

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**May 31, 2016**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:01 PM](#)

**ROLL CALL:** FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

**STAFF PRESENT:** CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, CITY PLANNER RJ KEETCH, STREET/PARK SUPERINTENDENT TERRY LECAIRE, POLICE CHIEF ROBERT MESHISHNEK, BUILDING INSPECTOR/OFFICIAL DAVE HARPER AND SAFETY/TRAINING OFFICER RYAN POWER.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MAY 26, 2016 MANUAL CLAIMS CHECK #57114 IN THE AMOUNT OF \$275.00 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #02. **JUNE 1, 2016 CLAIMS CHECKS #57115 ~ #57149 IN THE AMOUNT OF \$286,655.40 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **MAY 19, 2016 ~ MAY 25, 2016 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE MAY 31, 2016 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: MAY 26, 2016 MANUAL CLAIMS CHECK #57114 IN THE AMOUNT OF \$275.00; JUNE 1, 2016 CLAIMS CHECKS #57115 ~ #57149 IN THE AMOUNT OF \$286,655.40" AND DOES APPROVE THE CONSENT AGENDA AS READ.

COUNCILMEMBER PIFER STATED THAT WE BOUGHT A TREE FOR ARBOR DAY FROM GREEN ACRES AND WONDERED WHY IT WASN'T PURCHASED LOCALLY. STREET/PARK SUPERINTENDENT TERRY LECAIRE STATED THAT WE COULDN'T GET THE KIND OF TREE THAT WE WERE REPLACING LOCALLY. COUNCILMEMBER PIFER ALSO STATED THAT HE REVIEWED THE INVOICE FOR THE AED MACHINES AND ACCORDING TO THE CITY CLERK WE WILL BE DOING A BUDGET AMENDMENT FOR THOSE EXPENSES.

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #04. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

[6:33:49 PM](#)

CAROL SIMPSON, 455 EAST 1<sup>ST</sup>, STATED THAT SHE WOULD LIKE TO ASK ABOUT A CAT ORDINANCE. SHE STATED THAT HER YARD IS BEING DUG UP BY THE NEIGHBOR'S CATS. THE NEIGHBOR HAS 11 CATS AND THEY DIG UP HER VEGETABLE BOXES AND HAVE DUG UP THE BEETS 3 TIMES, SPINACH 2 TIMES, LETTUCE AND ONIONS. SHE STATED THAT SHE HAS NO RIGHTS AS A PROPERTY OWNER AND THERE IS CURRENTLY NOTHING THAT CAN BE DONE. SHE STATED THAT SHE SPOKE WITH SCRAPS IN SPOKANE AND CATS HAVE TO BE LICENSED IN SPOKANE. SHE STATED THAT SHE WOULD LIKE THE CITY TO

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CONSIDER AN ORDINANCE FOR CATS. MS. SIMPSON DISTRIBUTED COPIES OF THE ORDINANCES FROM SPOKANE.

KATHY AHLENSLAGER, 405 EAST 1<sup>ST</sup>, STATED THAT SHE CAME TO LET THE CITY KNOW THAT THE CITY HAS A COUPLE OF RARE PLANTS ON CITY PROPERTY. SHE STATED THAT THE STATE OF WASHINGTON TRACKS THESE PLANTS AND SHE PROVIDED THE MAYOR WITH FORMS THAT WILL BE SUBMITTED TO THE STATE REGARDING THE PLANTS.

MASON FLOENER, 153 W. CEDAR LOOP, STATED THAT HE IS WORKING ON A COMMUNICATIONS BOY SCOUTS MERIT BADGE AND THEY ARE REQUIRED TO ATTEND A CITY COUNCIL MEETING.

**PUBLIC HEARING/ACTION:**

- #05. PUBLIC HEARING: CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON JUNE 14, 2016 FROM 4:00 P.M. TO 8:00 P.M.**

[6:47:35 PM](#) MAYOR JANKE DECLARED THE PUBLIC HEARING TO CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON JUNE 14, 2016 FROM 4:00 P.M. TO 8:00 P.M. OPEN AT 6:47 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[6:48:42 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:48 P.M.

- #06. DISCUSSION/ACTION: REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON JUNE 14, 2016 FROM 4:00 P.M. TO 8:00 P.M.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON JUNE 14, 2016 FROM 4:00 P.M. TO 8:00 P.M.

MOTION PASSED.

**NEW BUSINESS:**

- #07. DISCUSSION/INFORMATION: CITY OF COLVILLE EMERGENCY RESPONSE GUIDELINE (ERG).**

[6:50:41 PM](#)

MAYOR JANKE STATED THAT IT IS INTENDED THAT THIS WILL BE APPROVED ADMINISTRATIVELY NOT BY COUNCIL.

POLICE CHIEF BOB MESHISHNEK STATED THAT THE DEPARTMENT HEADS HAVE REVIEWED THE DOCUMENT. HE STATED THAT ONCE THE DOCUMENT IS FINALIZED AND APPROVED, EACH DEPARTMENT WILL HAVE TO DEVELOP THEIR OWN STANDARD OPERATING GUIDELINES.

COUNCILMEMBER KYLE STATED THAT COUNCIL DOES NOT BELONG UNDER THE MAYOR BUT CAN BE SHOWN TO THE SIDE WITH A DASHED LINE.

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COUNCILMEMBER FOLL STATED THAT SHE WOULD LIKE MORE CLARITY ON THE FLOW CHART.

MAYOR JANKE STATED THAT HE WILL HAVE THE DEPARTMENT HEADS DEVELOP THE STANDARD OPERATING GUIDELINES AND IDENTIFY ANY TRAINING NEEDED.

**#08. INFORMATION:      PROCLAMATION FOR NATIONAL MEN'S HEALTH WEEK.**

[7:28:58 PM](#)

MAYOR JANKE READ THE PROCLAMATION FOR NATIONAL MEN'S HEALTH WEEK.

**COMMITTEE OR SPECIAL REPORTS:**

**#09. CITY ATTORNEY:      REPORT ON ANY PENDING ITEMS.**

MAYOR JANKE STATED THAT ITEM #7 FRANCHISE POLICY REVIEW IS STILL BEING WORKED ON AND HE WILL BE MEETING WITH THE CITY ATTORNEY NEXT WEEK TO REVIEW THE LATEST DRAFT.

**#10. COUNCIL PENDING ITEMS:      REVIEW LIST OF COUNCIL PENDING ITEMS.**

MAYOR JANKE STATED THAT ITEM #6 THE PROCLAMATION POLICY WILL BE ON THE JUNE 14 COUNCIL AGENDA FOR REVIEW. MAYOR JANKE ASKED THE COUNCILMEMBERS TO PROVIDE HIM WITH SUGGESTED REVISIONS.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

CITY PLANNER RJ KEETCH STATED THAT FOGLE PUMP IS WORKING ON A NEW OFFICE ON HIGHWAY 395. HE ALSO STATED THAT HE WILL BE COMING TO A FUTURE COUNCIL MEETING WITH A CONTRACT FOR A CONSULTANT FOR THE STRATEGIC PLAN PROJECT.

MAYOR JANKE STATED THAT THE AIRPORT UNDERGROUND TANK WAS INSPECTED BY THE DOE (DEPARTMENT OF ECOLOGY) AND IT IS NOT PERMITTED. HE STATED THAT HE HAS ASKED THE CITY ATTORNEY TO WRITE A LETTER TO THE OWNER REGARDING REINSTATEMENT OF THE FEES AND INSURANCE. MAYOR JANKE STATED THAT HE IS BUILDING A TASK FORCE TO DEAL WITH THE TREES IN YEP KANUM PARK. HE STATED THAT HE WILL BE SPEAKING AT THE CHAMBER MEETING NEXT WEEK. THE PRE-USE INSPECTION FOR THE FOREST SERVICE WAS DONE AT THE AIRPORT TODAY. HE STATED THAT SATURDAY IS THE RED CROSS CANVASING DAY FOR HOME SMOKE ALARMS. MAYOR JANKE STATED THAT AT THE LAST TRI COUNTY HEALTH DISTRICT MEETING, THE COUNTY COMMISSIONERS SUGGESTED THAT WE ELIMINATE THE DISTRICT AND OPERATE EACH COUNTY ON THEIR OWN. IT WAS DECIDED THAT COUNCILMEMBERS PIFER AND LOGGERS WILL WORK ON THE CAT ORDINANCE ISSUE WITH THE POLICE CHIEF.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADJOURN THE MEETING.

[7:56:06 PM](#)

MOTION PASSED.

**TIME OF ADJOURNMENT: 7:56 P.M.**

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MAYOR LOUIS F. JANKE

Attest:\_\_\_\_\_

Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager