

City of Colville
Park & Recreation Board Meeting
Monday, January 8, 2018
Council Chambers- 5:30pm

Meeting called to order by Jillian Marshall, Park & Recreation Director at 5:35pm.

Members present: Dean Fischer, Matt Schanz, Sharon Ketchum, and Brian Cecil.

Members Absent: Scotty Stalp, Vacancy One, and Vacancy Two.

Staff Members Present: Park & Recreation Director Jillian Marshall, Park & Recreation Secretary Amanda Hallam, Council Member Jack Smith, Council Member Anne Lawson.

New Business:

- Vote on meeting minutes from October 2017, November 2017, and December 2017

The meeting minutes from December 2017 were approved. All were in favor.

- Vote New Chair & Vice Chair

Matt asked for a motion to nominate someone for Park & Rec Board Chair. Dean moved to nominate Matt Schanz as Park & Recreation Board Chair, Brian seconded the motion. Matt accepted. Matt asked for a motion to nominate someone for Vice Chair. Brian moved to nominate Dean Fischer as Park & Recreation Board Vice Chair, Sharon seconded the motion. Dean accepted.

- Review goals and outlook for the Parks & Recreation Department. Share the letter to the Editor that was in the paper.

Jill asked everyone if they had seen the letter to the Editor that was in the paper the week before. Everyone stated that they had not so Jill passed out a copy to everyone to look at. Jill stated that it is about having a Recreation Center in Colville, it is not a new topic of discussion. Jill stated that she gets someone asking about putting a Recreation Center in Colville in her office weekly. Jill stated that one of her goals when she started was to have more recreation opportunities for the public. Jill stated that a lot of what we focus on is youth sports, so that excludes a lot of our demographic. Jill stated that with some of the discussions that she has had that a Recreation Center would help and allow us to put our focus on other age groups. Jill stated that she would also like to focus on our outdoor recreation because we have a lot of opportunity.

Council Member Anne Lawson stated that she has had this same conversation about a Recreation Center with the old Recreation Coordinator Jake Wilson before he resigned and Jake stated that to get an indoor pool facility would cost about \$3 million dollars. Anne stated that when she talked to City Planner RJ Keetch, he stated that there are not a lot of grants out there for Recreation Planning. Anne stated that the question that comes up is cost and the only way she can see it working is if we partner

with Kettle Falls and Chewelah. Anne stated when she talked to the City of Chewelah mayor Dorothy Knauss about partnering she stated that the City of Chewelah would only be interested if the Recreation Center was located in Chewelah. One of the questions we would need to ask is if the residents of Colville would be willing to pay for a Recreation Center. Anne stated that no one has realistically explored how we would be able to get a Recreation Center. Matt stated that this discussion has been happening for long time. Matt stated that Barry Lamont, the previous superintendent for the school district and the Hospital plus a private donor tried to get a Recreation Center. Matt stated that they figured the only way to get a Recreation Center would be with a Recreation tax district. When they got to the nuts and bolts of this back in the late 90's-early 2000's they figured with construction on the facility and the cost for the maintenance would make the recreation tax district so big that people from Chewelah would be less inclined because how would a Recreation Center in Colville benefit them. Jack asked if anyone has ever been to the Usk Recreation Center and asked how they were able to do it. Jill stated that it was with Tribble money. Brian stated that he would be interested to know what the expense was for everything in Usk excluding the land and what the ongoing costs are. Jill stated that looking into the cost of everything would be a good idea so we have some idea on cost so maybe down the road we would be able to get a Recreation Center. Dean stated that he proposes that we look at the cost of a Recreation Center and then get input from the community. Matt stated that there was a needs assessment that went out last year and stated that he thought recreation opportunities ranked high on the list. Jill stated that on average it was in the top 5.

- Define the purpose of Parks, Recreation, and Master Plan

Jill asked if everyone got to read the email that Dean sent out. Matt stated that the only thought that he had was that when the board was brought back it doesn't say that there was not mission statement but that he thought that the powers and duties that were identified seem like a good one.

Jack stated that he liked the second sentence in Dean's email and he didn't know how specific we will want to get. Jill stated that the purpose for her is to help direct us on the Park & Rec master plan. Jack asked where the park and rec master plan is and Jill stated that we are working on making one right now.

Jill asked if anyone has looked at any other park and recreation master plans from other cities. Sharon stated that she looked at many different master plans from different places and noticed that there was a theme to most of them.

Anne asked Jill for clarification on how the master plan is working. Matt asked if we need to do a needs assessment. Jill asked Matt if he thinks that we should start with public outreach.

- ****ADD**** Roles of the Colville Mountain Advisory Committee

Matt stated that the reason that he wanted to add this is because there has been some effort to delineate the roles and responsibilities of who does what in terms of the development of the Colville Mountain property. Matt has been meeting with NEWTS (North East Washington Trail Blazers) to try to get an agreement and they were hesitant to take a more formal role in that process. Matt stated that he proposes that we try to outline different plans with the Colville Mountain Advisory group like a signage plan, proposing new trail, and things like that and then it would come to the Park and Rec Board for approval before it goes to council if needed. Matt stated that he doesn't think it is a good idea to lose momentum. Matt asked Jill when the next Colville Mountain Advisory committee meeting is? Jill stated that it is scheduled for February and that she will let the board know when those meetings are.

Old Business:

- CFP for Yep Kanum arch replacement on hold until plan is formed

Jill stated that we have talked about this and what we want to do. Jill stated that part of the reason she is keeping this on the agenda every meeting is because there is an insurance claim out on it. Matt asked if there is a time frame that we have to have everything figured out for it for the insurance claim? Amanda stated that she just asked Holly the same question and Holly stated that insurance will ask her about it every so often and she will let them know that we do not have a plan yet. Amanda also stated that if we wanted to wait until the City figures out what Heritage Court is going to do we can do so. Matt stated that he thinks it would be a good idea to wait and see what Heritage Court will do. Dean asked if there would be a tie in with the pavilion? Jill stated that yes there would be.

- Upcoming Rec Events

Jill stated that Boys Basketball is starting on January 16th. Jill stated that we are also looking for coaches so if you know anyone send them our way.

- Park & Rec update

Jill stated that we are still on our winter hours. Jill stated that Amanda is still part time and she is full time. Jill stated that her hours are 8:30am-4:45pm. Jill stated that the reason she gets off at 4:45 is so that she can get our remittance to the Treasurer's office before 5pm. Jill also stated that Amanda will be back to full time hours on February 26th. Matt asked if it is still a plan to hire a pool manager. Jill stated that yes that is still the plan and that would be going out next week along with the Park Lead position.

- What Next?

Amanda asked if we wanted to talk about how often the Park & Rec Board should meet. Jill asked if we wanted to go to every other month or do we want to stay monthly. Jill stated that we have two vacancies right now so it could get harder to get a quorum. Dean asked if there have been any interested parties wanting to be on the board. Jill stated that yes there has been one and hopefully will be on the board come next month. Matt stated that he is wondering what would be more doable to Jill

and Amanda. Jill stated that ideally every other month would work best for her. Matt stated that he thinks that would work and that if need be we could change if the board felt like they needed to meet. Dean moved to have the Park and Recreation Board meeting every other month. Sharon seconded the motion. Dean stated that he would like to have more communications with the board. Amanda stated that she will send out everyone's email so all have it. All were in favor and the motion passed. The Park & Recreation Board will now meet every other month.

Dean moved and Sharon seconded the motion to adjourn the meeting. All were in favor. Motion passed.

Meeting was adjourned at 6:39pm