

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**August 25, 2015**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:04 PM](#)

**ROLL CALL:** FOLL, BERGIN, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

[6:30:49 PM](#)

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

**ABSENT:** NONE

**STAFF PRESENT:** STREET/PARK SUPERINTENDENT TERRY LeCAIRE, CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, LEAD MECHANIC/FLEET MANAGER JEFF LONG AND MUNICIPAL SERVICES TECHNICIAN RON FROSTAD.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **AUGUST 6, 2015 MANUAL CLAIMS CHECK #54880 IN THE AMOUNT OF \$438,505.92 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #02. **AUGUST 11, 2015 MANUAL CLAIMS CHECK #55089 IN THE AMOUNT OF \$148,077.28 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **AUGUST 26, 2015 CLAIMS CHECKS #55090 ~ #55178 IN THE AMOUNT OF \$249,455.06 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **JULY 31, 2015 EFT DEBITS AND INTERNAL CHECKS #100365 ~ #100369 IN THE AMOUNT OF \$11,926.26.**
- #05. **AUGUST 6, 2015 ~ AUGUST 19, 2015 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE AUGUST 25, 2015 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: AUGUST 6, 2015 MANUAL CLAIMS CHECK #54880 IN THE AMOUNT OF \$438,505.92; AUGUST 11, 2015 MANUAL CLAIMS CHECK #55089 IN THE AMOUNT OF \$148,077.28; AUGUST 26, 2015 CLAIMS CHECKS #55090 ~ #55178 IN THE AMOUNT OF \$249,455.06" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[6:32:28 PM](#)

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #06. **PUBLIC COMMENT: THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.**

GEOFF MCNIVEN, COLVILLE VALLEY CONCRETE, STATED THAT HE IS HERE TO FIND OUT WHAT HAPPENS ON THE SAND BID. HE STATED THAT THEY ARE A LOCAL BUSINESS AND THERE IS AN IRREGULARITY ON ONE OF THE OTHER BIDS. HE WOULD APPRECIATE IT IF THE CITY WOULD SHOP LOCAL.

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**August 25, 2015**

**PUBLIC APPEARANCES AND FORUM TIME:**

- #07. DISCUSSION/ACTION: AMERICAN LEGION RIDERS REQUEST FOR TRAFFIC ASSISTANCE FROM POLICE AND FIRE DEPARTMENTS ON SEPTEMBER 12, 2015 FOR THE ANNUAL 9-11 MEMORIAL RIDE.**

COUNCILMEMBER LAWSON STATED THAT WE MIGHT WANT TO MAKE THIS CONTINGENT ON THE AVAILABILITY OF STAFF DUE TO THE EMERGENCY FIRE SITUATION.

COUNCILMEMBER PIFER STATED THAT THE BRIEFING SHEET STATES THAT THERE WOULD BE NO FUNDING NEEDED, BUT HE THOUGHT THERE MIGHT BE AN ISSUE OF POLICE OVERTIME. MAYOR JANKE STATED THAT HE DIDN'T THINK THIS WOULD BE OUTSIDE OF THE BUDGET.

COUNCILMEMBER KYLE AGREED AND STATED THAT THERE IS FUNDING NEEDED BUT IT MIGHT NOT BE ADDITIONAL TO THE BUDGET.

COUNCILMEMBER BERGIN STATED THAT SHE THOUGHT WE COULD FUND THESE OVERTIME ISSUES WITH LODGING TAX.

COUNCILMEMBER FOLL STATED THAT SHE REQUESTED THAT THE POLICE CHIEF PREPARE A REQUEST FOR LODGING TAX FOR THIS AND OTHER EVENTS.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO APPROVE THE REQUEST FOR TRAFFIC ASSISTANCE FROM THE POLICE DEPARTMENT AND THE FIRE DEPARTMENT AS AVAILABLE ON SEPTEMBER 12, 2015 FOR THE AMERICAN LEGION RIDERS ANNUAL 9-11 MEMORIAL RIDE.

[6:39:15 PM](#)

MOTION PASSED.

**NEW BUSINESS:**

- #08. EXECUTIVE SESSION: DISCUSS COLLECTIVE BARGAINING NEGOTIATIONS PER RCW 42.30.140(4) (a) & (b).**

[6:39:33 PM](#) MAYOR JANKE CALLED FOR AN EXECUTIVE SESSION TO DISCUSS COLLECTIVE BARGAINING NEGOTIATIONS PER RCW 42.30.140(4) (a)&(b) AND STATED THAT THE SESSION WOULD LAST FOR APPROXIMATELY 30 MINUTES. CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL AND LABOR RELATIONS CONSULTANT KEVIN WESLEY REMAINED IN ATTENDANCE DURING THE EXECUTIVE SESSION.

[7:11:02 PM](#) MAYOR JANKE RECONVENED THE REGULAR MEETING AT 7:11 PM AND STATED THAT AN ADDITIONAL 5 MINUTES WOULD BE NECESSARY FOR THE EXECUTIVE SESSION.

[7:16:12 PM](#) MAYOR JANKE RECONVENED THE REGULAR MEETING AT 7:16 PM.

- #09. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR PM-10 WINTER MAINTENANCE SAND.**

STREET/PARK SUPERINTENDENT TERRY LECAIRE STATED THAT TWO BIDS WERE RECEIVED. HE STATED THAT SINCE THIS ITEM WAS SUBMITTED FOR THE PACKET, ONE BID WAS DETERMINED TO BE NON-RESPONSIVE AND HE WOULD RECOMMEND THAT COUNCIL AWARD THE BID TO COLVILLE VALLEY CONCRETE.

COUNCILMEMBER PIFER STATED THAT HE LOOKED AT THE BUDGET FOR THIS LINE ITEM AND THERE ISN'T ADEQUATE FUNDING TO COVER THIS BID. HE ASKED WHERE THE ADDITIONAL FUNDING WILL BE COMING FROM.

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**August 25, 2015**

STREET/PARK SUPERINTENDENT TERRY LECAIRE STATED THAT HE IS APPROXIMATELY \$28,000 SHORT TO ACCOMMODATE THE NEW PM-10 REGULATIONS.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ACCEPT THE COLVILLE VALLEY CONCRETE BID FOR PM-10 WINTER MAINTENANCE SAND IN THE AMOUNT OF \$43,052.91.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO INCLUDE THAT THE DAWSON TRUCKING BID WAS DETERMINED TO BE NON-RESPONSIVE SINCE IT IS MISSING THE ABRASION TEST REPORT.

[7:33:47 PM](#)

MOTION TO AMEND PASSED.

IT WAS STATED THAT THE ADDITIONAL FUNDING WILL NEED TO COME FROM A FUTURE BUDGET AMENDMENT.

[7:36:01 PM](#)

ORIGINAL MOTION AS AMENDED PASSED.

- #10. DISCUSSION/ACTION: POSSIBLE APPROVAL TO PURCHASE LIGHT-EMITTING DIODE (LED) RETROFIT BULBS AND ENTER INTO AN ENERGY EFFICIENCY AGREEMENT WITH AVISTA UTILITIES.**

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO APPROVE THE PURCHASE OF 122 CREE LED BULBS FROM CONSOLIDATED ELECTRIC IN THE AMOUNT OF \$19,690.80 WITH FUNDING FROM THE STREET DEPARTMENT BUDGET AND A \$12,101 REBATE FROM AVISTA, AS LISTED IN THE WASHINGTON STATE PURCHASING CONTRACT #00313 AND APPROVE THE MAYOR TO SIGN THE AVISTA COMMERCIAL ENERGY EFFICIENCY AGREEMENT.

[7:41:23 PM](#)

MOTION PASSED. *THERE WAS ONE ABSTENTION NOTED FROM COUNCILMEMBER KYLE.*

- #11. DISCUSSION/ACTION: POSSIBLE APPROVAL OF WELCH COMER TASK ORDER 15-02 FOR RESERVOIR #3 REPLACEMENT.**

MUNICIPAL SERVICES TECHNICIAN RON FROSTAD STATED THAT THEY WILL PUT TOGETHER A PLAN AND SOME PRELIMINARY DESIGN AND THEN WE CAN PROCEED WITH SOME POTENTIAL FUNDING.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE WELCH COMER TASK ORDER 15-02 FOR RESERVOIR #3 REPLACEMENT IN THE AMOUNT OF \$37,554.00.

[7:51:35 PM](#)

MOTION PASSED.

**COMMITTEE OR SPECIAL REPORTS:**

- #12. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

NO REPORT.

- #13. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

NO REPORT.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**August 25, 2015**

STREET/PARK SUPERINTENDENT TERRY LECAIRE STATED THAT THEY ARE MOVING AHEAD WITH VEHICLES, TRUCKS AND SWEEPER REPLACEMENT. THE SOIL SAMPLES AT THE DEMOLITION SITE WILL BE DONE ON FRIDAY.

COUNCILMEMBER KYLE STATED THAT HE WAS AT THE AIRPORT BOARD MEETING AND THE FOREST SERVICE WAS PRESENT. THE FOREST SERVICE WILL BE LOOKING AT A CONTRACT FOR THIS SUMMER AND THEY WILL BE PAYING FOR ANY DAMAGE TO CITY PROPERTY. MAYOR JANKE STATED THAT HE ASKED FOR A MEMORANDUM OF UNDERSTANDING AND/OR LETTER OF INTENT TO MOVE FORWARD.

COUNCILMEMBER PIFER STATED THAT THE STREETS SIGNS WERE DONE FOR THE HONORARY GLENDA PITTMAN WAY ON ELEM. HE ALSO STATED THAT THE CITY HAS DONE A GOOD JOB REPLACING DESTROYED ITEMS FOR MINIMAL COST. HE STATED THAT HE WOULD LIKE A RUNDOWN OF WHAT HAS BEEN REPLACED AT THE NEXT MEETING.

COUNCILMEMBER CONNER STATED THAT SHE WILL BE ABSENT FOR THE SEPTEMBER 22ND MEETING.

COUNCILMEMBER LAWSON STATED THAT LAST YEAR OUR FIRE DEPARTMENT HAD 7 OR 8 WHO WERE WILDLAND CERTIFIED. THIS YEAR WE HAVE 23 THAT HAVE DONE THE TRAINING AND BECOME CERTIFIED. SHE STATED THAT THE DEPARTMENT IS DOING A REALLY GOOD JOB.

MAYOR JANKE STATED THAT EAST CEDAR LOOP IS HAVING WATER ISSUES, THEY ARE OUTSIDE THE CITY AND THEY MIGHT PETITION TO HOOK UP TO THE CITY. HE STATED THAT THERE WILL BE A \$15,000 CHANGE ORDER COMING FOR HAWTHORNE DUE TO LACK OF PAYING PREVAILING WAGES. HE STATED THAT HE RECEIVED A COMPLAINT ON CEDAR AND HOFSTETTER ABOUT THE WALKWAY AND THE ISSUE WAS CREATED BY THE CITY. MAYOR JANKE STATED THAT HE ASKED THE STREET DEPARTMENT TO DEVELOP A RESOLUTION. HE STATED THAT ERIC DURPOS HAS BEEN WORKING ON GRANTS FOR HAWTHORNE, RESERVOIR 3, STREET SWEEPER FUNDING AND STORM DRAIN FUNDING. MAYOR JANKE STATED THAT CRYSTAL FALLS HAS NOT BEEN LOGGED YET AND THE WOODS HAVE BEEN CLOSED. ACCORDING TO MAURICE WILLIAMSON BECAUSE OF THE KIND OF TREES THE WE ARE LOGGING THEY WILL NOT LOOSE THEIR VALUE FOR THE MOST PART.

MAYOR JANKE STATED THAT HE IS WORKING ON AN AGREEMENT FOR DAMAGES AT THE AIRPORT DUE TO THE FIRE OPERATIONS. HE STATED THAT THERE IS A DONATION CENTER SET UP AT THE FAIRGROUNDS FOR THE FIRES AND WE WILL BE ACCEPTING GRAY WATER FROM THE FIRE CAMPS AT THE TREATMENT PLANT. HE STATED THAT WE WILL BE CHARGING 12 CENTS A GALLON FOR THAT WATER. KETTLE FALLS IS ALSO ACCEPTING GRAY WATER. MAYOR JANKE STATED THAT HE GOT FACE MASKS FOR ALL CITY EMPLOYEES TODAY TO BE USED WHILE THEY ARE WORKING OUTSIDE. THE NORTHEAST TRI COUNTY HEALTH DISTRICT WEBSITE HAS A LINK TO THE MONITOR FOR PM-2.5 AT THE STREET DEPARTMENT THAT IS BEING USED TO MONITOR AIR QUALITY IN TOWN DUE TO THE SMOKE ISSUES. MAYOR JANKE STATED THAT HE TEMPORARILY SUSPENDED THE UNLAWFUL USE OF CITY PROPERTY TO ALLOW EVACUATED PEOPLE TO CAMP AROUND TOWN. HE ALSO STATED THAT CITY STAFF HAVE BEEN ASSISTING IN ANY WAY POSSIBLE WITH THE REGIONAL FIRE EFFORTS.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADJOURN THE MEETING.

8:16:16 PM  
MOTION PASSED.

**TIME OF ADJOURNMENT: 8:16 P.M.**

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**August 25, 2015**

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MAYOR LOUIS F. JANKE

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager