

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**September 27, 2016**

**6:30 PM:**            **MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.**

**ROLL CALL:**        **FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.**

**PRESENT:**    COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

**ABSENT:**        COUNCILMEMBER ANNE LAWSON.

**STAFF PRESENT:**    CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, CITY PLANNER RJ KEETCH, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, POLICE CHIEF ROBERT MESHISHNEK, AND CITY ATTORNEY LOGAN WORLEY.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01.    MINUTES OF THE AUGUST 30, 2016 REGULAR CITY COUNCIL MEETING.**
- #02.    MINUTES OF THE SEPTEMBER 13, 2016 REGULAR CITY COUNCIL MEETING.**
- #03.    SEPTEMBER 28, 2016 CLAIMS CHECKS #57921 ~ #58000 IN THE AMOUNT OF \$164,756.19 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04.    SEPTEMBER 8, 2016 ~ SEPTEMBER 21, 2016 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE SEPTEMBER 27, 2016 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: SEPTEMBER 28, 2016 CLAIMS CHECKS #57921 - #58000 IN THE AMOUNT OF \$164,756.19" AND DOES APPROVE THE CONSENT AGENDA AS READ.

COUNCILMEMBER PIFER ASKED ABOUT THE GILBERT SHELTER DEMOLITION. MAYOR JANKE STATED THAT THE ROOFING AND TRUSSES ARE BEING DISMANTLED AND WILL BE GIVEN TO THE AIRPORT FOR THEIR POLE BUILDING.

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #05.    PUBLIC COMMENT:            **THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.****

[6:34:18 PM](#)

ROGER MCMILLAN, 1818 EAST FAIRWAY LOOP, STATED THAT HE WANTS TO DISCUSS THE FRANCHISE FOR CHARTER COMMUNICATIONS. HE STATED THAT HE HAS BEEN TRYING TO GET CHARTER FOR THE LAST MONTH AND THEIR EQUIPMENT DOESN'T WORK. HE ALSO ASKED THAT THE COUNCIL DELAY ACTION ON THE PROPOSED FRANCHISE FOR 30 DAYS BEFORE MAKING A DECISION.

BILL PROVOST, 909 EAST HAWTHORNE, STATED THAT HE WANTED TO THANK THE CITY COUNCIL FOR BEING DILIGENT AND WORKING ON THE NOISE ORDINANCE. HE ALSO STATED THAT THEY ARE VERY PLEASED WITH THE WORK THAT WAS DONE ON HAWTHORNE AVENUE.

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**PUBLIC APPEARANCES AND FORUM TIME:**

- #06. DISCUSSION/ACTION: COLVILLE CHAMBER OF COMMERCE REQUEST FOR PERMISSION TO CLOSE PORTIONS OF OAK, BIRCH, MAIN AND FIRST STREETS FOR THE ANNUAL KIDDIE PARADE ON OCTOBER 28, 2016.**

[6:38:38 PM](#)

KAREN LEARN, CHAMBER OF COMMERCE, STATED THAT THE ANNUAL KIDDIE PARADE WILL LAST ABOUT 45 MINUTES AND WILL START AT 4:30 P.M. AT THE FIRE HALL.

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER LOGGERS SECONDED THE MOTION TO GRANT THE REQUEST FROM THE COLVILLE CHAMBER OF COMMERCE FOR PERMISSION TO CLOSE PORTIONS OF OAK, BIRCH, MAIN AND FIRST STREETS FOR THE ANNUAL KIDDIE PARADE ON OCTOBER 28, 2016 STARTING AT 4:30 P.M. AT THE FIRE HALL.

MOTION PASSED.

KAREN LEARN ALSO STATED THAT THE CHAMBER AFTER HOURS EVENT WILL BE ON THURSDAY, SEPTEMBER 29, 2016 FROM 5:00 P.M. UNTIL 6:30 P.M. AT HAPPY'S GIFT SHOP.

**NEW BUSINESS:**

- #07. DISCUSSION/ACTION: PROPOSED ORDINANCE ESTABLISHING NOISE REGULATIONS BASED ON DECIBEL LEVELS.**

THIS ITEM WAS DELAYED PENDING THE AVAILABILITY OF CHIEF MESHISHNEK.

[6:52:17 PM](#)

POLICE CHIEF ROBERT MESHISHNEK STATED THERE WAS ONE CHANGE THAT NEEDED TO BE FIXED ON THE PROPOSED ORDINANCE, PAGE 5 SECTION F WHERE IT STATES SUBSECTION (F) IT SHOULD BE LISTED AS SUBSECTION (G). HE ALSO STATED HE HAS ALREADY DISCUSSED THIS WITH CITY ATTORNEY LOGAN WORLEY AND HE IS IN AGREEMENT.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1573 N.S. ESTABLISHING NOISE REGULATIONS BASED ON DECIBEL LEVELS WITH ONE CHANGE ON PAGE 5 SECTION F WHERE SUBSECTION (F) SHOULD BE LISTED AS SUBSECTION (G).

MOTION PASSED.

*(ORDINANCE NO. 1573 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

- #08. DISCUSSION/ACTION: PROPOSED ORDINANCE GRANTING A FRANCHISE TO AVISTA CORPORATION FOR THE PURPOSE OF TRANSMITTING AND DISTRIBUTING ELECTRICITY.**

[6:40:58 PM](#)

COUNCILMEMBER FOLL STATED THAT SHE HAD CONCERNS WITH THE LENGTH OF THE AGREEMENT AND THE LACK OF LANGUAGE TO ADDRESS THE USE OF UNDERGROUND UTILITIES.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1574 N.S. GRANTING A FRANCHISE TO AVISTA CORPORATION FOR THE PURPOSE OF TRANSMITTING AND DISTRIBUTING ELECTRICITY.

MOTION PASSED. *THERE WAS ONE ABSTENTION NOTED FROM COUNCILMEMBER KYLE.*

*(ORDINANCE NO. 1574 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

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- #09. DISCUSSION/ACTION: PROPOSED ORDINANCE GRANTING A FRANCHISE TO CHARTER COMMUNICATIONS FOR THE PURPOSE OF THE TRANSMISSION, DISTRIBUTION AND SALE OF CABLE, TELECOMMUNICATIONS AND COMMUNICATIONS SERVICES.**

[7:03:45 PM](#)

COUNCILMEMBER KYLE STATED THAT HE IS NOT IN FAVOR OF THE FRANCHISE FEE AND IF WE DO CHARGE THE FRANCHISE FEE, HE ASKED WHY WOULD WE LET THEM PAY THE CITY ON AN ANNUAL BASIS.

COUNCILMEMBER KYLE STATED THAT ON PAGE 6, SECTION 8.1 GENERAL CONDITIONS SHOULD READ THAT THE GRANTEE SHALL UTILIZE EXISTING POLES, CONDUITS AND OTHER FACILITIES WHENEVER POSSIBLE.

COUNCILMEMBER FOLL STATED THAT THIS FRANCHISE APPEARS TO BE FOR CABLE TV ONLY BUT THE ORDINANCE SAYS IT COVERS TELECOMMUNICATIONS.

MAYOR JANKE STATED THAT HE WOULD LIKE CITY ATTORNEY LOGAN WORLEY TO DO MORE RESEARCH ON THE CONCERNS THAT WERE BROUGHT UP BY THE COUNCIL.

CITY ATTORNEY LOGAN WORLEY STATED THAT HE WILL RESEARCH IF THE FRANCHISE IS JUST CABLE TV, ADDRESS PAGE 6, 8.1 AND CLARIFY IF NECESSARY. HE WILL ALSO GET MORE INFORMATION ABOUT THE FRANCHISE FEE AND OTHER ISSUES. HE STATED THAT HE WILL ATTEMPT TO BRING THIS ISSUE BACK AT THE OCTOBER 25, 2016 COUNCIL MEETING.

- #10. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR THE RESERVOIR #3 REPLACEMENT PROJECT.**

[7:46:22 PM](#)

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED WE HAVE A DWSRF (DRINKING WATER STATE REVOLVING FUND) LOAN FOR THIS PROJECT.

PHIL BOYD, WELCH COMER, EXPLAINED THAT THERE WAS A CLERICAL ERROR ON THE LOW BID WHICH WAS DETERMINED TO BE A MINOR INFORMALITY AND LYDIG CONSTRUCTION EXPLAINED THIS IN A LETTER. HE STATED THAT HE WOULD LIKE COUNCIL TO AUTHORIZE THE MAYOR TO SIGN THE CONTRACT AND NOTICE TO PROCEED ONCE THE BONDS AND INSURANCE HAVE BEEN PROVIDED.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO AWARD THE BID FOR THE RESERVOIR #3 REPLACEMENT PROJECT TO LYDIG CONSTRUCTION IN THE AMOUNT OF \$1,534,881.72 AND ALSO TO ALLOW MAYOR JANKE TO SIGN THE CONTRACT AND NOTICE TO PROCEED ONCE THE BONDS AND INSURANCE HAVE BEEN PROVIDED.

MOTION PASSED.

- #11. DISCUSSION/ACTION: POSSIBLE BID AWARD FOR THE SWIMMING POOL FILTRATION SYSTEM.**

[7:58:10 PM](#)

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THEY MIGHT NEED TO SPEND UP TO THE \$99,314 THAT WAS APPROVED IN THE CFP PROCESS FOR DEMOLITION AND PREPARATION.

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO AWARD THE BID FOR THE SWIMMING POOL FILTRATION SYSTEM TO POOL WORLD IN THE AMOUNT OF \$86,192.40 TO BE FUNDED FROM THE CURRENT EXPENSE CFP (CAPITAL FACILITIES PLAN) RESERVE.

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO ALLOW UP TO \$99,314 FOR THE PROJECT INCLUDING DEMOLITION AND PREPARATION.

MOTION TO AMEND PASSED.

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ORIGINAL MOTION AS AMENDED PASSED.

- #12. DISCUSSION/ACTION:      **REQUEST TO TRAVEL OUT OF STATE FROM THE WATER/SEWER DEPARTMENT.****

[8:08:05 PM](#)

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO APPROVE THE REQUEST FOR SCOTT THOMAS TO TRAVEL TO POST FALLS, IDAHO FOR LAGOON TRAINING.

MOTION PASSED.

- #13. DISCUSSION:              **MAYOR WILL PRESENT THE PROPOSED 2017-2018 CITY OF COLVILLE BIENNIAL BUDGET.****

[8:09:10 PM](#)

MAYOR JANKE REVIEWED THE PROPOSED 2017-2018 CITY OF COLVILLE BIENNIAL BUDGET. HE STATED THAT THE PROPOSED BUDGET IS BALANCED.

**COMMITTEE OR SPECIAL REPORTS:**

- #14. CITY ATTORNEY:      **REPORT ON ANY PENDING ITEMS.****

CITY ATTORNEY LOGAN WORLEY STATED THAT HE IS MEETING WITH MAYOR JANKE AND CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL ON A MONTHLY BASIS TO REVIEW THE PENDING LIST TO KEEP IT UPDATED AND CLARIFY WHICH ITEMS ARE A PRIORITY.

- #15. COUNCIL PENDING ITEMS:      **REVIEW LIST OF COUNCIL PENDING ITEMS.****

COUNCILMEMBER PIFER STATED THERE HAS BEEN DISCUSSION REGARDING THE BICYCLE RACK AT THE LIBRARY. HE STATED THAT LESS IS MORE AND THAT A MINIMALIST TYPE OF CONSTRUCTION IS NOW BEING CONSIDERED.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

CITY PLANNER RJ KEETCH STATED THAT THE STRATEGIC PLANNING WORKSHOP WILL BE OCTOBER 13, 2016 AT 6:30 P.M. AT CITY HALL. IT WAS DECIDED THAT COUNCILMEMBERS CONNER, KYLE AND BIRCH WILL PARTICIPATE.

COUNCILMEMBER KYLE STATED HE HAS A MEETING NEXT TUESDAY REGARDING AN AVISTA SPONSORED ELECTRIC CAR CHARGING STATION. HE STATED THEY MAY BE LOOKING AT A COUPLE OF DIFFERENT LOTS, ONE OF WHICH IS THE PARKING LOT BETWEEN WYNNE AND MAIN STREET BY HERITAGE COURT. HE ALSO STATED THE YEP KANUM TREE ISSUE IS IN NEED OF MORE INFORMATION BEFORE IT COMES BACK TO COUNCIL.

COUNCILMEMBER BIRCH ASKED WHO IS DOING THE ADA RAMP PROJECT IN FRONT OF CITY HALL. MAYOR JANKE STATED THAT IT IS TOP GRADE EXCAVATION AND THEY WILL BE STARTING THE CONSTRUCTION ON SATURDAY, OCTOBER 1, 2016.

COUNCILMEMBER PIFER STATED THERE ARE ISSUES WITH THE HANDICAPPED SPACE BY THE ALLEY ON SECOND STREET BY GOODWILL. HE ASKED IF IT WOULD BE POSSIBLE TO MOVE IT TO MAIN STREET. MAYOR JANKE STATED THAT HE WILL HAVE STREET/PARK SUPERINTENDENT TERRY LECAIRE LOOK AT A POTENTIAL NEW LOCATION.

COUNCILMEMBER BIRCH STATED THAT COLVILLE MONUMENT WOULD LIKE A PARKING TIME LIMIT SIGN IN FRONT OF THEIR LOCATION ON SECOND STREET.

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COUNCILMEMBER CONNER ASKED IF THE CITY WILL BE DOING AN ORDINANCE FOR COMPLETE STREETS. MAYOR JANKE STATED THAT THIS IS BEING LOOKED INTO BY MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS AND CITY PLANNER RJ KEETCH.

MAYOR JANKE STATED THAT HE HAS OFFERED THE RECREATION COORDINATOR POSITION PENDING FINAL TESTING. HE ALSO STATED THAT THE TENTATIVE START DATE WILL BE OCTOBER 10, 2016.

COUNCILMEMBER FOLL STATED THAT SHE IS CONCERNED ABOUT THE PILES OF STUFF BEHIND THE HABITAT FOR HUMANITY FACILITY. CITY PLANNER RJ KEETCH WAS ASKED TO INVESTIGATE THIS NUISANCE. SHE ALSO STATED THAT SHE WOULD LIKE TO AMEND THE TRAVEL POLICY AND ALLOW THE MAYOR TO APPROVE OUT OF STATE TRAVEL WITH SOME GUIDELINES.

MAYOR JANKE STATED THAT WE HAD AN AUCTION ON SEPTEMBER 17<sup>TH</sup> AND GOT RID OF MOST ITEMS AND CLEANED UP SOME STUFF. MAYOR JANKE STATED THAT RYAN POWER HAS RESIGNED AND IS GOING TO BE WORKING FOR THE DNR (DEPARTMENT OF NATURAL RESOURCES).

COUNCILMEMBER PIFER STATED THAT THE COUNTY IS DOING FREE METALS ON SUNDAY AT THE COUNTY LANDFILL.

MAYOR JANKE STATED THAT THEY ARE RESEARCHING THE POSSIBILITY OF HAVING EASTERN WASHINGTON UNIVERSITY STUDENTS HELP WITH PARK/RECREATION STRATEGIC PLANNING.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADJOURN THE MEETING.

MOTION PASSED.

[9:03:17 PM](#)

**TIME OF ADJOURNMENT: 9:03 P.M.**

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MAYOR LOUIS F. JANKE

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager