

Colville, Washington
Regular City Council Meeting Minutes
March 22, 2016

6:30 PM: MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:03 PM](#)

ROLL CALL: FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

STAFF PRESENT: CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, STREET/PARK SUPERINTENDENT TERRY LECAIRE, CHIEF OF POLICE ROBERT MESHISHNEK AND SAFETY/TRAINING OFFICER RYAN POWER.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MARCH 10, 2016 MANUAL CLAIMS CHECKS #56556 ~ #56557 IN THE AMOUNT OF \$635.19 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #02. **MARCH 23, 2016 CLAIMS CHECKS #56558 ~ #56633 IN THE AMOUNT OF \$168,804.72 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **MARCH 3, 2016 ~ MARCH 16, 2016 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE MARCH 22, 2016 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: MARCH 10, 2016 MANUAL CLAIMS CHECKS #56556 ~ #56557 IN THE AMOUNT OF \$635.19; MARCH 23, 2016 CLAIMS CHECKS #56558 ~ #56633 IN THE AMOUNT OF \$168,804.72" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #04. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

[6:32:11 PM](#)

THERE WERE NO PUBLIC COMMENTS.

PUBLIC APPEARANCES AND FORUM TIME:

- #05. **DISCUSSION/INFORMATION:** ANNUAL REPORT FROM THE COLVILLE COMMUNITY SENIOR CENTER.

ALLAN MARUJI, PRESIDENT OF THE COLVILLE COMMUNITY SENIOR CENTER, STATED THAT THE SENIOR CENTER APPRECIATES THE SUPPORT OF THE CITY. HE PRESENTED THE 2015 ANNUAL REPORT FROM THE COLVILLE COMMUNITY SENIOR CENTER COVERING THE FINANCES, MEMBERSHIP, PARTNERSHIPS, VOLUNTEERS, ETC.

COUNCILMEMBER FOLL STATED THAT SHE WOULD LIKE TO SEE HOW THE CITY RECREATION DEPARTMENT MIGHT BE ABLE TO ASSIST WITH PROGRAMS.

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NEW BUSINESS:

#06. DISCUSSION ONLY: FACT SHEET – TRAFFIC LIGHTS ON MAIN STREET.

[6:48:42 PM](#)

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THERE HAS BEEN SOME CONFUSION SINCE THE TRAFFIC SIGNALS WERE REMOVED ON MAIN STREET. HE STATED THAT THE DECISION WAS MADE TO GO BACK TO DIAGONAL PARKING. SINCE IMPLEMENTATION, THE NEW PARKING LAYOUT IS FUNCTIONING WELL, THERE ARE SOME CONCERNS ABOUT PEDESTRIAN AND TRAFFIC SAFETY CAUSED BY REDUCED SIGHT DISTANCE FOR BOTH VEHICLES AND PEDESTRIANS.

COUNCILMEMBER LAWSON THANKED ERIC DURPOS FOR PROVIDING THIS INFORMATION. SHE STATED THAT IT HAS BEEN VERY HELPFUL AND SHE HAS PROVIDED COPIES TO MEMBERS OF THE PUBLIC FOR CLARIFICATION.

ERIC DURPOS STATED THAT THERE ARE SOME OPTIONS TO HELP IMPROVE THE ISSUES ON MAIN STREET. THE COST FOR ANY IMPROVEMENTS WOULD GENERALLY FALL ON THE CITY.

#07. DISCUSSION ONLY: CITY OF COLVILLE LICENSED RADIO FREQUENCIES.

[7:15:56 PM](#)

SAFETY/TRAINING OFFICER RYAN POWER STATED THAT ONE OF THE CHANNELS THAT THE CITY IS USING ON A DAILY BASIS IS NOT LICENSED. HE STATED THAT WE NEED TO REPLACE THE ONE RADIO LICENSE AND WE SHOULD ALSO APPLY FOR AN ADDITIONAL FREQUENCY IN THE EVENT OF A CITY EMERGENCY. ONCE A NEW FREQUENCY IS ADDED ALL CITY RADIOS WILL REQUIRE SOME REPROGRAMMING.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER FOLL SECONDED THE MOTION TO HIRE VALENCE WIRELESS & COMMUNICATIONS TO APPLY FOR TWO (2) NEW RADIO FREQUENCIES AND FUND THIS EXPENSE WITH WATER/SEWER FUNDS AND THE PROGRAMMING OF THE RADIOS TO BE FUNDED BY THE INDIVIDUAL DEPARTMENTS OWNING THE RADIOS.

MOTION PASSED.

#12. DISCUSSION/ACTION: REQUEST FOR VINSON FUNDS FOR THE CROSSROADS BLUES FESTIVAL.

[7:54:35 PM](#)

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO APPROVE THE REQUEST FOR VINSON FUNDING FOR THE CROSSROADS BLUES FESTIVAL IN AMOUNT OF \$5,000.

MOTION PASSED.

#13. DISCUSSION/ACTION: REQUEST FOR VINSON FUNDS FOR THE AREA 36 BLUES & MUSIC BENEFIT.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE REQUEST FOR VINSON FUNDING FOR THE AREA 36 BLUES & MUSIC BENEFIT IN THE AMOUNT OF \$3,300.

MOTION PASSED.

#10. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR STREET MAINTENANCE FACILITY.

[8:00:59 PM](#)

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT WE HAVE NEGOTIATED WITH THE INSURANCE COMPANY REGARDING THE COST OF THE CODE UPGRADES AND HAVE COME TO AN AGREEMENT. SOME OF THE MOST NOTABLE ITEMS THAT CONTRIBUTED TO THESE COSTS ARE REZONING, PLAT CONSOLIDATION, STREET VACATION, STORM WATER SYSTEM AND A VEHICLE WASH

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BAY. ERIC DURPOS STATED THAT THE PROJECT WAS PUT OUT TO BID AND FIVE (5) BIDS WERE RECEIVED.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE OPTION #1, INCLUDING THE WASH BAY FOR THE STREET MAINTENANCE FACILITY PROJECT AND AWARD THE BID TO T.W. CLARK IN THE AMOUNT OF \$1,425,162 INCLUDING TAX AND AUTHORIZE THE USE OF \$40,000 OUT OF THE OLD COUNTY SHOP PROCEEDS TO FUND ADDITIONS OF \$8,528.36 AND CODE UPGRADE COST OVER RUNS OF \$22,793.49 FOR A TOTAL OF \$31,321.85 PLUS \$8,678.15 FOR CONTINGENCIES.

MOTION PASSED.

#08. DISCUSSION/ACTION: PROPOSED RESOLUTION DECLARING THE INTENTION TO ADOPT THE CLASSIFICATION OF NON CHARTER CODE CITY.

[8:13:55 PM](#)

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 05-16 DECLARING THE INTENTION TO ADOPT THE CLASSIFICATION OF NON CHARTER CODE CITY.

MOTION PASSED.

(RESOLUTION NO. 05-16 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#09. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR LINCOLN STREET WATER IMPROVEMENTS.

[8:18:56 PM](#)

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO AWARD THE LINCOLN STREET WATER IMPROVEMENTS PROJECT TO TOP GRADE EXCAVATION IN THE AMOUNT OF \$89,464.12 TO BE FUNDED OUT OF WATER AND SEWER CAPITAL RESERVE.

MOTION PASSED.

#11. DISCUSSION/ACTION: POSSIBLE APPOINTMENT TO THE COLVILLE AIRPORT BOARD.

[8:23:37 PM](#)

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE THE APPOINTMENT OF JON L. BATEMAN TO THE COLVILLE MUNICIPAL AIRPORT BOARD.

MOTION PASSED.

#14. EXECUTIVE SESSION: DISCUSS THE ACQUISITION OF REAL ESTATE PER RCW 42.30.110(1)(b).

[8:25:13 PM](#) MAYOR JANKE CALLED FOR AN EXECUTIVE SESSION AT 8:25 P.M. TO DISCUSS THE ACQUISITION OF REAL ESTATE PER RCW 42.30.110(1)(b) AND STATED THAT IT WILL LAST APPROXIMATELY 15 MINUTES. CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANSELL AND RYKE DAHLEN, PARKING COMMISSION CHAIR REMAINED IN ATTENDANCE FOR THE EXECUTIVE SESSION.

[8:40:58 PM](#) MAYOR JANKE RECONVENED THE REGULAR MEETING AT 8:40 P.M. AND STATED THAT THE EXECUTIVE SESSION WOULD LAST AN ADDITIONAL FIVE (5) MINUTES.

[8:46:18 PM](#) MAYOR JANKE RECONVENED THE REGULAR MEETING AT 8:46 P.M.

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO PURCHASE THE KEEFE LOT LOCATED AT 2ND AND MAIN STREET TO ENHANCE DOWNTOWN PARKING WITH THE INTENT TO RESEARCH AN INTERNAL LOAN TO PAY OFF THE PROPERTY PURCHASE.

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MOTION PASSED.

COMMITTEE OR SPECIAL REPORTS:

#15. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

COUNCILMEMBER PIFER ASKED IF THE AIRPORT USE AGREEMENT WITH THE FOREST SERVICE HAS BEEN FINALIZED. HE ALSO STATED THAT HE HEARD THAT ANOTHER COMPANY IS PURCHASING MEDSTAR AND WAS INTENDING TO HAVE A BASE OPERATION IN COLVILLE. HE ASKED IF WE WOULD BE PURSUING A COMMERCIAL USE AGREEMENT IF THAT HAPPENS.

MAYOR JANKE STATED THAT HE HAS SENT A LETTER TO THE FOREST SERVICE REQUESTING THAT AN AGREEMENT BE FINALIZED. HE ALSO STATED THAT IF MEDSTAR OR A SIMILAR BUSINESS WANTS TO LOCATE TO THE COLVILLE AIRPORT WE WILL HAVE A COMMERCIAL USE AGREEMENT FOR THAT BUSINESS.

#16. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO REPORT.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

COUNCILMEMBER CONNER STATED THAT SHE IS IN FAVOR OF TALKING ABOUT THE CROSSING FLAGS ON MAIN STREET SOONER RATHER THAN LATER. SHE ALSO STATED THAT THE PARK/RECREATION BOARD DID NOT HAVE A QUORUM AT THE MEETING LAST NIGHT. SHE ALSO STATED THAT SOME POTENTIAL TRAIL ROUTES HAVE BEEN FLAGGED ON COLVILLE MOUNTAIN.

COUNCILMEMBER PIFER STATED THAT THERE WAS A TREE TAKEN OUT BY A CAR IN PHEASANT RIDGE AND THE PERSON THAT DID IT WAS SUPPOSED TO FIX IT AND IT HASN'T BEEN HANDLED YET. HE STATED THAT HE WENT TO A COLVILLE MOUNTAIN MEETING AND THEY ARE SETTING UP SUB-COMMITTEES TO SPREAD OUT THE RESPONSIBILITIES. HE ALSO STATED THAT THE ASSOCIATION OF WASHINGTON CITIES (AWC) IS HAVING A TRAINING TITLED TOOLS FOR INFRASTRUCTURE IN COLVILLE. COUNCILMEMBER PIFER STATED THAT HE WENT TO A LIBRARY BOARD MEETING AND THEY ARE DEALING WITH THE HOMELESS AND EARLY LITERACY.

COUNCILMEMBER KYLE STATED THAT HE HAS HEARD A LOT OF FEEDBACK REGARDING THE NEWSPAPER ARTICLE REGARDING COLVILLE MOUNTAIN AND WATV'S.

COUNCILMEMBER LAWSON STATED THAT THE DOMINION MEADOWS ATHLETIC ASSOCIATION IS RENEGOTIATING THEIR LEASE WITH THE ELKS AND HOPING BOTH ORGANIZATIONS CAN THRIVE.

COUNCILMEMBER LOGGERS STATED THAT HE HAS ALSO HEARD A LOT OF FEEDBACK REGARDING THE COLVILLE MOUNTAIN ARTICLE.

COUNCILMEMBER FOLL STATED THAT COUNCILMEMBERS LAWSON AND LOGGERS WILL BE ON THE NEW LODGING TAX COMMITTEE. SHE STATED THAT WE HAD OUR FIRST QUARTERLY MEETING ON TECHNOLOGY AND WE WILL BE MOVING FORWARD WITH HARDWARE PURCHASES THAT WERE FUNDING IN THE 2016 BUDGET. THE VLAN NETWORKING PROJECT WILL OCCUR AROUND APRIL 13TH. STARTING AROUND APRIL 20-21 WE WILL TRANSITION EMAIL TO OFFICE 365. SHE STATED THAT WE ARE ALSO TALKING ABOUT SOME NEW SOFTWARE PURCHASES THAT MIGHT NOT BE IN THE CURRENT BUDGET.

MAYOR JANKE STATED THAT HE IS LOOKING INTO PUTTING A SOLID DOUBLE LINE ON PORTIONS OF OAK AND MAIN STREET TO CUT DOWN ON THE ILLEGAL TURNS. HE STATED THAT THEY ARE WORKING WITH WSDOT ON THIS ISSUE. MAYOR JANKE STATED THAT THE POOL FILTRATION PROJECT HAS BEEN MOVED TO APRIL, 2017 AND THIS WILL GO TO BID IN THE FALL. HE STATED THAT HE MET WITH BARRY BACON AND HE IS WORKING ON HOMELESS HOUSING SERVICES. MAYOR JANKE STATED THAT HE IS

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ARRANGING SUPERVISOR TRAINING THROUGH THE COMMUNITY COLLEGE, THE TRAINING IS SCHEDULED FOR APRIL 19TH. MAYOR JANKE REMINDED EVERYONE TO FILE WITH THE PDC (PUBLIC DISCLOSURE COMMISSION). MAYOR JANKE ASKED IF THE COUNCIL WANTS TO TRY TO DO ANYTHING ABOUT FIREWORKS. THE CONSENSUS WAS TO CONTINUE WITH WHAT WE ARE DOING UNLESS SOMETHING CHANGES.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADJOURN THE MEETING.

MOTION PASSED. [9:28:01 PM](#)

TIME OF ADJOURNMENT: 9:28 P.M.

MAYOR LOUIS F. JANKE

Attest: _____
Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager