

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**March 8, 2016**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:04 PM](#)

**ROLL CALL:** FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

**ABSENT:** COUNCILMEMBER ANNE LAWSON.

**STAFF PRESENT:** CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, CITY PLANNER RJ KEETCH, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS AND CHIEF OF POLICE ROBERT MESHISHNEK.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE FEBRUARY 23, 2016 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **MARCH 9, 2016 CLAIMS CHECKS #56475 ~ #56555 IN THE AMOUNT OF \$67,370.32 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **FEBRUARY, 2016 PAYROLL CHECKS #56445 ~ #56474 IN THE AMOUNT OF \$278,707.84 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **FEBRUARY, 2016 EFT DEBITS AND INTERNAL CHECKS #100411 ~ #100422 IN THE AMOUNT OF \$108,997.57.**
- #05. **FEBRUARY, 2016 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #06. **FEBRUARY 18, 2016 ~ MARCH 2, 2016 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE MARCH 8, 2016 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: MARCH 9, 2016 CLAIMS CHECKS #56475 ~ #56555 IN THE AMOUNT OF \$67,370.32; FEBRUARY, 2016 PAYROLL CHECKS #56445 ~ #56474 IN THE AMOUNT OF \$278,707.84; FEBRUARY, 2016 EFT DEBITS AND INTERNAL CHECKS #100411 ~ #100422 IN THE AMOUNT OF \$108,997.57" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #07. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

[6:34:18 PM](#)

TRICIA WOODS STATED THAT THE CROSSWALKS IN TOWN DON'T GET PAINTED EARLY ENOUGH. MAYOR JANKE STATED THAT IT SHOULD BE HAPPENING SOONER THAN LATER THIS YEAR BECAUSE OF THE SAND PICK UP. MS. WOODS ALSO EXPRESSED A CONCERN ABOUT ALTERNATE ROUTES DURING

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THE UPCOMING HAWTHORNE STREET CONSTRUCTION. SHE STATED THAT IF BIRCH IS THE ONLY ACCESS MAYBE THE LIGHT SHOULD BE PUT BACK IN. MAYOR JANKE STATED THAT THERE WILL BE A DETOUR AND TRAFFIC CONTROL PLAN BUT WE DON'T KNOW SPECIFICALLY WHAT THAT WILL BE YET.

**NEW BUSINESS:**

**#08. DISCUSSION ONLY:                    PARKING COMMISSION TO DISCUSS CITY PARKING LOTS AND OPTIONS.**

[6:39:26 PM](#)

RYKE DAHLEN, PARKING COMMISSION CHAIRMAN, STATED THAT HE IS CURRENTLY NEGOTIATING WITH MR. KEEFE REGARDING HIS PARKING LOT AND PURCHASE OPTIONS. HE STATED THAT THE COMMISSION DOES NOT WANT TO EXPEND MUCH MORE THAN WE CURRENTLY DO ON AN ANNUAL BASIS.

MAYOR JANKE CLARIFIED THAT THE BUSINESS IMPROVEMENT DISTRICT (BID) FUNDS CAN BE USED FOR OTHER ITEMS BESIDES PARKING LOTS.

COUNCILMEMBER FOLL STATED THAT SHE WOULD LIKE TO PURCHASE THE PARKING LOT IF AN EQUITABLE ARRANGEMENT CAN BE MADE. SHE STATED THAT SHE WOULD ALSO LIKE TO PAVE AND STRIPE THIS LOT.

THE CONSENSUS WAS THAT RYKE DAHLEN SHOULD CONTINUE TO NEGOTIATE PURCHASE TERMS ON THIS PARKING LOT.

COUNCILMEMBER PIFER STATED THAT THE COUNTY IS A MAJOR CONTRIBUTOR TO THE PARKING PROBLEM.

**#09. DISCUSSION/ACTION:                    REQUEST TO USE PARKING & BUSINESS IMPROVEMENT DISTRICT FUNDS FOR A HERITAGE COURT DESIGN CHARRETTE.**

[7:05:56 PM](#)

CITY PLANNER RJ KEETCH STATED THAT ROTARY HAD MENTIONED THAT THEY WERE INTERESTED IN REDEVELOPING HERITAGE COURT. HE STATED THAT THEY HAVE DECIDED TO DO A DESIGN CHARRETTE TO COME UP WITH ALTERNATIVES. ROTARY WOULD FUND \$1,500 AND THE CITY WOULD FUND THE REMAINING \$1,500 FROM THE BUSINESS IMPROVEMENT DISTRICT FUND.

COUNCILMEMBER FOLL ASKED WHAT THE PARAMETERS ARE FOR THE AREA THAT WE ARE LOOKING AT REDEVELOPING. RJ KEETCH STATED THAT THEY ARE ONLY INITIALLY LOOKING AT HERITAGE COURT.

RYKE DAHLEN STATED THAT THE PARKING COMMISSION DID DISCUSS THIS ISSUE AND THEY ARE IN FAVOR OF THE CHARRETTE.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE ALTERNATIVE #2 TO USE PROFESSIONAL HELP TO GATHER KEY STAKEHOLDER INPUT AND TRANSLATE THAT INPUT INTO DESIGN CONCEPTS, WHICH SHOULD PROVIDE THE CITY, DOWNTOWN COMMUNITY AND ROTARY WITH BETTER OUTCOMES AND OPTIMIZE THE PROJECT'S RETURN ON INVESTMENT AND APPROVE FUNDING OF \$3,000 TO COME FROM THE BUSINESS IMPROVEMENT DISTRICT FUND WITH \$1,500 BEING REIMBURSED FROM ROTARY.

MOTION PASSED.

**#10. DISCUSSION/ACTION:                    POSSIBLE BID AWARD FOR THE 2016 PATCHING AND OVERLAY CONTRACT.**

[7:21:57 PM](#)

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO AWARD THE 2016 HOT MIX ASPHALT PATCHING AND OVERLAY CONTRACT TO KNIFE RIVER.

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MOTION PASSED.

- #11. DISCUSSION/ACTION: PROPOSED RESOLUTION AMENDING FEES FOR THE COLVILLE MUNICIPAL AIRPORT.**

[7:23:38 PM](#)

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 04-16 AMENDING THE FEES FOR THE COLVILLE MUNICIPAL AIRPORT INCLUDING THE WORDING CHANGES AS SUGGESTED FOR SECTION 3, #1 AND #2.

MOTION PASSED. [7:42:44 PM](#)

*(RESOLUTION NO. 04-16 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

- #12. DISCUSSION/ACTION: POSSIBLE APPROVAL OF THE GENERAL ENGINEERING SERVICES CONTRACT FOR 2016-2017.**

[7:49:04 PM](#)

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE THE MAYOR TO SIGN THE GENERAL ENGINEERING SERVICES CONTRACT WITH WELCH COMER FOR 2016-2017.

MOTION PASSED.

- #13. DISCUSSION/ACTION: POSSIBLE APPROVAL OF AN AMENDMENT TO TASK ORDER 15-02 WITH WELCH COMER FOR RESERVOIR #3 REPLACEMENT.**

[7:55:49 PM](#)

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE AMENDMENT #1 TO TASK ORDER 15-02 FOR RESERVOIR #3 REPLACEMENT WITH WELCH COMER IN THE AMOUNT OF \$80,300 TO BE PAID FOR OUT OF THE WATER/SEWER CAPITAL RESERVE.

MOTION PASSED.

- #14. DISCUSSION ONLY: DISCUSS THE POSSIBILITY OF CHANGING FROM A SECOND CLASS CITY TO AN OPTIONAL MUNICIPAL CODE CITY.**

[8:03:50 PM](#)

THE CONSENSUS WAS TO MOVE FORWARD WITH A RESOLUTION OF INTENT.

**COMMITTEE OR SPECIAL REPORTS:**

- #15. REPORTS: MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.**

NO DISCUSSION.

- #16. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

NO DISCUSSION.

- #17. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

MAYOR JANKE STATED THAT APPROXIMATELY 50% OF THE CROSSING FLAGS ON MAIN STREET ARE MISSING.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

[8:17:04 PM](#)

COUNCILMEMBER FOLL STATED THAT SHE THOUGHT THE AIRPORT BOARD HAD SOME GOOD COMMENTS ABOUT OTHER USES AT THE AIRPORT.

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COUNCILMEMBER BIRCH STATED THAT THE CITY SAFETY REPORT TALKED ABOUT HAVING AED MACHINES IN CITY FACILITIES AND HE THOUGHT THIS WAS A GREAT IDEA.

MAYOR JANKE STATED THAT THE LEGISLATURE IS LOOKING AT CUTTING ALL FUNDING FOR THE MUNICIPAL RESEARCH AND SERVICES CENTER (MRSC) IN THEIR SUPPLEMENTAL BUDGET. HE STATED THAT BEGINNING THE FIRST OF APRIL THERE SHOULD BE CHIPPING BEING DONE ON CRYSTAL FALLS. HE STATED THAT HE HAS CHIEF MESHISHNEK, RYAN POWER AND DAVE HARPER DRAFTING A CITY EMERGENCY MANAGEMENT PLAN TO BE READY BY MAY 1. MAYOR JANKE STATED THAT THE WSDOT IS LOOKING AT REDOING ADA RAMPS ON STATE HIGHWAYS. THE KIWANIS YOUTH GROUP HAS BEEN ACTIVE WITH REPAIRS AND THEY ARE CURRENTLY WORKING AT YEP KANUM ON THE BALL FIELDS. HE STATED THAT HE IS LOOKING AT A POSSIBLE AUCTION FOR SURPLUS CITY PROPERTY. MAYOR JANKE STATED THAT HE IS WORKING ON SUPERVISORY TRAINING FOR CITY STAFF WITH THE COMMUNITY COLLEGES. HE ALSO STATED THAT HE MET WITH BARRY BACON REGARDING A HOMELESS FACILITY IN TOWN. HE STATED THAT THERE IS CONFUSION ABOUT COLVILLE MOUNTAIN AND WATV USE ON COLVILLE MOUNTAIN. MAYOR JANKE STATED THAT HE WILL BE DOING AN ARTICLE TO HELP CLARIFY. HE STATED THAT THERE IS A COLVILLE MOUNTAIN COMMITTEE MEETING TOMORROW AT 5:30 P.M. AT THE RECREATION OFFICE. HE ALSO STATED THAT ERIC DURPOS IS DOING A FACT SHEET REGARDING THE TRAFFIC LIGHTS ON MAIN STREET.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADJOURN THE MEETING.

MOTION PASSED.[8:31:16 PM](#)

**TIME OF ADJOURNMENT: 8:31 P.M.**

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MAYOR LOUIS F. JANKE

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager