

Colville, Washington
Regular Colville City Council Meeting Minutes
June 14, 2016

6:30 PM: MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:01 PM](#)

ROLL CALL: FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

PRESENT: COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

STAFF PRESENT: CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, CITY PLANNER RJ KEETCH, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, STREET/PARK SUPERINTENDENT TERRY LECAIRE, POLICE CHIEF ROBERT MESHISHNEK, RECREATION COORDINATOR JAKE WILSON, BUILDING INSPECTOR/OFFICIAL DAVE HARPER AND SAFETY/TRAINING OFFICER RYAN POWER.

SALUTE TO THE FLAG.

CONSENT AGENDA:

- #01. **MINUTES OF THE MAY 24, 2016 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **MINUTES OF THE MAY 31, 2016 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #03. **JUNE 7, 2016 MANUAL CLAIMS CHECK #57150 IN THE AMOUNT OF \$566.62 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **JUNE 15, 2016 CLAIMS CHECKS #57151 ~ #57222 IN THE AMOUNT OF \$175,443.61 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #05. **MAY, 2016 PAYROLL CHECKS #57083 ~ #57113 IN THE AMOUNT OF \$291,432.97 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #06. **MAY 31, 2016 EFT DEBITS AND INTERNAL CHECKS #100431 ~ #100439 IN THE AMOUNT OF \$12,385.79.**
- #07. **MAY, 2016 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #08. **MAY 26, 2016 ~ JUNE 8, 2016 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JUNE 14, 2016 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: JUNE 7, 2016 MANUAL CLAIMS CHECK #57150 IN THE AMOUNT OF \$566.62; JUNE 15, 2016 CLAIMS CHECKS #57151 ~ #57222 IN THE AMOUNT OF \$175,443.61 AS; MAY, 2016 PAYROLL CHECKS #57083 ~ #57113 IN THE AMOUNT OF \$291,432.97; MAY 31, 2016 EFT DEBITS AND INTERNAL CHECKS #100431 ~ #100439 IN THE AMOUNT OF \$12,385.79" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

PUBLIC COMMENT PERIOD:

- #09. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

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[6:32:49 PM](#)

THERE WERE NO PUBLIC COMMENTS.

PUBLIC HEARINGS/ACTION:

- #10. PUBLIC HEARING: CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON JUNE 24, 2016 FROM 4:00 P.M. TO 11:30 P.M.**

[6:34:21 PM](#) MAYOR JANKE DECLARED THE PUBLIC HEARING TO CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON JUNE 24, 2016 FROM 4:00 P.M. TO 11:30 P.M. OPEN AT 6:34 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

JESSICA BRONTE, AMERICAN CANCER SOCIETY, STATED THAT THIS IS THE SAME THING THAT IS DONE EVERY YEAR FOR RELAY FOR LIFE.

[6:36:28 PM](#) AS THERE WAS NO FURTHER PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:36 P.M.

- #11. DISCUSSION/ACTION: REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON JUNE 24, 2016 FROM 4:00 P.M. TO 11:30 P.M.**

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO APPROVE THE REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON JUNE 24, 2016 FROM 4:00 P.M. TO 11:30 P.M.

MOTION PASSED.

- #12. DISCUSSION/ACTION: REQUEST FOR RELAY FOR LIFE TO PARK A TRAILER AND MOTORHOME OVERNIGHT AT YEP KANUM PARK ON JUNE 24, 2016.**

[6:38:06 PM](#)

JESSICA BRONTE STATED THAT THEY WOULD LIKE TO PARK A TRAILER AND MOTORHOME OVERNIGHT AT THE PARK ON JUNE 24, 2016.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO APPROVE A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 8.32 AND CHAPTER 12.36 AND ALLOW RELAY FOR LIFE TO PARK A TRAILER AND MOTORHOME OVERNIGHT AT YEP KANUM PARK ON JUNE 24, 2016.

MOTION PASSED.

- #13. PUBLIC HEARING: CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON JULY 3, 2016 FROM 10:00 A.M. TO 11:00 P.M.**

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[6:41:00 PM](#) MAYOR JANKE DECLARED THE PUBLIC HEARING TO CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON JULY 3, 2016 FROM 10:00 A.M. TO 11:00 P.M. OPEN AT 6:41 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[6:41:37 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:41 P.M.

- #14. DISCUSSION/ACTION: REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON JULY 3, 2016 FROM 10:00 A.M. TO 11:00 P.M.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO APPROVE THE REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 – PUBLIC NUISANCES, SECTION 9.40.030 – PARTIES, GATHERINGS, MUSICAL INSTRUMENTS AND SOUND REPRODUCTION DEVICES FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON JULY 3, 2016 FROM 10:00 A.M. TO 11:00 P.M.

MOTION PASSED.

PUBLIC APPEARANCES:

- #15. DISCUSSION/ACTION: HEWES MARINE REQUEST TO USE A PORTION OF MAIN STREET PARKING TO DISPLAY HEWESCRAFT BOATS.**

LOUIS PARDINI, HEWES MARINE, STATED THAT THEY WILL BE HAVING A REGIONAL MEETING IN COLVILLE. THE MEETING WILL BE HELD AT BARMAN'S ON MAIN STREET AND THEY WOULD LIKE TO USE THE PARKING FROM THE KITCHEN SHOP TO THE SOUTH END OF BARMAN'S STORE TO DISPLAY BOATS. THE REQUEST IS FOR SEPTEMBER 18, 2016 FROM 12:00 NOON UNTIL 9:00 P.M. AND SEPTEMBER 19, 2016 FROM 6:00 A.M. UNTIL 11:00 A.M.

COUNCILMEMBER KYLE ASKED THAT THEY LEAVE THE HANDICAPPED SPACE IN THIS AREA AVAILABLE.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE REQUEST OF HEWES MARINE TO USE A PORTION OF THE MAIN STREET PARKING TO DISPLAY HEWESCRAFT BOATS ON SEPTEMBER 18, 2016 FROM 12:00 NOON UNTIL 9:00 P.M. AND SEPTEMBER 19, 2016 FROM 6:00 A.M. UNTIL 11:00 A.M.

MOTION PASSED.

NEW BUSINESS:

- #16. DISCUSSION/ACTION: REQUEST FOR LODGING TAX FUNDS FOR THE STEVENS COUNTY BICYCLE ROUTE MAPS.**

[6:48:53 PM](#)

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO APPROVE \$2,000 IN LODGING TAX FUNDS FOR THE STEVENS COUNTY BICYCLE ROUTE MAPS.

MOTION PASSED. *COUNCILMEMBER CONNER ABSTAINED.*

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#17. DISCUSSION/ACTION: **CONDITION REPORT AND DECISIONS REGARDING THE COLVILLE SKATE PARK.**

[6:50:08 PM](#)

STREET/PARK SUPERINTENDENT TERRY LECAIRE STATED THAT THE SKATE PARK IS FALLING APART AND IS CURRENTLY UNSAFE FOR USE.

COUNCILMEMBER KYLE SUGGESTED THAT WE REPAIR SOME OF THE FEATURES AND TAKE THE REST DOWN, AND THEN DEVELOP A PLAN TO SLOWLY REPLACE THEM ALL.

RUTH RAINER STATED THAT SHE WOULD LIKE TO LOOK AT A MORE PERMANENT STRUCTURE. SHE STATED THAT THE KIDS WOULD RATHER SEE A CONCRETE STRUCTURE. SHE STATED THAT THEY ARE WILLING TO GET DONATED MATERIALS TO HELP RE-BUILD THE SKATE PARK.

COUNCILMEMBER KYLE SUGGESTED THAT THE YOUNG MEN IN THE AUDIENCE MEET CITY STAFF AT THE PARK AND LET THEM KNOW WHAT THEY MIGHT WANT RE-BUILT AND WHAT THEY MIGHT WANT REMOVED.

MAYOR JANKE SUGGESTED THAT THEY MEET WITH CITY STAFF AND DETERMINE WHAT COULD BE DONE NOW AND BRING BACK OPTIONS AT THE JUNE 28TH COUNCIL MEETING.

COUNCILMEMBER PIFER STATED THAT HE THINKS THE COMMUNITY SHOULD PUT TOGETHER A GROUP AND COME BACK WITH A RECOMMENDATION.

THE CONSENSUS OF THE COUNCIL WAS TO SUPPORT PARTIAL RECONSTRUCTION TO GET THE SKATE PARK FUNCTIONAL THIS SEASON AND WORK TOWARDS A LONG TERM SOLUTION.

MAYOR JANKE STATED THAT TERRY LECAIRE AND DAVE HARPER WILL MEET WITH THE YOUNG MEN AT THE SKATE PARK AND COME UP WITH A SHORT TERM FIX AND SCOPE OF WORK FOR THE ITEMS THAT WE WANT TO RE-BUILD. THE COMMUNITY CAN THEN SEE IF THEY CAN GET DONATED LABOR AND MATERIALS AND COME BACK TO COUNCIL ON JUNE 28TH WITH A PROPOSAL.

#18. DISCUSSION/ACTION: **PROPOSED ORDINANCE ADOPTING THE 2015 BUILDING CODES.**

[7:35:08 PM](#)

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1567 N.S. ADOPTING THE 2015 BUILDING CODES.

MOTION PASSED.

(ORDINANCE NO. 1567 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

#19. INFORMATION: **UPDATE ON THE STATUS OF THE HEALTH AND SAFETY FACILITIES MAINTENANCE PROJECTS.**

[7:38:38 PM](#)

BUILDING OFFICIAL DAVE HARPER STATED THAT THE MAJORITY OF THE ITEMS HAVE BEEN COMPLETED. HE STATED THAT IT HAS BEEN DIFFICULT TO OBTAIN BIDS FOR THE REMAINING ITEMS FROM CONTRACTORS. HE STATED THAT HE WILL CONTINUE TO TRY AND FIND CONTRACTORS THAT ARE WILLING TO TAKE ON SMALL REPAIR PROJECTS.

#20. DISCUSSION/ACTION: **PROPOSED RESOLUTION CONFIRMING THE DECLARATION OF AN EMERGENCY DUE TO A COLLAPSED SEWER MAIN ON JUNE 3, 2016.**

[7:43:08 PM](#)

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 11-16 CONFIRMING THE DECLARATION OF AN EMERGENCY DUE TO A COLLAPSED SEWER MAIN ON JUNE 3, 2016.

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MOTION PASSED.

(RESOLUTION NO. 11-16 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)

- #21. DISCUSSION/ACTION: POSSIBLE APPROVAL OF THE SOLAR GRANT CONTRACTS WITH THE DEPARTMENT OF ENTERPRISE SERVICES AND THE DEPARTMENT OF COMMERCE.**

[7:49:39 PM](#)

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT WE HAVE BEEN AWARDED THE SOLAR GRANT FOR WELLS 4, 5 AND 7. HE STATED THAT HE NEEDS APPROVAL TO MOVE FORWARD WITH THE PROJECT.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO APPROVE THE SOLAR GRANT CONTRACTS WITH THE DEPARTMENT OF ENTERPRISE SERVICES AND THE DEPARTMENT OF COMMERCE. AUTHORIZE THE USE OF CRYSTAL FALLS TIMBER PROCEEDS TO FUND THE CITY'S GRANT MATCH OF \$250,000 AND \$25,000 TO FUND MISCELLANEOUS NON-PARTICIPATING COSTS.

MOTION PASSED.

- #22. DISCUSSION/ACTION: POSSIBLE APPROVAL OF THE STRATEGIC PLANNING CONTRACT AND SCOPE OF WORK WITH STUDIO CASCADE.**

[7:56:04 PM](#)

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE THE CONTRACT FOR STRATEGIC PLANNING WITH STUDIO CASCADE IN THE AMOUNT NOT TO EXCEED \$34,010 UTILIZING \$24,000 IN CDBG FUNDS AND UP TO \$10,010 IN CURRENT EXPENSE CFP RESERVE FUNDS AND APPROVING ALTERNATIVE #2 AS OUTLINED IN THE PROPOSED CONTRACT, SCOPE OF WORK AND SCHEDULE.

