

Vinson Fund Committee

Meeting Minutes

December 2, 2014

Present: Sharon McGrane, Brent Purvis, Daniel Barnett, Lesley Mann, Amy Anderson, Tiane Shoemaker, Kathy Ahlenslager, City Council reps -Annie Lawson and Dorothy Bergin

- Kathy Ahlenslager is a new member of the committee
- Discussed the mission of the Vinson Fund and Daniel will draft a mission statement This statement can be used on the application form, in press releases, etc
- Discussed letterhead and design for this and Amy agreed to work up a design- it was suggested that this design would also be used on programs for any event funded by the Vinson monies.
- Kettle Range Conservation Group application request for \$500 for their film festival. The committee discussed this proposal and voted to recommend approval of this request which will be forwarded to the City Council.
- Application process was discussed. Kathy agreed to draft a checklist of criteria based on the bequest that the committee can use when reviewing applications. Discussed a deadline annually for application- possibly two deadlines /year. One area to emphasize on the application is asking applicants how the event they are proposing fits the Vinson fund criteria. The committee as a whole will go over the application and recommend any changes. Discussed the idea of having events organized by this committee as well as other groups who apply for and are approved for funding.
- PR about the funds and the application process is needed- Sharon will draft an article for the paper. This article will go out in January or whenever our deadlines for apps are established.
- Sound system: Brent provided pricing on three different sound system packages for small, moderate and large venues. Discussed the need for storage for this system and for individuals who can operate it. Proposed is that we have a crew of operators who go with the sound equipment at Vinson funded events.
- Community College film festival- Annie provided clarification that this film festival is affiliated with Spokane Falls Community College and our local community college is affiliated with Spokane CC. There may be some institutional barriers here. She provided a list of the films SFCC is considering for their upcoming festival and there was discussion about trying to access some of the films to show locally through Vinson funding.