

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**April 26, 2016**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:01 PM](#)

**ROLL CALL:** FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

**ABSENT:** COUNCILMEMBER BILL PIFER.

**STAFF PRESENT:** CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS AND CHIEF OF POLICE ROBERT MESHISHNEK.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE APRIL 12, 2016 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **APRIL 19, 2016 MANUAL CLAIMS CHECK #56810 IN THE AMOUNT OF \$150.16 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **APRIL 27, 2016 CLAIMS CHECKS #56811 ~ #56887 IN THE AMOUNT OF \$310,162.84 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **APRIL 7, 2016 ~ APRIL 20, 2016 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE APRIL 26, 2016 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: APRIL 19, 2016 MANUAL CLAIMS CHECK #56810 IN THE AMOUNT OF \$150.16; APRIL 27, 2016 CLAIMS CHECKS #56811 ~ #56887 IN THE AMOUNT OF \$310,162.84" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

MAYOR JANKE STATED THAT HE IS REMOVING ITEM #10 FROM THE AGENDA. THERE HAVE BEEN SOME CONCERNS RAISED SO IT WILL BE REVIEWED AND BROUGHT BACK AT A LATER DATE.

**PUBLIC COMMENT PERIOD:**

- #05. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

[6:33:04 PM](#)

STEVE TRABUN, AVISTA REGIONAL BUSINESS MANAGER AND LIAISON TO STEVENS COUNTY. MR. TRABUN THANKED THE MAYOR FOR PULLING THE AGENDA ITEM REGARDING THE FRANCHISE POLICY AND HOPES TO BE INVOLVED IN THE PROCESS OF REVIEWING THE NEW DRAFT LANGUAGE. HE STATED THAT HE WILL ALSO SEND US SOME EXAMPLES.

KAREN LEARN, CHAMBER OF COMMERCE, STATED THAT SHE WANTED TO INVITE EVERYONE TO THE THURSDAY NIGHT CHAMBER AFTER HOURS AT THE KITCHEN KORNER.

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**PUBLIC APPEARANCES AND PRIORITY ITEMS:**

- #06. DISCUSSION/ACTION: REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.32 – WEAPONS AND EXPLOSIVES FOR THE 4-H ACTIVITY DAY IN THE CITY PARK ON JUNE 16, 2016.**

[6:37:30 PM](#)

SHERI CLARK, VICE PRESIDENT OF THE 4-H LEADERS COUNCIL, STATED THAT THEY WOULD LIKE TO HAVE AN ACTIVITY DAY AT THE CITY PARK ON JUNE 16<sup>TH</sup> WITH AIR RIFLES USED IN A FULLY SECURE RANGE. SHE STATED THAT SHE IS A CERTIFIED RIFLE AND PISTOL RANGE MASTER.

CHIEF MESHISHNEK STATED THAT HE HAS TALKED TO MS. CLARK AND HE NO LONGER HAS ANY CONCERNS WITH THIS EVENT.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.32 – WEAPONS AND EXPLOSIVES FOR THE 4-H ACTIVITY DAY IN THE CITY PARK ON JUNE 16, 2016 FROM 10:00 A.M. TO 2:00 P.M.

MOTION PASSED.

**UNFINISHED BUSINESS:**

- #07. DISCUSSION: REVISIT HOW TO RECEIVE INPUT AND CONCERNS FROM OUT OF TOWN BUSINESS OWNERS.**

[6:42:45 PM](#)

MAYOR JANKE REVIEWED HIS REVISED ALTERNATIVES.

THE CONSENSUS OF COUNCIL WAS THAT OPTION 2 SOUNDED LIKE THE BEST ALTERNATIVE. NOTHING FORMAL WILL BE DONE AT THIS TIME.

OPTION 2: WORK WITH CHAMBER TO FACILITATE ROUND TABLE DISCUSSION ON SPECIFIC ISSUES SUCH AS STRATEGIC PLANNING, BIENNIAL BUDGET, DOWNTOWN STRATEGIES, ANNEXATIONS, COMPREHENSIVE PLAN UPDATE, ETC. THIS WOULD NOT BE FORMALIZED AS A PROCESS BUT WOULD OCCUR ON A CASE BY CASE BASIS UPON REQUEST OF DEPARTMENT HEADS OR THE MAYOR. REQUESTS TO FACILITATE WOULD GO THROUGH THE MAYOR.

**NEW BUSINESS:**

- #08. DISCUSSION/ACTION: REQUEST FOR VINSON FUNDING FOR THE KETTLE FALLS CAMP AND JAM.**

[6:56:02 PM](#)

COUNCILMEMBER LAWSON STATED THAT SHE WOULD LIKE TO PROPOSE LESS FUNDING FOR THIS EVENT. SHE STATED THAT SHE WAS CONCERNED THAT WE ARE DEPLETING THE AVAILABLE FUNDS TOO EARLY IN THE YEAR.

TIANE SHOEMAKER STATED THAT THE VINSON COMMITTEE IS RECOMMENDING WHAT WAS PRESENTED, BUT THE COUNCIL HAS THE FINAL DECISION.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO APPROVE THE REQUEST FOR VINSON FUNDING FOR THE KETTLE FALLS CAMP AND JAM IN THE AMOUNT OF \$3,500.00.

MOTION PASSED.

- #09. DISCUSSION/ACTION: PROPOSED ORDINANCE REQUIRING A PERMIT TO EXCAVATE ANY OF THE PUBLIC STREETS OR ALLEYS OF THE CITY FOR ANY PURPOSE.**

[7:08:17 PM](#)

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MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT WE CURRENTLY HAVE A DIGGING PERMIT THAT IS A \$10.00 FEE. THIS PROPOSAL WILL CLEAN UP SOME OLD ORDINANCE LANGUAGE AND CHANGE THE FEE TO \$100.00. THE PROPOSAL WOULD BE THAT FRANCHISES COULD PAY A FEE TO COVER THE WHOLE YEAR FOR \$1,500.00.

THERE WAS SOME DISCUSSION REGARDING THE ORDER OF THE WORDING IN 15.16.030(A) OF THE PROPOSED ORDINANCE. PROPOSED TO BE CHANGED IN PART, TO "AT THE TIME OF MAKING SUCH APPLICATION, PAY TO THE CITY TREASURER THE SUM OF \$25.00 PER PERMIT AND A \$75.00 PLAN REVIEW/INSPECTION FEE, OR FOR FRANCHISE HOLDERS \$1,500 ANNUALLY, DUE IN JANUARY."

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1564 N.S. WITH CHANGES AS PREVIOUSLY STATED.

MOTION PASSED.

*(ORDINANCE NO. 1564 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

~~#10. **DISCUSSION/ACTION:** **PROPOSED ORDINANCE ESTABLISHING A FRANCHISE POLICY AND GUIDELINES TO MANAGE THE ACCESS TO THE PUBLIC RIGHTS OF WAY FOR UTILITY AND COMMUNICATION PURPOSES.**~~

#11. **DISCUSSION/ACTION:** **PROPOSED RESOLUTION SUPPORTING THE EFFORT TO CHANGE THE NAME OF US 395 TO CONGRESSMAN THOMAS S. FOLEY HIGHWAY.**

[7:24:18 PM](#)

COUNCILMEMBER LOGGERS MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 08-16 SUPPORTING THE EFFORT TO CHANGE THE NAME OF US 395 TO CONGRESSMAN THOMAS S. FOLEY HIGHWAY.

MOTION PASSED. *THERE WERE DISSENSIONS NOTED FROM COUNCILMEMBERS BIRCH AND KYLE.*

*(RESOLUTION NO. 08-16 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

#12. **DISCUSSION/ACTION:** **POSSIBLE BID AWARD FOR CITY FUEL FOR 2016-2017.**

[7:27:39 PM](#)

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO AWARD THE BID FOR CITY FUEL FOR 2016-2017 TO BUSCH DISTRIBUTORS FOR A BID MARGIN OF 14 CENTS PER GALLON.

MOTION PASSED.

#13. **INFORMATION ONLY:** **REPORT ON THE USE OF LODGING TAX FUNDS IN 2015.**

[7:30:30 PM](#)

INFORMATION REGARDING THE USE OF LODGING TAX FUNDS IN 2015 WAS PRESENTED.

#14. **DISCUSSION/ACTION:** **REQUEST TO CONTINUE THE WAIVER IN THE DOWNTOWN AREA TO ALLOW MERCHANDISE TO BE PLACED ON THE SIDEWALKS.**

[7:35:58 PM](#)

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE THE CONTINUATION OF THE WAIVER OF COLVILLE MUNICIPAL CODE CHAPTER 9.12.010 ALLOWING MERCHANDISE TO BE PLACED ON THE SIDEWALKS IN THE DOWNTOWN AREA BEGINNING THE FRIDAY BEFORE MEMORIAL DAY UNTIL OCTOBER 31, 2016.

MOTION PASSED.

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**COMMITTEE OR SPECIAL REPORTS:**

**#15. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

MAYOR JANKE STATED THAT ITEM #6 – FOREST SERVICE LAND USE AGREEMENT, SHOULD BE COMING TOMORROW AND THE AIRPORT BOARD WILL REVIEW IT ON MAY 3<sup>RD</sup>.

**#16. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

[7:38:46 PM](#)

MAYOR JANKE STATED THAT ITEM #5 - CROSSING FLAGS, WILL BE COMING TO COUNCIL FOR REVIEW ON MAY 10<sup>TH</sup>.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

COUNCILMEMBER LOGGERS STATED THAT THE NEW LODGING TAX COMMITTEE MET TODAY.

COUNCILMEMBER BIRCH STATED THAT HE NOTICED THAT THE TREES WERE CLEANED ON HAWTHORNE AND THANKED THE MAYOR AND STAFF.

COUNCILMEMBER CONNER STATED THAT GARY DOUVIA WAS AT THE CHAMBER MEETING TODAY AND SPOKE ABOUT THE STEVENS COUNTY FISH AND WILDLIFE ADVISORY COMMITTEE. SHE STATED THAT THEY ARE ASKING EVERYONE TO LOOK AT THE DRAFT FOREST SERVICE PLAN. SHE STATED THAT SHE RECEIVED A CALL LAST WEEK FROM A HOMEOWNER ON WEST 3<sup>RD</sup> WITH CONCERNS THAT THE NEIGHBORING HOME IS SUPPOSED TO BE VACANT AND THERE WAS A LOT OF TRASH AT THE RESIDENCE.

COUNCILMEMBER LAWSON STATED THAT ERIC DURPOS ATTENDED THE DOMINION MEADOWS ATHLETIC ASSOCIATION MEETING AND TALKED TO THEM ABOUT WATER RIGHTS AT THE GOLF COURSE.

COUNCILMEMBER FOLL STATED THAT SHE WOULD LIKE TO HAVE THE ISSUE ABOUT BURYING CABLES AND WIRES IN THE STREET WHEN THEY ARE DUG UP ADDRESSED IN THE NEAR FUTURE.

MAYOR JANKE STATED THAT WE ARE WOOD CHIPPING AT CRYSTAL FALLS. HE STATED THAT THERE IS A MEETING WITH LIFE FLIGHT ON MAY 10<sup>TH</sup> ABOUT LOCATING AT THE COLVILLE AIRPORT. MAYOR JANKE SHOWED EVERYONE A FLYER FROM THE RED CROSS ABOUT INSTALLING FREE SMOKE ALARMS, THE FLYER IS ALSO AVAILABLE ON THE CITY WEBSITE. HE ALSO HAD A PROJECT NEWSLETTER FOR THE NEXT PHASE OF HAWTHORNE. HE STATED THAT AT THE MAY 31<sup>ST</sup> COUNCIL MEETING THERE WILL BE A PRESENTATION OF THE EMERGENCY RESPONSE GUIDE. MAYOR JANKE STATED THAT THE DRAFT ACCIDENT PREVENTION PLAN HAS BEEN SENT TO STAFF FOR REVIEW. HE REPORTED THAT LAST WEEK WE HAD 6 HOURS OF SUPERVISORY TRAINING ATTENDED BY ALL DEPARTMENT HEADS AND 2 SUPERVISORS. HE STATED THAT THE TOILETS WERE NOT OPEN AT ANGUS MCDONALD PARK AND THEY HAVE BEEN RE-OPENED. HE STATED THAT THERE WAS A PRE-CONSTRUCTION MEETING TODAY FOR THE STREET SHOP REBUILD, IT WILL BE A 120 DAY PROJECT WITH THE NOTICE TO PROCEED GOING OUT ON MONDAY.

COUNCILMEMBER CONNER STATED THAT TEDD IS HAVING AN OPEN HOUSE NEXT THURSDAY FROM 3:30 P.M. TO 6:30 P.M. SHE STATED THAT ON MAY 31<sup>ST</sup> COLVILLE WORKSOURCE IS CONDUCTING A WORKSHOP ON SUPERVISOR'S BEHAVIORAL INTERVIEWING.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADJOURN THE MEETING.

MOTION PASSED.

[7:59:19 PM](#)

**TIME OF ADJOURNMENT: 7:59 P.M.**

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MAYOR LOUIS F. JANKE

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager