

**Colville, Washington**  
**Regular City Council Meeting Minutes**  
**November 8, 2016**

**6:30 PM:** MEETING CALLED TO ORDER BY MAYOR LOUIS JANKE.

[6:30:04 PM](#)

**ROLL CALL:** FOLL, LOGGERS, LAWSON, CONNER, PIFER, BIRCH AND KYLE.

**PRESENT:** COUNCILMEMBER NANCY FOLL, COUNCILMEMBER CHRIS LOGGERS, COUNCILMEMBER ANNE LAWSON, COUNCILMEMBER MALLORY CONNER, COUNCILMEMBER BILL PIFER, COUNCILMEMBER MIKE BIRCH, COUNCILMEMBER DOUG KYLE AND MAYOR LOU JANKE.

**STAFF PRESENT:** CITY CLERK/HUMAN RESOURCES MANAGER HOLLY PANNELL, CITY TREASURER VICKIE STRONG, MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS, RECREATION COORDINATOR JILLIAN MARSHALL AND CITY ATTORNEY LOGAN WORLEY.

**SALUTE TO THE FLAG.**

**CONSENT AGENDA:**

- #01. **MINUTES OF THE OCTOBER 25, 2016 REGULAR CITY COUNCIL MEETING.**
- #02. **NOVEMBER 9, 2016 CLAIMS CHECKS #58259 ~ #58337 IN THE AMOUNT OF \$440,539.82 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #03. **OCTOBER, 2016 PAYROLL CHECKS #58227 ~ #58258 IN THE AMOUNT OF \$293,273.87 AS APPROVED FOR PAYMENT BY THE AUDIT COMMITTEE.**
- #04. **OCTOBER, 2016 REPORTS: EXPENDITURE, REVENUE, VENDOR AND TREASURER.**
- #05. **OCTOBER 20, 2016 ~ NOVEMBER 2, 2016 CONTRACT/AGREEMENT LIST REVIEW.**

MAYOR JANKE READ THE CONSENT AGENDA.

COUNCILMEMBER BIRCH MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION THAT "VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING COMMITTEE AS REQUIRED BY RCW 42.24.080 AND THOSE EXPENSE REIMBURSEMENT CLAIMS CERTIFIED AS REQUIRED BY RCW 42.24.090 HAVE BEEN RECORDED ON A LISTING WHICH HAS BEEN MADE AVAILABLE TO THE COUNCIL AS OF THIS DATE NOVEMBER 8, 2016 AND DOES APPROVE FOR PAYMENT THOSE VOUCHERS INCLUDED IN THE ABOVE LIST AND FURTHER DESCRIBED AS FOLLOWS: NOVEMBER 9, 2016 CLAIMS CHECKS #58259 ~ #58337 IN THE AMOUNT OF \$440,539.82; OCTOBER, 2016 PAYROLL CHECKS #58227 ~ #58258 IN THE AMOUNT OF \$293,273.87" AND DOES APPROVE THE CONSENT AGENDA AS READ.

MOTION PASSED.

**PUBLIC COMMENT PERIOD:**

- #06. **PUBLIC COMMENT:** THE FLOOR IS OPEN FOR ANY PUBLIC COMMENTS.

THERE WERE NO PUBLIC COMMENTS.

**PUBLIC HEARINGS/ACTION:**

- #07. **PUBLIC HEARING:** CONSIDER THE ANNUAL PROPERTY TAX LEVY FOR THE CITY OF COLVILLE FOR THE FISCAL YEAR 2017.

[6:34:34 PM](#)

MAYOR JANKE DECLARED THE PUBLIC HEARING TO CONSIDER THE ANNUAL PROPERTY TAX LEVY FOR THE CITY OF COLVILLE FOR THE FISCAL YEAR 2017 OPEN AT 6:34 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING

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WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

CITY TREASURER VICKIE STRONG EXPLAINED THE DIFFERENT OPTIONS.

[6:36:57 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:36 P.M.

**#08. DISCUSSION/ACTION: PROPOSED ORDINANCE FIXING THE ANNUAL PROPERTY TAX LEVY FOR THE CITY OF COLVILLE FOR THE FISCAL YEAR 2017.**

COUNCILMEMBER FOLL MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1577 N.S. FIXING THE ANNUAL PROPERTY TAX LEVY FOR THE CITY OF COLVILLE FOR THE FISCAL YEAR 2017 USING OPTION 1 AS PRESENTED WITH A 1% LEVY INCREASE.

COUNCILMEMBER FOLL STATED THAT THE INCREASE IS APPROXIMATELY \$10,838 ACROSS THE ENTIRE CITY OF COLVILLE.

MOTION PASSED.

*(ORDINANCE NO. 1577 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

**#09. PUBLIC HEARING: PRELIMINARY PUBLIC HEARING ON THE PROPOSED 2017-2018 CITY OF COLVILLE BIENNIAL BUDGET.**

[6:46:34 PM](#)

MAYOR JANKE DECLARED THE PUBLIC HEARING ON THE PROPOSED 2017-2018 CITY OF COLVILLE BIENNIAL BUDGET OPEN AT 6:46 P.M. AND STATED THAT EVERYONE PRESENT WILL BE GIVEN AN OPPORTUNITY TO BE HEARD. THE CITY CLERK WILL BE RECORDING WHAT IS SAID. WHEN YOU ADDRESS THE COUNCIL, PLEASE STEP TO THE MICROPHONE AND STATE YOUR NAME AND ADDRESS. ONLY ONE PERSON WILL BE ALLOWED TO SPEAK AT A TIME.

[6:46:57 PM](#) AS THERE WAS NO PUBLIC COMMENT ON THIS ISSUE, MAYOR JANKE CLOSED THE PUBLIC HEARING AT 6:46 P.M.

**PUBLIC APPEARANCES AND FORUM TIME:**

**#10. DISCUSSION/ACTION: REQUEST FOR FUNDING AND RENEWAL OF THE CONTRACT WITH RURAL RESOURCES VICTIM SERVICES.**

ALEX PANAGOTACOS, COMMUNITY ENGAGEMENT MANAGER FOR RURAL RESOURCES VICTIM SERVICES, STATED THAT SHE WOULD LIKE TO RENEW THE CONTRACT WITH RURAL RESOURCES VICTIM SERVICES FOR 2017.

COUNCILMEMBER LOGGERS STATED THAT HE WOULD LIKE TO KNOW WHAT THE PERCENTAGE OF THE INDIVIDUALS HELPED ARE IN THE CITY AND HOW MANY ARE IN THE COUNTY. HE ALSO STATED HE WOULD LIKE KNOW HOW MUCH FUNDING THE COUNTY PROVIDES. MS. PANAGOTACOS STATED THE MAJORITY OF THE INDIVIDUALS HELPED ARE FROM COLVILLE, BUT SHE DOESN'T HAVE THE EXACT FIGURES TO ANSWER THOSE QUESTIONS.

MAYOR JANKE STATED THAT THIS CONTRACT IS FUNDED IN THE PROPOSED BUDGET.

COUNCILMEMBER LOGGERS MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO APPROVE THE REQUEST TO RENEW THE CONTRACT WITH RURAL RESOURCES VICTIM SERVICES FOR 2017.

MOTION PASSED.

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**UNFINISHED BUSINESS:**

**#11. DISCUSSION/ACTION:      **DISCUSS ATTORNEY PENDING ITEMS.****

[6:57:05 PM](#)

CITY ATTORNEY LOGAN WORLEY STATED THAT THE QUESTION ON THE TAXI CAB ORDINANCE WAS THE NUMBER OF LICENSES ALLOWED. HE STATED THAT WE MAY WANT TO AMEND THE ORDINANCE TO ADDRESS THE OVERLOADING OF CARS. MAYOR JANKE ASKED CITY ATTORNEY WORLEY TO BRING A PROPOSED ORDINANCE AMENDMENT BACK FOR ADOPTION.

CITY ATTORNEY LOGAN WORLEY STATED THAT WE ARE REQUIRED TO HAVE A COMPREHENSIVE EMERGENCY MANAGEMENT PLAN (CEMP). HE STATED THAT WE HAVE ADOPTED THE COUNTY PLAN. MAYOR JANKE STATED THAT WE ALSO HAVE OUR EMERGENCY RESPONSE GUIDE (ERG) IN PLACE. CITY ATTORNEY WORLEY STATED THAT NOTHING ELSE IS REQUIRED AT THIS TIME.

CITY ATTORNEY LOGAN WORLEY STATED THAT THERE ARE SEVERAL PARTS OF THE SIGN ORDINANCE THAT NEED TO BE AMENDED. COUNCILMEMBER KYLE STATED THAT HE WOULD BE IN FAVOR OF THE NON-COMMERCIAL TEMPORARY SIGNS DEFINITION.

MAYOR JANKE STATED THAT THERE ARE THREE OPTIONS TO CONSIDER. WE COULD REPEAL, AMEND OR WAIT.

IT WAS DECIDED THAT CITY ATTORNEY WORLEY WILL PREPARE AN AMENDMENT TO THE ORDINANCE TO ADDRESS THE RIGHT-OF-WAY ISSUE AND NON-COMMERCIAL TEMPORARY SIGNS.

**#12      DISCUSSION:              **UPDATE REGARDING THE YEP KANUM PARK TREE**  
**ASSESSMENT.****

[7:12:30 PM](#)

MAYOR JANKE STATED THAT ARBOR CULTURIST JIM FLOTT DID AN ASSESSMENT OF THE TREES AT YEP KANUM PARK. MAYOR JANKE ALSO STATED THAT WE ARE MOVING FORWARD WITH THE SEPA PROCESS AND THE FOREST PRACTICES PERMIT. HE ALSO STATED THAT THE PARK AND RECREATION BOARD IS WAITING ON ADDITIONAL INFORMATION AND HOW IT MIGHT IMPACT PROGRAMS AT THE PARK. HE ALSO STATED THAT MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS IS LOOKING AT THE BEST APPROACH FOR CONTRACTING THESE SERVICES IF WE MOVE FORWARD. COUNCILMEMBER LAWSON IS WORKING ON A DEPARTMENT OF NATURAL RESOURCES (DNR) GRANT FOR FUNDING OF A LONG RANGE MANAGEMENT PLAN. MAYOR JANKE ALSO STATED THAT THE FOREST SERVICE IS DOING A FREE PATHOLOGIC INVESTIGATION ON THE DISEASED DOUGLAS FIR.

COUNCILMEMBER LOGGERS STATED THAT IT HAS BEEN DETERMINED THAT THE CURRENT ISSUES WITH THE TREES ARE DUE TO A CHANGE IN THE MANAGEMENT AT SOME TIME. HE STATED THAT IT INCLUDES A VARIETY OF ISSUES, SUCH AS MOWING AND WATERING, WHICH HAVE LED TO THE CAUSE OF THE DECLINING TREES.

COUNCILMEMBER LAWSON STATED THAT SHE IS ASKING FOR A MANAGEMENT PLAN AND PRUNING IN THE GRANT APPLICATION.

MAYOR JANKE STATED THAT BETWEEN NOW AND THE NEXT COUNCIL MEETING WE NEED TO IDENTIFY WHICH TREES SHOULD COME OUT FIRST AND TAKE OUT THAT GROUP OF TREES. WE CAN THEN PROCEED WITH THE REST AS PART OF THE MANAGEMENT PLAN.

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO IDENTIFY THE TREES THAT MEET THE STANDARD TO BE REMOVED AS IDENTIFIED IN THE REPORT FROM JIM FLOTT AND MOVE AHEAD WITH REMOVAL OF THOSE TREES.

COUNCILMEMBER LOGGERS STATED THAT HE WOULD ALSO LIKE TO IDENTIFY THOSE TREES THAT ARE CLOSE AND THOSE THAT SHOULD BE EXCLUDED. HE STATED THAT THERE SHOULD BE THREE (3) CATEGORIES OF TREES AND ALSO INCLUDE THE DEVELOPMENT OF THE MANAGEMENT PLAN.

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COUNCILMEMBER LOGGERS MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO AMEND THE ORIGINAL MOTION TO INCLUDE THREE (3) CATEGORIES OF TREES AND THE DEVELOPMENT OF A CONCURRENT MANAGEMENT PLAN, PENDING THE GRANT APPLICATION.

COUNCILMEMBER LOGGERS STATED THAT THE INTENT IS TO MOVE FORWARD WITH BOTH PLANS.

MOTION TO AMEND PASSED.

MAYOR JANKE REQUESTED A ROLL CALL VOTE ON THE MOTION AS AMENDED:

KYLE – NO; BIRCH – YES; PIFER – YES; CONNER – YES; LAWSON – NO; LOGGERS – YES; FOLL – NO.

ORIGINAL MOTION AS AMENDED PASSED.

MAYOR JANKE STATED THAT COUNCILMEMBERS LAWSON, BIRCH AND LOGGERS WILL ASSIST ALONG WITH THE TASK FORCE TO IDENTIFY THE TREES THAT NEED TO COME OUT FIRST.

**NEW BUSINESS:**

- #13. DISCUSSION/ACTION: PROPOSED ACCEPTANCE OF KELLER HOUSE REPAIRS PROJECT.**

[8:05:04 PM](#)

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE ROOF ON THE KELLER HOUSE AND CARRIAGE HOUSE ARE COMPLETED.

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE FINAL ACCEPTANCE OF THE KELLER HOUSE REPAIRS PROJECT WITH CHEWELAH CONSTRUCTION IN THE AMOUNT OF \$66,435.83 TO COME FROM KELLER TRUST FUNDS, CAPITAL FACILITIES PLAN RESERVE (CFP) AND LODGING TAX FUNDS.

MOTION PASSED.

- #14. DISCUSSION/ACTION: PROPOSED ACCEPTANCE OF PAYLESS FORCE MAIN PROJECT.**

[8:09:38 PM](#)

COUNCILMEMBER CONNER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO APPROVE FINAL ACCEPTANCE OF THE PAYLESS FORCE MAIN PROJECT WITH COLVILLE CONSTRUCTION IN THE AMOUNT OF \$75,969.90.

MOTION PASSED.

- #15. DISCUSSION/ACTION: PROPOSED NO PARKING ON WEST SIDE OF GARDEN HOMES.**

[8:11:15 PM](#)

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT GARDEN HOMES HAS BEEN REALIGNED AND IS NOT WIDE ENOUGH TO ALLOW FOR PARKING ON THE STREET.

COUNCILMEMBER LAWSON MOVED AND COUNCILMEMBER PIFER SECONDED THE MOTION TO ADOPT PROPOSED ORDINANCE NO. 1578 N.S. AMENDING SECTION 1-A ITEM 1 TO READ "ALONG BOTH SIDES OF GARDEN HOMES BETWEEN HAWTHORNE AND IVY."

MOTION PASSED. *THERE WAS ONE DISSENSION NOTED FROM COUNCILMEMBER KYLE.*

*(ORDINANCE NO. 1578 N.S. IN ITS ENTIRETY IS ON FILE IN THE CITY CLERK'S OFFICE.)*

- #16. DISCUSSION: PROPOSED 2017-2018 CITY OF COLVILLE BIENNIAL BUDGET.**

[8:19:58 PM](#)

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COUNCILMEMBER PIFER STATED THAT HE IS RECOMMENDING A \$2,000 INCREASE FOR THE SENIOR CENTER TO HELP WITH THE ADDITIONAL LUNCH PROGRAM.

COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER KYLE SECONDED THE MOTION TO INCREASE THE AMOUNT IN THE MAYOR'S BUDGET PROPOSAL FOR THE SENIOR CENTER FROM \$6,000 TO \$8,000 TO COME FROM ADDITIONAL PROPERTY TAX REVENUE.

MOTION PASSED.

**COMMITTEE OR SPECIAL REPORTS:**

**#17. REPORTS: OCTOBER MONTHLY REPORTS FROM ALL DEPARTMENT HEADS.**

8:33:04 PM

NO DISCUSSION.

**#18. CITY ATTORNEY: REPORT ON ANY PENDING ITEMS.**

MAYOR JANKE STATED THAT CITY ATTORNEY LOGAN WORLEY IS WORKING ON ITEMS FOR THE NEXT COUNCIL MEETING.

**#19. COUNCIL PENDING ITEMS: REVIEW LIST OF COUNCIL PENDING ITEMS.**

MAYOR JANKE STATED THAT THE CROSSING FLAGS SHOULD BE BROUGHT BACK TO COUNCIL THE FIRST MEETING IN DECEMBER.

**INDIVIDUAL REPORTS BY MAYOR, COUNCILMEMBERS AND STAFF:**

CITY TREASURER VICKIE STRONG STATED THAT THE STATE AUDITORS ARE GONE AND IT WENT WELL.

RECREATION COORDINATOR JILLIAN MARSHALL STATED THAT GIRLS BASKETBALL IS IN PROGRESS AND HAS 67 GIRLS ENROLLED. SHE ALSO STATED THAT THE PARK AND RECREATION BOARD MET LAST NIGHT AND TALKED MORE ABOUT A LONG-TERM PARK AND RECREATION PLAN.

MUNICIPAL SERVICES ADMINISTRATOR ERIC DURPOS STATED THAT THE POOL FILTRATION PROJECT IS UNDERWAY. HE ALSO STATED THAT THE SOLAR PROJECT SHOULD BE DONE BY THE END OF THE MONTH AND THE RESERVOIR FLOOR HAS BEEN POURED.

MAYOR JANKE STATED THAT THERE ARE NO COUNCIL REPRESENTATIVES ON THE PARKING COMMISSION AND HE WOULD LIKE TO HAVE TWO MEMBERS APPOINTED.

COUNCILMEMBER KYLE MOVED AND COUNCILMEMBER BIRCH SECONDED THE MOTION TO HAVE TWO (2) COUNCILMEMBERS APPOINTED TO THE PARKING COMMISSION.

MOTION PASSED.

COUNCILMEMBER KYLE AND COUNCILMEMBER BIRCH WILL BE THE REPRESENTATIVES TO THE PARKING COMMISSION.

COUNCILMEMBER PIFER STATED THAT HE WOULD LIKE TO BE REMOVED FROM THE CHAMBER OF COMMERCE AS THE MEETINGS CONFLICT WITH HIS SCHEDULE. COUNCILMEMBER KYLE VOLUNTEERED TO TAKE HIS PLACE.

AS THERE WAS NO FURTHER BUSINESS TO COME BEFORE THE COUNCIL, COUNCILMEMBER PIFER MOVED AND COUNCILMEMBER CONNER SECONDED THE MOTION TO ADJOURN THE MEETING.

8:44:02 PM

MOTION PASSED.

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**TIME OF ADJOURNMENT: 8:44 P.M.**

\_\_\_\_\_  
MAYOR LOUIS F. JANKE

Attest: \_\_\_\_\_  
Holly Pannell, CMC, PFO, City Clerk/  
Human Resources Manager