MOTION PASSED.

- #23. INFORMATION: CITY OF COLVILLE ACCIDENT PREVENTION PLAN.**

[8:03:27 PM](#)

MAYOR JANKE STATED THAT THIS PLAN WILL BE APPROVED AND IMPLEMENTED ADMINISTRATIVELY.

SAFETY/TRAINING OFFICER RYAN POWER STATED THAT THIS IS AN UPDATED PLAN FOR THE CITY AND WE HAVE BEEN WORKING ON IT FOR ABOUT THREE (3) YEARS. HE STATED THAT THIS DOCUMENT HAS BEEN REVIEWED BY THE SAFETY COMMITTEE AND THE DEPARTMENT HEADS.

- #24. INFORMATION: CITY OF COLVILLE PROCLAMATION DECLARING JUNE AS GENERAL AVIATION APPRECIATION MONTH.**

[8:21:29 PM](#)

MAYOR JANKE READ THE PROCLAMATION DECLARING JUNE AS GENERAL AVIATION APPRECIATION MONTH.

- #25. DISCUSSION: DISCUSS POSSIBLE AMENDMENTS TO THE PROCLAMATION POLICY.**

[8:23:38 PM](#)

COUNCILMEMBERS PIFER AND CONNER WILL WORK TO DEVELOP A PROPOSAL FOR CHANGES TO THE PROCLAMATION POLICY.

COMMITTEE OR SPECIAL REPORTS:

- #26. REPORTS: MAY MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.**

NO DISCUSSION.

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#27. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.

[8:32:10 PM](#)

NO DISCUSSION.

#28. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.

NO DISCUSSION.

INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:

CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL REPORTED THAT WE CURRENTLY HAVE TWO (2) JOB OPENINGS AT THE CITY. THE ADMINISTRATIVE SECRETARY IN BUILDING/PLANNING AND A WATER/SEWER SPECIALIST IN MUNICIPAL SERVICES. APPLICATIONS ARE CURRENTLY BEING ACCEPTED FOR BOTH POSITIONS.

CITY PLANNER RJ KEETCH STATED THAT LIFE FLIGHT HAS HAD A SET BACK IN THEIR BUSINESS PLAN AND INSURANCE AND THE PROPOSAL TO COME TO THE COLVILLE AIRPORT IS ON HOLD.

COUNCILMEMBER FOLL STATED THAT THE DRAFT FOREST PLAN IS OUT FOR REVIEW AND SHE HAS BEEN TOLD IT REDUCES THE BIKE ROUTES IN THE COLVILLE FOREST AND INCREASES THE ROUTES FOR FOUR-WHEELERS.

COUNCILMEMBER LOGGERS STATED THAT HE TALKED TO THE ANIMAL CONTROL OFFICE REGARDING THE POSSIBLE REGULATIONS REGARDING CATS.

COUNCILMEMBER LAWSON STATED THAT AT THE LAST AIRPORT BOARD MEETING THEY HAD BEEN ASKED BY THE MAYOR TO ELECT A CHAIRMAN AND THEY REFUSED TO DO SO. MAYOR JANKE STATED THAT HE MET WITH A BOARD MEMBER AND DISCUSSED OPTIONS.

MAYOR JANKE STATED THAT FEES FOR ANIMAL CONTROL HAVE BEEN ADJUSTED AND AN AGREEMENT SENT TO THE STEVENS COUNTY COMMISSIONERS. HE STATED THAT THE ROADS HAVE BEEN DUST TREATED WITH AN ORGANIC PINE EXTRACT. THE BOARD OF HEALTH IS DEVELOPING A FACT SHEET ABOUT EACH COUNTY GOING ON THEIR OWN.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:56:53 PM](#)

MOTION PASSED.

TIME OF ADJOURNMENT: 8:56 P.M.

MAYOR LOUIS F. JANKE

Attest: _____

Holly Pannell, CMC, PFO, City Clerk/
Human Resources Manager