

Colville, Washington
Regular Colville City Council Meeting Minutes
May 10, 2016

6:30 PM: MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:05 PM](#)

ROLL CALL: FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

PRESENT: COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

ABSENT: COUNCILMEMBER NANCY FOLL.

STAFF PRESENT: CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, STREET/PARK SUPERINTENDENT TERRY LECAIRE, RECREATION COORDINATOR JAKE WILSON AND SAFETY/TRAINING OFFICER RYAN POWER.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE APRIL 26, 2016 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **MAY 11, 2016 CLAIMS CHECKS #56920 ~ #56990 IN THE AMOUNT OF \$212,152.22 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **APRIL, 2016 PAYROLL CHECKS #56888 ~ #56919 IN THE AMOUNT OF \$287,074.91 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **APRIL, 2016 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #05. **APRIL 21, 2016 ~ MAY 4, 2016 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE MAY 10, 2016 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: MAY 11, 2016 CLAIMS CHECKS #56920 ~ #56990 IN THE AMOUNT OF \$212,152.22 AS; APRIL, 2016 PAYROLL CHECKS #56888 ~ #56919 IN THE AMOUNT OF \$287,074.91" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #06. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

[6:32:13 PM](#)

DAN HARP, 665 NORTH ELM, STATED THAT HE DOESN'T UNDERSTAND THE WINTER WATER BILLING. HE STATED THAT HE DOESN'T SEE ANY REASON WHY THE METERS CAN'T BE READ IN THE WINTER AND THE MANNER IN WHICH THEY ARE READ IS FRAUDULENT TO THE CITIZENS OF COLVILLE. IT SHOULD BE AVERAGED OVER THE SIX (6) MONTH PERIOD. HE STATED THAT HE HAS NOT TALKED TO THE TREASURER'S OFFICE REGARDING HIS BILL. MAYOR JANKE SUGGESTED THAT MR. HARP CONTACT THE TREASURER'S OFFICE FOR FURTHER INFORMATION REGARDING THE UTILITY BILLING.

UNFINISHED BUSINESS:

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- #07. DISCUSSION/ACTION: PROPOSED LAND USE AGREEMENT WITH THE USDA FOREST SERVICE FOR USE OF THE COLVILLE MUNICIPAL AIRPORT.**

[6:34:49 PM](#)

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO APPROVE THE PROPOSED LAND USE AGREEMENT WITH THE USDA FOREST SERVICE FOR USE OF THE COLVILLE MUNICIPAL AIRPORT.

MOTION PASSED.

- #08. DISCUSSION/ACTION: REVIEW OF THE PEDESTRIAN CROSSING FLAGS ON MAIN STREET.**

[6:39:06 PM](#)

TERRY LECAIRE, STREET/PARK SUPERINTENDENT, STATED THAT IT HAS BEEN ABOUT FOUR (4) MONTHS SINCE WE STARTED THIS PROGRAM ON MAIN STREET. HE STATED THAT THE BIGGEST ISSUE IS THE DISAPPEARANCE OF THE FLAGS.

COUNCILMEMBER KYLE STATED THAT IT IS TOO EARLY TO MAKE ANY DETERMINATIONS REGARDING THE CONTINUATION OF THE PROGRAM. HE STATED THAT WE SHOULD CONTINUE THROUGH THE SUMMER.

COUNCILMEMBER PIFER STATED THAT HE AGREES THAT WE SHOULD CONTINUE THE PROGRAM THROUGH THE SUMMER. HE STATED THAT WE SHOULD LOOK AT FUNDING THIS FROM ANOTHER SOURCE AND NOT THE STREET DEPARTMENT BUDGET.

COUNCILMEMBER CONNER STATED THAT SHE BELIEVES WE SHOULD CONTINUE THE PROGRAM, BUT WONDERED HOW MUCH WE ARE WILLING TO SPEND ON FLAG REPLACEMENT.

THE CONSENSUS WAS TO CONTINUE THE PROGRAM AS PLANNED AND MONITOR THE EXPENSES.

- #09. DISCUSSION/ACTION: FURTHER REVIEW OF BIENNIAL BUDGET PROCESS TIED TO COUNCIL GOALS.**

[6:52:10 PM](#)

MAYOR JANKE STATED THAT THERE WAS SOME INTEREST IN MODIFYING OR ADDING A GOAL THAT DEALS WITH INFRASTRUCTURE, ASSETS AND ADMINISTRATION.

