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Vinson Fund Committee

Meeting Minutes

May 5, 2015

Present: Sharon McGrane , Lesley Mann, Tiane Shoemaker, Amy Anderson, Kathy Ahlenslager, City Council reps- Annie Lawson and Dorothy Bergin.

Old Business:

1. The committee reviewed the amended application from Lori Matlock regarding the All American Cowboy review. Sharon moved that we grant \$4000 to this event and Lesley seconded. The committee voted in favor. This funding request will be forwarded to the City Council. Tiane will make contact with the applicant.

2. The committee discussed the Tiger Tri funding application submitted by Jake Wilson of the City recreation dept. A contract was provided for the band. Tiane made the motion to approve \$1000 for this event and Kathy seconded. The committee voted in favor. This funding request will be forwarded to the City Council. Anne Lawson will make contact with the applicant.

3. Flambeau performance at Rendezvous 8/1: Lesley continues to work on the details of this event and will complete the application and a briefing sheet for the City Council and submit the contract received from Flambeau. This event was approved by the committee in March 2015.

4. The committee discussed the process of how the performers and others get reimbursed related to expenses identified on the application. When the briefing sheet is sent to the City Council for final approval it is necessary to attach any service contracts. We discussed those expenses that are not covered under a contract such as meals or hotel or equipment costs and it was clarified that these can be submitted as a bill or receipt as long as these expenses are part of the approved application .

5. Vinson banner: The committee discussed the banner design and agreed that a banner with a stand would be easier to move around. Amy is looking into a design and costs. We hope to have this ready soon to use at Vinson supported performances.

New Business:

1. The committee reviewed an application submitted by Woodlands Productions requesting \$5000 for the construction of a new stage in their theater. Lesley moved to approve this request and Sharon seconded. The committee voted in favor. This funding request will be forwarded to the City Council. Sharon will make contact with the applicant.

2. Tiane has put together a draft of a cover page for the application and has made some suggested changes to the application form. The committee agreed to discuss the cover page at the next meeting and hold the application to discuss in the fall.

Next meeting is Tuesday June 2, 2015.

Submitted by: Lesley Mann

Agenda for June 2 Meeting:

- *Edit/Accept a final draft of a cover page for Vinson Fund App
- *Clarify process of Vinson Fund Committee to City Council and the city's contract
- *Consider the recent applications submitted
 - *Encampment Stage at Rendez Vous
 - *Rotary Club entertainment at the chili cook-off and bike ride
- *Begin work on editing application for Vinson Funds