



CITY OF COLVILLE

COLVILLE, WASHINGTON

PUBLIC WORKS DIRECTOR

\$5,557.71—\$6,641.98/MONTH DOE

Apply by

5:00 P.M.

WEDNESDAY, MAY 10, 2017



WHY APPLY: Located in Stevens County, just north of Spokane, the City of Colville is looking for an ideal candidate to help shape future development within the community through infrastructure and planning.

Nestled in the mountains surrounded by area lakes, ski hills, and abundant wildlife; residents and visitors enjoy the natural beauty and outdoor recreational opportunities.

Colville is a mountain City in America's forested northwest, with Victorian, as well as, traditional modern homes, a clean looking City that serves recreational, timber, and farm interests.

https://www.youtube.com/channel/UCc62Z9uRxxQXIQN_4bWfe1Q/featured

https://www.youtube.com/playlist?list=PLBHWxrSBsmG9S0a2Wcv_o-LSIWRFK6ORC



THE CITY AND COMMUNITY:

Incorporated in 1890, Colville (pronounced "Call-ville") is the county seat of Stevens County (population, est. 40,066 in 2000 census) and lies in the Colville

River Valley about one-half mile east of the Colville River and 10 miles east of the Kettle River and Columbia River.

Elevation: 1,635 feet; population 4,730

Colville is located at the junction of U.S. Highway 395 (north-south) which runs completely from Mexico to Canada through the center of Colville, forming the City's main street, and State Highway 20 (east-west), which runs from the Idaho-Washington border to the Pacific coast and Washington's San Juan Islands.

The trade area population is about 26,500, and extends to about a 60-mile radius. Principal industries in Colville and nearby are timber, agriculture, manufacturing, and tourism.

Colville's slogan is "City of Proud Heritage." Special features include the City's unusually wide streets, originally designed to allow a 16-horse team of log-hauling horses to turn a load of logs. North of the City is Colville Mountain, which displays a lighted cross for Christmas and Easter holidays and for other special occasions. Weather in Colville is moderate, with some precipitation occurring nearly every month. Tornadoes are unknown but a "wind inversion" in 1990 did slight damage to a few buildings in the City.

Temperature extremes in summer months may reach the middle 90s and above. In winter months they may reach 15 to 20F. Nighttime winter temperatures occasionally go as low as 0 F., and below. The average length of the growing season in and around Colville is 180 days, ranging from May to October. Sunshine is an estimated 55%. Wind averages about 6 mph.

Some "electrical disturbances" occur. Temperatures during the day in June are in the middle to high 80's and in the low 50's at night. Days are sunny and warm, with clear skies and calm to light breezes.

TOURISM: More than 1 million acres of unspoiled natural beauty in Northeastern Washington are awaiting you next adventure on the trail. From scenic vistas that seem to go forever; ancient wilderness with old-growth forests; and fantastic geological spectacles, you'll be able to experience it on one of many hundreds of miles of trails.

Northeast Washington is home to the Colville National Forest, the Salmo-Priest Wilderness, the Little Pend Oreille Wildlife Refuge and portions of the Kaniksu National Forest. A section of the Pacific Northwest National Scenic Trail winds through all three northeast Washington counties.

No matter how you like to see the trail: from horseback,

on foot or ATV—there's a trail for you in either Ferry, Stevens or Pend Oreille counties. Northeast Washington Trails provides a searchable database with trail information and free downloadable maps to help get you where you want to go.

Our area's greatest asset is the sheer, unspoiled beauty and the almost unlimited outdoor recreation possibilities. You'll find pristine wilderness, uncrowded lakes and small city hospitality here in the wild side of Washington State.

Northeast Washington Trails provide over 200 free, downloadable maps for your next trail adventure. Maps include Avenza.pdf maps. You'll find trails for Hiking, Mountain Bike, OHV & Jeep, Horseback, Cross-Country ski, ATV Mountain Bike, Snowmobile, Wheelchair Accessible, Dirt Bike and Navigable Water Trails. Connect to local trail users associations and conversations on current trail conditions. Visit www.newwashingtontrails.com for more information.

ADDITIONAL TOURISM RESOURCES:

Colville National Forest	Crystal Falls State Park
49° North Ski Hill	Abundant Wildlife
Hunting Areas	Snowmobiling
Fishing	Golfing
Columbia River	Kettle Falls Beaches
Lake Roosevelt National Recreation Area	
Little Pend Oreille National Wildlife Refuge	
Drive the International Selkirk Loop	
Drive in Theater—One of the last in Washington State	

ANNUAL AREA EVENTS:

Rendezvous Days—Colville
 Chataqua Days—Chewelah
 Town and Country Days—Kettle Falls
 Pro-West Prime Rodeo—Colville
 Tiger Triathlon—Colville

THE DEPARTMENT: The Public Works Department maintains and constructs or contracts all water and sewer facilities within the City. Responsibilities include operation and maintenance of the City's water reservoirs, lines, pumps, hydrants, lift stations, booster stations and purification equipment. In addition, the sewage treatment plant and sewer lines are dealt with by this department and laboratory testing of wastewater and specified ground water is conducted for the City of Colville and, on a fee basis, for three other cities.

The Public Works Department works with contractors during new construction. Maintains meters and provides meter readings for billing on a monthly basis, and is responsible for delinquent account collections.

The Public Works Department is required to be certified in all areas mandated by City, State and Federal regulatory agencies, which pertain to water and sewer functions. It is the Public Works Department's responsibility to ensure that the City remains in compliance with all government agency requirements.

The Public Works Director works with consulting firms in the preparation of studies, designs standards, plans and specifications, property descriptions and inspection

services, and provides field engineering services, grant writing and record keeping. The Public Works Department is also responsible for building and pool maintenance for the City's Recreation Department and other departments as directed by the Mayor.

THE POSITION: This management position plans, organizes and directs the functions of the Public Works Department and established departmental policies and oversees the planning, installation, inspection, maintenance and operation of the City's water and sewer systems and assures compliance with related water and sewer facilities for City, State and Federal laws. This position is also responsible for planning, organizing and directing operations and maintenance, planning and design of all Municipal projects including storm drain, streets, utilities and structures, and administers the Solid Waste program and contract. This position coordinates closely with other City departments.

SUPERVISES: Water Supervisor, Street Supervisor, WWTP Operator III—Operator in Charge, Municipal Services Technician, Municipal Services Administrative Assistant, Secretary/Receptionist.

EDUCATION/EXPERIENCE:

- Bachelor's degree in a related field required and a minimum of 5-8 years progressively responsible experience, including program and project management experience or any combination of education, experience, and training that provides the required knowledge, skills and abilities.
- Five years of experience in supervision of personnel including hiring, evaluation, discipline and discharge.
- Extensive knowledge of principles and problems involved in the planning and financing of public programs and projects.
- Extensive experience managing personnel, familiarity with personnel law, and be able to demonstrate a successful working relationship in managing all aspects of an existing organization.



KNOWLEDGE/SKILLS/ABILITIES:

- Extensive knowledge of principles, problems and processes in planning and financing public programs and projects in Public Works.
- Ability to establish and maintain effective working relationships both within City departments, other government entities and the public.
- Communicate effectively both orally and in writing.
- Familiarity with all aspects of budgeting including preparation, monitoring and compliance.

CERTIFICATIONS/LICENSES:

- Valid Washington State Motor Vehicle Operator's License and a driving record free from serious or frequent traffic violations.
- Current Professional Engineer's License is preferred but not required.

Within first year:

- First-Aid/CPR Certificate

ADMINISTRATIVE MANAGEMENT:

- Evaluate the City's infrastructure needs and develop short and long range plans with cost estimate and proposed funding sources.
- Provide staff input into the biennial budget process.
- Responsible to track and keep within the budget approved by the City Council.
- Prepares and manages the Public Works budget and program of work including Water, Sewer, Street, Storm, Engineering and Sanitation.

COMPENSATION AND BENEFITS:

- \$5,557.71—\$6,641.98/Month DOE
- Paid vacation
- 11 Paid holidays
- Generous sick leave accrual
- 100% City paid employee medical, dental and vision
- Washington State Retirement



The City of Colville is an Equal Opportunity Employer. All qualified candidates are strongly encouraged to apply by Wednesday, May 10, 2017 at 5:00 p.m. To apply online, go to www.colville.wa.us and follow the directions provided.

City of Colville Mission Statement

In partnership with its citizens, businesses and service organizations, the City of Colville will facilitate a forward-looking people-friendly community that champions our community's diversity and respects the individual.