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADD AN ADDITIONAL COUNCIL GOAL THAT STATES THE FOLLOWING: COLVILLE WILL STRIVE TO MAINTAIN AND UPGRADE OUR INFRASTRUCTURE, ASSETS AND PLANS FOR IMPROVEMENT.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO MODIFY THE GOAL TO STATE THE FOLLOWING: COLVILLE WILL STRIVE TO MAINTAIN AND UPGRADE OUR INFRASTRUCTURE AND ASSETS WHILE PLANNING FOR IMPROVEMENTS AND REPLACEMENTS.

MOTION TO AMEND PASSED.

ORIGINAL MOTION AS AMENDED PASSED.

NEW COUNCIL GOAL #8 - COLVILLE WILL STRIVE TO MAINTAIN AND UPGRADE OUR INFRASTRUCTURE AND ASSETS WHILE PLANNING FOR IMPROVEMENTS AND REPLACEMENTS.

NEW BUSINESS:

- #10. DISCUSSION/ACTION: POSSIBLE APPROVAL TO PURCHASE AUTOMATIC EXTERNAL DEFIBRILLATOR (AED) MACHINES FOR CITY FACILITIES.**

[7:07:23 PM](#)

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RYAN POWER, SAFETY/TRAINING OFFICER, STATED THAT ALL FACILITIES HAVE A NEED FOR THESE DEVICES.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE PURCHASE OF AUTOMATIC EXTERNAL DEFIBRILLATOR (AED) MACHINES USING THE STATE BID FOR THE FIRE STATION, CITY HALL, LIBRARY, PARK/RECREATION OFFICE, SWIMMING POOL, STREET, WASTEWATER TREATMENT PLANT AND THE AIRPORT WITH FUNDING COMING FROM CURRENT EXPENSE ENDING FUND BALANCE IN THE AMOUNT OF \$10,200, STREET FUND ENDING FUND BALANCE IN THE AMOUNT OF \$1,700 AND WASTEWATER TREATMENT FACILITY OPERATIONS AND MAINTENANCE IN THE AMOUNT OF \$1,700.

MOTION PASSED.

#11. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR A SEWER CAMERA UPGRADE.

[7:29:49 PM](#)

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO AWARD THE CAMERA VAN UPGRADE PROJECT TO CUES, INC. IN THE AMOUNT OF \$54,986.83 TO BE FUNDED OUT OF WATER AND SEWER EQUIPMENT RESERVE.

MOTION PASSED.

#12. DISCUSSION/ACTION: REQUEST FOR VINSON FUNDING FROM THE SHOOK TWINS.

[7:35:33 PM](#)

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO APPROVE THE REQUEST FOR VINSON FUNDING FOR THE SHOOK TWINS IN THE AMOUNT OF \$5,200.00.

MOTION PASSED.

#13. DISCUSSION/ACTION: REQUEST FOR LODGING TAX FUNDING FROM THE COLVILLE VALLEY ROPING CLUB.

[7:48:38 PM](#)

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE THE REQUEST FOR \$600 IN LODGING TAX FUNDS FOR THE COLVILLE VALLEY ROPING CLUB.

MOTION PASSED.

#14. DISCUSSION/ACTION: PROPOSED RESOLUTION REPEALING RESOLUTION NO. 08-16 ENDORSING THE EFFORTS TO RENAME US 395 FOR CONGRESSMAN THOMAS S. FOLEY.

[7:49:36 PM](#)

COUNCILMEMBER LOGGERS MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 09-16 REPEALING RESOLUTION NO. 08-16.

MOTION PASSED.

(RESOLUTION NO. 09-16 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#15. DISCUSSION/ACTION: PROPOSED RESOLUTION ENDORSING THE EFFORTS TO HONOR CONGRESSMAN THOMAS S. FOLEY ALONG US 395.

[7:51:38 PM](#)

COUNCILMEMBER LOGGERS MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 10-16 ENDORSING THE EFFORTS TO HONOR CONGRESSMAN THOMAS S. FOLEY ALONG US 395.

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER KYLE.*

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(RESOLUTION NO. 10-16 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

COMMITTEE OR SPECIAL REPORTS:

#16. REPORTS: APRIL MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.

NO DISCUSSION.

#17. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

MAYOR JANKE STATED THAT ITEM #8 – CABLE FRANCHISE AGREEMENT IS BEING REDONE AND WE ARE STARTING OVER.

#18. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

MAYOR JANKE STATED THAT ITEM #6 – PARKING AROUND THE COUNTY COURTHOUSE HAS BEEN ADDRESSED. HE STATED THAT HE TALKED TO THE COUNTY COMMISSIONERS AND THEY SENT A LETTER TO EMPLOYEES ASKING THEM NOT TO PARK ON THE STREET AROUND THE COURTHOUSE ON ASTOR, OAK AND BIRCH.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

STREET/PARK SUPERINTENDENT TERRY LECAIRE STATED THAT THEY ARE PAINTING AND WORKING ON THE NEW SHOP BUILDING. HE ALSO STATED THAT SATURDAY IS HOUSEHOLD WASTE CLEAN UP FROM 7:00 A.M. TO 2:00 P.M. AT THE STREET DEPARTMENT.

RECREATION COORDINATOR JAKE WILSON STATED THAT THE GRANT THAT WE WERE GOING TO APPLY FOR THAT WOULD BENEFIT COLVILLE MOUNTAIN DOESN'T QUALIFY SINCE IT DOESN'T LINK ANY EXISTING TRAILS.

CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANSELL STATED THAT THE V-LAN NETWORKING PROJECT AND THE E-MAIL CONVERSION PROJECT ARE BOTH COMPLETE AND THINGS ARE WORKING WELL.

COUNCILMEMBER KYLE REMINDED EVERYONE TO BE CAREFUL AROUND HAWTHORNE AND THE DETOUR ROUTES.

COUNCILMEMBER PIFER STATED THAT HE APPRECIATES THE 18-INCH YELLOW LINE TO DETER CROSS LANE PARKING. HE ALSO STATED THAT HE WAS HAPPY TO SEE THE CRACK SEALING WORK BEING DONE.

COUNCILMEMBER LOGGERS STATED THAT HE ATTENDED THE TEDD (TRI COUNTY ECONOMIC DEVELOPMENT DISTRICT) OPEN HOUSE.

MAYOR JANKE STATED THAT WE RECEIVED ANOTHER \$24,000 CDBG (COMMUNITY DEVELOPMENT BLOCK GRANT) GRANT FOR DOWNTOWN REVITALIZATION. HE STATED THAT THE STRATEGIC PLANNING CONSULTANT SHOULD BE BROUGHT TO THE COUNCIL FOR AWARD AT THE NEXT MEETING. MAYOR JANKE STATED THAT THE CRYSTAL FALLS CHIPPING IS DONE. HE STATED THAT THE RED CROSS SMOKE DETECTOR INSTALLATION HAS BEEN MOVED TO JUNE 11, 2016. HE STATED THAT HE ATTENDED A MEETING WITH THE COUNTY REGARDING MULTI HAZARD MITIGATION PLANS AND THE CITY WILL BE PARTICIPATING IN THE UPGRADE OF THESE PLANS. MAYOR JANKE STATED THAT THE HAWTHORNE PROJECT IS SCHEDULED TO BE DONE THE FIRST WEEK IN AUGUST. HE STATED THAT HE HAS BEEN TALKING TO TOM MCKERN REGARDING 911. HE STATED THAT THERE IS A GROUP OF FIRE DISTRICT COMMISSIONERS THAT ARE CHALLENGING THE 911 FEES AND PROCESS. HE STATED THAT THERE IS A SAFETY CONCERN AT THE SKATE PARK. HE STATED THAT THE RAMPS AND THE WOOD ARE ROTTING AND HE HAS THE BUILDING INSPECTOR LOOKING AT THE FACILITY. MAYOR JANKE STATED

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THAT THE TREES IN THE PARK ARE ALSO A SAFETY CONCERN. HE IS THINKING ABOUT FORMING A TASK FORCE TO LOOK AT THESE TREES AND MAKE A RECOMMENDATION. MAYOR JANKE STATED THAT AT THE LAST DEPARTMENT HEAD MEETING HE REQUESTED THAT ALL DEPARTMENT HEADS ATTEND ALL COUNCIL MEETINGS. HE STATED THAT THERE WAS A MEETING AT THE AIRPORT WITH LIFE FLIGHT AND THEY ARE INTERESTED IN HAVING A BASE IN COLVILLE. HE STATED THAT WE NEED TO THINK ABOUT OUR CURRENT FEE STRUCTURE AND THEY MAY OR MAY NOT FIT AS IT IS CURRENTLY WRITTEN.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

MOTION PASSED.

[8:21:21 PM](#)

TIME OF ADJOURNMENT: 8:21 P.M.

MAYOR LOUIS F. JANKE

Attest:_____

Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager