

Vinson Fund Committee

Meeting Minutes

June 2, 2015

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Present: Sharon McGrane , Lesley Mann, Tiane Shoemaker, Kathy Ahlenslager, City Council reps- Annie Lawson and Dorothy Bergin.

OLD BUSINESS:

1. Holly Pannell, City Clerk, spoke with the committee to further clarify the process after the Vinson Committee approves an application and forwards it to the City Council for their review. Documents sent to the Council are the application, any contracts, briefing sheet and any other supporting documentation. After the Council approves funding Holly uses these documents to make payment. After the Council approves funding of an event, Holly sends a letter out to the applicant to explain how payment is made. For some events like the Tiger Tri band event the city will pay the band directly since the Rec. Dept is the applicant and a city entity. In referring to the contract sent by the Brown Mtn Boys who will play for the Tiger Tri event, Holly will likely blend or modify their contract with the city contract. For the Woodlands project the city can arrange to pay the vendors they use directly or the lead Woodlands volunteer can submit proof of receipts. For the Cowboy Review, the City has an agreement with the Fair so they will be given the funds to pay these performers. She confirms that for performers needing payment following an event arrangements can be made for payment that day. Payments prior to an event are not possible. In situations where the Vinson Committee is sponsoring an event, the members can access Walmart or Safeway cards to purchase approved items for an event such as drinks or food.

2. Discussed the need for the Vinson graphics to be on the web site. Sharon agreed to call Amy Anderson and request these be sent to Holly. Sharon will also check on the progress of the banners for events.

3. A draft of the cover page of the Vinson application was reviewed and discussed. Tiane will rework with changes and send it out to the committee.

NEW BUSINESS:

1. Anne Lawson reports the interest amount of the fund this year is \$27,641.41 (minus those funds already granted.)

2. Reviewed the application from the Encampment Stage(Laurie Engels) for Rendezvous Days. Sharon moved that we approve the entertainment costs of \$1450, Lesley seconded. The

committee voted to approve. Sharon will complete the briefing sheet and forward to the City Council for their review.

3. Reviewed the Rotary Application requesting funding for the bands associated with the Blazing Saddles fundraising event. Sharon moved that we approve funding of \$2100 to Rotary and Kathy seconded. The committee voted to approve. Sharon will talk to Alison with Rotary to get contracts for these groups before completing the briefing sheet and forwarding to the Council.

Next meeting is Tuesday July 7, 2015

Agenda items:

- Finalize details for Flambeau on 8/1
- Brainstorm names of possible committee members
- Work on final draft of the face sheet and application
- Review new applications

Submitted by Lesley Mann, 6/15/15.