

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**October 11, 2016**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:05 PM](#)

**ROLL CALL:** FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

**PRESENT:** COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

**ABSENT:** COUNCILMEMBER NANCY FOLL.

**STAFF PRESENT:** CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, STREET/PARK SUPERINTENDENT TERRY LECAIRE, POLICE CHIEF ROBERT MESHISHNEK AND RECREATION COORDINATOR JILLIAN MARSHALL.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE SEPTEMBER 27, 2016 REGULAR CITY COUNCIL MEETING.**
- #02. **OCTOBER 12, 2016 CLAIMS CHECKS #58048 ~ #58129 IN THE AMOUNT OF \$584,311.71 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **SEPTEMBER, 2016 PAYROLL CHECKS #58001 ~ #58047 IN THE AMOUNT OF \$325,586.29 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **SEPTEMBER 30, 2016 EFT DEBITS AND INTERNAL CHECKS #100473 ~ #100483 IN THE AMOUNT OF \$192,243.86.**
- #05. **SEPTEMBER, 2016 REPORTS: REVENUE, EXPENDITURE, VENDOR AND TREASURER.**
- #06. **SEPTEMBER 22, 2016 ~ OCTOBER 5, 2016 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE OCTOBER 11, 2016 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: OCTOBER 12, 2016 CLAIMS CHECKS #58048 ~ #58129 IN THE AMOUNT OF \$584,311.71; SEPTEMBER, 2016 PAYROLL CHECKS #58001 ~ #58047 IN THE AMOUNT OF \$325,586.29; SEPTEMBER 30, 2016 EFT DEBITS AND INTERNAL CHECKS #100473 ~ #100483 IN THE AMOUNT OF \$192,243.86 " AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #07. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

[6:32:24 PM](#)

THERE WERE NO PUBLIC COMMENTS.

**PUBLIC HEARING/ACTION:**

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**#08. PUBLIC HEARING: CONSIDER AN AMENDMENT TO THE 2015-2016 BIENNIAL OPERATING BUDGET.**

[6:33:16 PM](#)

MAYOR JANKE DECLARED THE PUBLIC HEARING TO CONSIDER AN AMENDMENT TO THE 2015-2016 BIENNIAL OPERATING BUDGET OPEN AT 6:33 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[6:34:18 PM](#)

AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:34 P.M.

**#09. DISCUSSION/ACTION: PROPOSED ORDINANCE AMENDING THE 2015-2016 BIENNIAL OPERATING BUDGET.**

[6:34:24 PM](#)

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1575 N.S. AMENDING THE 2015-2016 BIENNIAL OPERATING BUDGET.

MOTION PASSED.

*(ORDINANCE NO. 1575 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**PRIORITY ITEMS:**

**#10. EXECUTIVE SESSION: DISCUSS COLLECTIVE BARGAINING NEGOTIATIONS PER RCW 42.30.140(4) (a)&(b).**

[6:36:05 PM](#)

MAYOR JANKE CALLED FOR AN EXECUTIVE SESSION AT 6:36 P.M. TO DISCUSS COLLECTIVE BARGAINING NEGOTIATIONS PER RCW 42.30.140(4) (a)&(b) AND STATED THAT IT WOULD LAST FOR APPROXIMATELY 25 MINUTES. CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL AND LABOR CONSULTANT KEVIN WESLEY REMAINED IN ATTENDANCE.

[7:02:28 PM](#)

MAYOR JANKE RECONVENED THE REGULAR MEETING AT 7:02 P.M.

**#11. DISCUSSION/ACTION: POSSIBLE APPROVAL OF THE PROPOSED COLLECTIVE BARGAINING AGREEMENT WITH THE WSCCCE UNION.**

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE THE COLLECTIVE BARGAINING AGREEMENT WITH THE WSCCCE (WASHINGTON STATE COUNCIL OF COUNTY AND CITY EMPLOYEES) UNION.

MOTION PASSED.

**PUBLIC APPEARANCES AND FORUM TIME:**

**#12. DISCUSSION/ACTION: REQUEST FOR FUNDING FOR THE COLVILLE VALLEY ANIMAL SANCTUARY.**

[7:03:34 PM](#)

MARY IKAGAWA, 767 N. PINE, COLVILLE VALLEY ANIMAL SANCTUARY, STATED THAT THE SANCTUARY HAS BEEN SERVICING THE CITY FOR 14 YEARS. SHE ALSO STATED THAT THEY RUN COMPLETELY ON DONATIONS AND VOLUNTEERS.

COUNCILMEMBER KYLE ASKED IF THE ANIMAL SANCTUARY HAS APPROACHED THE COUNTY FOR FUNDING. SHE STATED THAT SHE HAS REQUESTED A MEETING WITH THE COUNTY COMMISSIONERS.

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MS. IKAGAWA STATED THAT THEY HANDLE A LOT OF CATS.

MAYOR JANKE ASKED HOW MANY ANIMALS ARE PICKED UP IN THE CITY AND HOW MANY IN THE COUNTY. MS. IKAGAWA STATED THAT SHE WOULD HAVE TO GET THAT INFORMATION.

**NEW BUSINESS:**

**#13. DISCUSSION: REPORT FROM THE YEP KANUM PARK TREE TASK FORCE.**

[7:16:40 PM](#)

COUNCILMEMBER KYLE STATED THAT THE ESTIMATE THAT HE HAS PROPOSED IS A LITTLE HIGH AND COSTS WILL PROBABLY COME IN LOWER.

LARRY CRESSEY, 608 S. ELM, TREE BOARD MEMBER, STATED THAT THE SURVEY THAT WAS DONE BY MELISSA FISCHER FOUND 156 TREES IN POOR CONDITION WITH 648 TOTAL TREES IN THE CITY PARK. HE ALSO STATED THAT THERE ARE CURRENTLY TOO MANY TREES IN THE PARK FOR OPTIMUM TREE HEALTH. HE STATED THAT THE TASK FORCE IS RECOMMENDING THE REMOVAL OF ALL THE TREES IN POOR CONDITION. HE ALSO STATED THAT THEY ARE RECOMMENDING THIS BE DONE IN THE WINTER.

COUNCILMEMBER KYLE STATED THAT THERE IS A ROOT ROT PROBLEM AND THAT IS NOT GOING TO GO AWAY.

COUNCILMEMBER LAWSON STATED THAT SHE WILL NOT SUPPORT CUTTING DOWN THIS MANY TREES UNTIL THERE IS A LONG TERM MANAGEMENT PLAN IN PLACE TO RE-PLANT OR DECIDE WHAT WILL BE DONE. SHE ALSO STATED THAT A SECOND OPINION FROM A CERTIFIED TREE RISK ASSESSOR SHOULD BE DONE.

MAYOR JANKE STATED THAT NO MATTER WHAT, THERE ARE 6-8 VERY HAZARDOUS TREES THAT WILL NEED TO COME OUT NOW. HE ALSO STATED THAT HE WOULD LIKE TO KEEP THIS ISSUE IN FRONT OF THE COUNCIL FOR THE NEXT FEW MEETINGS UNTIL SOME DECISIONS ARE MADE.

MAURICE WILLIAMSON, 379 ALADDIN, STATED THAT A FOREST PRACTICE PERMIT APPLICATION NEEDS TO BE DONE AND IT WILL NEED TO GO THROUGH THE SEPA PROCESS. HE ALSO STATED THAT WE CAN START THIS PERMIT PROCESS NOW SO IT IS DONE.

THE CONSENSUS OF COUNCIL WAS TO START THE FOREST PRACTICE PERMIT APPLICATION AND SEPA PROCESS. MAYOR JANKE STATED THAT HE WILL HAVE CITY PLANNER RJ KEETCH AND STREET/PARK SUPERINTENDENT TERRY LECAIRE HANDLE THE PERMIT PROCESS.

THE COUNCIL FURTHER AGREED TO PROCEED WITH A CERTIFIED TREE RISK ASSESSMENT AFTER WE RECEIVE A QUOTE.

**#14. DISCUSSION/ACTION: POSSIBLE APPOINTMENTS TO THE PARKING COMMISSION AND VINSON FUND COMMITTEE.**

[8:06:22 PM](#)

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO APPROVE THE FOLLOWING APPOINTMENTS: STEWART KENT AND AVRUM BAUM TO THE PARKING COMMISSION AND STEWART KENT AND LINDA RAY TO THE VINSON FUND COMMITTEE.

MOTION PASSED.

**#15. DISCUSSION: PROPOSED 2017-2018 CITY OF COLVILLE BIENNIAL BUDGET.**

[8:09:02 PM](#)

COUNCILMEMBER KYLE STATED THAT HE WOULD LIKE TO KNOW WHAT THE WORKFORCE WAS IN 2008 AND WHAT IT IS TODAY AND IF THERE IS A NEED TO WORK TOWARDS THE PREVIOUS LEVEL. THE CONSENSUS OF THE COUNCIL WAS THAT THEY DID NOT NEED ANY FURTHER INFORMATION ON THIS TOPIC.

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COUNCILMEMBER PIFER STATED THAT THE COLVILLE COMMUNITY SENIOR CENTER 2017 BUDGET REQUEST WAS FOR \$15,000. HE STATED THAT HE WOULD PROPOSE GOING FROM \$6,000 TO \$9,000 A YEAR SINCE THEY ARE TRYING TO IMPLEMENT AN ADDITIONAL LUNCH SERVICE.

MAYOR JANKE STATED THAT THE COMPUTERS THAT HAVE BEEN REQUESTED FOR BUILDING AND PLANNING AND FIRE WILL BE FULFILLED USING COMPUTERS THAT WERE RECENTLY REPLACED.

**COMMITTEE OR SPECIAL REPORTS:**

**#16. REPORTS: SEPTEMBER MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.**

MAYOR JANKE INTRODUCED THE NEW RECREATION COORDINATOR JILLIAN MARSHALL.

**#17. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

MAYOR JANKE STATED THAT CITY ATTORNEY LOGAN WORLEY IS STILL WORKING ON THE CHARTER FRANCHISE ORDINANCE AND HE IS ALSO WORKING ON AN AGREEMENT FOR SOME WORK AT ROTARY FIELD FOR AN EAGLE SCOUT PROJECT.

**#18. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

COUNCILMEMBER PIFER STATED THAT THEY SHOULD HAVE THE LIBRARY BIKE RACK SCHEMATIC IN THE NEAR FUTURE.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

[8:35:00 PM](#)

STREET/PARK SUPERINTENDENT TERRY LECAIRE STATED THAT THE OPEN HOUSE FOR THE NEW STREET SHOP IS THURSDAY, OCTOBER 13, 2016.

COUNCILMEMBER PIFER STATED THAT CHERYL KAELBER, THE TREASURER'S OFFICE ASSISTANT, RECEIVED AN \$1,800.00 SCHOLARSHIP FROM THE P.E.O. SISTERHOOD FOR CONTINUING EDUCATION. HE ALSO STATED THAT IF WE MOVE THE HANDICAP SPOT ON SECOND AVENUE TO MAIN STREET, WE WOULD LOSE 2 PARKING SPACES ON MAIN STREET IN ORDER TO MAKE IT LEGAL.

COUNCILMEMBER KYLE STATED THAT SOME OF THE HOLES THAT WERE DONE FOR THE VALVE CHANGES IN THE STREET HAVE NOT BEEN FIXED. HE STATED THAT KNIFE RIVER HAS BEEN CONTACTED AND WILL BE FIXING THEM.

MAYOR JANKE STATED THAT TWO SPEED READER SIGNS WILL BE GOING UP ON HAWTHORNE. HE ALSO STATED THAT DERROL SATER IS THE NEW AIRPORT BOARD CHAIR AND GARY GIBSON IS THE VICE-CHAIR. HE STATED THAT THE NEXT STRATEGIC PLANNING SESSION IS ON OCTOBER 19, 2016 AT 6:30 P.M. HE ALSO STATED THAT THE HEAT PUMPS AT THE AIRPORT LOUNGE AND DOG POUND BOTH NEED TO BE REPLACED, AND ARE GOING TO BID.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER LAWSON SECONDED THE MOTION TO ADJOURN THE MEETING.

[8:44:41 PM](#)

MOTION PASSED.

**TIME OF ADJOURNMENT: 8:44 P.M.**

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MAYOR LOUIS F. JANKE

Attest:\_\_\_\_\_

Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager