

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**February 9, 2016**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:03 PM](#)

**ROLL CALL:** FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

**ABSENT:** NONE

**STAFF PRESENT:** CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, CITY PLANNER RJ KEETCH, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, CHIEF OF POLICE ROBERT MESHISHNEK, RECREATION COORDINATOR JAKE WILSON, BUILDING INSPECTOR DAVE HARPER AND CITY ATTORNEY LOGAN WORLEY.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE JANUARY 26, 2016 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **FEBRUARY 10, 2016 CLAIMS CHECKS #56302 ~ #56376 IN THE AMOUNT OF \$132,667.00 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **JANUARY, 2016 PAYROLL CHECKS #56270 ~ #56301 IN THE AMOUNT OF \$279,559.60 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **JANUARY, 2016 EFT DEBITS AND INTERNAL CHECKS #100405 ~ #100410 IN THE AMOUNT OF \$10,792.08.**
- #05. **JANUARY, 2016 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #06. **JANUARY 21, 2016 ~ FEBRUARY 3, 2016 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JANUARY 26, 2016 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: FEBRUARY 10, 2016 CLAIMS CHECKS #56302 ~ #56376 IN THE AMOUNT OF \$132,667.00; JANUARY, 2016 PAYROLL CHECKS #56270 ~ #56301 IN THE AMOUNT OF \$279,559.60; JANUARY, 2016 EFT DEBITS AND INTERNAL CHECKS #100405 ~ #100410 IN THE AMOUNT OF \$10,792.08" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #07. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

MURIEL MEYER, STATED THAT SHE IS PRESENT ON BEHALF OF THE HISTORIC PRESERVATION COMMISSION REGARDING THE PROPOSED CITY HALL ADA (AMERICANS WITH DISABILITIES ACT)

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RAMP. SHE STATED THAT IF IT CAN FIT INTO THE CFP (CAPITAL FACILITIES PLAN) SHE WOULD FAVOR THAT AND MAYBE NOT RUSH INTO IT. MAYOR JANKE STATED THAT THERE IS A POSSIBILITY OF GETTING A GRANT IN THE FUTURE AND THIS WORK COULD BE USED AS A MATCH.

MAYOR JANKE STATED THAT THERE WAS A WRITTEN PUBLIC COMMENT SUBMITTED FROM KAY HOUSE. MAYOR JANKE READ THE COMMENT INTO THE RECORD. IT MAINLY STATED THAT SINCE HER MOBILITY IS LIMITED SHE WOULD LIKE TO SEE THE CITY ALLOW THE USE OF GOLF CARTS ON CITY STREETS AND SIDEWALKS.

**PUBLIC APPEARANCES AND FORUM TIME:**

**#08. DISCUSSION: SUNSHINE DISPOSAL – UPDATE ON RECYCLING.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS INTRODUCED STEVE WULF FROM SUNSHINE DISPOSAL. MR. WULF GAVE AN OVERVIEW OF THE CURRENT STATUS OF RECYCLING. HE STATED THAT IN ORDER TO DEVELOP A CURBSIDE SINGLE STREAM RECYCLING PROGRAM THE MATERIALS WOULD BE COLLECTED AND WOULD HAVE TO BE TRANSPORTER TO SPOKANE FOR PROCESSING. MR. WULF STATED THAT THE INCREASE FOR CURBSIDE RECYCLING WAS ESTIMATED TO \$9.50 PER MONTH IN 2015. THE COST IN 2016 WOULD INCREASE DUE TO THE COST OF PROCESSING.

MAYOR JANKE ASKED FOR FURTHER INFORMATION ON HOW THE YARD WASTE RECYCLING WOULD WORK. MAYOR JANKE ASKED FOR ADDITIONAL ANALYSIS ON THE OPTIONS WITH SWAPPING OUT CAN SIZES AND ASSUMING THE INCREASING LANDFILL RATES.

**NEW BUSINESS:**

**#09. DISCUSSION/ACTION: POSSIBLE APPROVAL OF AN AMENDMENT TO THE SOLID WASTE DISPOSAL CONTRACT.**

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE INCREASE FROM THE COUNTY AT THE LANDFILL GOES INTO EFFECT IN JANUARY OF EVERY YEAR EVEN THOUGH THE SUNSHINE CONTRACT DOESN'T GET THE INCREASE IN RATES UNTIL APRIL. HE STATED THAT SUNSHINE DISPOSAL IS WILLING TO ABSORB THE FIRST 3 MONTHS OF THE COUNTY'S INCREASE FOR ALL 4 YEARS, WHICH EQUATES TO 12 MONTHS, OR ONE FULL YEAR OF THE TONNAGE INCREASE IF THE CITY EXTENDS THEIR CONTRACT BY 2 YEARS. SUNSHINE IS ALSO WILLING TO ELIMINATE THE FUEL SURCHARGE SECTION FOR THE LIFE OF THE CONTRACT.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO APPROVE THE 2016 SOLID WASTE CONTRACT AMENDMENT WITH SUNSHINE DISPOSAL EXTENDING THE CONTRACT TO JUNE 30, 2021 AND DELETING SECTION 13.11 REGARDING THE FUEL SURCHARGE.

[7:06:22 PM](#)

MOTION PASSED.

**#10. DISCUSSION/ACTION: PROPOSED ORDINANCE ADOPTING SOLID WASTE RATES FOR 2016.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1556 N.S. ADOPTING SOLID WASTE RATES FOR 2016.

MOTION PASSED.

*(ORDINANCE NO. 1556 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**#11. DISCUSSION/ACTION: POSSIBLE APPROVAL TO MOVE FORWARD WITH A LOAN AGREEMENT WITH THE DWSRF (DRINKING WATER STATE REVOLVING FUND) TO REPLACE RESERVOIR #3.**

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MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT IN 2014 THE CITY COUNCIL REVIEWED OPTIONS FOR THE REPAIR OR REPLACEMENT OF RESERVOIR #3. AT THAT TIME, STAFF WAS DIRECTED TO MOVE FORWARD WITH THE FULL REPLACEMENT AND SEEK OUTSIDE FUNDING. HE STATED THAT THE PLANS AND SPECIFICATIONS ARE 80% COMPLETE AND FUNDING APPLICATIONS HAVE BEEN SUBMITTED.

NECIA MAIANI, WELCH COMER & ASSOCIATES, GAVE AN OVERVIEW OF THE CITY SYSTEM AND HOW WE GOT TO THIS POINT. SHE STATED THAT THE CITY HAS BEEN OFFERED A LOAN FROM THE DRINKING WATER STATE REVOLVING FUND (DWSRF). THE TERMS ARE 1.5% INTEREST FOR 20 YEARS. ERIC DURPOS STATED THAT SINCE THE CITY'S DEBT SERVICE IS SIGNIFICANTLY REDUCED IN 2017 AND 2018, NO INCREASE IN RATES WILL BE NEEDED.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO APPROVE THE MAYOR TO ENTER INTO A LOAN AGREEMENT WITH DWSRF TO REPLACE RESERVOIR #3.

MOTION PASSED.

**#12. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR THE ALDER WATER IMPROVEMENTS PROJECT.**

[7:33:54 PM](#)

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT BIDS WERE SOLICITED USING THE CITY'S SMALL WORKS ROSTER AND 3 BIDS WERE RECEIVED. HE STATED THAT THIS PROJECT WAS ALREADY IN THE BUDGET FOR 2016.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO AWARD THE ALDER WATER IMPROVEMENTS PROJECT, INCLUDING THE ADD ALTERNATE, TO COLVILLE CONSTRUCTION IN THE AMOUNT OF \$231,355.06.

MOTION PASSED.

**#13. DISCUSSION/ACTION: POSSIBLE FINAL ACCEPTANCE OF THE HAWTHORNE, US 395 TO WALNUT PROJECT.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO APPROVE FINAL ACCEPTANCE OF THE HAWTHORNE, US 395 TO WALNUT PROJECT WITH WINKLER CONSTRUCTION IN THE AMOUNT OF \$903,548.11.

MOTION PASSED.

**#14. DISCUSSION/ACTION: POSSIBLE APPROVAL OF THE RECOMMENDATIONS FOR CFP (CAPITAL FACILITIES PROJECT) FUNDING FOR 2016.**

[7:47:20 PM](#)

CITY PLANNER RJ KEETCH STATED THAT THE COUNCIL HAD FORMED AN AD HOC COMMITTEE TO RANK THE CURRENT EXPENSE CAPITAL PROJECTS. HE STATED THAT THE COMMITTEE RANKED 14 PROJECTS FOR 2016. THE TOP THREE ARE BEING RECOMMENDED TO THE CITY COUNCIL FOR FUNDING.

THEY ARE RECOMMENDING FUNDING FOR THE ADA RAMP FOR CITY HALL, REMODELING THE POLICE DEPARTMENT AND REPLACING THE WADING POOL. HE STATED THAT THE DEPARTMENT HEAD LATER REQUESTED THAT THEY DEFER THE REPLACEMENT OF THE WADING POOL AND ADD THE POOL FILTRATION SYSTEM INSTEAD.

RECREATION COORDINATOR JAKE WILSON STATED THAT THE REASON HE BROUGHT THE ISSUE OF THE WADING POOL AND SPLASH PARK TO THE MAYOR WAS DUE TO ISSUES THAT HAVE OCCURRED IN

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OTHER COMMUNITIES. HE STATED THAT HE WOULD LIKE TO FURTHER EVALUATE WHAT MIGHT HAPPEN TO THE SWIMMING POOL IF A FREE SPLASH PARK IS PUT IN. HE STATED THAT HE WOULD LIKE MORE PLANNING TO GO INTO THE SPLASH PARK IDEA.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO APPROVE ALTERNATIVE #2 FOR THE RECOMMENDED PROJECTS FOR 2016 TO INCLUDE THE ADA RAMP FOR CITY HALL, THE POLICE DEPARTMENT PARTIAL REMODEL AND THE SWIMMING POOL FILTRATION SYSTEM.

FUNDING FOR THESE PROJECTS TO COME FROM THE CURRENT EXPENSE FACILITY MAINTENANCE RESERVE FUND FOR \$5,000 AND THE CURRENT EXPENSE CFP RESERVE FUNDS FOR \$144,314.00.

MOTION PASSED.

COUNCILMEMBER FOLL STATED THAT SHE LIKES THE PROCESS BUT SHE REALIZED THAT WE DON'T HAVE A CITY COUNCIL GOAL THAT STATES THAT WE WILL MAINTAIN OUR OWN INFRASTRUCTURE AND FACILITIES. SHE STATED THAT SHE WOULD LIKE TO KEEP THAT IN MIND WHEN WE REVIEW THE CITY COUNCIL GOALS.

**#15. DISCUSSION/ACTION: POSSIBLE APPROVAL TO MOVE FORWARD AND BID THE INSTALLATION OF AN ADA ACCESSIBILITY RAMP AT THE MAIN ENTRANCE TO CITY HALL.**

CITY PLANNER RJ KEETCH STATED THAT THIS IS MORE OF A DESIGN DISCUSSION. HE STATED THAT AFTER MUCH DISCUSSION, IT WAS DETERMINED THAT THE FRONT ENTRANCE IS THE BEST ALTERNATIVE.

COUNCILMEMBER KYLE STATED THAT THE RAMP NEEDS TO BE OUT FRONT AND THERE ALSO NEEDS TO BE A HANDICAPPED PARKING SPACE IN THE FRONT.

BUILDING INSPECTOR DAVE HARPER STATED THAT THIS IS A SAFETY ISSUE.

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ALLOW THE MAYOR TO PROCEED WITH BIDDING OPTION #1 FOR AN ADA RAMP AT THE MAIN ENTRANCE TO CITY HALL.

MOTION PASSED.

**#16. DISCUSSION/ACTION: PROPOSED ORDINANCE ESTABLISHING A WHEELED ALL-TERRAIN VEHICLE (WATV) CHAPTER IN THE COLVILLE MUNICIPAL CODE.**

[8:29:25 PM](#)

CHIEF OF POLICE ROBERT MESHISHNEK STATED THAT THIS ISSUE HAS BEEN RESEARCHED BY THE CITY ATTORNEY.

THE CITY ATTORNEY WAS ASKED TO RESEARCH NUMEROUS ITEMS AND MAKE SOME CHANGES. THESE INCLUDED INSURANCE, USE OF THESE VEHICLES FOR COMMERCIAL PURPOSES, APPROVED OPERATIONS AND THE AREAS OF TOWN THAT USE WOULD BE RESTRICTED.

CITY ATTORNEY LOGAN WORLEY WILL MAKE CHANGES AND BRING THIS ITEM BACK FOR POSSIBLE ACTION AT THE NEXT COUNCIL MEETING.

**#17. DISCUSSION/ACTION: PROPOSED RESOLUTION ESTABLISHING A COLVILLE MOUNTAIN RECREATION AREA PLAN.**

[9:02:30 PM](#)

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 01-16 ESTABLISHING A COLVILLE MOUNTAIN RECREATION AREA PLAN.

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COUNCILMEMBER LOGGERS –STATED THAT POLICY 3.2 IS AWKWARD. IT WAS DECIDED THAT THIS WILL BE CHANGED TO READ – DISCOURAGE HUNTING BECAUSE OF THE TYPES OF USES PROMOTED.

COUNCILMEMBER LOGGERS MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION AND STRIKE POLICY 7.1 REGARDING A WEBSITE OR FACEBOOK PAGE.

MOTION TO AMEND PASSED.

ORIGINAL MOTION AS AMENDED PASSED.

*(RESOLUTION NO. 01-16 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**#18. DISCUSSION/ACTION: POSSIBLE APPROVAL OF A CONTRACT FOR IT (INFORMATION TECHNOLOGY) SERVICES, NETWORKING AND E-MAIL.**

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO APPROVE THE CONTRACT WITH VISION MUNICIPAL SERVICES FOR IT SERVICES, NETWORKING AND E-MAIL RETENTION.

MOTION PASSED.

MAYOR JANKE REORGANIZED THE ORDER OF THE AGENDA.

**#20. DISCUSSION/ACTION: POSSIBLE APPROVAL OF A REQUEST FOR VINSON FUNDING FOR THE DRUM BROTHERS CONCERT.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE REQUEST FOR VINSON FUNDING FOR THE DRUM BROTHER CONCERT IN THE AMOUNT OF \$4,194.56.

MOTION PASSED.

**#21. DISCUSSION/ACTION: POSSIBLE APPROVAL OF A REQUEST FOR VINSON FUNDING FOR DOUGLAS CAMERON AND JOHN FRICKE.**

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE THE REQUEST FOR VINSON FUNDING FOR DOUGLAS CAMERON AND JOHN FRICKE IN THE AMOUNT OF \$3,000.00.

MOTION PASSED.

**#22. DISCUSSION/ACTION: POSSIBLE APPROVAL OF A REQUEST FOR VINSON FUNDING FOR THE KETTLE FALLS HISTORICAL CENTER.**

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO APPROVE THE REQUEST FOR VINSON FUNDING FOR THE KETTLE FALLS HISTORICAL CENTER IN THE AMOUNT OF \$1,390.00.

MOTION PASSED.

**#19. DISCUSSION/ACTION: POSSIBLE APPROVAL TO MOVE FORWARD WITH AN ISP (INTERNET SERVICE PROVIDER) AND INCREASE BANDWIDTH.**

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO APPROVE OPTION 3 FROM DESERT WINDS WIRELESS FOR ISP (INTERNET SERVICE PROVIDER) AND

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INCREASED BANDWIDTH WITH A WIRED CONNECTION TO CITY HALL AND THE CITY OF COLVILLE MANAGING CONSTRUCTION.

MOTION PASSED.

**COMMITTEE OR SPECIAL REPORTS:**

**#23. REPORTS: MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.**

NO REPORT.

**#24. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

MAYOR JANKE STATED THAT ITEM #9 - POLITICAL SIGNS - WILL BE BACK THE SECOND MEETING IN MARCH. HE ALSO STATED THAT ITEM #12- CONTRACT WITH DANIELS NURSERY, IS BEING REVISED DUE TO THE DECREASED USE OF DE-ICER.

**#25. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

MAYOR JANKE SHOWED COUNCIL THE NEW CROSSING FLAGS THAT WILL BE INSTALLED FOR USE ON MAIN STREET.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

COUNCILMEMBER CONNER STATED THAT SHE ATTENDED THE LIBRARY BOARD MEETING AND THEY ARE TALKING ABOUT SPACE ISSUES THAT THEY ARE HAVING AT THE LIBRARY.

COUNCILMEMBER FOLL STATED THAT LAST JUNE A MOTION WAS PASSED FOR HER TO HANDLE ALL TECHNOLOGY ISSUES. SHE STATED THAT THE INTENT WAS NEVER TO TAKE AWAY THE AUTHORITY OF THE MAYOR OR HIS ROLE IN THE PROCESS. SHE STATED THAT SHE THINKS WE ARE ABOUT 1/3 OF THE WAY THROUGH TECHNOLOGY ITEMS THAT ARE NEEDED AND WANTED TO KNOW IF COUNCIL IS STILL WILLING TO MOVE FORWARD WITH TECHNOLOGY ISSUES. MAYOR JANKE STATED THAT AT SOME POINT THE LEAD ON THIS NEEDS TO BE A STAFF ROLE. HE STATED THAT THERE IS A LOT GOING ON FOR 2016 AND MAYBE THIS SHOULD SPECIFICALLY BE ADDRESSED IN THE NEXT BIENNIAL BUDGET PROCESS. HE STATED THAT WE NEED TO IDENTIFY WHAT THE DUTIES ARE THAT NEED TO HAPPEN ON AN ON-GOING BASIS.

COUNCILMEMBER FOLL STATED THAT ROTARY IS LOOKING AT A PROJECT WITH HERITAGE COURT AND WANTS THE CITY TO PARTNER WITH THEM TO LOOK AT THAT AREA. SHE STATED THAT THERE IS NO EXACT IDEA RIGHT NOW. MAYOR JANKE STATED THAT CITY PLANNER RJ KEETCH WILL BE THE STAFF LEAD ON THIS ISSUE.

MAYOR JANKE STATED THAT THE STRATEGIC PLAN RFP IS ADVERTISED AND RESPONSES ARE DUE MARCH 11. HE STATED THAT MAIN STREET HAD SOME SIDEWALK GRINDING DONE TO LEVEL THE SIDEWALKS AT SEVERAL LOCATIONS. LIFE SAFETY INSPECTIONS ARE BEING DONE BY BUILDING INSPECTOR DAVE HARPER AT LOCAL COMMERCIAL LOCATIONS. HE STATED THAT THERE IS WOOD CHIPPING BEING DONE IN THE CRYSTAL FALLS AREA. MAYOR JANKE STATED THAT WE ARE NEGOTIATING THE CABLE FRANCHISE WITH CHARTER AND THEY ARE CURRENTLY RELOCATING SOME PEDESTAL MOUNTS AND SOME UNDERGROUND AND OVERHEAD FIBER. HE STATED THAT THERE WAS A PM10 VIOLATION YESTERDAY. THE STREET DEPARTMENT WILL START THE SECOND SHIFT FOR STREET CLEANING RIGHT AWAY. MAYOR JANKE STATED THAT HE ALSO TALKED TO THE SCHOOL DISTRICT FOR ASSISTANCE WITH CLEANING UP THEIR SAND AND ANY OTHER WAY THEY CAN ASSIST.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO ADJOURN THE MEETING.

MOTION PASSED. [10:15:24 PM](#)

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**TIME OF ADJOURNMENT: 10:15 P.M.**

\_\_\_\_\_  
MAYOR LOUIS F. JANKE

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager