

Colville, Washington
Regular City Council Meeting Minutes
November 24, 2015

6:30 PM: MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:01 PM](#)

ROLL CALL: FOLL, BERGIN, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

[6:30:51 PM](#)

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

ABSENT: NONE

STAFF PRESENT: CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL AND CITY TREASURER VICKIE STRONG.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE NOVEMBER 10, 2015 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **NOVEMBER 10, 2015 MANUAL CLAIMS CHECK #55750 IN THE AMOUNT OF \$138.62 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **NOVEMBER 25, 2015 CLAIMS CHECKS #55751 ~ #55823 IN THE AMOUNT OF \$319,286.02 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **NOVEMBER 5, 2015 ~ NOVEMBER 18, 2015 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE NOVEMBER 24, 2015 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: NOVEMBER 10, 2015 MANUAL CLAIMS CHECK #55750 IN THE AMOUNT OF \$138.62; NOVEMBER 25, 2015 CLAIMS CHECKS #55751 ~ #55823 IN THE AMOUNT OF \$319,286.02" AND DOES APPROVE THE CONSENT AGENDA AS READ.

[6:33:16 PM](#)

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #05. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

THERE WERE NO PUBLIC COMMENTS.

NEW BUSINESS:

- #06. **DISCUSSION/ACTION:** PROPOSED ORDINANCE AMENDING THE 2015-2016 BIENNIAL BUDGET ORDINANCE FOR 2016 BUDGET REVISIONS.

Colville, Washington
Regular City Council Meeting Minutes
November 24, 2015

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1553 N.S. AMENDING THE 2015-2016 BIENNIAL BUDGET FOR 2016 BUDGET REVISIONS.

COUNCILMEMBER FOLL REQUESTED THAT THE FINAL VERSION OF THE MAYOR'S GOALS AND OBJECTIVES BE SENT TO EVERYONE ONCE IT IS COMPLETE.

[6:39:49 PM](#)

MOTION PASSED.

(ORDINANCE NO. 1553 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#06A. DISCUSSION/ACTION: POSSIBLE APPROVAL TO PARTICIPATE IN A PUBLIC SURPLUS ON-LINE AUCTION.

MAYOR JANKE STATED THAT THIS ITEM JUST CAME TO OUR ATTENTION TODAY. HE STATED THAT THIS IS THE LAST ITEM THAT HAS NOT BEEN REPLACED FOLLOWING THE STREET FIRE. HE STATED THAT HE TALKED TO THE STREET/PARK SUPERINTENDENT AND THE MUNICIPAL SERVICES ADMINISTRATOR AND THERE IS DEFINITELY A NEED FOR THIS ITEM.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO ALLOW THE FLEET MANAGER TO PARTICIPATE IN THE ON-LINE AUCTION AND SET A HIGHEST PRICE OF \$11,000 FOR A 2000 FORD STERLING DUMP TRUCK WITH PLOW AND SANDER AND AUTHORIZE THE USE OF A CITY CREDIT CARD FOR THE REQUIRED DEPOSIT.

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO STATE THAT THE MAXIMUM BID IS \$9,000 AND AUTHORIZE SPENDING OF \$11,000 TOTAL TO INCLUDE ALL ASSOCIATED COSTS.

[6:55:48 PM](#)

MOTION TO AMEND PASSED.

[6:56:49 PM](#)

ORIGINAL MOTION AS AMENDED PASSED.

#07. DISCUSSION/ACTION: POSSIBLE RE-APPOINTMENT TO THE COLVILLE LODGING TAX ADVISORY COMMITTEE.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO APPROVE THE RE-APPOINTMENT OF ZACH ROSS TO THE COLVILLE LODGING TAX ADVISORY COMMITTEE.

[6:58:09 PM](#)

MOTION PASSED.

#08. DISCUSSION/ACTION: POSSIBLE APPOINTMENT TO THE COLVILLE LODGING TAX ADVISORY COMMITTEE.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE THE APPOINTMENT OF KEN BYRD TO THE COLVILLE LODGING TAX ADVISORY COMMITTEE.

[6:58:59 PM](#)

MOTION PASSED.

#09. DISCUSSION/ACTION: POSSIBLE CANCELLATION OF THE DECEMBER 22, 2015 AND/OR DECEMBER 29, 2015 CITY COUNCIL MEETINGS.

Colville, Washington
Regular City Council Meeting Minutes
November 24, 2015

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO CANCEL THE DECEMBER 29, 2015 CITY COUNCIL MEETING.

[7:02:38 PM](#)

MOTION PASSED.

COMMITTEE OR SPECIAL REPORTS:

#10. CITY ATTORNEY: **REPORT ON ANY PENDING ITEMS.**

MAYOR JANKE STATED THAT HE IS WORKING ON THE FOREST SERVICE USE AGREEMENT FOR THE AIRPORT.

COUNCILMEMBER PIFER STATED THAT WHILE WE ARE NEGOTIATING THE CABLE TELEVISION FRANCHISE HE WOULD LIKE IT ADDED THAT THEY WILL OFFER HDTV CHANNELS. HE STATED THAT IF THEY AREN'T ABLE TO OFFER IT NOW IT SHOULD BE IN THE AGREEMENT FOR A PARTICULAR DATE IN THE FUTURE.

COUNCILMEMBER FOLL STATED THAT REQUIRING CONDUIT SHOULD BE DISCUSSED DURING THIS REVIEW PROCESS AS WELL.

#11. COUNCIL PENDING ITEMS: **REVIEW LIST OF COUNCIL PENDING ITEMS.**

COUNCILMEMBER KYLE STATED THAT THE TECHNICAL REVIEW COMMITTEE VOTED NOT TO TAKE ANY ACTION REGARDING THE ISSUE OF PLACEMENT OF POLITICAL SIGNS. COUNCILMEMBER KYLE STATED THAT THERE IS SOME CONFUSION REGARDING THE LANGUAGE IN THE SIGN ORDINANCE.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER BIRCH STATED THAT THE VEHICLE INVENTORY SHEETS NEED TO BE UPDATED. HE ALSO STATED THAT HE IS NOT IN FAVOR OF LAST MINUTE AGENDA ITEMS.

COUNCILMEMBER PIFER STATED THE FENCE ISSUE BETWEEN THE JR. HIGH AND COMMUNITY COLLEGE IS RESOLVED.

COUNCILMEMBER FOLL ASKED ABOUT THE DEPARTMENT OF NATURAL RESOURCES FIRE PROTECTION AGREEMENT AND HOW THE FEE WAS ESTABLISHED. MAYOR JANKE STATED THAT CITY TREASURER VICKIE STRONG OBTAINED SOME INFORMATION FROM THE ASSESSOR AND OTHER COMMUNITIES AND DEVELOPED A FORMULA.

COUNCILMEMBER FOLL REQUESTED THAT THE MAYOR HAVE STAFF PROVIDE THE COUNCIL WITH THE DATA REGARDING UTILITY ACCOUNTS, DELINQUENT ACCOUNTS, ETC. IT WAS DECIDED THAT THIS WILL BE BROUGHT FORWARD FOR DISCUSSION AT THE DECEMBER 8TH COUNCIL MEETING.

MAYOR JANKE STATED THAT HE SIGNED THE GRANT AGREEMENT WITH THE DEPARTMENT OF ECOLOGY FOR \$50,000 FOR PM10 RELATED EXPENSES. HE STATED THAT WE RECEIVED A \$17,151 GRANT FROM TIB (TRANSPORTATION IMPROVEMENT BOARD) FOR LED LIGHTING. HE STATED THAT THERE ARE (3) THREE DESIGN OPTIONS FOR A HANDICAPPED RAMP IN THE FRONT OF CITY HALL WHICH ARE BEING REVIEWED BY THE HISTORICAL COMMITTEE AND WILL COME TO COUNCIL IN THE FUTURE. HE STATED THAT THE ESTIMATED COST WILL BE \$15,000-\$20,000. MAYOR JANKE STATED THAT ON DECEMBER 3RD AT 10 AM THERE IS A PRELIMINARY DESIGN MEETING FOR THE STREET SHOP.

CITY TREASURER VICKIE STRONG STATED THAT THE BOWMAN PROPERTY ON HWY 395 WAS IN BANKRUPTCY AND WENT BACK TO THE ORIGINAL OWNER.

Colville, Washington
Regular City Council Meeting Minutes
November 24, 2015

COUNCILMEMBER BIRCH STATED THAT THE TECHNICAL REVIEW COMMITTEE IS RECOMMENDING MOVING FORWARD WITH CROSSING FLAGS AT A FEW LOCATIONS ON MAIN STREET. A PROPOSAL WILL BE COMING TO COUNCIL FOR APPROVAL IN JANUARY.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

[7:48:24 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 7:48 P.M.

MAYOR LOUIS F. JANKE

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager