

Colville, Washington
Regular City Council Meeting Minutes
December 8, 2015

6:30 PM: MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

6:29:28 PM

ROLL CALL: FOLL, BERGIN, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER DOROTHY BERGIN, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER MIKE BIRCH AND MAYOR LOU JANKE.

ABSENT: COUNCILMEMBER BILL PIFER AND COUNCILMEMBER DOUG KYLE.

STAFF PRESENT: CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, STREET/PARK SUPERINTENDENT TERRY LECAIRE AND CITY TREASURER VICKIE STRONG.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE NOVEMBER 24, 2015 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **NOVEMBER 23, 2015 MANUAL CLAIMS CHECK #55824 IN THE AMOUNT OF \$201.42 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **DECEMBER 9, 2015 CLAIMS CHECKS #55861 ~ #55924 IN THE AMOUNT OF \$184,579.12 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **NOVEMBER, 2015 PAYROLL CHECKS #55825 ~ #55860 IN THE AMOUNT OF \$278,521.92 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **NOVEMBER, 2015 FINANCIAL REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #06. **NOVEMBER 19, 2015 ~ DECEMBER 2, 2015 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE DECEMBER 8, 2015 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: NOVEMBER 23, 2015 MANUAL CLAIMS CHECK #55824 IN THE AMOUNT OF \$201.42; DECEMBER 9, 2015 CLAIMS CHECKS #55861 ~ #55924 IN THE AMOUNT OF \$184,579.12; NOVEMBER, 2015 PAYROLL CHECKS #55825 ~ #55860 IN THE AMOUNT OF \$278,521.92" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #07. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

THERE WERE NO PUBLIC COMMENTS.

PUBLIC HEARING:

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#08. PUBLIC HEARING: CONSIDER AN AMENDMENT TO THE 2015-2016 BIENNIAL OPERATING BUDGET FOR THE CITY OF COLVILLE.

6:32:53 PM MAYOR JANKE DECLARED THE PUBLIC HEARING TO CONSIDER AN AMENDMENT TO THE 2015-2016 BIENNIAL OPERATING BUDGET FOR THE CITY OF COLVILLE OPEN AT 6:32 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

6:33:51 PM AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:33 P.M.

#09. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING THE 2015-2016 BIENNIAL OPERATING BUDGET FOR THE CITY OF COLVILLE.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1554 N.S. AMENDING THE 2015-2016 BIENNIAL OPERATING BUDGET FOR THE CITY OF COLVILLE.

COUNCILMEMBER FOLL POINTED OUT A TYPOGRAPHICAL ERROR ON PAGE 3 FOR THE CRYSTAL FALLS TIMBER PROCEEDS. THE FINAL NUMBER SHOULD BE \$341,475 AND NOT \$314,475.

MOTION PASSED.

(ORDINANCE NO. 1554 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

NEW BUSINESS:

#10. DISCUSSION/INFORMATION: DISCUSSION REGARDING DELINQUENT CITY UTILITY ACCOUNTS.

COUNCILMEMBER BERGIN STATED THAT THERE WILL ALWAYS BE SOME THAT ARE DELINQUENT.

CITY TREASURER VICKIE STRONG STATED THAT IN ORDER TO PROCESS THE BILLS BY THE END OF THE MONTH THE DUE DATE NEEDS TO REMAIN THE SAME.

THERE WAS NO FURTHER ACTION TAKEN ON THIS ITEM.

#11. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING THE PARKING REGULATIONS ON THE CITY STREETS OF THE CITY OF COLVILLE.

6:42:34 PM

STREET/PARK SUPERINTENDENT TERRY LECAIRE STATED THAT VEHICLES ARE PARKING TOO CLOSE TO THE STOP SIGN AND IT CREATES A PROBLEM. HE EXPLAINED THAT THIS WOULD ONLY BE FOR 57' OF THE BLOCK. THIS AREA IS DESIGNATED AS NO PARKING ANY TIME.

COUNCILMEMBER FOLL STATED THAT SHE SEES NO REASON TO DO THIS SINCE WE HAVE NO PARKING ENFORCEMENT IN THE CITY.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1555 N.S. AMENDING THE PARKING REGULATIONS ON THE CITY STREETS OF THE CITY OF COLVILLE.

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER FOLL.*

(ORDINANCE NO. 1555 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

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#12. DISCUSSION/ACTION: POSSIBLE APPROVAL OF FUNDING ALLOCATIONS FOR 2016 HOTEL/MOTEL REQUESTS.

6:53:48 PM

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO APPROVE THE 2016 HOTEL/MOTEL FUNDING REQUESTS AS RECOMMENDED BY THE LODGING TAX ADVISORY COMMITTEE.

CHAMBER OF COMMERCE	\$38,437
PANORAMA RODEO ASSOCIATION	\$1,000
RENDEZVOUS DAYS	\$18,600
STEVENS COUNTY HISTORICAL SOCIETY	\$25,100
TIGER TRIATHLON	\$2,885
ROTARY CHILI COOK OFF	\$5,000
NE WASHINGTON FAIR	\$2,000
NE WASHINGTON FAIR 4 TH OF JULY	\$1,000

MOTION PASSED.

COUNCILMEMBER FOLL STATED THAT SHE WAS EXPECTING AN APPLICATION FROM THE CITY FOR OVERTIME ISSUES.

#13. DISCUSSION/ACTION: POSSIBLE APPROVAL OF A REQUEST FOR VINSON FUNDS.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE \$1,700 IN VINSON FUNDS FOR THE WILD & SCENIC FILM FESTIVAL FOR THE KETTLE RANGE CONSERVATION GROUP.

COUNCILMEMBER FOLL STATED THAT SHE HAS DIFFICULTY APPROVING THIS SINCE IT IS ONLY HAPPENING IN CHEWELAH AND REPUBLIC.

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER FOLL.*

#14. DISCUSSION/ACTION: POSSIBLE RE-APPOINTMENT TO THE COLVILLE PARK AND RECREATION BOARD.

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER BERGIN SECONDED THE MOTION TO APPROVE THE RE-APPOINTMENT OF DANIEL TODD TO THE COLVILLE PARK AND RECREATION BOARD.

MOTION PASSED.

#15. DISCUSSION/ACTION: POSSIBLE RE-APPOINTMENT TO THE COLVILLE PARK AND RECREATION BOARD.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE RE-APPOINTMENT OF TRACI BAUM TO THE COLVILLE PARK AND RECREATION BOARD.

MOTION PASSED.

#16. DISCUSSION/ACTION: POSSIBLE RE-APPOINTMENT TO THE COLVILLE ZONING BOARD OF ADJUSTMENT.

COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO APPROVE THE RE-APPOINTMENT OF DARON TATE TO THE COLVILLE ZONING BOARD OF ADJUSTMENT.

MOTION PASSED.

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COMMITTEE OR SPECIAL REPORTS:

#17. REPORTS: NOVEMBER MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.

COUNCILMEMBER FOLL STATED THAT SHE WANTS ENFORCEMENT OF THE ORDINANCE REGARDING POLITICAL SIGNS IN THE RIGHT-OF-WAY. IT WAS STATED THAT THERE NEEDS TO BE CLARIFICATION OF THE ORDINANCE. MAYOR JANKE STATED THAT HE WILL HAVE THE CITY ATTORNEY INTERPRET THE LAW FOR CLARIFICATION.

#18. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

MAYOR JANKE REMOVED ITEM #3 - COUNCILMEMBER CODE OF ETHICS.

#19. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

STREET/PARK SUPERINTENDENT TERRY LECAIRE STATED THAT THE SOILS TEST CAME BACK AND WE ARE OK TO PROCEED WITH THE NEW STREET DEPARTMENT BUILDING. MAYOR JANKE STATED THAT THERE WERE COMMENTS ON THE LATEST DESIGN PLAN AND THOSE WILL BE MADE AND REVIEWED FURTHER. HE STATED THAT WE ARE ALSO WAITING ON COMMENTS FROM THE INSURANCE COMPANY REGARDING CODE UPGRADES.

COUNCILMEMBER FOLL STATED THAT SHE IS ASKING ALL COUNCILMEMBERS TO GIVE HER THEIR PREFERENCES FOR ASSIGNMENTS IN 2016. SHE ALSO STATED THAT SHE APPRECIATED THE WORK OF THE ZONING BOARD REGARDING THE RECENT WARMING CENTER ISSUE. MAYOR JANKE AGREED AND STATED THAT HE HAS ALREADY SENT THEM ALL A LETTER. COUNCILMEMBER FOLL STATED THAT WE ARE CURRENTLY REVIEWING RFP'S (REQUESTS FOR PROPOSALS) FOR IT (INFORMATION TECHNOLOGY) SERVICES.

MAYOR JANKE STATED THAT RECREATION COORDINATOR JAKE WILSON AND THE COLVILLE MOUNTAIN COMMITTEE ARE WORKING ON A STRATEGIC PLAN FOR COLVILLE MOUNTAIN. HE STATED THAT THE COMPREHENSIVE EMERGENCY MANAGEMENT PLAN IS NOT BEING FOLLOWED AND HE HOPES TO FOCUS ON THAT IN THE NEAR FUTURE. HE STATED THAT THERE WILL BE A PUBLIC COMMENT LINK PUT ON THE WEBSITE AND THOSE WILL GO TO THE MAYOR'S EMAIL. LAST YEAR WE SUBMITTED A STUDENT FOR THE AWC (ASSOCIATION OF WASHINGTON CITIES) SCHOLARSHIP AND WONDERED IF A COUNCILMEMBER WOULD TAKE THE LEAD ON THAT FOR 2016. COUNCILMEMBER LAWSON VOLUNTEERED TO BE IN CHARGE.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BERGIN MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO ADJOURN THE MEETING.

MOTION PASSED. [7:38:18 PM](#)

TIME OF ADJOURNMENT: 7:38 P.M.

MAYOR LOUIS F. JANKE

Attest: _____

Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager