

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**June 28, 2016**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR PRO-TEM NANCY FOLL.

[6:30:08 PM](#)

**ROLL CALL:** FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

**ABSENT:** COUNCILMEMBER MIKE BIRCH AND MAYOR JANKE.

**STAFF PRESENT:** CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, CITY PLANNER RJ KEETCH, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, STREET/PARK SUPERINTENDENT TERRY LECAIRE, POLICE CHIEF ROBERT MESHISHNEK AND DEPUTY CLERK CAT KROISS.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE JUNE 14, 2016 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **JUNE 29, 2016 CLAIMS CHECKS #57223 ~ #57300 IN THE AMOUNT OF \$452,084.60 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **JUNE 9, 2016 ~ JUNE 22, 2016 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR PRO-TEM FOLL READ THE CONSENT AGENDA.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION THAT “VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JUNE 28, 2016 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: JUNE 29, 2016 CLAIMS CHECKS #57223 ~ #57300 IN THE AMOUNT OF \$452,084.60” AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #04. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

KAREN LEARN, COLVILLE CHAMBER OF COMMERCE, STATED THAT SHE WOULD LIKE TO INVITE EVERYONE TO THE CHAMBER AFTER HOURS AT THE MUSEUM ON THURSDAY NIGHT AT 5:00 P.M.

**PUBLIC HEARINGS/ACTION:**

- #05. **PUBLIC HEARING:** CONSIDER THE ADOPTION OF THE 2017-2022 CITY OF COLVILLE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM.

[6:34:45 PM](#) MAYOR PRO-TEM FOLL DECLARED THE PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE 2017-2022 CITY OF COLVILLE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM OPEN AT 6:34 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

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[6:36:02 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR PRO-TEM FOLL CLOSED THE PUBLIC HEARING AT 6:36 P.M.

**#06. DISCUSSION/ACTION: PROPOSED RESOLUTION ADOPTING THE 2017-2022 CITY OF COLVILLE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM.**

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 12-16 ADOPTING THE 2017-2022 CITY OF COLVILLE SIX YEAR TRANSPORTATION IMPROVEMENT PROGRAM.

MOTION PASSED.

*(RESOLUTION NO. 12-16 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**#07. PUBLIC HEARING: CONSIDER AN AMENDMENT TO THE 2015-2016 BIENNIAL OPERATING BUDGET.**

[6:43:53 PM](#) MAYOR PRO-TEM FOLL DECLARED THE PUBLIC HEARING TO CONSIDER AN AMENDMENT TO THE 2015-2016 BIENNIAL OPERATING BUDGET OPEN AT 6:43 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[6:45:07 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR PRO-TEM FOLL CLOSED THE PUBLIC HEARING AT 6:45 P.M.

**#08. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING THE 2015-2016 BIENNIAL OPERATING BUDGET.**

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1568 N.S. AMENDING THE 2015-2016 BIENNIAL OPERATING BUDGET.

MOTION PASSED.

*(ORDINANCE NO. 1568 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**PUBLIC APPEARANCES:**

**#09. DISCUSSION/ACTION: COLVILLE CHAMBER OF COMMERCE REQUEST TO CLOSE PORTIONS OF ASTOR AVENUE ON JULY 15, 2016 FOR A CAR SHOW.**

[6:47:29 PM](#)

RYKE DAHLEN, REPRESENTING THE CHAMBER OF COMMERCE, STATED THAT THEY ARE REQUESTING TO CLOSE PORTIONS OF ASTOR ON JULY 15, 2016 FROM MAIN STREET TO THE ALLEY.

IT WAS STATED THAT SINCE THERE WILL BE AMPLIFIED MUSIC AT THE EVENT THEY WILL ALSO REQUIRE A NOISE VARIANCE. THIS PORTION WILL BE SCHEDULED FOR THE NEXT COUNCIL MEETING.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO APPROVE THE REQUEST TO CLOSE ASTOR ON JULY 15, 2016 FROM MAIN STREET TO THE ALLEY FROM 4:30 P.M. TO 7:00 P.M. FOR A CAR SHOW.

MOTION PASSED.

**UNFINISHED BUSINESS:**

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**#10. DISCUSSION/ACTION: PROPOSED RESOLUTION AMENDING THE PROCLAMATION POLICY.**

[6:53:44 PM](#)

COUNCILMEMBER CONNER STATED THAT SHE WORKED WITH COUNCILMEMBER PIFER AND THEY TRIED TO DO AWAY WITH ANY CONFLICTING ISSUES.

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 13-16 AMENDING THE PROCLAMATION POLICY TO INCLUDE STRIKING 'OR RELIGIOUS' UNDER 'PROCLAMATIONS WILL NOT BE ISSUED FOR' IN SECTION 2.

MOTION PASSED.

*(RESOLUTION NO. 13-16 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**NEW BUSINESS:**

**#11. DISCUSSION/ACTION: POSSIBLE FINAL ACCEPTANCE OF THE ALDER WATER IMPROVEMENTS PROJECT.**

[7:00:57 PM](#)

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO APPROVE FINAL ACCEPTANCE OF THE ALDER WATER IMPROVEMENTS PROJECT WITH COLVILLE CONSTRUCTION IN THE AMOUNT OF \$207,484.00.

MOTION PASSED.

**#12. DISCUSSION/ACTION: POSSIBLE FINAL ACCEPTANCE OF THE LINCOLN WATER IMPROVEMENTS PROJECT.**

[7:04:54 PM](#)

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO APPROVE FINAL ACCEPTANCE OF THE LINCOLN WATER IMPROVEMENTS PROJECT WITH TOP GRADE EXCAVATION IN THE AMOUNT OF \$101,433.97.

MOTION PASSED.

**#13. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING THE COLVILLE MUNICIPAL CODE REGARDING EMERGENCY SERVICES.**

[7:09:53 PM](#)

MULTIPLE CHANGES WERE DISCUSSED REGARDING THE TERM CHAIRMAN AND DIRECTOR. A REVISED PROPOSAL WILL BE BROUGHT BACK AT THE NEXT COUNCIL MEETING.

**COMMITTEE OR SPECIAL REPORTS:**

**#14. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

NO REPORT.

**#15. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

NO REPORT.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

[7:22:57 PM](#)

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE HAWTHORNE PROJECT IS ABOUT A WEEK BEHIND SCHEDULE. HE STATED THAT HE WOULD LIKE TO WAIVE THE ADDITIONAL

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WATER CONSUMPTION FEES FOR THE RESIDENTS INVOLVED IN THE PROJECT DURING THE CONSTRUCTION PERIOD. THE BASE WATER RATE WOULD STILL BE BILLED.

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO WAIVE THE WATER CONSUMPTION CHARGES FOR RESIDENTS ON HAWTHORNE AFFECTED BY THE CONSTRUCTION FROM THE MIDDLE OF JUNE TO THE MIDDLE OF SEPTEMBER.

MOTION PASSED.

CITY PLANNER RJ KEETCH STATED THAT INTERVIEWS FOR THE ADMINISTRATIVE SECRETARY ARE SCHEDULED FOR JULY 11<sup>TH</sup>. HE ALSO STATED THAT HE WILL BE SCHEDULING A STRATEGIC PLANNING KICK OFF MEETING.

STREET/PARK SUPERINTENDENT TERRY LECAIRE STATED THAT THE TRUSSES ARE GOING UP ON THE NEW SHOP. HE STATED THAT HE HASN'T HEARD FROM THE GROUP OF VOLUNTEERS THAT ARE WORKING ON THE SKATE PARK. TERRY LECAIRE STATED THAT THE MATERIALS THAT HAVE BEEN TAKEN OFF ARE NO GOOD AND WILL NOT BE RE-USED.

MAYOR PRO-TEM FOLL STATED THAT SHE WANTS ANYTHING THAT IS GARBAGE CLEANED UP. IT WAS SUGGESTED THAT WE TAPE OFF THE UNUSABLE AREAS AND CLEAN UP THE REST AND ALLOW THEM TO SKATE ON THOSE PORTIONS.

COUNCILMEMBER CONNER STATED THAT THE PARK AND RECREATION BOARD SUGGESTED THAT THEY COULD CONTACT THE AREA YOUTH AND THEY WOULD BE WILLING TO TAKE THE LEAD FOR THE PROJECT.

TERRY LECAIRE STATED THAT HE IS GOING TO GET RID OF THE 2 1/2 RAMPS THAT AREN'T NEEDED USING CITY STAFF AND CLEAN IT UP FOR NOW.

COUNCILMEMBER PIFER STATED THAT LOCAL RESIDENT EMMA SCHANZ SWAM IN THE OLYMPIC TRIALS TODAY. HE ALSO STATED THAT KNIFE RIVER HAS RECEIVED A LOT OF COMPLIMENTS ON THE HAWTHORNE PROJECT.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADJOURN THE MEETING.

MOTION PASSED.

[7:43:34 PM](#)

**TIME OF ADJOURNMENT: 7:43 P.M.**

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MAYOR PRO-TEMPORE NANCY FOLL

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager