

**Colville, Washington**  
**Regular Colville City Council Meeting Minutes**  
**July 26, 2016**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:02 PM](#)

**ROLL CALL:** FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

**ABSENT:** COUNCILMEMBER ANNE LAWSON.

**STAFF PRESENT:** CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, CITY PLANNER RJ KEETCH, POLICE CHIEF ROBERT MESHISHNEK AND LEAD MECHANIC/FLEET MANAGER JEFF LONG.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE JULY 12, 2016 REGULAR COLVILLE CITY COUNCIL MEETING.**
- #02. **JULY 11, 2016 MANUAL CLAIMS CHECKS #57425 ~ #57426 IN THE AMOUNT OF \$409,424.56 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **JULY 27, 2016 CLAIMS CHECKS #57427 ~ #57524 IN THE AMOUNT OF \$183,401.59 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **JULY 7, 2016 ~ JULY 20, 2016 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE JULY 26, 2016 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: JULY 11, 2016 MANUAL CLAIMS CHECKS #57425 ~ #57426 IN THE AMOUNT OF \$409,424.56; JULY 27, 2016 CLAIMS CHECKS #57427 ~ #57524 IN THE AMOUNT OF \$183,401.59" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #05. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

THERE WERE NO PUBLIC COMMENTS.

**PUBLIC HEARING/ACTION:**

- #06. **PUBLIC HEARING: CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 FOR AMPLIFIED MUSIC IN THE CITY PARK ON AUGUST 5 – 7, 2016 FOR RENDEZVOUS DAYS.**

[6:34:03 PM](#) MAYOR JANKE DECLARED THE PUBLIC HEARING TO CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 FOR AMPLIFIED MUSIC AT YEP KANUM PARK ON AUGUST 5 – 7, 2016 FOR RENDEZVOUS DAYS OPEN AT 6:34 P.M. AND STATED THAT EVERYONE PRESENT WILL BE

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GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

STEVE OSWIN, RENDEZVOUS COMMITTEE, STATED THAT THERE WILL BE AMPLIFIED SOUND AT TWO LOCATIONS STARTING AT NOON ON FRIDAY AND LASTING UNTIL 8:00 P.M. ON SUNDAY.

[6:35:33 PM](#) AS THERE WAS NO FURTHER PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:35 P.M.

**#07. DISCUSSION/ACTION:      **CONSIDER A REQUEST FOR A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 FOR AMPLIFIED MUSIC IN THE CITY PARK ON AUGUST 5 – 7, 2016 FOR RENDEZVOUS DAYS.****

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO APPROVE A VARIANCE TO COLVILLE MUNICIPAL CODE CHAPTER 9.40 FOR AMPLIFIED MUSIC IN THE CITY PARK ON AUGUST 5 – 7, 2016 FOR RENDEZVOUS DAYS STARTING AT NOON ON FRIDAY AND LASTING UNTIL 8:00 P.M. ON SUNDAY.

MOTION PASSED.

**PUBLIC APPEARANCES AND FORUM TIME:**

**#08. DISCUSSION:                      **CITIZEN CONCERNS REGARDING TRAFFIC SITUATION ON MAIN STREET.****

CAROLYN BYRD, 840 SOUTH ELM, STATED THAT THERE IS A PROBLEM ON MAIN STREET AND THE LACK OF STOPPING FOR PEDESTRIANS AND A LACK OF LAW ENFORCEMENT PRESENCE. SHE STATED THAT IT IS CREATING AN UNFRIENDLY ENVIRONMENT AND MAKES HER NOT WANT TO VISIT THE DOWNTOWN MERCHANTS. SHE STATED THAT THERE IS A NEED FOR CAMERA'S DOWNTOWN. SHE STATED THAT SHE IS ASKING THE COUNCIL TO COME UP WITH SOME SOLUTIONS.

**#09. DISCUSSION:                      **PROPOSED STRATEGIC PLAN PROCESS AND TIMELINE.****

[6:51:45 PM](#)

CITY PLANNER RJ KEETCH STATED THAT OUR CONSULTANT, STUDIO CASCADE IS PRESENT TONIGHT ALONG WITH SOME PLANNING COMMISSION MEMBERS.

BILL GRIMES, STUDIO CASCADE, STATED THAT HE WOULD LIKE TO REVIEW THE PROPOSED SCHEDULE. HE ALSO WANTED TO KNOW IF COUNCIL IS OK WITH THE PROPOSED STAKEHOLDER LIST.

COUNCILMEMBER KYLE STATED THAT HE WOULD LIKE TO KNOW IF THEY ARE CITY OR COUNTY RESIDENTS.

COUNCILMEMBER FOLL STATED THAT SHE WOULD LIKE MORE YOUNG PEOPLE, MORE BUSINESS PEOPLE AND LESS REPRESENTATION FROM GOVERNMENT.

MAYOR JANKE SUMMARIZED AND STATED THAT THERE IS STILL SOME WORK TO BE DONE TO BALANCE OUT THE STAKEHOLDER LIST. IT WAS AGREED THAT RJ KEETCH AND THE MAYOR WILL WORK WITH THE CONSULTANT TO FINALIZE THE LIST AND MOVE FORWARD.

**UNFINISHED BUSINESS:**

**#10. DISCUSSION/ACTION:                      **PROPOSED ORDINANCE ESTABLISHING A RIGHT-OF-WAY FRANCHISE POLICY.****

[7:17:29 PM](#)

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1571 N.S. ESTABLISHING A RIGHT-OF-WAY FRANCHISE POLICY.

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MOTION PASSED. *THERE WAS ONE ABSTENTION NOTED FROM COUNCILMEMBER KYLE.*

*(ORDINANCE NO. 1571 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**#11. DISCUSSION/ACTION: FINAL REVIEW AND ADOPTION OF THE 2016  
UPDATED FEE CHARTS.**

[7:31:51 PM](#)

COUNCILMEMBER FOLL STATED THAT THIS ISN'T ACCOMPLISHING WHAT IT WAS INTENDED TO DO. SHE STATED THAT THE 2014 COST COLUMN IS BLANK IN MOST CASES. THOSE NUMBERS SHOULD HAVE BEEN MOVED FROM THE PREVIOUSLY APPROVED CHARTS FROM 2014. SHE STATED THAT THERE IS NO INFORMATION PROVIDED REGARDING REVENUES. MOST FEES HAVE NO PROPOSED INCREASE FOR 2016.

COUNCILMEMBER FOLL STATED THAT WE SHOULD BE CALCULATING AND USING A STANDARD CITY OVERHEAD COST.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO APPROVE THE UPDATED 2016 FEE CHARTS AND PLAN ON A MORE EXTENDED REVIEW IN 2017.

MOTION PASSED.

**NEW BUSINESS:**

**#12. DISCUSSION/ACTION: POSSIBLE APPROVAL TO PURCHASE FOUR (4)  
MOBILE TRUCK LIFTS.**

[7:47:35 PM](#)

LEAD MECHANIC/FLEET MANAGER JEFF LONG STATED THAT THE MOBILE TRUCK LIFTS WILL TAKE THE PLACE OF THE PIT THAT WE USED TO HAVE IN THE OLD BUILDING.

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE PURCHASE OF FOUR (4) MOBILE TRUCK LIFTS FROM THE DEPARTMENT OF ENTERPRISE SERVICES AND WESTERN STATES CONTRACTING ALLIANCE IN THE AMOUNT OF \$42,591.30 USING COUNTY SHOP PROCEEDS.

MOTION PASSED.

**#13. DISCUSSION/ACTION: PROPOSED RESOLUTION AMENDING THE CREDIT  
CARD USE POLICY.**

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO ADOPT PROPOSED RESOLUTION NO. 14-16 AMENDING THE CREDIT CARD USE POLICY.

MOTION PASSED.

*(RESOLUTION NO. 14-16 IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**#14. DISCUSSION/ACTION: REQUEST FOR LODGING TAX FUNDING FOR THE  
STEVENS COUNTY HARVEST FESTIVAL.**

[7:55:36 PM](#)

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE \$3,775.00 IN LODGING TAX FUNDING FOR THE STEVENS COUNTY HARVEST FESTIVAL.

MOTION PASSED.

**#15. DISCUSSION/ACTION: POSSIBLE APPOINTMENTS TO THE COLVILLE  
AIRPORT ADVISORY BOARD.**

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[7:58:06 PM](#)

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE THE APPOINTMENTS OF GARY GIBSON AND DERROL SATER TO THE COLVILLE AIRPORT ADVISORY BOARD.

MOTION PASSED.

**COMMITTEE OR SPECIAL REPORTS:**

**#16. CITY ATTORNEY:    **REPORT ON ANY PENDING ITEMS.****

COUNCILMEMBER PIFER REQUESTED CLARIFICATION REGARDING THE COLVILLE MOUNTAIN ACCESS AGREEMENTS. MAYOR JANKE STATED THAT WE WILL BE LOOKING AT OBTAINING AGREEMENTS TO CROSS PROPERTY TO USE THE TRAIL SYSTEM.

**#17. COUNCIL PENDING ITEMS:            **REVIEW LIST OF COUNCIL PENDING ITEMS.****

CITY COUNCIL REQUESTED A STATUS UPDATE ON ALL PAST DUE ITEMS.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

CITY PLANNER RJ KEETCH STATED THAT THEY HAVE SEEN A SIGNIFICANT INCREASE IN BUILDING PERMIT ACTIVITY.

LEAD MECHANIC/FLEET MANAGER JEFF LONG STATED THAT THE CONTRACTOR IS PUTTING UP SHEET ROCK AND WILL START ROOFING THE NEW BUILDING THIS WEEK.

COUNCILMEMBER KYLE STATED THAT THE TREE COMMITTEE FOR YEP KANUM PARK HAS HAD A MEETING AND DID A WALK THROUGH AT THE PARK TODAY.

COUNCILMEMBER CONNER STATED THAT SHE IS STILL TRYING TO GET INFORMATION ON THE SKATE PARK FROM THE TOWN OF CUSICK.

MAYOR JANKE STATED THAT HE ATTENDED THE BOARD OF HEALTH MEETING AND IT WAS DECIDED THAT THEY WILL CONTINUE AS A TRI COUNTY ENDEAVOUR AND THEY WILL DEVELOP A TASK FORCE TO WORK ON ISSUES. HE STATED THAT THE AIRPORT CHIP SEALED THE ENTRY ROAD AND THEY ARE ALSO GETTING GRINDINGS THAT WILL GO ON THE TAXIWAY. THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION WILL BE DOING PEDESTRIAN SAFETY WORK AT THE OAK AND 3<sup>RD</sup> INTERSECTION. HE STATED THAT HE IS STILL WORKING ON GETTING THE FOREST SERVICE AIRPORT USE AGREEMENT SIGNED.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:21:42 PM](#)

MOTION PASSED.

**TIME OF ADJOURNMENT: 8:21 P.M.**

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MAYOR LOUIS F. JANKE

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager