

Colville Public Library Board
Meeting Minutes
October 16, 2013

The meeting was called to order by President Kari Hubbard at 4:05pm. Attending the meeting were Dorothy Bergin (Colville City Council), Rich Brightman, Kari Hubbard, Willie Hume, Deanne Ressa, Missy Stalp, Krista Ohrtman and Amanda Six (Director of *Stevens County Libraries*).

The minutes from the April meeting were approved as read by Missy and Willie.
New Business:

Krista led the discussion in setting dates for our 2014 meetings. We determined that we would continue to meet quarterly and set the meeting dates as follows; February 12th, May 14th, August 13th, and November 12th.

She presented the budget for 2014 and explained that the mayor suggested that all departments evaluate and try to establish a 3.5% reduction. She maintains that most areas of overhead are hard to reduce, but determined that salaries, utilities, and repairs & maintenance were areas that we didn't spend the proposed budget last year and could be reduced.

She also shared that Ron Frostad, City Maintenance came in and did an evaluation of the facility and determined three areas that needed to be repaired/updated/or maintained; deep cleaning of carpets, installing a light on the ramp, and grout work on the front of the building.

Broadband fiber has been installed at the Colville Library, but is not currently being utilized due to exorbitant costs. Amanda Six, director of Stevens County Libraries, reported that she will be meeting with NoaNet, WSU Extension and the Dept. of Commerce at the state level the end of October to arrange appropriate pricing and resolve connectivity to other library locations. Hopefully there will be ways that we can obtain funding to offset the increase.

Krista also gave a report on the activity at the Colville Public Library for the second and third quarters of 2013, which included stats on items checked out, new cards issued, computer sessions and library visits. The regular programs; open computer labs, preschool and baby story time, and teen and adult book clubs continue, with the computer session use continuing to be popular. She also reported that the City of Chewelah voted overwhelmingly to annex into the Stevens County Rural Library District effective January 2014. Also author, Jack Nisbet visited as a part of a celebration of National Library Week April 17th. Thanks to a donation from the Colville Public Library Improvement Club we were able to give away several pairs of tickets to visit Nisbet's curated exhibit at the MAC in Spokane.

Krista attended a joint Oregon/Washington Library Conference in April as well and helped moderate a panel on digitization of local historical collections. She also reported that the library worked in conjunction with WSU Extension to establish a "Gadget Garage" to allow community members a chance to experiment and explore technology tools!

This summer she accepted a \$50,000 donation to the Colville Library from the Robert C. Vinson estate. Until an appropriate project or use arises, the donation is being held by the Libraries of Stevens County Foundation, earmarked for use by the Colville Public Library, only.

Adrienne created a great display promoting library materials/services at the NE Washington Fair and won a blue ribbon for the effort. As school is back in session, there have been an increase number of students requesting test-proctoring services, on average one test per week.

The meeting was adjourned at 5:00pm by the President. The next meeting will be on Wednesday, February 12, 2014 at 4:00pm.