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Vinson Fund Committee

Meeting Minutes

April 7, 2015

Present: Sharon McGrane , Lesley Mann, Tiane Shoemaker, Kathy Ahlenslager, City Council reps- Annie Lawson and Dorothy Bergin.

Old Business:

Funding limits: Sharon clarified a question from a committee member regarding limits on funding grant applications and if there is a \$5000 limit per request. This is not a firm requirement in the bequest but a target to work from.. The City has some discretion regarding funding amounts.

Publicity: 1) Sharon will speak with both the Silverado and North Columbia Monthly publications regarding articles related to the Vinson Fund seeking applications.

2) Discussed the need for a banner to use at performances in the community highlighting Vinson funding. Will ask committee member Amy Anderson to work on this. Sharon suggested that we may consider Vinson funds to finance a banner as a capital outlay.

Flambeau performance at Rendezvous: Lesley provided an update on the details of booking this group for August 1. The cost for the band is \$5700 including lodging. The contract has been sent as well as a list of equipment the band will need for performing since they are flying from San Francisco. They will also need food back stage prior to the performance. Lesley agreed to complete an application for this event.

New Business:

Colville City Council Agenda Item Briefing Sheet: Sharon provided this document for the committee to review. This was given to her by City Clerk, Holly Pannell and is to be used when our committee has approved and forwarded a Vinson funding request to the City Council for their decision.

Contracting requirements of the city: The City Clerk spoke to the committee about the process used by the city to contract with providers. The city has their own contract. Regarding performers, like for instance, Flambeau the city will add their contract language into the contract sent by the performers and they will provide payment after the event. According to the city clerk, no advance payments are allowed under city contracts. The city can also contract with other organizations who have received Vinson funding approval.

Grant proposal review: Lori Matlock has submitted an application request for \$5000 for entertainment by several cowboy poets and a band during a fundraising event to benefit the Colville fireworks fund. Several questions were posed regarding this application and Tiane agreed to make contact with Lori for further clarification. The application needs more specifics on the costs of these performers and contracts are needed to attach to the application. The organization applying for the funds needs clarification. The committee also asked about the admission cost of this event.

Event idea: Tiane suggested the idea of bringing exotic animals via Staples Safari Zoo (www.staplessafari.com). There are live interactive animals shows with an exotic safari tent, a petting

zoo, pony rides and camel rides. She suggested committee members go to the web site to review this option.

Next meeting is Tuesday May 5th at 4pm.

Agenda:

- 1) the proposal for the Fireworks fundraiser
- 2) the proposal from Parks and Rec Dept. for the band at the Tiger Tri celebration
- 3) Flambeau performance details and application finalization
- 4) Application from Woodlands (tentative)
- 5) More details/explanation on the performer contract in addition to city contract requirements
- 6) Banner for advertising Vinson funding at events

Submitted by: L.Mann