

**Figure 3.2
Decision Criterion and Weighting Factors**

Key	Criteria	Explanation	Weight Factor
Health & Safety	Is this needed to protect public health, safety and welfare?	<i>One of the basic functions of government is to protect the public health, safety and welfare.</i>	5
Legal Mandate	Is this required to comply with a legal mandate?	<i>Compliance with legal mandates often times is a prerequisite to obtaining state or federal funding assistance needed for utility improvements.</i>	4
Consistency	Is this consistent with the Comprehensive Plan and CFP?	<i>Since the City is planning under the GMA, planned improvements, particularly utility upgrades and expansions, must be consistent with the comprehensive plan and the Capital Facilities Plan.</i>	4
Coordination	Is this a part, or could become a part, of another project?	<i>This gives projects that, considered alone would probably not rate well, a chance to be given a higher priority because it is part of another improvement (e.g. a street is scheduled for an overlay and there are water and/or wastewater lines that need to be upgraded in the same area).</i>	2
Level of Service	Will it enhance level of service for existing residents?	<i>This is used to determine a project's impact on current residents of Colville by rating those projects with no measurable effect using a 1 and those with a significant effect with a 4.</i>	4
Forecast Demand	Will this accommodate increased need based on future population forecasts?	<i>The forecast demand is based on the population projections received by the Office of Financial Management; published each year. Levels of service are based on these populations; therefore, the need to increase services to accommodate adopted levels of service must be considered.</i>	
Revenue Generation	Is this a part of a service which generates revenue?	<i>This is important in that improvements to revenue generating utilities (water and wastewater) are better able to pay for themselves or at least generate matching dollars for loans/grants.</i>	3
Funding Available	Is funding available?	<i>An improvement which could be directly budgeted out of the City Current Expense or General Fund would most likely rate higher than one which required a lengthy grant or loan application and approval process.</i>	3
Cost Effective Service	Will this result in cost effective service delivery?	<i>An improvement which corrects an existing maintenance problem or results in an improvement with low maintenance requirements should rate better than an improvement which does not correct an existing maintenance or will result in higher maintenance costs.</i>	3
Tax Base	Does this contribute to or directly improve the community's tax base?	<i>An improvement which extends water service to an area outside the corporate limits in most circumstances does little to improve the City's tax base while upgrading services to an area within the corporate limits that would allow for commercial or industrial development would.</i>	3
Partnership	Does this create opportunities for public/private partnerships, intergovernmental cooperation or further existing commitments to private or public parties?	<i>This criterion is intended to give some weight to improvements that involve other private or public entities. For example, a developer is extending a City water main to service a new private development in an area that is presently underserved. The partnership in this instance could be that the City would participate in increasing the size of the line over that required for the new development as a means of improving service to existing customers.</i>	2
Maintenance	Does this have a clearly identified source of revenue for ongoing maintenance and operation?	<i>This is intended to provide an opportunity to incorporate project/acquisitions long-term maintenance needs into the prioritization process. A project with high maintenance costs and no identified funding source for the maintenance would rate low, while a project with a clear source of maintenance funds would rate high.</i>	2
Dept. Priority	What priority ranking does the department head give this project?	<i>This is intended to take into consideration workload or importance of a project to the overall mission of individual departments.</i>	5

Source: Colville Capital Facilities Plan (1994); Revised 10/2/12 by City Staff

