

[6:43:06 PM](#) AS THERE WAS NO FURTHER PUBLIC COMMENT ON THIS ISSUE, MAYOR PRO-TEM FOLL CLOSED THE PUBLIC HEARING AT 6:43 P.M.

**DISCUSSION/ACTION:      CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON AUGUST 18, 2015 FOR THE DOCTOR’S CONCERT.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO GRANT A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON AUGUST 18, 2015 FOR THE DOCTOR’S CONCERT.

[6:44:07 PM](#)  
MOTION PASSED.

**NEW BUSINESS:**

**#13.    DISCUSSION/ACTION:      POSSIBLE REJECTION OF THE BIDS TO DEMOLISH THE DESTROYED STREET DEPARTMENT BUILDING.**

CITY ATTORNEY CHARLIE SCHUERMAN EXPLAINED THAT SOME PROCESSES WERE NOT FOLLOWED FOR A BID OF THIS TYPE. THEREFORE, HE IS RECOMMENDING THAT WE REJECT THE BIDS AND START OVER WITH THE PROJECT.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO REJECT ALL BIDS RECEIVED TO DEMOLISH THE DESTROYED STREET DEPARTMENT BUILDING AND RE-BID THE PROJECT TO INCLUDE ALL NECESSARY BID ADVERTISEMENT AND CONTRACT LANGUAGE.

[6:51:47 PM](#)  
MOTION PASSED.

**COMMITTEE OR SPECIAL REPORTS:**

**#14.    DISCUSSION:                    MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.**

NO DISCUSSION.

**#15.    CITY ATTORNEY:      REPORT ON ANY PENDING ITEMS.**

NO REPORT.

**#16.    COUNCIL PENDING ITEMS:      REVIEW LIST OF COUNCIL PENDING ITEMS.**

NO DISCUSSION.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

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CITY PLANNER RJ KEETCH STATED THAT HE HAD A GOOD PLANNING COMMISSION MEETING AFTER NOT HAVING A QUORUM FOR SOME TIME. HE STATED THAT THERE IS A WETLANDS ISSUE AT THE FISH HATCHERY. FISH AND WILDLIFE CONTACTED THE CITY AND ASKED US TO ENFORCE OUR CRITICAL AREAS ORDINANCE.

POLICE CHIEF BOB MESHISHNEK STATED THAT HE WILL NEED A BUDGET AMENDMENT TO COVER UNEXPECTED EXPENSES RELATING TO THE HIRING OF THREE (3) NEW EMPLOYEES.

COUNCILMEMBER PIFER STATED THAT HE APPRECIATED THE LETTER THAT THE RECREATION DEPARTMENT SENT TO RESIDENTS LIVING ON THE ROUTE FOR THE TIGER TRIATHLON. HE ALSO STATED THAT HE AND COUNCILMEMBER CONNER ATTENDED COUNCILMEMBER TRAINING IN DEER PARK. COUNCILMEMBER PIFER STATED THAT HE WOULD LIKE TO COMPLIMENT THE POLICE CHIEF AND THE GOOD JOB BEING DONE BY THE POLICE DEPARTMENT.

COUNCILMEMBER CONNER STATED THAT THE TRAINING WAS CONDUCTED BY AWC (ASSOCIATION OF WASHINGTON CITIES) & MRSC (MUNICIPAL RESEARCH AND SERVICES CENTER) IN DEER PARK AND COVERED THE OPEN PUBLIC MEETINGS ACT, RECORDS REQUESTS, EXECUTIVE SESSIONS, ETC.

COUNCILMEMBER BIRCH ASKED IF THERE COULD BE SOME SIGNAGE ON HAWTHORNE TO LET BIKERS KNOW THAT IT IS OK TO USE THE SIDEWALK. HE ALSO STATED THAT THE SIGNS THAT WELCOME YOU TO COLVILLE ARE ALL OVERGROWN.

COUNCILMEMBER KYLE STATED THAT HE ATTENDED THE JET BOAT RACE MEETING. THIS EVENT WILL BE ON THE COLUMBIA RIVER NEXT SUMMER. HE STATED THAT THE PARK WAS VERY FULL WITH THE SWIM MEET LAST WEEKEND.

MAYOR PRO-TEM FOLL STATED THAT CITY PLANNER RJ KEETCH IS WORKING WITH FMSIB (FREIGHT MOBILITY STRATEGIC INVESTMENT BOARD) TO PAY THEM FOR THEIR PORTION OF THE COUNTY SHOP PROCEEDS. SHE ALSO STATED THAT CRYSTAL FALLS HAS SOME TIMBER THAT IS DOWN DUE TO THE WIND STORM AND THERE MIGHT BE SOME VALUE TO THOSE TREES AND THIS ISSUE IS TIME SENSITIVE. MAYOR PRO-TEM FOLL STATED THAT THE JULY 3<sup>RD</sup> AND 4<sup>TH</sup> FIRE ENDED UP WITH A LEVEL ONE EVACUATION NOTICE FROM THE DEPARTMENT OF NATURAL RESOURCES. SHE ALSO STATED THAT THE COUNTY FIREWORKS DISPLAY WAS CANCELLED.

MAYOR PRO-TEM FOLL STATED THAT SHE WOULD LIKE TO PURCHASE A NEW COMPUTER FOR THE MAYOR PRO-TEM/COUNCILMEMBERS AND THE ESTIMATE IS \$1,265.00. THE CONSENSUS WAS TO MAKE THE PURCHASE. SHE ALSO STATED THAT THE RECORDING SOFTWARE FOR COUNCIL CHAMBERS WILL NEED TO BE UPGRADED BEFORE THE NEW COMPUTER CAN BE INSTALLED. SHE STATED THAT THIS EXPENSE WILL BE COVERED IN THE EXISTING BUDGET.

MAYOR PRO-TEM FOLL STATED THAT THE EMAIL ARCHIVING SOFTWARE IS MOVING FORWARD AND WILL BE STARTING IN AUGUST. SHE STATED THAT EACH EMAIL ADDRESS WILL SHARE IN THE COST OF EMAIL ARCHIVING. SHE STATED THAT WE ARE STILL WAITING FOR FINAL NUMBERS FROM THE INSURANCE TO COME TO A SETTLEMENT ON THE STREET SHOP FIRE. SHE ALSO STATED THAT THERE ARE ELECTRICAL ISSUES AT THE PARK WITH THE SPIDER BOXES THAT ARE INSTALLED FOR THE VENDORS DURING EVENTS. THE PARK DEPARTMENT WILL BE LOOKING INTO A MORE PERMANENT FIX FOR THESE ISSUES.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADJOURN THE MEETING.

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[7:42:01 PM](#)

MOTION PASSED.

**TIME OF ADJOURNMENT: 7:42 P.M.**

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MAYOR PRO-TEM NANCY FOLL

Attest: \_\_\_\_\_

Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager